MHRS BOARD MEETING
May 17, 2016
4:00 p.m.

Consent Agenda	Item	Information Enclosed	Action Required	Allocation Required	Page
	1. Call to Order				
	2. Roll Call				
	3. Recognition of Visitors				
	4. Swearing in of New Board Member • Carol Ann Allen				
	5. Determination of Items to be Removed from Consent Agenda				
☐	6. Board Minutes – April 19, 2016	✓	✓		1-8
☐	7. Treasurer's Report ➢ April 2016 Financial Statements	✓	✓		9-16
☐	8. Programs & Services Committee Report ➢ Health Officer Appointments	✓	✓		17 17-18
☐ ☐	9. Governance Committee Report A. UMADAOP FY 2015 Audit Last Submission Assessment Appeal B. 120-Day Notice Update * UMADAOP AOD Treatment Services	✓ ✓	✓ ✓		18 18-20 21
☐ ☐	10. Planning & Finance Committee Report A. Zepf Center FY 2016 AOD POS Underspending and Recovery Housing B. FY 2017 Purchasing Plan – Proposed Allocations C. FY 2017 MHRSB Schedules of Subsidies	✓ ✓ ✓	✓ ✓ ✓	✓ ✓	21-22 22-23 23-29 30-34
	11. Director's Report				
	12. Open Session				
	13. Adjournment				

M I N U T E S – Board Meeting
Mental Health & Recovery Services Board of Lucas County
April 19, 2016

Roll Call - Members Present:

Dr. Mary Gombash	Dr. Tim Valko	Chief George Kral
Neema Bell	Linda Alvarado-Arce	Andre Tiggs
Anthony (Tony) Pfeiffer	Scott D. Johnson	Linda Howe
Pastor Donald Perryman	Pastor Waverly Earley	

After Roll Call:

Robin Reeves	Dr. Lois Ventura

Members Absent:

William Sanford	Lynn Olman	Andrea Mendoza Loch
Audrey Weis-Maag		

Staff: Scott Sylak, Tom Bartlett, Tim Goyer, Donna Robinson, Karen Olnhausen, Amy Priest, Carolyn Gallatin, Delores Williams, Cami Roth Szirotnyak.

Visitors: Paul Lewis, Recovery Council; Richard Arnold; Annette Clark, FSNO; Jason Vigh, Rescue; Kathy Bihn, NPI; Karen Wu, ABLE; Marsha Elliott, Unison; Kristie Knighten, Community Member; Anita Zynch, Unison; Johnny Mickler, Sr., BB/BS; Michele Bryant, NAOMI; Steve Benjamin, Harbor; Deb Flores, Zepf Center.

The meeting was called to order at 4:00 p.m., with Ms. Neema Bell, Board Chair, presiding.

Consent Agenda Items: The Trustees reviewed the Consent Agenda items, and the following thirteen (13) items were approved by consent. Voting to approve the Consent Agenda was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Gombash-yes; Dr. Valko-yes; Ms. Howe-yes; Chief Kral-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

Board Minutes – March 15, 2016

Treasurer's Report

- **March 2016 Financial Statements**

  The Mental Health & Recovery Services Board of Lucas County approves the March 2016 financial statements and the March 2016 voucher schedules of bills as presented in the April 19, 2016 Board packet.

Programs & Services Committee Report

- **Health Officer Credentialing Committee**

The Mental Health & Recovery Services Board of Lucas County designates the following individual as a System Health Officer to serve a term not to exceed two years:

For Renewal of Designation:
Megan C. Rinehart, PCC-S – Harbor– not to exceed April 30, 2018

Planning & Finance Committee

B. Zepf Center AOD POS Underspending and MH POS Overspending

The Mental Health and Recovery Services Board of Lucas County reduces the Zepf Center FY 2016 AOD POS allocation from $1,140,336 to $1,040,336, a reduction of $100,000 and increases the Zepf Center FY 2016 MH POS allocation from $1,300,000 to $1,400,000, an increase of $100,000, and authorizes its Executive Director to amend Zepf Center's FY 2016 Provider Agreement to reflect these changes.

C. Youth Emergency Shelter - Zepf Center

The Mental Health and Recovery Services Board of Lucas County reduces the Zepf Center FY 2016 AOD POS allocation by $20,000 and re-allocates the $20,000 in grant funding for start-up costs for the Youth Emergency Shelter project for the period of April 1, 2016 through June 30, 2016, and authorizes its Executive Director to amend Zepf Center's FY 2016 Provider Agreement to reflect these changes.

D. OMHAS/DSA FY 2016 Match Allocation – Neighborhood Properties, Inc. (NPI)

The Mental Health and Recovery Services Board of Lucas County authorizes its Executive Director to accept the grant award of $50,000 from OMHAS as match for the DSA supportive housing grant, and further authorizes the Executive Director to amend the Board's FY 2016 Provider Agreement with NPI by increasing the amount in Section 6.2.2 (Pass Through Grants) from $499,615 to $549,615, effective April 20, 2016.

E. Family Service of Northwest Ohio (FSNO) MH POS Allocation

The Mental Health and Recovery Services Board of Lucas County allocates $25,000 for Mental Health POS services to Family Service of Northwest Ohio for the May 1, 2016 through June 30, 2017 period, and authorizes its Executive Director to amend the Family Service of Northwest Ohio FY 2016 Provider Agreement to reflect this allocation.

F. **Neighborhood Properties, Inc. (NPI) Private Market Rental Assistance Program Allocation**

The Mental Health and Recovery Services Board of Lucas County allocates $24,000 for the Private Market Rental Assistance Program to NPI for FY 2016, and authorizes its Executive Director to amend NPI's FY 2016 Provider Agreement to reflect this allocation.

G. **FY 2016 Behavioral Health Juvenile Justice (BHJJ) Grant Program and Budget Revision**

The Mental Health and Recovery Services Board of Lucas County allocates $242,217, a reduction of $45,090 from the original $287,307 allocation to Zepf Center to administer the Multi-Systemic Therapy Program, and authorizes its Executive Director to execute a contract amendment to their FY 2016 Provider Agreement to reflect this change.

The Mental Health and Recovery Services Board of Lucas County allocates $64,030, an increase of $8,000 to the original $56,030 allocation, to the Lucas County Juvenile Court for joint conference expenses, and authorizes its Executive Director to execute a FY 2016 Memorandum of Understanding amendment to reflect this change.

H. **UMADAOP Heroin Prevention Underspending Re-allocation**

The Mental Health and Recovery Services Board of Lucas County reduces the UMADAOP's FY 2016 Heroin Prevention Education allocation from $150,000 to $140,000, a reduction of $10,000 and makes a new $10,000 allocation to UMADAOP for audit work, and authorizes its Executive Director to amend UMADAOP's FY 2016 Provider Agreement to reflect these changes.

I. **FY 2016 AOD Schedule of Subsidies Revision**

The Mental Health and Recovery Services Board of Lucas County approves the revised FY 2016 AOD Schedule of Subsidies included in the April 19, 2016 MHRS Board meeting packet to be effective retroactively beginning on July 1, 2015.

Governance Committee Report

A. **Governance Policy Revisions**

The Mental Health & Recovery Services Board of Lucas County approves the Board Committees and Sub-Committees, and Board, Committee, and Sub-Committee Meetings Policies *contained in the Board packet effective May 1, 2016.*

B. MHRSB Committee Charters

The Mental Health & Recovery Services Board of Lucas County approves the Governance, Planning and Finance, and Programs and Services Committee Charters contained in the Board packet effective May 1, 2016.

C. Strategic Plan Extension

The Mental Health and Recovery Services Board of Lucas County approves the extension of the two-year MHRSB Strategic Plan through December 31, 2016.

Planning & Finance Committee Report

A. Discussion of Treasurer's Report Review by the Planning & Finance Committee

Mr. Bartlett reported that at the March 15, 2016 MHRS Board meeting, discussion ensued with regard to whether or not the Planning & Finance Committee should review the previous month financial statements prior to their review at the Board meeting. The P&F Committee recommended at its April 5, 2016 meeting that it would be beneficial that the Board's financial statements be reviewed in detail prior to presenting them at the Board meeting. The P&F Committee meets on the first Tuesday of the month; however, Board staff would not be able to prepare the financial statements for the preceding month due to time constraints. The regular meeting time would have to be changed in order to provide sufficient time for the Board staff to prepare the previous month's financial statements. Board staff recommended that beginning in June 2016, the Planning & Finance Committee and Governance Committee would exchange their meeting times in order to facilitate this review.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County approves that the Planning & Finance Committee will review the Board's Treasurer's Report from the previous month prior to the MHRS Board's review of the Treasurer's Report at their monthly Board meeting and to revise the Committees' meeting times to facilitate the motion.

Dr. Valko moved to approve the motion and it was seconded by Dr. Ventura. Voting to approve the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Dr. Gombash-yes; Dr. Valko-yes; Ms. Howe-yes; Chief Kral-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

120 – Day Notices:

Mr. Goyer reported that 120-Day Notices were issued to five programs following the February 2016 MHRS Board meeting, except for TASC, whose 120-Day Notice was sent in March 2016. Rescue did not appeal their notice for the inpatient physicians program. However, TASC sent an appeal letter to

the Board for their DYS Program and UMADAOP sent a written appeal to the Board for their AOD treatment services; Board Staff is currently under negotiations with both of these agencies.

Mr. Goyer reported that Board staff met with Family Service of Northwest Ohio (FSNO) and Big Brothers/Big Sisters (BBBS) to discuss their appeals, and recommendations were presented at the April 5, 2016 P&F Committee for consideration. The P&F Committee requested a report be generated to include current data from the agencies to signify progress made as claimed by the agencies. Mr. Goyer explained each of the programs under notice and he reviewed the Supplemental Performance Data report showing the people to be served vs. the people served for each (outlined on pages 26 & 27 of the meeting packet).

Following a lengthy discussion, two motions listed below were presented for consideration by the Board of Trustees:

- **Family Service of Northwest Ohio (FSNO) – Breaking the Cycle Program**

  The Mental Health and Recovery Services Board of Lucas County withdraws its notice of intent issued February 16, 2016 to not renew or make material changes to its contract with Family Service of Northwest Ohio "Breaking the Cycle" Program so that this project may be considered as part of the FY 2017 purchasing plan.

Ms. Alvarado-Arce moved to approve the motion and it was seconded by Ms. Reeves. Voting to approve the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Dr. Gombash-yes; Dr. Valko-yes; Ms. Howe-yes; Chief Kral-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

- **Big Brothers and Big Sisters – Mentoring Triad Program**

  The Mental Health and Recovery Services Board of Lucas County withdraws its notice of intent issued February 16, 2016 to not renew or make material changes to its contract with Big Brothers Big Sisters (M-3 Mentoring Triad) so that this project may be considered as part of the FY 2017 purchasing plan.

Pastor Earley moved to approve the motion and it was seconded by Chief Kral. Voting to approve the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Dr. Gombash-yes; Dr. Valko-yes; Ms. Howe-yes; Chief Kral-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

Governance Committee Report

D. **Diversity Workgroup Report**

Pastor Perryman thanked everyone who served on the Workgroup which produced a great Diversity Workgroup Report. Ms. Williams referred to the Report included in the meeting packet and reviewed each of the goals that were developed using evidence based practices, and she reviewed the recommendations that were divided into seven key areas with each key area indicating whether the goals will be implemented in 0-3 years or in a 4-6 year timeframe.

Ms. Williams stated that the Board has received an endorsement from the Commissioner's office that was not yet incorporated into the final draft report. In addition, a survey of consumers was conducted with Harbor, Unison and Zepf facilitated through Lourdes College; the results will be reported at the first Inclusion Council meeting on May 4, 2016. Mr. Sylak indicated that the Inclusion Council will be convened under his direction and it will establish a regular reporting process to the Governance Committee.

Mr. Pfeiffer acknowledged Pastor Perryman for his vision from the beginning to the end product. Ms. Alvarado-Arce said the Report was very well done and she feels it is a good first step for other agencies and organizations to view and know that it is great to hire a staff person who is devoted strictly to addressing diversity issues. Ms. Alvarado-Arce also noted that Calvin Brown's office has changed their office to Diversity and Inclusion.

> *The Mental Health and Recovery Services Board of Lucas County approves the Diversity Workgroup Report as presented.*

Dr. Ventura moved to approve the motion and it was seconded by Pastor Earley. Voting to approve the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Dr. Gombash-yes; Dr. Valko-yes; Ms. Howe-yes; Chief Kral-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

Ms. Bell expressed her gratitude to Pastor Perryman for his superb leadership in bringing forth the idea of forming the Diversity Workgroup and for leading it. She also extended gratitude to the involved Trustees, Stakeholders and Staff for devoting their time and expertise into building a framework for accountability for this Board and for its providers moving forward that will position them as leaders in this community and statewide, working towards advancement of diversity in both ethnic and culture competency, and health equity and inclusion.

Director's Report

- A letter was sent to Trustees on March 21 from OMHAS regarding a board empowerment summit hosted by OACBHA on June 1 at the Hyatt Regency in Columbus. Mr. Sylak will provide transportation for Board members who are interested in attending.

- Mr. Sylak announced the successful launch of the Recovery Helpline 211; eight agencies are currently participating and the Board staff IT Department led the software development. The media campaign was launched last week with extensive advertising and several media events.

- The Board's annual Recognition Awards Breakfast will be held on May 2; award recipients have been selected and everyone was encouraged to attend.

- Mr. Sylak strongly encouraged OMHAS certified treatment providers to attend the regional Medicaid Redesign training in Findlay on May 11.

- The State announced that a Medical Marijuana House Bill 523 has been introduced that received its first testimony in the House of Representatives today.

- There is going to be a mid-biennium review with specific budget sections being addressed; however, it doesn't appear to address policy. One area is about strengthening Ohio's fight against prescription drug abuse, adding language to monitor facilities where prescribers treat 30+ individuals that will now be subject to licensure from the Board of Pharmacy.

- The State is expanding Nalaxone to organizations that come in contact with high risk individuals (homeless shelters, half-way houses, schools, treatment centers) which may create a low level funding mechanism.

- The State reported that Pharmacy Technicians are now required to become registered with the Board of Pharmacy as one-third of drug cases are related to pharmacy technicians.

- State controls are now being implemented on sole providers, medical directors, veterinaries, and dentists not governed under Ohio Law who provides controlled substances which requires them to be registered by the Board of Pharmacy.

- There is a state limit set on high volume prescribers with a 90-day cap on opiate supplies, and if prescriptions are not used within 30 days, the prescription is void to limit pill shopping.

- There is a common sense regulation for methadone clinics; there is one in Lucas County, but many communities don't have one; the State is changing restrictions to make it easier for other methadone clinics to be established.

- The Comprehensive Addiction and Recovery Act (CARA) is the only major federal legislation that provides comprehensive law enforcement, treatment and recovery services that includes veterans. A press conference was held with Senator Sherrod Brown at New Concepts. Mr. Sylak said it is a good federal initiative, but stops short of expanding the current 16 bed IMD limitation to increase detox beds.

- The Board Staff will be bringing forth a new and expanded Community Plan for the Board's approval that is due by June 30, 2016. It is substantially changed from previous plans as it is tied to future funding with specific services that need to be in place by September 2016 due to a change in continuum of care requirements and waiting lists. It will be presented at the June P&F Committee and Board meeting.

- Mr. Sylak submitted an OMHAS mental health consumer board application for Recovery Council member, Carol Ann Allen. Mr. Sylak also contacted several Trustees to re-apply for Board membership.

- Mr. Sylak and Ms. Olnhausen will travel to Columbus with an 11 person team to receive training on court ordered treatment processes to help families get the treatment they need without involvement from law enforcement and the criminal court system.

- Lucas County was the recipient of the MacArthur Grant in the amount of $1.75 million over two years. One portion of the new model is to divert people from criminal justice into treatment whereby law enforcement will drop off non-violent offenders to the new Urgent Care for stabilization and linkage to treatment.

- There were two community meetings held over the past week; one of them advocated aggressively for more detox beds in our community, and the other meeting included Team Recovery, UMADAOP, and Rescue's emergency services staff that were "on-hand" to provide treatment services and the Health Department distributed Nalaxone to people following a brief education.

Open Session

- Mr. Arnold reported that on May 12, the Planning Commission will hear from Toledo Gospel Ministries to open a 10-bed homeless shelter at 705 Phillips Avenue; a zone change for 424 W. Bancroft home bought through the land bank, stating that it was the third time on the Planning Commission agenda for up to 16 beds for the mentally ill and developmentally disabled; and Mr. Arnold said the 2740 Monroe Street property for 12 beds for the mentally ill and developmentally disabled was approved by the Planning Commission in December 2015 and is pending review by the Zoning & Planning Committee due to telephone calls concerned about it.

Adjournment

The meeting was adjourned at 5:13 p.m.

Anthony (Tony) Pfeiffer, Secretary

Scott A. Sylak, Executive Director

Treasurer's Report

- **April 2016 Financial Statements**

Enclosed is the Consolidated Statement of Revenues and Expenditures for the month ending April 2016. Also enclosed are the schedules of POS claims, contract vouchers and miscellaneous vouchers already delivered to the Auditor's office.

For the month of April, expenditures exceeded revenues by $847,876 which is $1,857,403 unfavorable to the budget. Total Board revenues were $2,013,934 worse than budget due to not receiving the State's portion of the property taxes, as well as not receiving primarily Federal Funds from OMHAS. The Board has received funding from OMHAS in early May and it is anticipated that the State's portion of the property taxes will be received by the end of May which will effectively eliminate this April negative revenue variance. Expenses were $156,531 better than budget primarily due to lower AOD POS spending.

On an April FYTD 2016 basis, revenues exceeded expenditures by $2,199,715 which is $785,552 unfavorable to the budget. Total Board revenues were $2,716,990 below budget primarily due to lower than anticipated State's share of the property taxes and OMHAS federal revenues discussed in the preceding paragraph. This unfavorable revenue performance should largely be eliminated in May. Total Board expenditures were $1,931,438 less than budget due to underspending in all expense categories. April FYTD 2016 AOD POS underspending was $972,756 which is 48% below the April FYTD budget. April FYTD MH POS expenses were $46,198 below budget and are only 1.8% behind budget on a FYTD basis. April FYTD Grant Funded programs are $652,671 under budget due to lower targeted allocation spending. Pass Through program expenses are $72,509 below the April FYTD budget which is only 2.7% below budget on a FYTD basis. Board Administrative spending is $187,305 below April FYTD budget.

Claims and Voucher information for April is as follows:

- Payments of POS claims for April are included for ratification. The total of these payments paid by agency were as follows:

AGENCY	AOD	MH	TOTAL
HARBOR	$ 17,966.26	$ 71,234.43	$ 89,200.69
NEW CONCEPTS	$ 21,552.10	$ -	$ 21,552.10
UMADAOP	$ 1,802.05	$ -	$ 1,802.05
UNISON	$ 33,855.78	$128,304.00	$ 162,159.78
ZEPF CENTER	$ 36,140.37	$ 97,107.77	$ 133,248.14
GRAND TOTAL	**$111,316.56**	**$ 296,646.20**	**$ 407,962.76**

- April Contract vouchers total $599,641.89. Included in this amount is the annual Pooled Funds payment to Lucas County Family Council totaling $228,000.

- April Miscellaneous vouchers total $11,629.13. There were no unusual payments included in this total.

The following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the April 2016 financial statements and the April 2016 voucher schedules of bills as presented in the May 17, 2016 Board meeting packet.

Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures
April 2016

	April Actual	April FYTD Actual	April YTD Budget	April FYTD Budget Variance	Annual Budget
Revenue					
Local Levy Revenue	$ 9,137	$ 16,294,800	$ 17,470,231	$ (1,175,431)	$ 17,720,231
Federal Grants Revenue	$ (92)	$ 2,096,665	$ 3,271,094	$ (1,174,429)	$ 3,718,568
State Revenue	$ 37,024	$ 1,466,655	$ 1,902,154	$ (435,499)	$ 2,064,332
HUD Revenue	$ 170,480	$ 535,193	$ 494,334	$ 40,859	$ 659,112
BHJJ/OOD Revenue	$ 21,310	$ 444,309	$ 416,799	$ 27,511	$ 582,280
Total Revenue	$ 237,859	$ 20,837,622	$ 23,554,612	$ (2,716,990)	$ 24,744,523
Expenditures					
Grant Funded Program Expenses	$ 338,997	$ 11,205,482	$ 11,858,153	$ 652,671	$ 14,815,193
MH Non-Medicaid POS Expenses	$ 296,646	$ 2,534,634	$ 2,580,832	$ 46,198	$ 3,490,600
AOD Non-Medicaid POS Expenses	$ 111,317	$ 1,048,596	$ 2,021,352	$ 972,756	$ 2,704,736
Pass Through Program Expenses	$ 218,322	$ 2,646,005	$ 2,718,514	$ 72,509	$ 3,484,536
Board Administration Expenses	$ 120,454	$ 1,203,190	$ 1,390,495	$ 187,305	$ 1,735,704
Total Expenditures	$ 1,085,735	$ 18,637,907	$ 20,569,345	$ 1,931,438	$ 26,230,769
Increase/(Decrease) in Net Assets	**$ (847,876)**	**$ 2,199,715**	**$ 2,985,267**	**$ (785,552)**	**$ (1,486,246)**

5/11/2016

Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of April 30, 2016

	March 31, 2016 Balance Sheet	April Changes	April 30, 2016 Balance Sheet
ASSETS			
Current Assets			
Total Cash	$ 19,942,783	$ (847,876)	$ 19,094,907
Prepaid Expenses	$ 1,560	$ -	$ 1,560
TOTAL ASSETS	**$ 19,944,343**	**$ (847,876)**	**$ 19,096,467**
LIABILITIES & FUND BALANCES			
Liabilities			
Total Accounts Payable	$ 324,904	$ -	$ 324,904
Total Accrued Employee Benefits	$ 197,481	$ -	$ 197,481
Deferred Revenue	$ 380,000	$ -	$ 380,000
Total Liabilities	$ 902,385	$ -	$ 902,385
Fund Balances			
Disaster Response Board Designated	$ 50,000	$ -	$ 50,000
Wernert Center Board Designated	$ 2,050,000	$ -	$ 2,050,000
Total Board Designated Funds	$ 2,100,000	$ -	$ 2,100,000
Total Other Board Fund Balances	$ 16,941,958	$ (847,876)	$ 16,094,082
TOTAL LIABILITIES & FUND BALANCES	**$ 19,944,343**	**$ (847,876)**	**$ 19,096,467**

5/11/2016

MHRSB of Lucas Co.

April 2016 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
4/5/2016	Amy J Priest	454983	55.00	CELL PHONE - APRIL
4/13/2016	Buckeye Cablesystem	456189	219.70	TELESYSTEM - MARCH
4/8/2016	Carolyn Gallatin	454993	183.75	TRAINING/TRAVEL REIMB
4/28/2016	Carolyns Person. Catering	458424	308.75	MHFA LUNCH
4/12/2016	Cynthia P. Brown-Chery	456183	108.87	FEB2016 TRAVEL REIMB
4/12/2016	Cynthia P. Brown-Chery	456184	470.07	JAN2016 TRAVEL REIMB
4/20/2016	Cynthia P. Brown-Chery	457360	237.97	TRAVEL REIMB MAR
4/5/2016	Delores C Williams	454988	55.00	CELL PHONE - APRIL
4/8/2016	Delores C Williams	454995	250.00	SATISFACTION SURVEY EVENT
4/8/2016	Delores C Williams	454996	235.00	CLIENT SURVEY EVENT
4/12/2016	Delores C Williams	456185	83.50	MAR2016 TRAVEL REIMB
4/12/2016	Delores C Williams	456194	250.00	APR2016 CLIENT SURVEYS
4/28/2016	Donna M Robinson	458427	41.58	TRAVEL REIMB
4/5/2016	Enterprise Rent-A-Car	454990	98.54	RENTAL CAR/DW 3/16
4/13/2016	Enterprise Rent-A-Car	456187	98.56	RENTAL CAR/SS-AP
4/27/2016	Francotyp-Postalia	458420	74.85	POSTAGE METER APR-JUL
4/28/2016	Jennifer Tucker	458414	250.00	MHFA TRAINING 4/20/16
4/5/2016	Joe Saad	454984	55.00	CELL PHONE - APRIL
4/5/2016	Karen Olnhausen	454981	55.00	CELL PHONE - APRIL
4/5/2016	Kristal Barham	454979	55.00	CELL PHONE - APRIL
4/5/2016	Kristal Barham	454992	120.60	COMM ENGAGEMENT REIMB.
4/5/2016	Kwik Parking	454989	3,825.00	STAFF PARKING APR-JUN
4/12/2016	Kwik Parking	456186	816.25	MARCH GUEST PARKING
4/28/2016	LEAF Commercial Capital	458417	437.00	COPIER LEASE - APR
4/27/2016	Metzgers	458422	473.63	COMM ENGMT - SUPPLIES
4/21/2016	OACBHA	457362	90.00	BH REDESIGN REGISTRATION
4/5/2016	Office Max Contract	454975	11.98	OFFICE SUPPLIES - MARCH
4/5/2016	Office Max Contract	454976	190.13	OFFICE SUPPLIES - MARCH
4/21/2016	Office Max Contract	457356	162.14	OFFICE SUPPLIES - APRIL
4/21/2016	Office Max Contract	457357	5.76	OFFICE SUPPLIES - MARCH
4/5/2016	Ohio Business Machines	454973	14.50	TONER- MARCH
4/5/2016	Ohio Business Machines	454974	14.50	TONER- MARCH
4/5/2016	One Day Sign	454977	32.00	MEETING SUPPLIES

MHRSB of Lucas Co.

April 2016 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
4/26/2016	Park Inn Toledo	458055	1,442.50	RECOGNITION CEREMONY
4/5/2016	Scott A. Sylak	454986	55.00	CELL PHONE - APRIL
4/28/2016	Sierra A. Ortiz	458413	250.00	MHFA TRAINING 4/20/16
4/5/2016	Steve Spinelli	454985	55.00	CELL PHONE - APRIL
4/5/2016	Timothy Goyer	454980	55.00	CELL PHONE - APRIL
4/5/2016	Toledo Journal	454978	200.00	ADVERTISING - MARCH
4/28/2016	Treasurer State of Ohio	458411	92.00	REIMB. FOR ST. V PASS-THRU OVERDRAW
4/21/2016	Zepf	457363	100.00	FORWARD OF MEM. DONATIONS
			11,629.13	**TOTAL**

Executive Director

MHRSB of Lucas Co.

April 2016 - Purchase of Service Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
4/5/2016	Harbor	454968	27,191.04	CLAIMS WK 4/4/16
4/12/2016	Harbor	456176	26,834.39	CLAIMS WK 4/4/16
4/20/2016	Harbor	457428	6,670.67	SUBOXONE Rx JAN/FEB
4/20/2016	Harbor	457456	8,048.33	CLAIMS WK 4/11/16
4/27/2016	Harbor	458432	20,456.26	CLAIMS WK 4/18/16
4/5/2016	New Concepts	454969	477.51	CLAIMS WK 4/4/16
4/12/2016	New Concepts	456178	7,458.86	CLAIMS WK 4/4/16
4/21/2016	New Concepts	457424	4,549.67	CLAIMS WK 4/11/16
4/27/2016	New Concepts	458434	9,066.06	CLAIMS WK 4/18/16
4/5/2016	Unison	454970	95,628.03	CLAIMS WK 4/4/16
4/20/2016	Unison	457458	6,210.35	MAT Rx JAN - MARCH
4/20/2016	Unison	457462	60,321.40	CLAIMS WK 4/11/16
4/12/2016	UMADAOP	456181	1,573.57	CLAIMS WK 4/4/16
4/21/2016	UMADAOP	457421	228.48	CLAIMS WK 4/11/16
4/5/2016	Zepf	454972	9,628.90	MAT Rx - FEBRUARY
4/12/2016	Zepf	456182	30,713.59	CLAIMS WK 4/4/16
4/20/2016	Zepf	457465	84,898.31	CLAIMS WK 4/11/16
4/20/2016	Zepf	457466	6,261.66	MAT Rx - MARCH
4/21/2016	Zepf	457463	1,745.68	GAMBLING CLAIMS - MARCH
			407,962.76	**TOTAL**

Executive Director

MHRSB of Lucas Co.

April 2016 - Contractual Disbursements

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
4/5/2016	Great Lakes Marketing	454967	5,000.00	PROGRAM EVALUATION
4/12/2016	Lucas County Juv. Ct.	456175	14,597.22	FY16 Q3 DRUG COURT
4/20/2016	Lucas County Juv. Ct.	457412	12,204.55	BHJJ ASMT CTR Q3
4/5/2016	Lucas County Fam Council	454965	228,000.00	FY16 POOLED FUNDS
4/12/2016	Neighborhood Properties	456169	57,374.84	HUD - JAN
4/12/2016	Neighborhood Properties	456170	5,990.71	CABHI - OCT-DEC
4/20/2016	Neighborhood Properties	457417	36,012.14	CABHI - JAN/FEB
4/20/2016	Neighborhood Properties	457418	56,148.49	HUD - FEB
4/27/2016	Neighborhood Properties	458431	56,956.84	FY16 GRANT - MARCH HUD
4/22/2016	Siva R. Yechoor	457365	3,150.00	PROF SERVICES JAN-MAR
4/5/2016	Thread Information	454966	8,417.50	RECOVERY HOTLINE PROJECT
4/12/2016	Unison Behavioral	456173	50,000.00	FY16 GRANT HOPE IS REAL STARTUP
4/21/2016	YWCA of Greater Toledo	457364	4,750.00	MINI-GRANT: TRAUMA INFORM CARE
4/20/2016	Zepf	457415	21,039.60	RTW - FEB
			559,641.89	**TOTAL**

Executive Director

Programs & Services Committee Report

The Committee held its regularly scheduled meeting on April 26, 2016. At this meeting, the first draft of FY 2017 Agency Allocations was presented and discussed. Also, the Committee considered a proposal from staff to utilize Agency underspending in FY 2016 to support Recovery housing at Zepf. These items are presented to the Board under a separate report from the Planning & Finance Committee. There was also a brief update from the Recovery Council.

- **Health Officer Appointments**

System Health Officer Candidates are reviewed and approved based on criteria established in Board Policy – Designation of Health Officers, in accordance with ORC 5122.01(J) to facilitate emergency hospitalization as described in ORC 5122.10. Designation as a health officer by MHRSB authorizes agency staff to take into custody persons who are thought to be mentally ill for the purpose of emergency examination in a hospital or community mental health agency.

The Health Officer Credentialing Committee reviewed the application for fifteen (15) renewal candidates and five (5) new candidates. The Committee reviewed documentation to verify that the individuals being considered have the required licensure or certifications, experience in the field, and trainings as required by MHRSB policy. The individuals listed in the motion below have met the requirements for designation as a System Health Officer.

The Programs & Services Committee reviewed the recommendation at its April 26, 2016 meeting, and the following motion is recommended to the Board of Trustees:

That the Mental Health & Recovery Services Board of Lucas County designates the following individuals listed as System Health Officers to serve a term not to exceed two years:

For Renewal Designation:
Julie K. Pratt, MSW, LISW-S – Harbor – not to exceed May 31, 2018
Marianne Barabash, MHP, LSW – Rescue – not to exceed May 31, 2018
Jacqueline W. Clay, MHP, LSW – Rescue – not to exceed May 31, 2018
Dean DiCiacca, LSW – Rescue – not to exceed May 31, 2018
Prentis L. Holmes, MHP, LISW-S – Rescue – not to exceed May 31, 2018
Ivy R. Hopkins, MHP, LSW – Rescue – not to exceed May 31, 2018
Claudia M. Patterson, MHP III, LPCC – Rescue – not to exceed May 31, 2018
Merisa R. Parker, MHP, LSW – Rescue – not to exceed May 31, 2018
Lisa L. Anderson, RN – Unison – not to exceed May 31, 2018
Marsha L. Elliott, M.Ed, LSW, LPCC-S – Unison – not to exceed May 31, 2018
Kathleen S. Schaus, LSW – Unison – not to exceed May 31, 2018
Christine A. Bohland, LPPC – Zepf – not to exceed May 31, 2018
Brandi M. Hahn, LISW – Zepf – not to exceed May 31, 2018
Angela E. Hendren, LISW-S – Zepf – not to exceed May 31, 2018
Jonathan P. Skidmore, LISW – Zepf – not to exceed May 31, 2018

For New Designation:
Doreen M. Pant, LISW-S – Harbor – not to exceed May 31, 2018
Vicki I. Ammons, MHP, LSW – Rescue – not to exceed May 31, 2018
Nancy E. Bain, LPCC – Rescue – not to exceed May 31, 2018
Celeste R. Ridenhour, LPC – Zepf – not to exceed May 31, 2018
Dustin E. Smith, LSW – Zepf – not to exceed May 31, 2018

Governance Committee Report

The Governance Committee met on May 10, 2016. After approving the minutes from its April meeting, the group discussed UMADAOP's appeal of their assessment for late submission of their FY 2015 Audit and UMADAOP's appeal of their 120-Day Notice. The contents and outcome of those discussions are outlined below. Additionally, the Governance Committee received an Affirmative Action Program Annual Report and Whistleblower Activity Annual Report.

UMADAOP FY 2015 Audit Last Submission Assessment Appeal

The MHRSB received UMADAOP's FY 2015 Audited Financial Statements on April 19, 2016. Under UMADAOP's FY 2016 Provider Agreement, Article 7.4.1 (Annual Audit) specifies that if the FY 2015 Audited Financial Statements are not submitted to the MHRS Board by November 1, 2015, an assessment is due to the MHRSB for late submission. Given this contract language, UMADAOP was informed that a $13,250 assessment was payable to the MHRSB due to their late submission of their FY 2015 Audited Financial Statements.

Article 7.4.1 also provides UMADAOP the opportunity to appeal this assessment to the MHRSB within 14 days of the Board's notice of this assessment. Mr. John Edwards, Sr., Executive Director of UMADAOP, formally appealed this assessment on May 3, 2016. A copy of this letter is attached.

Under the same Article 7.4.1 of UMADAOP's FY 2016 Provider Agreement, the MHRSB has 30 days from the agency's appeal letter's date to act on this appeal. The MHRSB, acting in its discretion, can enforce, waive or amend the assessment; the decision of the MHRSB is final.

The Governance Committee reviewed this topic at their May 10, 2016 meeting. Mr. Bartlett indicated that in the UMADAOP FY 2015 Financial Statements there were five significant deficiencies and UMADAOP is preparing a Corrective Action Plan for addressing these deficiencies. Mr. Edwards was in attendance and he responded to the Committee members' questions.

After considerable Trustees discussion, it was the recommendation of the Governance Committee that UMADAOP's appeal of the $13,250 assessment for late submission of their audit report is denied. Additionally, it was the Committee's recommendation that a Board-to-Board meeting should be arranged so that the MHRS Board Members can talk directly with the UMADAOP Board Members to better understand what action steps are being undertaken by UMADAOP to address the FY 2015 audit's five significant deficiencies so that this situation does not occur in the future.

The following motion is recommended to the Board of Trustees:

> ***The Mental Health and Recovery Services Board of Lucas County deny UMADAOP's appeal of their $13,250 assessment for the late submission of UMADAOP's FY 2015 Financial Statements audit. Payment of the $13,250 assessment will be arranged between the UMADAOP and MHRS Boards to minimize the impact on UMADAOP's clients.***

UMADAOP

2447 Nebraska Avenue
Toledo OH 43607
Phone: 419.255.4444
Fax: 419.531.1596
www.umadaop.org

May 3, 2016

Scott Sylak, Executive Director
MHRSB of Lucas County
701 Adams Street
Toledo, Ohio 43604

Dear Mr. Sylak:

The UMADAOP Lucas County FY2015 Annual Audit was submitted (late) to the MHRS Board on April 19, 2016 and we are aware that an assessment in the amount of $13,250 is to be paid to the MHRS Board.

The purpose of this letter is to provide a written appeal to rescind the assessment issued by the MHRS Board. This letter is being emailed on May 3, 2016 in order to comply with the 14 day deadline to request that the $13,250 assessment be rescinded.

- UMADAOP Lucas County is in the process of transitioning to a new fiscal relationship with a new bookkeeping firm after having severed the relationship with Tucker Kissling & Associates. The engagement with Tucker Kissling & Associates was terminated because of numerous misallocations and other serious breaches of service that they were failing to provide per their contract with UMADAOP Lucas County. Their service missteps created an unwieldly and practically unmanageable amount of work that we were unable to contend with accurately, timely and with fiscal management competence.

- The transition of fiscal bookkeeping services being assumed by Todd Yost & Associates is a time consuming and labor intensive project that is still occurring. The transition requires a complete makeover of our chart of accounts, correcting unreconciled accounts and conducting countless hours of research to discover and correct errors resulting from misallocations and/or incorrect data input.

We are grateful for the technical assistance that has been provided by Tom Bartlett and other MHRS Board staff to provide information that is serving as a guidepost for the corrective steps that are now being implemented to enable UMADAOP Lucas to avoid inaccurate and late submissions of required fiscal reports and annual audit statements in the future.

Sincerely,

John L. Edwards, Sr., Executive Director

B. **120-Day Notice Update**

- **UMADAOP AOD Treatment Services**

In February 2016, UMADAOP was issued a notice of intent not to renew their Provider Agreement for AOD treatment services because they were unable to bill for those services through MACSIS as the contract requires. UMADAOP formally appealed their notice, and since then, Board staff has met with UMADAOP to seek resolution. Recently, Family Service of Northwest Ohio (FSNO) signed a Memorandum of Agreement with UMADAOP whereby FSNO would act as an Administrative Service Organization to, among other things, provide billing services for UMADAOP. With this agreement in place, the deficiencies are rectified, and Board staff recommended that the 120-Day Notice to UMADAOP be withdrawn and an allocation for AOD treatment services at UMADAOP be included as part of the FY 2017 Purchasing Plan. The Governance Committee supported the staff recommendation.

The following motion is presented for consideration by the Board of Trustees:

> ***The Mental Health and Recovery Services Board of Lucas County withdraws its notice of intent issued February 16, 2016 to not renew or make material changes to its contract with UMADAOP for AOD treatment services so that these services may be included as part of the FY 2017 purchasing plan.***

Planning & Finance Committee Report

The Committee held its regularly scheduled meeting on May 3, 2016. There were four agenda items reviewed and discussed at the meeting; three of which required either an allocation or action by the MHRSB.

The Board's Updated Financial Forecast was discussed prior to the discussion of the proposed FY 2017 Purchasing Plan. Mr. Bartlett discussed the key assumptions which were the basis of the updated Financial Forecast. The Board's projected FY 2016 financial results were estimated to be an Increase in Net Assets (Surplus) of $763,801, an increase of $412,716 from the February Financial Forecast. This increase is due to the fact that the Board has not made as many targeted allocations as was anticipated in the Board's FY 2016 Budget.

For the period of FY 2017 through FY 2019, the MHRSB is projected to have a Decrease in Net Assets (Deficit) of $9 million for these three years. The Board's Operating Balance as of June 30, 2019 is estimated at $7.8 million which is equivalent to 3.4 months of projected FY 2019 Board expenses which is a normal, reasonable reserve amount.

Continuation of FY 2019 Decrease in Net Assets of $3.0 million into FY 2020 will quickly reduce the Board's Operating Fund balance. The Board should make future allocations to those programs which are achieving their outcomes while looking to reduce future allocations for those programs which are not achieving their outcomes to reduce the Board's deficit spending beginning in FY 2018.

The other three items discussed at the May 3, 2016 Planning & Finance Committee are found in the following narratives:

A. Zepf Center FY 2016 AOD POS Underspending and Recovery Housing

On February 26, 2016, Zepf Center made a request to the MHRSB that the Board reallocate $100,000 of Zepf Center's FY 2016 AOD POS underspending to Zepf Center's FY 2016 MH POS contract. At that time, an additional request of $20,000 was made for FY 16 start-up expenses related to the Youth Emergency Shelter. In review of these requests, Board staff determined that Zepf Center will have approximately $400,000 in AOD POS underspending. Board staff made a recommendation to the Trustees' at the April 19, 2016 MHRS Board meeting to approve Zepf's requests, and the recommendation was approved.

On March 24, 2016, Zepf Center made an additional request that the MHRSB re-allocate up to $200,000 of Zepf Center's remaining FY 2016 AOD POS underspending, now estimated at $280,000, to their FY 2016 Recovery Housing grant. In review of this request, Board staff identified that Zepf Center's Recovery Housing project has an anticipated annual budget of $1,138,752. It is estimated that approximately $800,000 of the Recovery Housing revenue is derived from profits realized by Zepf Center from the provision of treatment services. Additional revenue includes a modest amount of client fees and the FY 2016 MHRSB Recovery Housing grant of $150,000.

From September 2014 through March 24, 2016, the project provided shelter, food and utilities to 325 individuals, including 256 Lucas County residents. Their average length of stay has been 112 days. As of March 24, 2016, the facility had capacity for 104 residents and was full. Eighty-nine of those residents were from Lucas County.

Zepf Center administrators have indicated that the funding model for this valuable resource cannot be maintained at its current level and is, therefore, requesting additional MHRSB support. Board staff shares Zepf Center's concerns related to its current funding model for recovery housing. Board staff also recognizes Zepf Center's considerable investment in recovery housing and commends them for their initiative. However, Board staff concurs that the current funding model is unsustainable and believes approving Zepf's request to transfer $200,000 in FY2016 AOD POS underspending to its FY 2016 Recovery Housing grant would do little to establish a long-term solution.

Therefore, in an effort to preserve this valuable resource for Lucas County residents, as well as develop a potential funding model that may be transferred to other recovery housing providers, Board staff proposed the following alternative for Zepf's consideration:

1. The current Zepf Recovery Housing Grant of $150,000 would remain as is through FY 2016, but would not carry into FY 2017.

2. In a transitional period, retroactive to April 1, 2016, Board staff recommended an additional $87,360 in rental subsidy be available from Zepf Center's FY 2016 AOD POS underspending to

fund Zepf Center's Recovery Housing for Lucas County residents on a "per night used" basis. Reimbursement will be based upon $12 per night for up to 120 days per person for a maximum of 80 beds per night. The allocation would be drawn down by actual usage and would not be provided as a grant allocation.

3. Understanding that current census figures has actual utilization at 89 Lucas County residents per night, the MHRSB will require that Zepf Center set aside a minimum of 10 additional beds per night for Lucas County residents at Zepf's full expense.

4. Lucas County residents will receive preferred access to all open beds until a 90-bed limit per night is reached.

5. The MHRSB will request input into the establishment of a mutually agreeable client fee structure for residents that does not exceed 30% of their net income.

6. Zepf Center will not remove Lucas County residents from the Recovery House project for inability to pay client fees within the first 120 days of the client's residency.

7. MHRSB reimbursement for Recovery Housing is limited to 120 days per person per year.

8. Zepf Center will provide regular outcome reporting as to be determined.

Zepf Center has agreed to the alternative funding model The Programs & Services Committee reviewed the proposed allocation at its April 26, 2016 meeting, and voted to support it. The Planning & Finance Committee reviewed the proposed allocation at its May 3, 2016 meeting, and voted to support it.

Assuming approval of the motion below by the full Board, an allocation of $350,400 will appear in the FY 2017 Purchasing plan based on the assumptions above. It is anticipated that this funding model will be employed to fund similar requests for services as need dictates and resources allow.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County reduces Zepf Center FY 2016 AOD POS allocation from $1,020,336 to $932,976, a reduction of $87,360 and increases the Zepf Center FY 2016 Recovery Housing allocation by $87,360 , and authorizes its Executive Director to amend Zepf Center's FY 2016 Provider Agreement to reflect these changes.

FY 2017 Purchasing Plan – Proposed Allocations

The attached "FY 2017 Allocations Worksheet" lists recommendations which MHRSB staff propose to the Board of Trustees for FY 2017 funding consideration. For comparative purposes, the Worksheet includes FY 2016 approved allocations and amounts that providers requested for FY 2017. The total

investment proposed at this meeting is $20,319,374. It is noted that as of this writing, there are several items of indeterminate amounts for which recommendations are yet to be submitted. Most notably, a recommendation for an allocation to TASC for their programming in the Lucas County Jail is pending further review of their budgets. The DYS Program at TASC is subject to a "120-Day Notice," also pending a budget review and possibly dependent on the amount of grant funding MHRSB will receive through OMHAS for that project. Harbor submitted an allocation request to fund ambulatory detox services, and while staff is supportive of adding the service, more information is needed in order to determine the amount to recommend for FY 2017.

Two agencies (FSNO and Harbor) submitted requests for funding for new projects that were unsolicited; staff recommends if they are to be considered it be done subsequent to the FY 2017 Purchasing Plan. Thomas Wernert Center asked for additional funding in order to "gear up" for their expanded facility; staff recognizes that there were increased operating costs budgeted as part of the proposal for expansion, but because the project will likely be delayed in completion, it is too soon to begin ramping up in anticipation. Staff does, however, recommend increasing the Wernert Center's allocation by $19,000 to strengthen peer support efforts. As was done in FY 2016, a line item on the Allocation Worksheet sets aside $600,000 as a reserve available for new programs that may be considered throughout FY 2017. [*The amount is an estimate and may vary depending on allocations yet to be made and/or underspending amounts in FY 2016.*] Though these funds have not been directed to any agency, the total amount has been included in the Board's Financial Forecast.

Prior to making its recommendations, Staff reviewed outcomes reports for the period ended December 31, 2015, financial utilization through the same period, and third quarter outcomes for agencies that were questionable at the half-year. Some highlights of the resultant recommendations include:

- 31 grant-funded programs are recommended to receive a 2% increase from FY 2016 funding based on their progress toward achieving outcomes and full utilization of the prior year's allocation; that increase totals $161,241.

- Allocations to A Renewed Mind, Harbor, Unison and Zepf of $16,200 each are recommended for Cognitive Enhancement Therapy (CET). The award is intended to cover the cost of licenses, conferences (including travel), miscellaneous supplies and materials for the program, including alumni groups.

- While Recovery Housing is not new to the system in FY 2017, staff recommends a different way of investing in it. The proposal involves a per diem rate and an agreed number of beds that will be set aside for Lucas County residents. Both A Renewed Mind and Zepf have requested funding; the FY 2017 Allocations Worksheet reflects those recommendations.

- A new allocation to Zepf is recommended as they have agreed to the Board's request for the provision of a Program of Assertive Community Treatment (PACT) team. This was a recommendation of the Access to Treatment Workgroup, and Unison already expanded their PACT team in FY 2016 in response.

- Two programs, Inpatient Engagement and Preventing Psychiatric Emergencies, each provided by Harbor, Unison and Zepf are under professional evaluation; until that is complete, staff recommends no changes to the agencies' allocations.

- Actual spending for AOD outpatient treatment has been below FY 2016 allocation levels at every agency that had an allocation. Staff recommends reducing allocations to Harbor, New Concepts, Unison and Zepf to reflect current experience, while maintaining allocations at A Renewed Mind, Family Service of Northwest Ohio, Lutheran Social Services and UMADAOP. Keeping options open at a greater number of agencies is intended to reduce bottlenecks in order to provide access to treatment within 48 hours.

- Investment in services at Rescue is up $651,124 (18%) from July 1, 2015. This increase includes 2% increases for residential, emergency and outreach, and services at the Juvenile Detention Center; however, the majority of the increase relates to the implementation of the Recovery Help Line and Urgent Care Center, offset by the elimination of Central Access and a reduction in the amount for inpatient physicians.

- Several investments that were made for a portion of FY 2016 are carried over as full year programs in FY 2017. They include: Individual Placement Services – Harbor; Housing Waiting List Reduction – NPI; Expansion of PACT Services – Unison; Expansion of Prevention Services – Unison; and Recovery Helpline and Urgent Care – Rescue.

The Programs & Services Committee reviewed the proposed FY 2017 Allocations Worksheet at its April 26, 2016 meeting, and the Planning & Finance Committee also reviewed it subsequently at their May 3, 2016 meeting. Both committees voted in support of the allocations as presented. Subsequent to the P&F Committee review, the PATH match allocation for NPI was reduced slightly according to the Federal funding award, and an allocation of $50,000 for AOD treatment at UMADAOP was added since their billing issues have been resolved.

The following motion is recommended to the Board of Trustees:

> ***The Mental Health and Recovery Services Board of Lucas County allocates $20,319,374 to fund the purchase of prevention, treatment, and other supportive services in FY 2017. The Board's Executive Director is authorized to execute appropriate FY 2017 Provider Agreements with the Agencies and for the amounts listed on the FY 2017 Allocations Worksheet included in the May 17, 2016 Board meeting packet.***

FY 2017 Allocations Worksheet

Agency	Program	Approved FY 2016 Allocations	FY 2017 Agency Requests	Approved FY 2017 Allocations
A Renewed Mind	Cognitive Enhancement	$ 27,000	$ 27,000	$ 16,200
A Renewed Mind	MH POS Outpatient - CET	$ 10,000	$ 10,000	$ -
A Renewed Mind	MH POS Outpatient	$ 50,000	$ 50,000	$ 60,000
A Renewed Mind	AOD Outpatient Treatment	$ 100,000	$ 100,000	$ 100,000
A Renewed Mind	LCCC Vivitrol Program	$ 100,000	$ 100,000	$ 100,000
A Renewed Mind	Recovery Housing Support	$ -	$ 65,000	$ 39,420
Total ARM		$ 287,000	$ 352,000	$ 315,620
ABLE	MH Impact Project	$ 132,176	$ 134,820	$ 134,820
ABLE	Government Benefits	$ 73,364	$ 73,364	$ 74,831
ABLE	Government Benefits	$ 5,000	$ 10,000	$ 5,000
Total ABLE		$ 210,540	$ 218,184	$ 214,651
Adelante	Buena Vida	$ 91,800	$ 93,636	$ 93,636
Big Brothers BS	Mentoring Triad	$ 45,122	$ 45,000	$ 45,000
FSNO	Breaking the Cycle	$ 36,278	$ 21,766	$ 21,766
FSNO	Boys Girls Club Therapy	$ -	$ 21,302	$ -
Total FSNO		$ 36,278	$ 43,068	$ 21,766
Harbor	MH Outpatient Treatment	$ 900,000	$ 900,000	$ 900,000
Harbor	AOD Outpatient Treatment	$ 200,000	$ 102,191	$ 102,191
Harbor	Ambulatory Detox - POS	$ -	$ 97,809	$ -
Harbor	Ambulatory Detox - Grant	$ -	$ 226,200	$ -
Harbor	Engagement Services	$ 249,900	$ 430,975	$ 249,900
Harbor	Preventing Psych. Emerge.	$ 156,933	$ 312,295	$ 156,933
Harbor	Cognitive Enhancement	$ 37,000	$ 22,245	$ 16,200
Harbor	School/Comm. Prevention	$ 367,200	$ 374,544	$ 374,544
Harbor	Early Childhood Prevention	$ 79,000	$ 80,580	$ 80,580
Harbor	Community Senior Prev.	$ 205,000	$ 209,100	$ 209,100
Harbor	Ind. Placement & Support	$ 44,385	$ 88,770	$ 88,770
Harbor	SUD Clinical Training	$ -	$ 70,260	$ -
Harbor	Heroin Prev. Education	$ 102,000	$ 127,800	$ 104,040
Total Harbor		$ 2,341,418	$ 3,042,769	$ 2,282,258
Learning Club	After School Programming	$ 109,754	$ 111,949	$ 111,949
Lutheran Social Svcs	AOD Outpatient Treatment	$ 50,000	$ 50,000	$ 50,000
Mercy St. Vincent's	Mother & Child Dependency	$ 71,829	$ 73,266	$ 73,266

FY 2017 Allocations Worksheet

Agency	Program	Approved FY 2016 Allocations	FY 2017 Agency Requests	Approved FY 2017 Allocations
NAMI	Suicide Prevention	$ 30,600	$ 41,212	$ 41,212
NAMI	Education/Outreach/Advoc.	$ 104,958	$ 107,057	$ 107,057
NAMI	Creative Expressions	$ 79,754	$ 81,349	$ 81,349
NAMI	Family Navigator	$ 102,000	$ 104,040	$ 104,040
Total NAMI		$ 317,312	$ 333,658	$ 333,658
New Concepts	MH Outpatient Treatment	$ 25,000	$ 34,711	$ 34,711
New Concepts	AOD Outpatient Treatment	$ 640,000	$ 565,289	$ 565,289
Total New Concepts		$ 665,000	$ 600,000	$ 600,000
NPI	ACF Operations	$ 1,006,041	$ 1,026,041	$ 1,026,041
NPI	Rental Assistance	$ 795,661	$ 811,574	$ 811,574
NPI	Waiting List RA	$ 24,000	$ 140,000	$ 140,000
NPI	PATH (Match)	$ 53,517	$ 53,517	$ 53,210
NPI	Road to Recovery	$ 105,000	$ 107,100	$ 107,100
NPI	PSH Modernization	$ 250,000	$ 250,000	$ 250,000
NPI	Wellness&Recovery Center	$ -	$ 38,613	$ 38,613
NPI	Peer Recovery Coaching	$ 306,000	$ 312,120	$ 312,120
Total NPI		$ 2,540,220	$ 2,738,965	$ 2,738,658
Rescue	Adult Crisis Stabilization Unit	$ 500,000	$ 510,000	$ 510,000
Rescue	Child/Adolescent CSU	$ 560,000	$ 571,200	$ 571,200
Rescue	Outreach/Emergency Svcs.	$ 1,358,808	$ 1,385,984	$ 1,385,984
Rescue	Inpatient Doctors	$ 450,000	$ 350,000	$ 350,000
Rescue	Central Access	$ 265,000	$ -	$ -
Rescue	Recovery Helpline	$ 267,583	$ 365,000	$ 365,000
Rescue	Urgent Care	$ 443,407	$ 865,000	$ 865,000
Rescue	Juvenile Detention/Assess.	$ 137,400	$ 140,148	$ 140,148
Total Rescue		$ 3,982,198	$ 4,187,332	$ 4,187,332
St. Paul's	Winter Crisis	$ 55,000	$ 56,100	$ 56,100
St. Paul's	Payee Program	$ 203,490	$ 207,560	$ 207,560
St. Paul's	Shelter Beds	$ 230,375	$ 234,983	$ 234,983
St. Paul's	Outreach Coordinator	$ 55,000	$ 56,100	$ 56,100
Total St. Paul's		$ 543,865	$ 554,743	$ 554,743
Swanton Area CC	Parent & Community	$ 26,642	$ 26,642	$ 26,643
Sylvania CAT	Parent Training & Education	$ 110,509	$ 112,719	$ 112,719
Sylvania CAT	Community Drug Drop Off	$ 18,000	$ 18,000	$ 18,000
Total SCAT		$ 128,509	$ 130,719	$ 130,719

FY 2017 Allocations Worksheet

Agency	Program	Approved FY 2016 Allocations	FY 2017 Agency Requests	Approved FY 2017 Allocations
TASC	Jail Reentry Program	$ 512,550	$ 409,335	$ -
TASC	Family Drug Court	$ 70,110	$ 96,748	$ -
TASC	GAIN Short Screener	$ 40,785	$ 203,925	$ -
TASC	DYS Aftercare	$ 129,992	$ 161,917	$ -
TASC	Release to Recovery	$ 33,000	$ 33,000	$ -
Total TASC		$ 786,437	$ 904,925	$ -
UMADAOP	AOD Outpatient Treatment	$ 50,000	$ 50,000	$ 50,000
UMADAOP	Healthy Workplace	$ 51,000	$ 52,020	$ 52,020
UMADAOP	Heroin Prevention	$ 150,000	$ 150,000	$ 140,000
Total UMADAOP		$ 251,000	$ 252,020	$ 242,020
Unison	MH Outpatient Treatment	$ 1,200,000	$ 1,230,000	$ 1,230,000
Unison	Dual Disorder Treatment	$ 400,000	$ 290,000	$ 290,000
Unison	Engagement Services	$ 252,960	$ 258,019	$ 252,960
Unison	Preventing Psych. Emerge.	$ 152,578	$ 155,630	$ 152,578
Unison	Residential Support	$ 123,420	$ 123,420	$ 123,420
Unison	PACT Engagement	$ 40,234	$ 120,701	$ 120,701
Unison	Cognitive Enhancement	$ 37,000	$ 12,650	$ 16,200
Unison	Prevention Services	$ 129,560	$ 201,151	$ 201,151
Total Unison		$ 2,335,752	$ 2,391,571	$ 2,387,010
Wernert Center	Operations/Club Room	$ 261,834	$ 306,567	$ 286,081
Wernert Center	Peer Enrichment Program	$ 320,076	$ 363,569	$ 326,478
Total Wernert Center		$ 581,910	$ 670,136	$ 612,559
Zepf	MH Outpatient Treatment	$ 1,400,000	$ 1,365,693	$ 1,365,693
Zepf	MH ACT Team		$ 120,000	$ 120,000
Zepf	AOD Outpatient Treatment	$ 858,269	$ 744,366	$ 744,366
Zepf	Methadone Administration	$ 182,067	$ 148,567	$ 148,567
Zepf	Engagement Services	$ 102,000	$ 104,040	$ 102,000
Zepf	Preventing Psych. Emerge.	$ 153,000	$ 156,060	$ 153,000
Zepf	Cognitive Enhancement	$ 32,000	$ 28,964	$ 16,200
Zepf	Residential Support	$ 401,705	$ 409,739	$ 409,739
Zepf	Recovery Housing	$ 150,000	$ 153,000	$ 350,400
Zepf	Youth Shelter	$ 20,000	$ 50,000	$ 50,000
Zepf	Gambling Prevention	$ 62,850	$ 59,415	$ 59,415
Zepf	Gambling Treatment	$ 20,000	$ 50,000	$ 50,000
Total Zepf		$ 3,381,891	$ 3,389,844	$ 3,569,380

FY 2017 Allocations Worksheet

Agency	Program	Approved FY 2016 Allocations	FY 2017 Agency Requests	Approved FY 2017 Allocations
Board/Staff Directed Allocations				
CCNO	Medication	$ 40,000	$ 40,000	$ 40,000
Family Council	Pooled Funds	$ 228,000	$ 228,000	$ 228,000
LC Adult Probation	Forensic Monitor	$ 60,730	$ 61,945	$ 61,945
LC Sheriff - Jail	Medication	$ 40,000	$ -	$ 10,000
MHRS Board	Mental Health First Aid	$ 50,000	$ 50,000	$ 50,000
MHRS Board	Mini Grants	$ 77,764	$ 100,000	$ 100,000
MHRS Board	CIT Training	$ 37,000	$ 37,000	$ 37,000
MHRS Board	Recovery Helpline Advert.	$ 34,000	$ 68,000	$ 68,000
MHRS Board	Program Evaluation	$ 29,150	$ -	$ -
MHRS Board	Family/Consumer Feedback	$ 53,000	$ -	$ -
MHRS Board	Peer Support Trainings	$ 10,000	$ 10,000	$ 10,000
Toledo/LC Health	Naloxone Distribution	$ 120,000	$ 90,000	$ 105,000
United Way	211 Recovery Helpline	$ 21,080	$ 41,134	$ 41,134
FY 2016 & 2017 Allocations		**$ 19,585,200**	**$ 20,936,506**	**$ 19,341,947**
Other Allocations				
OOD	Recovery to Work	$ 265,000	$ 307,786	$ 177,427
Targeted Allocations	Estimated	$ 257,000	$ -	$ 600,000
MHRSB	Diversity/Health Equity Pool	$ -	$ -	$ 200,000
Preliminary FY 2017 Purchasing Plan		**$ 20,107,200**	**$ 21,244,292**	**$ 20,319,374**
Previously Approved FY 2016/2017				
FSNO	MH POS	$ -	$ 25,000	$ 25,000

Updated on 05/12/2016

C. FY 2017 MHRS Board Schedules of Subsidies

The U. S. Department of Health and Human Services has released the 2016 Poverty Guidelines. Each fiscal year, the MHRSB uses the new Poverty Guidelines to update the Board's Schedule of Eligibility by income and family size which becomes the Board's Schedules of Subsidies effective in the following fiscal year. Attached are three documents; the first document identifies the three MHRSB levels of subsidy support consistent with the HHS's 2016 Poverty Guidelines' income and family size, and the other two documents are the proposed FY 2017 MH and AOD Services Schedules of Subsidies.

Except for updating the Board's Subsidy support with the HHS's 2016 Poverty Guidelines' income and family size, there are no changes proposed to the FY 2017 Subsidies Schedules.

The Board Subsidy Schedules does not require any client co-payment if an individual has less than 190% of the federal poverty guidelines income, which is considerably higher than the Medicaid expansion which enrolls individuals into Medicaid up to 138% of the federal poverty guidelines.

A client who receives treatment services and has 190% up to 210% of the 2016 poverty guidelines requires a $10 co-payment for most treatment services. Between 210% up to 230% of the poverty guidelines require a $15 co-payment, and a $20 co-payment is required for individuals between 230% up to 250% of federal poverty guidelines.

These proposed FY 2017 Schedules of Subsidies do not consider the proposed Medicaid treatment service rates under consideration by the Ohio Governor's Office of Health Transformation's Benefit and Service Development Work Group. The State of Ohio is going to Medicaid treatment services rates which accounts for the licensure and credentials of the clinician who provides the treatment service (new behavioral health code set).

It is anticipated that new Medicaid treatment service rates will become effective on January 1, 2017 for any agencies who wish to accept these new Medicaid treatment service rates on a voluntary basis. On July 1, 2017, all Ohio treatment services providers will be required to use these new behavioral health code set Medicaid rates.

OMHAS has indicated that they will not be updating MACSIS for the new treatment services rates due to the amount of effort it would require. Since the MHRSB uses MACSIS, the Board will have to make a decision regarding one of the following actions: purchase a new billing system which will accommodate the new treatment service rates which accounts for the licensure and credentials of the clinician who provides the treatment service, establish Board rates for treatment services independent of Medicaid rates which would permit the continued usage of MACSIS, or go to a grant basis reimbursement approach for providers which perform treatment services.

The official mandatory adoption of these new behavioral health code set is July 1, 2017 and the adoption of the proposed FY 2017 MHRSB Schedules of Subsidies is consistent with this date. It would also permit the Board staff time to consider these other alternatives and make a recommendation to the MHRSB for their consideration.

This topic was discussed at the May 3, 2016 Planning & Finance Committee meeting. Some of the Trustees were concerned that the new Medicaid rates to become effective on January 1, 2017 (for agencies who voluntarily adopt the new behavioral health code set Medicaid rates) would violate the long established Board practice of not paying agencies for their treatment services in excess of the Medicaid Ceiling rates. Agencies that do not voluntarily adopt the new Medicaid rates as of January 1, 2017 would not be an issue since all agencies have the right to choose to bill for treatment services for all of FY 2017 under the current billing codes, or they can use the new behavioral health code set Medicaid rates effective on January 1, 2017.

Only those agencies which elect to use the new billing codes as of January 1, 2017 would be affected by the proposed FY 2017 Schedules of Subsidies because these schedules do not consider the new billing codes due to the inability of the MACSIS billing system to handle these new billing codes. A work group will be formed to consider how the Board can handle these new Medicaid billing rates consistent with the Board's position that the maximum rates paid to the providers will not exceed the new Medicaid ceiling rates. In consideration of the Committee's discussion on this subject, the FY 2017 Schedules of Subsidies will only cover the first six months of FY 2017.

The following motion is recommended to the Board of Trustees:

> ***The Mental Health and Recovery Services Board of Lucas County approves the revised FY 2017 MH and AOD Services Schedules of Subsidies included in the May 17, 2016 MHRS Board packet to be effective between July 1, 2016 through December 31 2016.***

Mental Health and Recovery Services Board of Lucas County

Mental Health Services

Schedule of Subsidies

FY 2017

	Base	Level A	Level B	Level C
100% Subsidized Services				
Partial Hospitalization	$116.81	$116.81	$116.81	$116.81
Community Psych Support Tx (Individual)*	$85.32	$85.32	$85.32	$85.32
Community Psych Support Tx (Group)*	$39.24	$39.24	$39.24	$39.24
Partially Subsidized Services				
Pharmacological Management	$210.87	$200.87	$195.87	$190.87
Mental Health Assessment (non-physician)	$129.99	$119.99	$114.99	$109.99
Mental Health Assessment (physician)	$210.87	$200.87	$195.87	$190.87
BH Counseling and Therapy (Individual)*	$90.00	$80.00	$75.00	$70.00
BH Counseling and Therapy (Group)*	$39.48	$29.48	$24.48	$19.48
Crisis Intervention BH Service	$154.35	$144.35	$139.35	$134.35
Client co-payment	**$0.00**	**$10.00**	**$15.00**	**$20.00**

* These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

4/28/2016

Mental Health and Recovery Services Board of Lucas County

Alcohol and Other Drug Services

FY 2017 Schedule of Subsidies

	FY 2017			
	Base	Level A	Level B	Level C
100% Subsidized Services				
Methadone Administration	$11.56	$11.56	$11.56	$11.56
Partially Subsidized Services				
Ambulatory Detoxification	$193.87	$183.87	$178.87	$173.87
Assessment	$96.24	$86.24	$81.24	$76.24
Case Management	$78.17	$68.17	$63.17	$58.17
Crisis Intervention	$129.59	$119.59	$114.59	$109.59
Group Counseling*	$38.08	$28.08	$23.08	$18.08
Individual Counseling*	$87.28	$77.28	$72.28	$67.28
Intensive Outpatient	$136.90	$126.90	$121.90	$116.90
Laboratory Urinalysis	$60.00	$50.00	$45.00	$40.00
Medical/Somatic	$176.28	$166.28	$161.28	$156.28
Client Co-payment	**$0.00**	**$10.00**	**$15.00**	**$20.00**

* These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

4/28/2016

MHRS Board Schedule of Eligibility by Income and Family Size
FY 2017

	Base Subsidy		Level A		Level B		Level C	
FAMILY SIZE	MONTHLY FROM	INCOME TO	MONTHLY FROM	INCOME TO	MONTHLY FROM	INCOME TO	MONTHLY FROM	INCOME TO
1	$0	$1,881	$1,882	$2,079	$2,080	$2,277	$2,278	$2,475
2	$0	$2,537	$2,538	$2,804	$2,805	$3,071	$3,072	$3,338
3	$0	$3,192	$3,193	$3,528	$3,529	$3,864	$3,865	$4,200
4	$0	$3,848	$3,849	$4,253	$4,254	$4,658	$4,659	$5,063
5	$0	$4,503	$4,504	$4,977	$4,978	$5,451	$5,452	$5,925
6	$0	$5,159	$5,160	$5,702	$5,703	$6,245	$6,246	$6,788
7	$0	$5,816	$5,817	$6,428	$6,429	$7,040	$7,041	$7,652
8 or more	$0	$6,474	$6,475	$7,156	$7,157	$7,837	$7,838	$8,519

Rider-blank *Rider A $10* *Rider B $15* *Rider C $20*

Level A: 190 - 210% of 2016 HHS Poverty Guidelines
Level B: 210 - 230% of 2016 HHS Poverty Guidelines
Level C: 230 - 250% of 2016 HHS Poverty Guidelines

1/23/2016