

MHRS BOARD MEETING

November 17, 2015

4:00 p.m.

Agenda

Consent Agenda	Item	Information Enclosed	Action Required	Allocation Required	Page
	1. Call to Order				
	2. Roll Call				
	3. Recognition of Visitors				
	4. Swearing in of New Board Member <ul style="list-style-type: none"> • Andrea Mendoza Loch 				
	5. Determination of Items to be Removed from Consent Agenda				
<input type="checkbox"/>	6. Board Minutes – October 20, 2015	✓	✓		1-7
<input type="checkbox"/>	7. Treasurer’s Report <ul style="list-style-type: none"> • October 2015 Financial Statements 	✓	✓		8-15
	8. Programs & Services Committee Report				16
<input type="checkbox"/>	<ul style="list-style-type: none"> • Health Officer Credentialing 	✓	✓		16-17
	9. Combined Planning & Finance/ Governance Committee Report				17
	A. FY 2016 Targeted Allocations - Stabilize FY 2016 SAPT Funding Allocations				17-20
<input type="checkbox"/>	<ul style="list-style-type: none"> - Adelante 	✓	✓	✓	
<input type="checkbox"/>	<ul style="list-style-type: none"> - UMADAOP 	✓	✓	✓	
	B. Recovery Helpline:				
<input type="checkbox"/>	<ul style="list-style-type: none"> - United Way of Greater Toledo 	✓	✓	✓	
<input type="checkbox"/>	<ul style="list-style-type: none"> - Advertising Services 	✓	✓	✓	
<input type="checkbox"/>	<ul style="list-style-type: none"> - Rescue Incorporated 	✓	✓	✓	21-25
	10. Director’s Report				
	11. Open Session				
	12. Adjournment				

MINUTES – Board Meeting
Mental Health & Recovery Services Board of Lucas County
October 20, 2015

Roll Call - Members Present:

Audrey Weis-Maag	Dr. Lois Ventura	Dr. Tim Valko
Neema Bell	Linda Alvarado-Arce	Andre Tiggs
Anthony (Tony) Pfeiffer	Scott D. Johnson	Robin Reeves
Linda Howe	Pastor Perryman	William Sanford

After Roll Call:

Dr. Mary Gombash

Members Absent:

Pastor Earley Lynn Olman

Staff: Scott Sylak, Tom Bartlett, Tim Goyer, Donna Robinson, Latisha Williams, Karen Olnhausen, Robert Kasprzak.

Visitors: Paul Lewis, Recovery Council; Janice Edwards, New Concepts; Richard Arnold; Geof Allan, UMADAOP; Annette Clark, FSNO; Jim Aulenbacher, Harbor; Pam Myers, Unison; George Johnson, Rescue; Kathi Cesen, Zepf; Carole Hood, Rescue; Merisa Parker, Rescue; Tom Foreman, Rescue.

The meeting was called to order at 4:03 p.m., with Ms. Neema Bell, Board Chair, presiding.

Ms. Bell announced that the swearing in of new Board member, Andrea Loch, is postponed until next month.

Consent Agenda Items: The Trustees reviewed the Consent Agenda items, and the following five items were approved by consent. Voting to approve the Consent Agenda was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Mr. Sanford-yes; Ms. Weis-Maag-yes; Dr. Valko-yes; Ms. Howe-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

Board Minutes – September 15, 2015

Treasurer’s Report

- **September 2015 Financial Statements**

The Mental Health & Recovery Services Board of Lucas County approves the September 2015 financial statements and the September 2015 voucher schedules of bills as presented in the October 20, 2015 Board packet.

Programs & Services Committee Report

- B. **Civil Commitment Designations - Appointment of Attorney**

MINUTES – Board Meeting
Mental Health & Recovery Services Board of Lucas County
October 20, 2015

The Mental Health and Recovery Services Board of Lucas County rescinds the motion it approved at its June 16, 2015 meeting to designate David R. Taylor as an attorney to fulfill the Board's responsibilities according to ORC 5122 related to involuntary civil commitments.

and

For the period of July 1, 2015 to June 30, 2016, the Mental Health and Recovery Services Board of Lucas County Designates Attorneys Carla B. Davis and Keith L. Mitchell to fulfill the responsibilities of:

- a. Timely hearings under ORC 5122.141(B);*
- b. Hearing for involuntary commitments under ORC 5122.15 (A) (10) and (H);*
- c. Hearing procedures under ORC 5122.15*

C. Health Officer Credentialing

The Mental Health & Recovery Services Board of Lucas County designates the following individuals listed as System Health Officers to serve a term not to exceed two years:

For Renewal of Designation:

Jason A. Bachar (LSW) – Harbor – not to exceed October 31, 2017
Camille P. Abounaaj (BA, LSW) – Unison – not to exceed October 31, 2017
Melissa R. Dohse (LSW, LPCC) – Unison – not to exceed October 31, 2017
Bruce A. Kelley (LSW, LCDC III) – Unison – not to exceed October 31, 2017
Amy L. Kobold (MA, LPCC-S) – Unison – not to exceed October 31, 2017
Timothy Q. Foreman (MHP I, LSW) – Rescue – not to exceed October 31, 2017
Michael F. Frenzell (MHP III, LPCC) – Rescue – not to exceed October 31, 2017
Bonnie J. Harden (MHP I, LSW) – Rescue – not to exceed October 31, 2017
Carole L. Hood (CNO, RN) – Rescue – not to exceed October 31, 2017
Helen Montalto (MHP I, LSW) – Rescue – not to exceed October 31, 2017
Jewel Patterson (MHP I, LSW) – Rescue – not to exceed October 31, 2017
Helisa D. Rowan (MHP I, LSW) – Rescue – not to exceed October 31, 2017
Anthony W. Szilagye (MHP III, LPCC) – Rescue – not to exceed October 31, 2017
Tanya M. Turner (MHP III, LISW-S) – Rescue – not to exceed October 31, 2017
Pamela R. Contreras (LSW) – Zepf – not to exceed October 31, 2017
Michelle R. Hurless (BSW, LSW) – Zepf – not to exceed October 31, 2017
Amy L. Rose (MA, LSW) – Zepf – not to exceed October 31, 2017

For New Designation:

LeeLin F. Beebe (LSW) – Zepf – not to exceed October 31, 2017
Alicia R. Winne (MSW, LSW) – Zepf - not to exceed October 31, 2017

Planning & Finance Committee Report

B. TASC FY 2016 Contract Allocations

The Mental Health & Recovery Services Board of Lucas County allocates a total of \$486,684 in allocations to TASC for FY 2016 as discussed above and authorizes the Executive Director to issue a FY 2016 Provider Agreement to TASC.

Programs & Services Committee Report

A. Allocation Request for Evaluation Services

Mr. Goyer stated that at the September 26, 2015 P&S Committee meeting, staff recommended an allocation for up to \$10,000 to fund a contract with a professional evaluator or evaluation firm to conduct a comprehensive review two new programs, Hospital Engagement and Preventing Psychiatric Emergencies. The P&S Committee was in favor of contracting for evaluation services, but in order to get a qualitative and quantitative data analysis, they recommended the amount to not exceed \$20,000.

On October 6, 2015, the P&F Committee expressed support for an evaluator or evaluation services; however, it was their recommendation to eliminate any reference to an allocation amount.

Mr. Goyer said the Board staff was not making a recommendation of either of the two motions and requested that the Trustees discuss all of the options and move to approve either of the two motions below presented at the P&S and P&F Committees, or move another new motion. The Committee in turn asked the Staff if they had a recommendation for either of the two motions. Mr. Sylak said not placing a dollar amount is reasonable and he believed that the P&S Committee was in support of the P&F Committee's recommendation in the second motion presented below:

The Mental Health and Recovery Services Board of Lucas County allocates an amount not to exceed \$20,000 in FY 2016 for the purchase of professional evaluation services, and authorizes the Board's staff to solicit proposals for such services, and select and contract with a vendor according to the guidelines in the Board's Purchasing Policy.

Or

The Mental Health and Recovery Services Board of Lucas County authorizes its Executive Director to issue a Request for Information to solicit ideas that may lead to the purchase of professional evaluation services for the Hospital Engagement and Preventing Psychiatric Emergencies Programs at Harbor, Unison, and Zepf.

MINUTES – Board Meeting
Mental Health & Recovery Services Board of Lucas County
October 20, 2015

Dr. Ventura moved to approve the second motion and it was seconded by Dr. Valko. Voting to approve the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Mr. Sanford-yes; Ms. Weis-Maag-yes; Dr. Valko-yes; Ms. Howe-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes; Dr. Gombash-yes.

Planning & Finance Committee Meeting Report

A. FY 2016 Community Mini-Grant Proposal – Allocation

Ms. Barham presented Staff’s proposal that the MHRSB implement a community mini-grant program (outlined on pages 18-19 of the meeting packet). Currently, Franklin and Clermont Counties offer mini-grants to grass roots and community-based organizations that support MHRSB’s mission in promoting mental health and substance abuse prevention. Ms. Barham said the maximum amount per project is \$5,000, with a total maximum allocation of in FY 2016 of \$50,000; in FY 2017, the process will be held on a semi-annual basis.

Ms. Reeves asked for an example of who would be a recipient for a substance abuse prevention mini-grant. Mr. Sylak indicated that a recipient would be a start-up grass roots organization that is not OMHAS certified, working to reduce the impact of mental illness and addiction at the neighborhood level. Mr. Sanford requested that the Staff look at Franklin and Clermont County grass root programs as we consider which ones to honor through MHRSB.

The Mental Health and Recovery Services Board of Lucas County allocates \$50,000 for the Community Mini-Grants program in FY 2016, and authorizes the Executive Director to develop a process to distribute these funds consistent with the Proposal.

Dr. Ventura moved to approve the motion and it was seconded by Dr. Valko. Voting to approve the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Mr. Sanford-yes; Ms. Weis-Maag-yes; Dr. Valko-yes; Ms. Howe-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes; Dr. Gombash-yes.

Governance Committee Report

• **State Issue 3 - Proposed Constitutional Amendment Regarding Marijuana**

Mr. Sylak stated that several discussions have occurred with regard to the elements of Issue 3 “Proposed Constitution Amendment Regarding Marijuana.” The Board staff made no recommendation at the October 13 Governance Committee meeting; however, the Committee voiced support for a motion in opposition of Issue 3. Mr. Sylak developed the motion for the Board of Trustees to consider based on the Governance Committee’s recommendation in correlation with the proposed Issue 3 amendment. Dr. Ventura asked what the other Boards were proposing; Mr. Sylak reported that of the 51 Ohio Boards, 17 boards voted in opposition of Issue 3, 28 boards didn’t take a position (14 of the 28 boards had discussed it), and 4 boards did not respond to the State Association Survey. Mr. Johnson stated that Wood County opposed Issue 3 and that they might not be included in the count because they just voted.

MINUTES – Board Meeting
Mental Health & Recovery Services Board of Lucas County
October 20, 2015

The Trustees engaged in an in-depth discussion as to whether or not a formal position should be taken with regard to Issue 3, and the following feedback is summarized below:

- Ms. Weis-Maag expressed a strong opinion in opposition to Issue 3 and read the Official Argument against Issue 3 (filed with the Ohio Secretary of State on August 17, 2015).
- Dr. Ventura said she is not an advocate of cultivating marijuana for recreation; however, she expressed concern with the way the amendment is phrased and feels there is some validity in parts of it; therefore, she would recommend not taking a stand. She said there are two things Issue 3 would address: 1) people should not be criminalized for using small amounts of marijuana that destroys their lives and overtaxes the criminal justice system. 2) There is a real need for medical marijuana for people suffering from cancer and other diseases of which Issue 3 would allow marijuana for medicinal use.
- Pastor Perryman believes Issue 3 is about the “drug wars” and racial control. He stated several statistics that report that black and white people are using marijuana at the same rates, but black people are arrested four times more than white people. He believes that we need to prioritize this as a public health, safety and community issue, separating use from abuse using regulation rather than criminalization. He is concerned about the community safety from the gangs and drug cartels, and law enforcement focusing their efforts on chasing low level drug offenders off street corners instead of dealing with larger issues such as domestic violence, murder and burglaries.
- Mr. Sanford agrees with Ms. Weis-Maag’s position and he will personally vote against Issue 3. However, he suggested that if it is not a unanimous vote by the Board members for or against Issue 3, then perhaps the Trustees should not take a formal position.
- Ms. Bell reminded the Trustees that they are acting as members of the MHR SB; the Board is not asking you to vote as you would as an individual at the ballot box, but to consider your position as a Board member when voting on an issue.
- Dr. Valko said that at the Governance Committee meeting, some members felt that if there was no position taken by the Board, it would be viewed that the MHR SB was in support of Issue 3.

At the conclusion of the discussion, the motion in opposition to Issue 3 was not presented for a vote.

Director’s Report

- At the September 15, 2015 MHR SB meeting, three new positions were approved. The first round of interviews are complete which will be followed by second round interviews and anticipated start dates of early December. Ms. Bell asked if the candidates selected were from a diverse pool of applicants. Mr. Sylak indicated that the candidates interviewed for two of the three positions were diverse.

MINUTES – Board Meeting**Mental Health & Recovery Services Board of Lucas County****October 20, 2015**

- The Diversity and Access to Treatment Workgroups are starting to wind down. Pastor Perryman and Bill Sanford have provided outstanding leadership. A draft report for each work group will be prepared in the next two months, with final recommendations to the full Board in January/February 2016. Mr. Sylak noted that some recommendations have already been implemented from the workgroups.
- Mr. Schalow resigned his position on the MHR SB effective September 1, 2015, leaving open a state appointee who represents a MH/AOD consumer and who has been homeless.
- Ms. Mendoza Loch has been re-appointed by the State as the AOD clinician. She will be sworn in at the November 17, 2015 Board meeting.
- Provided an update on the regional Recovery Helpline in response to the 57% of the community members stating they didn't know where to get behavioral health services. Staff is working regionally with Wood and Hancock Counties to utilize United Way 211 and our local crisis system to help individuals identify treatment services within our community. Mr. Sylak will be meeting with Andrea Boxill, the Governor's Opiate Task Force representative tomorrow to ask for additional resources to implement the Recovery Helpline. The target rollout date for initiating screening at 211 to Rescue and The Link is January 1, 2016, and infrastructure for scheduling and tracking is planned for April 2016.
- Board staff is working on a Recovery Oriented Systems of Care (ROSC) survey that will soon be released to the community. ROSC is a community planning model designed to ensure that there are elements within all facets of our community that supports and encourages recovery. The first step is gauging the community's thoughts and ideas in relation to our current system. Mr. Sylak said the ROSC survey is a state-wide Board tool, and the feedback will be used in developing the community planning process over the next several years. The data will be presented at P&F Committee and some focus groups will be developed.
- Ms. Barham is working on the Annual Report which will be completed shortly.
- Involuntary and voluntary hospitalization is at a premium currently. The Behavioral Health Institute at St. Charles is operating at full capacity of 90 beds; Flower Hospital at 80 beds; Toledo is at full capacity and is adding more beds; Rescue CSU and ER is also working at full capacity. Staff is working to revise the process for how people get admitted into the hospital in order to free-up resources for a quicker response to emergency services. There is a need to develop a bed board to monitor hospitalizations and connect patients to where there are open beds within the behavioral health system. Rescue will have real time access to bed availability within our community.
- Development of a psychiatric urgent care model at Rescue is underway.

Open Session

- Mr. Arnold addressed the Recovery Council yesterday at their meeting, stating in the Board’s Strategic Plan, it will develop a position statement addressing the responsibility of the news media when it comes to reporting accurately on the mentally ill. He cited several “Blade” news headlines and editorials that insult the mentally ill. Mr. Arnold would like the MHRSB to consider a position statement directed to the media that explains both the accumulative effect of headline-after-headline and the subliminal effect of the editorial comments blaming a variety of behaviors on mental illness. Mr. Sylak said SAMHSA has a tool kit for addressing the media and stated his increasing awareness of the language that The Blade is using.
- Mr. Kasprzak stated that he recently conducted an ALICE training for Board staff on how to respond to an active shooter in the building and he will be conducting an ALICE training at Rescue next month.

Adjournment

The meeting was adjourned at 5:06 p.m.

Anthony (Tony) Pfeiffer, Secretary

Scott A. Sylak, Executive Director

Treasurer's Report

- **October 2015 Financial Statements**

Enclosed is the Consolidated Statement of Revenues and Expenditures for the month ending October 2015. Also enclosed are the schedules of POS claims, contract vouchers and miscellaneous vouchers already delivered to the Auditor's office.

For the month of October, revenues exceeded expenditures by \$1,330,232 which is \$417,116 favorable to the budget. Total Board revenues were \$40,078 better than budget due to timing differences associated with receipt of ODYS BHJJ funding. Expenses were \$377,038 better than budget due to underspending in all expense categories.

On an October FY 2016 basis, revenues exceeded expenses by \$4,295,942 which is \$655,389 favorable to the budget. Total Board revenues were \$409,593 slightly below budget primarily due to lower than anticipated OMHAS federal revenues. Total Board expenditures were \$1,064,982 less than budget due to underspending in all expense categories. October FYTD 2016 AOD and MH POS underspending was \$441,559, but it is important to note that MH POS expenses in September and October were essentially on budget. AOD POS underspending continues and it now represents 83% of the total MH and AOD POS underspending. Another factor in the expenses underspending is that FY 2016 targeted allocations actual spending is less than that was anticipated in the budget.

Claims and Voucher information for October is as follows:

- Payments of POS claims for October are included for ratification. The total of these payments paid by agency were as follows:

AGENCY	AOD	MH	TOTAL
HARBOR	6,899.60	65,937.08	72,836.68
NEW CONCEPTS	12,032.45	-	12,032.45
RENEWED MIND	6,250.78	-	6,250.78
UNISON	13,767.11	119,891.33	133,658.44
ZEPF	51,698.68	102,472.07	154,170.75
OUT OF COUNTY	-	46.31	46.31
GRAND TOTAL	90,648.62	288,346.79	378,995.41

- October Contract vouchers total \$176,139.03. Included in this amount is a \$90,571.29 match payment for the Recovery to Work project.
- October Miscellaneous vouchers total \$ 20,310.59. Included in this amount was \$4,874.06 of budgeted IT equipment purchases.

The following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the October 2015 financial statements and the October 2015 voucher schedules of bills as presented in the November 17, 2015 Board packet.

Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures
October 2015

	October Actual	October FYTD Actual	October YTD Budget	October FYTD Budget Variance	FY 2016 Annual Budget
Revenues					
Local Levy Revenue	\$ 1,040,361	\$ 8,538,627	\$ 8,573,940	\$ (35,313)	\$ 17,720,231
Federal Grants Revenue	\$ 434,729	\$ 881,866	\$ 1,245,824	\$ (363,958)	\$ 3,402,504
State Revenue	\$ 369,250	\$ 866,585	\$ 820,487	\$ 46,098	\$ 1,640,977
HUD Revenue	\$ 55,161	\$ 109,982	\$ 164,778	\$ (54,796)	\$ 659,112
BHJJ/OOD Revenue	\$ 109,587	\$ 124,034	\$ 125,658	\$ (1,624)	\$ 582,280
Total Revenues	<u>\$ 2,009,088</u>	<u>\$ 10,521,094</u>	<u>\$ 10,930,687</u>	<u>\$ (409,593)</u>	<u>\$ 24,005,104</u>
Expenditures					
Grant Funded Program Expenses	\$ 96,464	\$ 3,973,178	\$ 4,325,148	\$ 351,969	\$ 14,476,774
MH Non-Medicaid POS Expenses	\$ 287,988	\$ 781,243	\$ 857,777	\$ 76,534	\$ 3,440,600
AOD Non-Medicaid POS Expenses	\$ 92,586	\$ 298,759	\$ 663,784	\$ 365,025	\$ 2,654,736
Pass Through Program Expenses	\$ 83,000	\$ 734,318	\$ 926,746	\$ 192,428	\$ 3,183,536
Board Administration Expenses	\$ 118,818	\$ 437,653	\$ 516,679	\$ 79,026	\$ 1,735,704
Total Expenditures	<u>\$ 678,856</u>	<u>\$ 6,225,152</u>	<u>\$ 7,290,134</u>	<u>\$ 1,064,982</u>	<u>\$ 25,491,350</u>
Net Increase/(Decrease) in Net Assets	<u>\$ 1,330,232</u>	<u>\$ 4,295,942</u>	<u>\$ 3,640,553</u>	<u>\$ 655,389</u>	<u>\$ (1,486,246)</u>

11/10/2015

**Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of October 31, 2015**

	September 30, 2015 Balance Sheet	October Changes	October 31, 2015 Balance Sheet
ASSETS			
Current Assets			
Total Cash	\$ 19,781,300	\$ 1,369,546	\$ 21,150,846
Total Accounts Receivable	\$ 147,438	\$ (44,850)	\$ 102,588
Total Prepaid Expenses	\$ 1,560	\$ -	\$ 1,560
TOTAL ASSETS	\$ 19,930,298	\$ 1,324,697	\$ 21,254,995
LIABILITIES & FUND BALANCES			
Liabilities			
Total Accounts Payables	\$ 392,741	\$ (5,535)	\$ 387,205
Accrued Employee Benefits	\$ 197,481	\$ -	\$ 197,481
Deferred Revenue	\$ 380,000	\$ -	\$ 380,000
Total Liabilities	\$ 970,221	\$ (5,535)	\$ 964,686
Fund Balances			
Disaster Response Board Designated	\$ 50,000	\$ -	\$ 50,000
Wernert Center Board Designated	\$ 2,200,000	\$ -	\$ 2,200,000
Total Board Designated Funds	\$ 2,250,000	\$ -	\$ 2,250,000
Operating Fund Balances	\$ 16,710,077	\$ 1,330,232	\$ 18,040,309
TOTAL LIABILITIES & FUND BALANCES	\$ 19,930,298	\$ 1,324,697	\$ 21,254,995

11/10/2015

October 2015 - Purchase of Service Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
10/28/2015	Behavioral Connection	429691	46.31	CLAIMS WK 10/19/15 OOC CRISIS
10/7/2015	City of Compassion	426262	6,250.78	VIVITROL/CLAIMS WK 9/28/15
10/2/2015	Harbor	425357	12,035.66	CLAIMS WK 9/21/15
10/7/2015	Harbor	426259	14,670.34	CLAIMS WK 9/28/15
10/19/2015	Harbor	427518	107.10	BAD DEBT FY16
10/19/2015	Harbor	427519	105.43	CLAIMS WK 10/5/15
10/22/2015	Harbor	428473	27,726.52	CLAIMS WK 10/12/15
10/28/2015	Harbor	429677	18,191.63	CLAIMS WK 10/19/15
10/15/2015	New Concepts	427520	12,032.45	CLAIMS WK 10/5/15
10/2/2015	Unison	425358	30,657.65	CLAIMS WK 9/21/15
10/15/2015	Unison	427521	46,765.72	CLAIMS WK 10/5/15
10/22/2015	Unison	428474	18.00	SUBOXONE SEPT
10/22/2015	Unison	428475	193.76	SUBOXONE AUG-SEPT
10/28/2015	Unison	429678	56,023.31	CLAIMS WK 10/19/15
10/1/2015	Zepf	425359	29,007.06	CLAIMS WK 9/21/15
10/7/2015	Zepf	426264	10,711.12	CLAIMS WK 9/28/15
10/15/2015	Zepf	427526	49,668.36	CLAIMS WK 10/5/15
10/28/2015	Zepf	429681	59,704.76	CLAIMS WK 10/19/15
10/28/2015	Zepf	429683	5,079.45	SUBOXONE SEPT

378,995.41 TOTAL



Executive Director

MHRBS of Lucas Co.
 October 2015 - Contractual Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
10/7/2015	Ellen E Jones	426257	904.00	CONTRACT SERVICES SEPT
10/21/2015	Ellen E Jones	427516	960.00	CONTRACT SERVICES SEPT/OCT
10/28/2015	Ellen E Jones	429688	704.00	CONTRACT SERVICES OCT
10/15/2015	Neighborhood Properties	427512	59,247.03	HUD AUGUST
10/21/2015	Treasurer State of Ohio	428456	90,571.29	RECOVERY TO WORK MATCH
10/28/2015	Zepf	429676	23,752.71	RECOVERY TO WORK JULY

176,139.03 TOTAL


 Executive Director

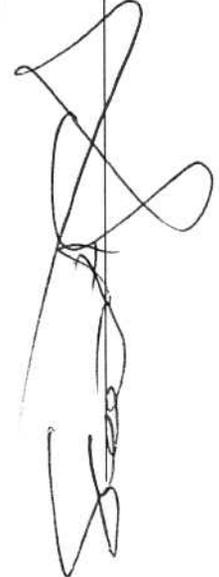
October 2015 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
10/7/2015	Amy J Priest	426296	55.00	CELL PHONE REIMB OCT
10/19/2015	Annie M. Durrett	427506	250.00	MHFA TRAINING 9/17/15
10/19/2015	Buckeye Cablesystem	427530	213.40	EMAIL HOSTING OCT
10/19/2015	Carolyns Pers. Catering	427536	223.75	MHFA TRAINING 10/09/15
10/28/2015	Carolyns Pers. Catering	429699	184.00	MHFA TRAINING 9/25/15
10/28/2015	Carolyns Pers. Catering	429704	223.75	MHFA TRAINING 10/23/15
10/29/2015	Cdw Government	429873	1,458.32	IT EQUIPMENT OCT
10/29/2015	Cdw Government	429874	1,454.08	IT EQUIPMENT SEPT
10/29/2015	Cdw Government	429875	1,961.66	IT EQUIPMENT SEPT
10/19/2015	Celeste Smith	427507	500.00	MHFA TRAINING 9/25, 9/29/15
10/21/2015	CHARLOTTE I. CUNO	427498	5.00	RECOV COUNCIL SEPT
10/14/2015	City of Toledo	423604	(80.00)	COMM ENG - DEPOSIT RETURNED
10/14/2015	City of Toledo	423606	(250.00)	COMM ENG - DEPOSIT RETURNED
10/21/2015	Daniel James Rodgers	427502	10.00	RECOV COUNCIL SEPT
10/22/2015	Darlean Tyson-Skelton	428539	59.00	REIMB STAFF TRAINING
10/19/2015	Deborah A. Angel	427508	500.00	MHFA TRAINING 9/17, 10/9/15
10/7/2015	Donna M Robinson	426312	24.65	REIMB TRAVEL, SUPPLIES
10/22/2015	Donna M Robinson	428485	120.80	REIMB TRAVEL, SUPPLIES
10/22/2015	Enterprise Rent-A-Car	428480	98.56	RENTAL CAR SEPT
10/23/2015	Enterprise Rent-A-Car	428483	49.28	RENTAL CAR OCT
10/28/2015	Francotyp-Postalia	429685	74.85	POSTAGE METER RENTAL
10/21/2015	Gregory Collier	427495	10.00	RECOV COUNCIL SEPT
10/19/2015	Jennifer Tucker	427510	250.00	MHFA TRAINING 8/21/15
10/22/2015	Jennifer Tucker	428453	250.00	MHFA TRAINING 7/27/15
10/7/2015	Joe Saad	426292	55.00	CELL PHONE REIMB OCT
10/7/2015	Karen Olnhausen	426300	55.00	CELL PHONE REIMB OCT
10/7/2015	Kristal Barham	426279	55.00	CELL PHONE REIMB OCT
10/7/2015	Kristal Barham	426304	2,479.68	REIMB COMM ENG/MHFA SUPPLIES
10/28/2015	Kristal Barham	429716	225.85	REIMB COMM ENG SEP/OCT
10/7/2015	Kwik Parking	426309	3,600.00	STAFF PARKING OCT-DEC
10/19/2015	Kwik Parking	427534	521.25	GUEST PARKING SEPT
10/19/2015	Kyle Schalow	427511	250.00	MHFA TRAINING 10/9/15
10/19/2015	Latisha Williams	427538	50.00	REIMB TRAINING REGISTRATION

MHRBS of Lucas Co.
 October 2015 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
10/22/2015	Leaf Commercial Capital	428467	437.00	COPIER LEASE OCT
10/21/2015	Lucas County	428478	5,065.70	RENT OCT
10/19/2015	Metzgers	427528	395.94	DISASTER RESPONSE SUPPLIES
10/28/2015	NEW ENGLAND TRANSCR.	429690	478.50	TRANSCRIPTION SRV SEPT/OCT
10/7/2015	Office Max Contract	426269	564.93	OFC SUPPLIES SEPT
10/28/2015	Office Max Contract	429696	44.99	OFC SUPPLIES SEPT
10/28/2015	Office Max Contract	429697	12.50	OFC SUPPLIES SEPT
10/22/2015	Office Max Inc	428486	801.60	EQUIPMENT - CHAIRS
10/22/2015	Ohio Business Machines	428469	14.50	COPIER SUPPLIES
10/28/2015	One Day Sign	429698	19.00	MEETING SUPPLIES - TABLE TENT
10/21/2015	Paul Lewis Jr	427501	10.00	RECOV COUNCIL SEPT
10/21/2015	Robert Arquette	427493	25.00	RECOV COUNCIL SEPT
10/7/2015	Scott A. Sylak	426282	55.00	CELL PHONE REIMB OCT
10/28/2015	Scott A. Sylak	429710	782.32	TRAVEL REIMB SEP/OCT
10/28/2015	Scott A. Sylak	429714	344.37	TRAVEL REIMB JUL/OCT
10/30/2015	Scott A. Sylak	429712	220.16	TRAVEL REIMB AUG/SEP
10/22/2015	Seagate Office Products	428488	62.50	OFC SUPPLIES OCT
10/21/2015	Sheryl D Cooper	427496	10.00	RECOV COUNCIL SEPT
10/19/2015	Sierra A. Ortiz	427505	250.00	MHFA TRAINING 8/21/15
10/28/2015	Sierra A. Ortiz	429686	250.00	MHFA TRAINING 10/23/15
10/7/2015	Steve Spinelli	426285	55.00	CELL PHONE REIMB OCT
10/19/2015	Steve Spinelli	427532	166.70	REIMB. WEB DOMAIN RENEWALS
10/21/2015	Susan Helppie	427499	10.00	RECOV COUNCIL SEPT
10/19/2015	The Travelers Indem. Ins.	427540	942.00	ANNUAL INSURANCE PREMIUM
10/7/2015	Timothy Goyer	426278	55.00	CELL PHONE REIMB OCT
10/22/2015	Toledo Branch NAACP	428476	300.00	COMM ENG: ADVERTISING EVENT

26,310.59 TOTAL



 Executive Director

Programs & Services Committee Report

The Programs & Services Committee held its regularly scheduled meeting on October 27, 2015. Aside from a recommendation for credentialing of Health Officers, the content of this meeting was informational only. Two existing programs were featured for review. Ms. Karen Wu from ABLE came to present an update on the activities of the Mental Health Impact project at ABLE, and committee members had opportunities to ask questions after her presentation. The program seems to be on track. Additionally, final FFY 2015 outcomes for the Recovery to Work project, a partnership between MHRSB, Zepf and Opportunities for Ohioans with Disabilities (OOD), were presented. It was noted that in most cases the outcomes required by OOD were met or exceeded.

Next, the Director of Programs and Services, Ms. Karen Olnhausen, presented abstracts of two new projects on which staff has been working. The first was the concept of a Psychiatric and/or Addiction Urgent Care Center, operated from Rescue Incorporated. This project is envisioned to work in conjunction with, though not dependent on, the Recovery Help Line. The second was the model of providing Assertive Community Treatment (ACT) teams from existing community mental health centers for clients who were not engaging in regular treatment options. The project is an outgrowth of discussions in the Access to Treatment Workgroup. The Committee responded favorably to the abstracts, and provided input that will influence the further development of these projects; they will be returned to committee for further discussion before either is introduced to the Board for allocation and implementation.

- **Health Officer Credentialing**

System Health Officer Candidates are reviewed and approved based on criteria established in Board Policy – Designation of Health Officers, in accordance with ORC 5122.01(J) to facilitate emergency hospitalization as described in ORC 5122.10. Designation as a health officer by MHRSB authorizes agency staff to take into custody persons who are thought to be mentally ill for the purpose of emergency examination in a hospital or community mental health agency.

The Health Officer Credentialing Committee reviewed applications for twelve (12) new candidates. The Committee reviewed documentation to verify that the individuals being considered have the required licensure or certifications, experience in the field, and trainings as required by MHRSB policy. The individuals listed in the motion below have met the requirements for designation as a System Health Officer.

The Programs & Services Committee reviewed the recommendation at its October 27, 2015 meeting, and the following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County designates the following individuals listed as System Health Officers to serve a term not to exceed two years:

For New Designation:

Melinda R. Claypool, CNP – Harbor – not to exceed November 30, 2017
Heather M. Brown, LSW– Unison – not to exceed November 30, 2017
Angela A. Carriker, LISW – Unison – not to exceed November 30, 2017
Michelle L. Coutcher, LISW – Unison – not to exceed November 30, 2017
Andrea R. Ford, MSW, LSW – Unison – not to exceed November 30, 2017
Cassandra A. Graff, LPCC – Unison – not to exceed November 30, 2017
Stephanie M. Michalski, LSW – Unison – not to exceed November 30, 2017
Jenifer J. Mills, MSSA, LSW, LCDC – Unison – not to exceed November 30, 2017
Lisa M. Morris-Mulligan, LSW – Unison – not to exceed November 30, 2017
Lea R. Rosenberg, MSW, LSW – Unison – not to exceed November 30, 2017
Sarah R. Gruner, LISW-S – Zepf – not to exceed November 30, 2017
Melanie B. Lamb, LSW – Zepf – not to exceed November

Combined Planning & Finance/Governance Committee Meeting Report

The combined Planning & Finance/Governance Committee met on November 10, 2015. At that meeting, five items were discussed. Three of these agenda items did not require an allocation and are briefly discussed in the following narrative.

The first item discussed was a legal matter which was discussed in Executive Session. The other two items that did not require an allocation were the Comprehensive Addictions and Psychiatric Urgent Care Abstract and the Assertive Community Treatment Abstract.

The Board staff reviewed these two abstracts to inform the Committee members about these two subjects and to answer any questions/comments regarding either of them. A number of questions were asked by the Committee members, but no concerns regarding these subject areas were shared. Based on these discussions, the Board staff will continue to develop these two abstracts with the intent to bring them back to the appropriate Committee to request an allocation for these projects which could be funded by the MHR SB by using a portion of the FY 2016 Targeted Allocation budget.

The remaining two items that were discussed require an allocation. These agenda items are outlined in the following narrative which includes five motions for the Board's consideration.

FY 2016 Targeted Allocations

A. Stabilize FY 2016 SAPT Funding Allocations

Two Lucas County providers, Adelante and UMADAOP, have programs that are funded solely by OMHAS using SAPT funds. OMHAS voluntarily cut SAPT funding that was allocated for six quarters beginning on July 1, 2014 due to the uncertainty regarding the receipt of funds from SAMHSA to establish a reserve. This reserve would enable OMHAS to make quarterly payments to the Boards and the pass-through agencies consistent with the annual SAMHSA SAPT funding once this reduction ends on December 31, 2015.

In FY 2015, the MHRSB allocated a total of \$92,426 to supplement agencies with programs funded directly by OMHAS that were disadvantaged by the reduction in SAPT funding. The SAPT funding reductions in FY 2015 were partially offset by OMHAS State funding to reduce the actual dollar decreases. When OMHAS released their FY 2016 SAPT funding, there were five different Lucas County programs whose budgets were underfunded by OMHAS due to continued SAPT funding reductions, as well as elimination of FY 2015 State funding. Attached is a spreadsheet that depicts the ways in which Adelante and UMADAOP are adversely affected by State funding cuts (by program), and the requests that they made for FY 2016 Board funding to keep them whole.

Board staff contacted both agencies to determine exactly how these OMHAS funded programs would be impacted. Adelante and UMADAOP each communicated that the programs would continue, but would not be able to serve the same number of people for which the program was originally designed if they lose the funding from OHMAS in FY 2016. Board staff recommends that MHRSB allocates \$85,889 to supplement the five programs listed on the attached spreadsheet in order to maintain the programs at their intended levels. The proposed FY 2016 allocations are for one year only; full restoration of OMHAS's SAPT funding will eliminate the need for Board supplemental funding in FY 2017.

The combined Planning and Finance/Governance Committee members reviewed this topic and were supportive of the Board staff's recommendation. The following motions are recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County allocates \$11,430 for the period July 1, 2015 through June 30, 2016 to Adelante to supplement OMHAS funding for the Nosotras Program, and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

The Mental Health & Recovery Services Board of Lucas County allocates \$16,949 for the period July 1, 2015 through June 30, 2016 to Adelante to supplement OMHAS funding for the Los Ninos Program, and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

The Mental Health & Recovery Services Board of Lucas County allocates \$29,411 for the period July 1, 2015 through June 30, 2016 to UMADAOP to supplement OMHAS funding for the UMADAOP Program, and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

The Mental Health & Recovery Services Board of Lucas County allocates \$13,440 for the period July 1, 2015 through June 30, 2016 to UMADAOP to supplement OMHAS funding for the First Haven Program, and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

BOARD MEETING
November 17, 2015

The Mental Health & Recovery Services Board of Lucas County allocates \$14,659 for the period July 1, 2015 through June 30, 2016 to UMADAOP to supplement OMHAS funding for the Healthy Lifestyles Program and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

MHRS Board Funding Requests From Agencies Related to FY 2016 SAPT Pass Thru Funding

Agency/Program	FY 2015 OMHAS Federal SAPT	FY 2015 OMHAS State	FY 2015 Board Funding	Total FY 2015 Funding	FY 2016 OMHAS Federal SAPT	FY 2016 Board Funding	Total FY 2016 Funding
Adelante - Nosotras	\$ 42,380	\$ 21,561	\$ -	\$ 63,941	\$ 52,511	\$ 11,430	\$ 63,941
Adelante - Los Ninos	\$ 62,844	\$ 31,972	\$ -	\$ 94,816	\$ 77,867	\$ 16,949	\$ 94,816
Total Adelante Request						\$ 28,379	
UMADAOP - Star Quest	\$ 109,060	\$ 55,483	\$ -	\$ 164,543	\$ 135,132	\$ 29,411	\$ 164,543
UMADAOP - First Haven	\$ 49,836	\$ 25,354	\$ -	\$ 75,190	\$ 61,750	\$ 13,440	\$ 75,190
UMADAOP - Healthy Lifestyles	\$ 54,360	\$ 27,654	\$ -	\$ 82,014	\$ 67,355	\$ 14,659	\$ 82,014
Total UMADAOP Request						\$ 57,510	
Totals	\$ 318,480	\$ 162,024	\$ -	\$ 480,504	\$ 394,615	\$ 85,889	\$ 480,504

10/23/2015

B. Recovery Helpline

The idea of establishing a “hotline” in which individuals in need of addiction treatment services could readily find information regarding treatment resources and a process for obtaining those services within 48 hours was first identified in a Blade Op-Ed article in August 2014. Afterwards, the idea was endorsed by the members of the Northwest Ohio Opiate Task Force in January 2015. As a part of the task force, Board staff from Lucas, Wood and Hancock Counties and various treatment providers supported the concept, but advocated for the inclusion of mental health services as well. Failing to sway the Task Force Chair and other members, the three Boards initiated discussion to develop the project outside of the guidance of the task force. Soon afterward, support for an integrated “hotline” was bolstered by a Blade editorial in April of 2015, and development of the project took on new importance when the results from the Heroin and Opiate Survey revealed that 57% of survey respondents were unaware of where to obtain treatment services.

During the months of May, June and July 2015, the three Boards met approximately every two weeks to develop the particulars of the Helpline, including the utilization of United Way 211, Rescue Incorporated and The Link Hotline as key components of project’s infrastructure. Locally, the following community stakeholder meetings were held to discuss the concept:

- July 27, 2015 – Provider meeting
- August 10, 2015 – Referral Source meeting
- August 25, 2015 – Programs & Services Committee meeting
- August 27, 2015 – Access to Treatment Workgroup meeting
- September 24, 2015 – Access to Treatment Workgroup meeting

In addition to the above meetings, development updates were provided to the MHRSB Trustees in the August, September and October 2015 Director’s Reports.

The project is consistent with the MHRSB Strategic Plan’s guiding principles of collaboration and innovation. This project addresses the following major strategic issues as identified in the MHRSB’s Strategic Plan:

- Collaboration – Increase cooperation and coordination with other community planning entities and stakeholder groups. Objective 1, Action Step 5 – Cultivate relationships with key stakeholders at the regional, state and national level. Objective 2, Action Step 4 – Explore ways to increase the capacity of the faith-based and private practice communities to support and service priority needs.
- Resources – Generate sufficient resources to support Board identified target populations and service priorities. Objective 3, Action Step 3 – Identify specific opportunities to encourage coordination of planning with other health and safety initiatives.

- Service Delivery System – Reduce the impact of substance abuse and mental illness in Lucas County. Objective 1, Action Step 3 – Monitor and support the ongoing integration of the alcohol and other drug and mental health systems.

In relation to the MHR SB System-Wide Goals, this project is aligned with Strategy 2 – Restore functionality, ensuring timely access to treatment and medication within 7 days.

To move the Recovery Helpline Project from the conceptual stage to the implementation stage, and accomplish the deliverable as established in Phase 1 of the project abstract below, the Planning & Finance and Governance Committees are recommending the following series of motions to the full Board for consideration.

The Mental Health and Recovery Services Board of Lucas County allocates \$21,080 for Fiscal Year 2016 to the United Way of Greater Toledo (211) for the purpose of providing screening and referral services related to the Recovery Helpline, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

The Mental Health and Recovery Services Board of Lucas County allocates \$34,000 for Fiscal Year 2016 for the purpose of providing advertising services related to the Recovery Helpline, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

The Mental Health and Recovery Services Board of Lucas County reduces its Fiscal Year 2016 allocation of \$530,000 for Central Access services to \$397,500 and re-allocates the difference of \$132,500 plus allocates an additional \$135,083 for Fiscal Year 2016 to Rescue Incorporated for the purpose of performing triage, referral and scheduling services related to the Recovery Helpline, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

Recovery Helpline Abstract

Goal: To develop a regional infrastructure which integrates technology and clinically based triage services that results in access to mental health and addiction treatment services within 48 hours.

Problem Statement: Individuals, families and external referral sources seeking behavioral health treatment services within the region are unaware of available resources within their community. Additionally, when resources are self-identified, individuals, families and external referral sources are often confronted by waiting periods that often exceed clinically appropriate timeframes that are associated with quality outcomes. This lack of individual empowerment and immediate access contributes to a cyclical process whereby chronically ill individuals who are contemplating seeking care, are not engaged in a suitable timeframe before the chronicity of their illness overwhelms their behaviors. As a result, limited public and private resources are less effectively utilized and the human suffering associated with these chronic illnesses exacerbates.

Project Description: A regional Recovery Helpline will be developed and implemented initially in Lucas, Wood and Hancock Counties in an effort to improve accessibility to behavioral healthcare. Specifically, the Recovery Helpline will integrate existing resources to centralize the triage, referral, scheduling and linkage activities for individuals seeking behavioral healthcare services from publicly funded treatment providers, or other Ohio Department of Mental Health and Addiction Services certified entities willing to accept referrals from the Recovery Helpline. These entities might include any Medicaid/Medicare contracted providers, or independent providers who accept private insurance.

Specifically, it is anticipated that United Way of Greater Toledo's 211 System will team up with behavioral health call centers in the region to ensure that 24-hour per day/7-days per week access to triage, referral, and scheduling services can be obtained. Call Centers will have close connection to local emergency and crisis services providers within the region. Upon receiving a call and identifying the caller is in need of mental health and/or addiction treatment information, the 211 operator will place the caller on hold and transfer the call to the appropriate behavioral health call center for triage, referral and scheduling services. Call Center personnel will perform a standard triage process (under development) and match the caller to a willing treatment provider based upon: The care likely to be needed, the caller's payer source, the availability of care within 48 hours, and the caller's choice (if multiple options exist). To support Call Center personnel with these activities, it is envisioned that an interactive multi-agency scheduling and tracking system will be developed. This regional system will provide the infrastructure for which Call Center personnel perform their tasks. In addition to general demographical data, provider and scheduling information will be maintained. Reliance on electronic information sharing via encrypted emails and faxing will be implemented until such time as information can be exchanged via Ohio Health Information Exchange or something similar. Quality assurance and improvement information will also be integrated into the system. This may include satisfaction reports from referral sources and callers as well as linkage reports from providers.

Callers who appear to be in psychiatric distress will be immediately connected with emergency services to determine a need for crisis stabilization services, or psychiatric hospitalization. Additionally, callers who are not currently in crisis, but would benefit from immediate intervention may be referred to their community treatment provider's on-call staff, and/or psychiatric urgent care services, if available.

Target Population: Residents of Lucas, Wood and Hancock Counties who may be eligible for Board funded, and/or federally subsidized mental health and/or addiction treatment services.

Collaborators: Mental Health and Recovery Services Board of Lucas County, Wood County Alcohol, Drug Addiction and Mental Health Services Board, Hancock County Board of Alcohol, Drug Addiction and Mental Health Services, United Way of Greater Toledo - 211, Ohio Department of Mental Health and Addiction Services certified non-profit and privately incorporated service providers.

Implementation Timeline

Phase 1 - Initiation Deliverables:

1. Memorandum of Agreement between Lucas, Hancock and Wood Mental Health and Recovery Services Boards completed by November 20, 2015.
2. Contract with United Way of Greater Toledo 211 completed by December 1, 2015. Annual Total Cost is \$62,000 of which \$42,160 will be the responsibility of the MHRSB of Lucas County. FY 2016 expense is \$21,080.
3. Vendor selection for regional advertising campaign completed by December 15, 2015. Cost estimated at \$100,000 for initial campaign of which \$68,000 will be the responsibility of the MHRSB of Lucas County. FY 2016 expense is \$34,000.
4. Enter into MOU with Rescue Incorporated to establish the Behavioral Health Call Center for Lucas County by December 1, 2015. Annual Total Cost is \$535,166. FY 2016 expense is \$267,583.
5. Develop and test triage process at United Way 211 and behavioral health call centers by December 31, 2015.
6. Go-live date for referral services on or before January 1, 2016.

Phase 2 – Scheduling Deliverables:

1. Select a vendor for the purchase and/or creation of the multi-agency scheduling, client tracking and outcomes software by January 1, 2016.
2. Install software infrastructure and train Call Center staff within 90 days of vendor selection.
3. Establish a Memorandum of Understanding (MOU) with entities willing to accept referrals from the Behavioral Health Call Centers; included in the MOU will be protocol for refreshing pre-determined in-take appointments, data collection needs and outcome indicators by February 15, 2016.

Phase 3 – Same Day Access Deliverables:

1. Determine community providers willing to participate in same day access services.
2. Initiate contract with MTM Consulting for regional implementation of “Just-in-Time Prescribing Software” at selected community providers.