

MHRS BOARD MEETING

April 21, 2015

4:00 p.m.

Agenda

Consent Agenda	Item	Information Enclosed	Action Required	Allocation Required	Page
	1. Call to Order				
	2. Roll Call				
	3. Recognition of Visitors				
	4. Determination of Items to be Removed from Consent Agenda				
<input type="checkbox"/>	5. Board Minutes – March 17, 2015	✓	✓		1-3
<input type="checkbox"/>	6. Treasurer's Report <ul style="list-style-type: none"> • March 2015 Financial Statements 	✓	✓		4 5-9
<input type="checkbox"/>	7. Programs & Services Committee Report <ul style="list-style-type: none"> • Health Officer Credentialing 	✓	✓		10 10-11
<input type="checkbox"/>	8. Planning & Finance Committee Report <ul style="list-style-type: none"> A. Response to Agency Appeals of MHRSB 120-Day Notice <ul style="list-style-type: none"> • Family Services of NW Ohio- Breaking the Cycle • SCAT- Community Drug Drop Off B. FY 2016 Subsidy Schedule 	✓	✓	✓	11 11-12 12-16
<input type="checkbox"/>	9. Governance Committee Report	✓			17-18
	10. Director's Report				
	11. Open Session				
	12. Adjournment				

MINUTES – Board Meeting
Mental Health & Recovery Services Board of Lucas County
March 17, 2015

Roll Call - Members Present:

Audrey Weis-Maag	Dr. Mary Gombash	Pastor Perryman
Neema Bell	William Sanford	Pastor Earley
Tawny Cowen-Zanders	Tony Pfeiffer	Scott D. Johnson
Linda Howe	Dr. Tim Valko	Robin Reeves
Andre Tiggs		

After Roll Call:

Linda Alvarado-Arce	Dr. Lois Ventura
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Members Absent:

Lynn Olman	Kyle Schalow
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Staff: Scott Sylak, Tim Goyer, Karen Olnhausen, Donna Robinson, Amy Priest, Kristal Barham, Carolyn Gallatin.

Visitors: Guisselle Mendoza, Adelante; Richard Arnold; Geof Allan, UMADAOP; Joice Pocopio, Rescue; Annette Clark, FSNO; John DeBruyne, Rescue; Deborah Barker, Recovery Council; Jason Vigh, Rescue; Sean Parker, Rescue; John Irwin, St. Paul's Community Center; Jean Lozon, New Concepts; Steve Benjamin, Harbor; Linda Roulett, Unison; Karen Wu, ABLE; Joseph Ferguson, UMADAOP; Kathi Cesen, Zepf.

Guest: Fonda Freeman, OACBHA

The meeting was called to order at 4:00 p.m., with Ms. Weis-Maag, Board Chair, presiding.

Consent Agenda Items: The Trustees reviewed the Consent Agenda items, and the following items were approved by consent. Voting to approve the Consent Agenda was: Mr. Johnson-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Gombash-yes; Mr. Sanford-yes; Ms. Cowen-Zanders-yes; Ms. Bell-yes; Dr. Valko-yes; Ms. Howe-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

Board Minutes – February 17, 2015

TREASURER'S REPORT

- **February 15, 2015 Financial Statements**

The Mental Health & Recovery Services Board of Lucas County approves the February 2015 financial statements and the February 2015 voucher schedules of bills as presented in the March 2015 Board packet.

Planning & Finance Committee Report

A. St. Paul’s Community Center – Winter Crisis Program Increase

The Mental Health & Recovery Services Board of Lucas County amends its FY 2015 allocation to the St. Paul’s Community Center Winter Crisis Program from \$28,000 to \$38,500, an increase of \$10,500 for the period of March 1 through March 14, 2015.

B. 120-Day Notices of Material Change to Contracts

- **Adelante Nosotras**

The Mental Health & Recovery Services Board of Lucas County, in compliance with the Ohio Revised Code, Section 340.03, issues a 120-Day Notice of the MHR SB’s intent not to renew all or portions of its FY 2015 contracts with Adelante for the Nosotras project for FY 2016 as worded in the letter provided at the March 17, 2015 Board meeting.

Other Business

- **Board Meeting & Committee Attendance**

Mr. Sylak referenced pages 13-15 of the meeting packet for a review of the Board Meeting and Committee Attendance. He also indicated that on March 16, 2015, Ms. Eileen Mitchell-Lake submitted her resignation from the MHR SB due to schedule conflicts and her inability to attend the meetings. Discussion for recruitment of a new board member will occur at the next Governance Committee meeting, and a recommendation will be made to OMHAS when a suitable candidate is identified to fill the vacant AOD Clinician appointment.

Board of Trustees Annual Training: OACBHA - Recovery is Beautiful Blueprint

Ms. Weis-Maag indicated that it is a requirement by the Ohio Revised Code that the MHR SB conduct annual board training. The board training was conducted by Ms. Fonda Freeman, Associate Chief Executive Officer from the Ohio Association of County Behavioral Health Authority (OACBHA).

Ms. Freeman expressed appreciation to the MHR SB for the volunteer work they do for the citizens of Lucas County. She acknowledged Mr. Sylak for sitting on their Executive Council and for Chairing a Committee for the development of a “white paper” for criminal justice and behavioral health, and also congratulated the Board for their Culture of Quality certification.

Ms. Freeman explained that “Recovery is Beautiful” is a movement to provide hope and encouragement while changing the conversation in regards to mental illness and addiction. She said that OACHBA wants people to know and understand that mental illness and addiction are Chronic illnesses; both mental illness and addiction can be treated – treatment works, and

MINUTES – Board Meeting
Mental Health & Recovery Services Board of Lucas County
March 17, 2015

people recover; and Recovery is to be celebrated, individuals in recovery become active, contributing members of their community. She handed out “Recovery is Beautiful” wrist bands, pins and window clings to encourage the celebration of Recovery. Ms. Freeman reviewed the framework and Blue Print for Ohio’s Community Mental Health and Addiction System, as well as the vision and principles associated with a recovery-oriented system. Handouts of Ms. Freeman’s presentation were shared with everyone in attendance as well as review of a colorful trifold explaining the Ohio Recovery-Oriented System of Care. The link below was provided to the Board with additional information related to Recovery is Beautiful and the Recovery-Oriented System of Care.

http://www.oacbha.org/recovery-oriented_systems_of_c.php

Ms. Freeman outlined the OMHAS SFY 2016-17 Budget Proposal which addresses the four pillars within it: Children and Families, Saving Lives, Criminal Justice, and Employment & Housing. She explained targeted investments for each pillar and funding for Mental Health and Addiction Services. Ms. Freeman’s presentation ended with a discussion about Medicaid Reforms in the Budget and OACBHA’s budget priorities, and she encouraged everyone to reach out to their local legislators to advocate for the necessary addiction and mental health services. Questions were addressed by Ms. Freeman and interactive discussion occurred throughout her presentation.

Director’s Report

There were no reports made at the meeting due to the Annual Board Training.

Open Session

There were no comments made.

Adjournment

The meeting was adjourned at 5:16 p.m.

Pastor Waverly Earley

Scott A. Sylak, Executive Director

BOARD MEETING**April 21, 2015**

Treasurer's Report**March 2015 Financial Statements**

Enclosed is the Consolidated Statement of Revenues and Expenditures for the month ending March 2015. Also enclosed are the schedules of POS claims, contract vouchers and miscellaneous vouchers already delivered to the Auditor's office.

For the month of March, revenues exceeded expenses by \$5,443,496 which is \$1,236,478 favorable to the budget. Total Board revenues were \$757,943 above budget due to receiving an increase of \$380,771 in actual vs. budgeted levy funds, HUD payments for a number of months, and other minor timing differences between actual and the monthly budget amounts. Expenses were \$478,535 lower than budget primarily due to lower AOD and MH Non-Medicaid POS spending and less than budgeted targeted allocations disbursements.

On a March FYTD basis, revenues exceeded expenses by \$4,490,202 which is \$2,730,218 favorable to the budget. Actual revenues were \$585,526 less than budgeted, but actual expenses were \$3,315,744 favorable to the budget. Revenues were below plan primarily due to OMHAS not making their SAMHSA federal disbursements as anticipated in the MHR SB Budget.

All expense categories were underspent, but the vast majority of this underspending is related to MH and AOD POS expenses. On a March FYTD basis, AOD POS spending was \$1,033,913 below budget (60% less than budget), and MH POS spending was \$1,327,929 below budget (41% less than budget). Actual March POS spending was higher than previous months' activity due to OMHAS' resolution of their MACSIS February claims processing difficulties in March.

Claims and Voucher information for March are as follows:

- Schedules of POS claims delivered to the Auditor for March are included for ratification. The total of these payments is \$481,055.64. Non-Medicaid Claims paid by agency were: **Harbor: \$79,857.49; Philio: \$50,731.51; Unison: \$165,731.36; Zepf: \$184,572.78** and out-of-county claims totaled **\$162.50**.
- March Contract vouchers totaled \$2,437,339.05. The Board disbursed the fifth scheduled FY 2015 grant payments to the agencies in March.
- March Miscellaneous vouchers totaled \$15,645.61. Included in this amount was \$2,500 for website development of the Board's new website.

The following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the March 2015 financial statements and the March 2015 voucher schedules of bills as presented in the April 2015 Board packet.

**Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures**

March 2015

	<u>March Actual</u>	<u>March FYTD Actual</u>	<u>March FYTD Budget</u>	<u>March FYTD Budget Variance</u>	<u>FY 2015 Total Budget</u>
Revenue					
Local Levy Revenue	\$ 7,691,687	\$ 16,440,164	\$ 15,914,907	\$ 525,257	\$ 17,207,983
Federal Grants Revenue	\$ 66,017	\$ 1,062,456	\$ 2,285,740	\$ (1,223,284)	\$ 3,112,840
State Revenue	\$ 177,434	\$ 2,512,493	\$ 1,980,397	\$ 532,097	\$ 2,543,589
HUD Revenue	\$ 304,941	\$ 433,060	\$ 439,408	\$ (6,348)	\$ 659,112
BHJJ/OOD/OAG Revenue	\$ 241,850	\$ 588,067	\$ 1,001,315	\$ (413,248)	\$ 1,183,968
Total Revenue	<u>\$ 8,481,929</u>	<u>\$ 21,036,240</u>	<u>\$ 21,621,766</u>	<u>\$ (585,526)</u>	<u>\$ 24,707,492</u>
Expenditures					
Grant Funded Program Expenses	\$ 1,996,225	\$ 10,265,579	\$ 10,897,560	\$ 631,981	\$ 14,532,880
MH Non-Medicaid POS Expenses	\$ 361,660	\$ 1,879,343	\$ 3,207,272	\$ 1,327,929	\$ 4,675,000
AOD Non-Medicaid POS Expenses	\$ 119,396	\$ 682,919	\$ 1,716,832	\$ 1,033,913	\$ 2,735,203
Pass Through Program Expenses	\$ 440,091	\$ 2,725,130	\$ 2,982,064	\$ 256,935	\$ 3,724,667
Board Administration Expenses	\$ 121,061	\$ 993,067	\$ 1,058,054	\$ 64,986	\$ 1,501,188
Total Expenditures	<u>\$ 3,038,433</u>	<u>\$ 16,546,038</u>	<u>\$ 19,861,782</u>	<u>\$ 3,315,744</u>	<u>\$ 27,168,938</u>
Net Increase/(Decrease) in Net Assets	<u>\$ 5,443,496</u>	<u>\$ 4,490,202</u>	<u>\$ 1,759,984</u>	<u>\$ 2,730,218</u>	<u>\$ (2,461,446)</u>

4/15/2015

Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of March 31, 2015

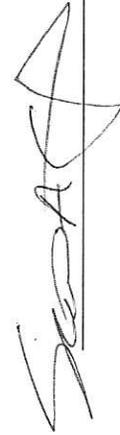
	<u>28-Feb-15</u> Balance Sheet	<u>March 2015</u> Changes	<u>March 31, 2015</u> Balance Sheet
ASSETS			
Current Assets			
Total Cash	\$ 12,315,323	\$ 5,458,103	\$ 17,773,426
Total Current Assets	\$ 12,315,323	\$ 5,458,103	\$ 17,773,426
Other Assets			
Fixed Assets	\$ 11,260	\$ (11,260)	\$ -
Total Other Assets	\$ 11,260	\$ (11,260)	\$ -
TOTAL ASSETS	<u>\$ 12,326,583</u>	<u>\$ 5,446,843</u>	<u>\$ 17,773,426</u>
LIABILITIES & FUND BALANCES			
Current Liabilities			
Total Accounts Payable	\$ 94,002	\$ 3,345	\$ 97,347
Total Accrued Employee Benefits	\$ 190,278	\$ 0	\$ 190,278
Total Current Liabilities	\$ 284,280	\$ 3,345	\$ 287,625
Operating Fund Balance	\$ 12,042,303	\$ 5,443,497	\$ 17,485,800
TOTAL LIABILITIES & FUND BALANCES	<u>\$ 12,326,583</u>	<u>\$ 5,446,843</u>	<u>\$ 17,773,426</u>

4/15/2015

MHRSB of Lucas Co.
 March 2015 - Purchase of Service Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
3/3/2015	Crisis Intervention	396835	77.18	MH CLAIMS WK 2/16/15 OOC
3/25/2015	Eastway Behavioral Harbor	400300	85.32	MH CLAIMS WK 3/23/15 OOC
3/2/2015	Harbor	396182	2,516.26	AOD CLAIMS WK 2/16/15
3/2/2015	Harbor	396182	14,873.16	MH CLAIMS WK 2/16/15
3/6/2015	Harbor	397583	5,356.42	AOD CLAIMS WK 2/28/15
3/6/2015	Harbor	397583	55,491.71	MH CLAIMS WK 2/28/15
3/25/2015	Harbor	400298	100.00	MH BAD DEBT
3/25/2015	Harbor	400302	292.78	AOD CLAIMS WK 3/23/15
3/25/2015	Harbor	400302	1,227.16	MH CLAIMS WK 3/23/15
3/2/2015	New Concepts	396191	16,097.36	AOD CLAIMS WK 2/16/15
3/2/2015	New Concepts	396191	631.80	MH CLAIMS WK 2/16/15
3/6/2015	New Concepts	397584	16,488.49	AOD CLAIMS WK 2/28/15
3/26/2015	New Concepts	400308	17,513.86	AOD CLAIMS WK 3/23/15
3/2/2015	Unison	396193	8,394.72	AOD CLAIMS WK 2/16/15
3/2/2015	Unison	396193	59,222.39	MH CLAIMS WK 2/16/15
3/6/2015	Unison	397589	14,787.32	AOD CLAIMS WK 2/28/15
3/6/2015	Unison	397589	83,326.93	MH CLAIMS WK 2/28/15
3/2/2015	Zepf	396196	3,758.64	AOD CLAIMS WK 2/16/15
3/2/2015	Zepf	396196	9,899.56	MH CLAIMS WK 2/16/15
3/2/2015	Zepf	396198	8,536.30	JAN SUBOXONE
3/6/2015	Zepf	397585	25,338.66	AOD CLAIMS WK 2/28/15
3/6/2015	Zepf	397585	136,263.31	MH CLAIMS WK 2/28/15
3/25/2015	Zepf	400310	315.00	AOD BAD DEBT
3/25/2015	Zepf	400310	461.31	MH BAD DEBT

\$ 481,055.64 TOTAL



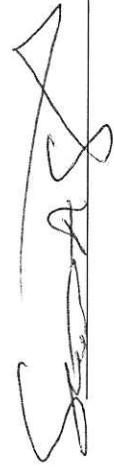
Executive Director

MHRSB of Lucas Co.

March 2015 - Contractual Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
3/4/2015	Able	396844	35,267.00	MAR/APR GRANT
3/4/2015	Adelante	396848	46,159.50	MAR/APR GRANT
3/4/2015	Big/Brothers/Big Sisters	396849	7,520.34	MAR/APR GRANT
3/4/2015	Court Diagnostic	396850	49,240.83	MAR/APR GRANT
3/3/2015	Ellen E Jones	396843	688.75	CONTRACT SRV FEBRUARY
3/25/2015	Ellen E Jones	400292	783.00	CONTRACT SRV MARCH
3/4/2015	Family Service Of N.W.O.	396852	27,117.17	MAR/APR GRANT
3/4/2015	Harbor	396853	181,980.34	MAR/APR GRANT
3/4/2015	Lucas County Family Council	396867	17,699.33	MAR/APR GRANT
3/25/2015	MHR Board of Erie & Ottawa	400294	350.00	NOV HOT SPOT FUNDING
3/4/2015	Nami of Greater Toledo	396855	45,649.34	MAR/APR GRANT
3/2/2015	Neighborhood Properties	396172	20,000.00	PEER RESPITE REAL ESTATE DEVEL.
3/4/2015	Neighborhood Properties	396856	497,573.83	MAR/APR GRANT
3/26/2015	Neighborhood Properties	400276	54,706.26	FEB HUD HOUSING
3/26/2015	Neighborhood Properties	400279	55,873.02	JAN HUD HOUSING
3/4/2015	Rescue Mental Health	396857	589,368.01	MAR/APR GRANT
3/4/2015	St Paul's Community Center	396859	85,479.17	MAR/APR GRANT
3/4/2015	St. Vincent	396860	33,360.00	MAR/APR GRANT
3/3/2015	SWACC	396868	4,440.33	MAR/APR GRANT
3/4/2015	SCAT	396858	23,720.50	MAR/APR GRANT
3/4/2015	TASC of Northwest Ohio	396862	165,735.50	MAR/APR GRANT
3/4/2015	The Learning Club	396854	17,933.67	MAR/APR GRANT
3/4/2015	Thomas M Wernert Center	396864	95,083.33	MAR/APR GRANT
3/4/2015	Unison	396865	114,169.00	MAR/APR GRANT
3/4/2015	UMADAOP	396863	56,427.33	MAR/APR GRANT
3/4/2015	Zepf	396866	211,013.50	MAR/APR GRANT

\$ 2,437,339.05 TOTAL



Executive Director

MHRBS of Lucas Co.
 March 2015 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
3/6/2015	Adams Street Publishing	397573	720.00	MAR ADVERTISING
3/25/2015	Adelante	400290	150.00	MAR SURVEY TRANSLATION SERV.
3/3/2015	Amy J Priest	396839	55.00	MARCH CELL PHONE STIPEND
3/12/2015	Buckeye Cablesystem	398149	210.25	MARCH TELESYSTEM
3/6/2015	BUFFALO COLUMBUS LODGE	397577	238.71	MARCH TRAVEL - CONFERENCE
3/11/2015	Camilla Roth-Szirotnyak	398152	80.00	MARCH TRAINING REIMB.
3/25/2015	Carolyns Pers. Catering	400335	534.25	MARCH MHFA TRAINING
3/11/2015	CHARLOTTE I. CUNO	398138	5.00	FEB REC COUNCIL STIPEND
3/25/2015	COALITION ON HOMELESS	400338	300.00	MARCH TRAINING
3/11/2015	DEBORAH BARKER	398134	10.00	FEB REC COUNCIL STIPEND
3/6/2015	Donna M Robinson	397576	47.93	FEB TRAVEL REIMBURSEMENT
3/11/2015	Gregory Collier	398135	5.00	FEB REC COUNCIL STIPEND
3/3/2015	Joe Saad	396838	55.00	MARCH CELL PHONE STIPEND
3/3/2015	Karen Olnhausen	396840	55.00	MARCH CELL PHONE STIPEND
3/25/2015	Keystone Printing	400383	1,595.00	ANNUAL REPORT PRINTING
3/3/2015	Kristal Barham	396842	55.00	MARCH CELL PHONE STIPEND
3/3/2015	Kristal Barham	396834	362.79	JAN/FEB TRAVEL/TRAINING
3/11/2015	Kwik Parking	398150	473.50	GUEST PARKING - FEBRUARY
3/25/2015	Kwik Parking	400343	3,600.00	PARKING STAFF - APR/MAY/JUN
3/6/2015	Lamar Outdoor Advertising	397574	555.00	FEB ADVERTISING
3/25/2015	Laprensa De Toledo	400327	350.00	MARCH SURVEY AD
3/25/2015	Leaf Commercial Capital	400311	437.00	MAR COPIER LEASE
3/6/2015	Nextel Communication	397579	107.73	FEB WIRELESS
3/25/2015	OACBHA	400280	2,500.00	JAN WEBSITE DEVELOPMENT
3/25/2015	Office Max Contract	400313	91.69	MARCH OFFICE SUPPLIES
3/25/2015	Ohio Business Machines	400312	1,568.19	COPIER COVERAGES OCT-JAN
3/11/2015	Paul Lewis Jr	398142	5.00	FEB REC COUNCIL STIPEND
3/11/2015	Riley's Carpet & Flooring	398147	500.00	MAR FURNITURE CLEANING
3/11/2015	Robert Arquette	398132	5.00	FEB REC COUNCIL STIPEND
3/3/2015	Scott A. Sylak	396836	55.00	MARCH CELL PHONE STIPEND
3/11/2015	Sheryl D Cooper	398137	5.00	FEB REC COUNCIL STIPEND
3/3/2015	Steve Spinelli	396837	55.00	MARCH CELL PHONE STIPEND
3/25/2015	Steve Spinelli	400332	73.57	MARCH TRAVEL/EQUIP REIMB
3/11/2015	Susan Helppie	398141	5.00	FEB REC COUNCIL STIPEND
3/11/2015	The Sojourner's Truth	398148	375.00	MARCH SURVEY AD
3/3/2015	Timothy Goyer	396841	55.00	MARCH CELL PHONE STIPEND
3/25/2015	Toledo Journal	400330	350.00	MARCH SURVEY AD

\$ 15,645.61 TOTAL



Executive Director

Programs & Services Committee Meeting Report

The Programs & Services Committee met for its regularly scheduled meeting on March 31, 2015. The meeting began with an update from staff on the status of the 120 day notices that were issued in February and March. Two agencies, Adelante and Unison did not appeal the notices. Three agencies, Mercy St. Vincent, Swanton Area Community Coalition (SACC) and TASC had appealed and were in conversation with staff. Two additional agencies, Family Services of Northwest Ohio – Toledo and Sylvania Community Action Team had submitted appeals, and Board staff presented recommendations for funding which were supported by the P & S Committee. The report and recommendations were forwarded to the Planning and Finance Committee for its review.

The Committee members also received copies of, and were briefed on the semi-annual Provider Performance Report, and they were provided the 2015 Program Summary Report for reference. The Committee also heard a brief update concerning the efforts that have been made to gather stakeholder feedback, as well as feedback from consumers and family members.

The Recovery Council provided an update on their efforts regarding forums to which they have committed and the also brought a recommendation to the Committee to approve Ms. Deb Angel as the Chair of the Recovery Council for the remainder of this fiscal year. The Programs and Services Committee formally approved that appointment.

Health Officer Credentialing

System Health Officer Candidates are reviewed and approved based on criteria established in Board Policy – Designation of Health Officers, in accordance with ORC 5122.01(J) to facilitate emergency hospitalization as described in ORC 5122.10. Designation as a health officer by MHRSB authorizes agency staff to take into custody persons who are thought to be mentally ill for the purpose of emergency examination in a hospital or community mental health agency.

The Health Officer Credentialing Committee reviewed applications for six (6) renewal candidates and five (5) new candidates. The Committee reviewed documentation to verify that the individuals being considered have the required licensure or certifications, experience in the field, and trainings as required by MHRSB policy. The individuals listed in the motion below have met the requirements for designation as a System Health Officer.

The Programs & Services Committee reviewed the recommendation at its March 31, 2015 meeting, and the following motion is recommended to the Board of Trustees:

That the Mental Health & Recovery Services Board of Lucas County designates the following individuals listed as System Health Officers to serve a term not to exceed two years:

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For Renewal of Designation:*Jennifer N. Emahiser, LISW-S, Unison, not to exceed April 30, 2017**Diann M. Hack, BA, LSW, Unison, not to exceed April 30, 2017**Leona Lewis, PCC-S, Unison, not to exceed April 30, 2017**Cathryn S. Ruffer, LISW-S, Unison, not to exceed April 30, 2017**Karen M. Stuetzer, BS, LSW, LCDCIII, Unison, not to exceed April 30, 2017**Kenneth G. Teitlebaum, LPCC, Unison, not to exceed April 30, 2017***For New Designation:***Elizabeth A. Waterfield, PhD, PCC-S, Harbor, not to exceed April 30, 2017**Jessica M. Broz, MA, PCC-S, Rescue, not to exceed April 30, 2017**Sarah R. Hall, MA, PC, Unison, not to exceed April 30, 2017**Nicole R. Fritz, MSW, LISW, Zepf Center, not to exceed April 30, 2017**Luana F. Holub, LSW, Zepf Center, not to exceed April 30, 2017***Planning & Finance Committee Meeting Report**

The Planning & Finance Committee held their regularly scheduled meeting on April 7, 2015. At that meeting, four items were discussed. The first topic discussed was the updated agencies' financial performance for the first six months of FY 2015. This item was discussed at the March 3, 2015 Planning & Finance Committee meeting, but the Committee members requested a revision to this document to include five years of financial results. The revised documents were discussed, and for future agency financial performance discussions, the revised format will be used.

Another topic that was covered was a review of the Planning & Finance Committee Charter. The Committee members reviewed the current Charter, and it was the Committee's consensus that no changes were needed at this time. The Planning & Finance Committee Charter is to be reviewed annually by this Committee.

The remaining topics discussed were the Family Services of Northwest Ohio and Sylvania Community Action Team conversations relating to the 120-day Notices which require allocations, and the FY 2016 Subsidy Schedules which require Board approval.

A. Response to Agency Appeals of MHR SB 120-Day Notice

A report from staff on the status of 120-day notices that were issued in February and March was forwarded to the Planning & Finance Committee at their April 7, 2015 meeting from the Programs & Services Committee which met on March 31, 2015. The P&F Committee regarded the information that Adelante and Unison were not appealing, and that Mercy St. Vincent, TASC and Swanton Area Community Coalition (SACC) had appealed, but staff was not yet prepared to make recommendations regarding their requests.

BOARD MEETING**April 21, 2015**

Based on the agency appeals, Board staff did recommend funding for two agencies: Family Services of Northwest Ohio – Toledo (FSNWO) and Sylvania Community Action Team (SCAT). FSNWO appealed the 120-Day Notice on their “Breaking the Cycle” Program. They request to continue the program, but reduce their funding from \$162,703 per year to \$36,278. The dramatic reduction in funding is accompanied by a corresponding decrease in the numbers served. The notice to SCAT was for their drug drop-off program. Although the original circumstances have changed in that the DEA is no longer sponsoring a drug drop-off day and site, SCAT is still able to deliver the program for which funding was awarded as part of the last cycle (3-year) of requests for proposal.

Both the Programs & Services Committee and the Planning & Finance Committee supported staff’s recommendation for funding. The following motions are presented for consideration by the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$36,278 to Family Services of Northwest Ohio – Toledo to provide the Breaking the Cycle Program for the period of July 1, 2015 through June 30, 2016. MHR SB’s Executive Director is authorized to negotiate acceptable outcomes and to execute an FY 2016 Provider Agreement.

and

The Mental Health and Recovery Services Board of Lucas County allocates \$18,000 to Sylvania Community Action Team to provide the Community Drug Drop Off Program for the period of July 1, 2015 through June 30, 2016. MHR SB’s Executive Director is authorized to negotiate acceptable outcomes and to execute an FY 2016 Provider Agreement.

B. FY 2016 Subsidy Schedules

The U. S. Department of Health and Human Services has released the 2015 Poverty Guidelines. Each fiscal year, the MHR SB uses the new Poverty Guidelines to update the Board’s Schedule of Eligibility by income and family size which becomes effective in the following fiscal year. A total of three documents are included with this packet. The first document identifies the three MHR SB levels of subsidy support consistent with the HHS’s 2015 Poverty Guidelines’ income and family size. The other two documents are the proposed FY 2016 MH and AOD Services Schedules of Subsidies.

Except for updating the Board’s Subsidy support with the HHS’s 2015 Poverty Guidelines’ income and family size, there are no changes from the FY 2015 Subsidy Schedules. The Board Subsidy Schedules does not require any client co-payment if an individual has less than 190% of the federal poverty guidelines income, which is considerably higher than the Medicaid expansion which enrolls individuals into Medicaid up to 138% of the federal poverty guidelines.

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A client who receives treatment services and has 190% up to 210% of the 2015 poverty guidelines requires a \$10 co-payment for most treatment services. Between 210% up to 230% of the poverty guidelines require a \$15 co-payment, and a \$20 co-payment is required for individuals between 230% up to 250% of federal poverty guidelines.

The Planning & Finance Committee were in agreement with the proposed FY 2016 Subsidy Schedules. The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County approves the revised FY 2016 MH and AOD Services Schedules of Subsidies included in the April 21, 2015 MHRS Board packet to be effective July 1, 2015.

**MHRS Board Schedule of Eligibility by Income and Family Size
FY 2016**

FAMILY SIZE	Base Subsidy		Level A		Level B		Level C	
	MONTHLY FROM	INCOME TO						
1	\$0	\$1,864	\$1,865	\$2,060	\$2,061	\$2,256	\$2,257	\$2,452
2	\$0	\$2,522	\$2,523	\$2,788	\$2,789	\$3,053	\$3,054	\$3,319
3	\$0	\$3,181	\$3,182	\$3,516	\$3,517	\$3,851	\$3,852	\$4,185
4	\$0	\$3,840	\$3,841	\$4,244	\$4,245	\$4,648	\$4,649	\$5,052
5	\$0	\$4,498	\$4,499	\$4,972	\$4,973	\$5,445	\$5,446	\$5,919
6	\$0	\$5,157	\$5,158	\$5,700	\$5,701	\$6,243	\$6,244	\$6,785
7	\$0	\$5,816	\$5,817	\$6,428	\$6,429	\$7,040	\$7,041	\$7,652
8 or more	\$0	\$6,474	\$6,475	\$7,156	\$7,157	\$7,837	\$7,838	\$8,519

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Rider A \$10

Rider B \$15

Rider C \$20

Level A: 190 - 210% of 2013 HHS Poverty Guidelines

Level B: 210 - 230% of 2013 HHS Poverty Guidelines

Level C: 230 - 250% of 2013 HHS Poverty Guidelines

3/23/2015

**Mental Health and Recovery Services Board of Lucas County
Alcohol and Other Drug Services**

Schedule of Subsidies

FY 2016

	Base	Level A	Level B	Level C
100% Subsidized Services				
Sub Acute Detoxification (Non-Medicaid)*	TBD	TBD	TBD	TBD
Residential Treatment (Non-Medicaid)*	TBD	TBD	TBD	TBD
Partially Subsidized Services				
Assessment	\$96.24	\$86.24	\$81.24	\$76.24
Case Management	\$78.17	\$68.17	\$63.17	\$58.17
Crisis Intervention	\$129.59	\$119.59	\$114.59	\$109.59
Group Counseling**	\$38.08	\$28.08	\$23.08	\$18.08
Individual Counseling**	\$87.28	\$77.28	\$72.28	\$67.28
Intensive Outpatient	\$136.90	\$126.90	\$121.90	\$116.90
Laboratory Urinalysis	\$60.00	\$50.00	\$45.00	\$40.00
Medical/Somatic	\$176.28	\$166.28	\$161.28	\$156.28
Client Co-payment	\$0.00	\$10.00	\$15.00	\$20.00

* These day rates have not been determined for FY 2016. Once these rates are established, the AOD Subsidy Schedule for FY 2016 will be re-issued.

** These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

Mental Health and Recovery Services Board of Lucas County

Mental Health Services

Schedule of Subsidies

FY 2016

	Base	Level A	Level B	Level C
100% Subsidized Services				
Partial Hospitalization	\$116.81	\$116.81	\$116.81	\$116.81
Community Psych Support Treatment (Individual)*	\$85.32	\$85.32	\$85.32	\$85.32
Community Psych Support Treatment (Group)*	\$39.24	\$39.24	\$39.24	\$39.24
Partially Subsidized Services				
Pharmacological Management	\$210.87	\$200.87	\$195.87	\$190.87
Mental Health Assessment (non-physician)	\$129.99	\$119.99	\$114.99	\$109.99
Mental Health Assessment (physician)	\$210.87	\$200.87	\$195.87	\$190.87
BH Counseling and Therapy (Individual)*	\$90.00	\$80.00	\$75.00	\$70.00
BH Counseling and Therapy (Group)*	\$39.48	\$29.48	\$24.48	\$19.48
Crisis Intervention BH Service	\$154.35	\$144.35	\$139.35	\$134.35
Client co-payment	\$0.00	\$10.00	\$15.00	\$20.00

* These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

3/20/2015

Governance Committee Report

The Governance Committee met on April 14, 2015 to review the Affirmative Action Program Report for the period of April 2014 through March 2015. The Committee also discussed a process to develop MHRSB officer nominations, to identify committee leadership and members for the FY 2016/2017 time frame, and to discuss Trustee membership needs. Finally, the Committee reviewed proposed staff changes to the FY 2016 provider agreement, as well as discussed contract section 6.1.4 regarding Coordination of Benefits and if the MHRSB is truly the Payer of Last Resort.

In review of the Affirmative Action Program Report, the Committee requested information regarding the demographic distribution of full and part time staff of Funded Agencies. Findings of the report indicated that in regards to MHRSB membership;

- Male and female Trustee percentages are consistent with the US Census figures of 51.5% male and 48.5% female,
- African American Trustee percentages exceed US Census figures of 19.5% by 9.5%,
- Hispanic Trustee percentages are slightly below US Census figures of 6.5% by .6%,
- Overall minority representation percentages for Trustees exceed US Census figures of 29.8% by 5.5%.

In regards to MHRSB employees;

- Female employee percentages exceed US Census figures of 48.5% by 9.6%,
- African American employee percentages exceed US Census figures of 19.5% by 2.7%,
- Hispanic employee percentages are slightly below US Census figures of 6.5% by 1%,
- Overall minority representation percentages for employees exceed US Census figures of 29.8% by 3.5%.

In regards to Funded Agency Trustee membership;

- Male and female Trustee percentages are consistent with the US Census figures of 51.5% male and 48.5% female,
- African American Trustee percentages are consistent with US Census figures of 19.5%,
- Hispanic Trustee percentages are slightly below US Census figures of 6.5% by .7%,
- Overall minority representation percentages for Trustees exceed US Census figures of 29.8% by 1.1%.

In regards to Funded Agency employees;

- Female employee percentages exceed US Census figures of 48.5% by 23.4%,
- African American employee percentages exceed US Census figures of 19.5% by 3.5%,
- Hispanic employee percentages are slightly below US Census figures of 6.5% by 1.7%,
- Overall minority representation percentages for employees are consistent with US Census figures of 29.8%.

The Governance Committee also agreed to establish an Ad Hoc Nominations Committee to develop a slate of officers for FY 2016/2017. Audrey Weis-Maag, Dr. Tim Valko and Neema Bell agreed to serve on the Nominations Committee. The Nominations Committee will also make recommendations for committee leadership positions and committee membership after discussions with potential committee chairs are held.

In regards to Trustee members; it was recognized that the State AOD professional position is vacant. There was a desire among the Trustees to address our membership deficit regarding AOD prevention as well as improve the representation of Asian Americans on the MHR SB. It was agreed that an appropriate recruitment effort would be developed in an attempt to achieve these goals.

There was a substantial discussion related to the proposed changes to the Provider Agreement for FY 2016 with a focus on a recommendation to eliminate Attachment 4 after integrating pertinent requirements into the body of the agreement. Feedback from Trustees and providers was requested. In the discussion of the Provider Agreement, clarity was requested regarding Section 6.1.4 Coordination of Benefits. It was agreed that Board staff would review background information related to this language and provide additional information to the Committee prior to finalizing the contract language.