MHRS BOARD MEETING
September 15, 2015
4:00 p.m.
Agenda

Consent Agenda	Item	Information Enclosed	Action Required	Allocation Required	Page
	1. Call to Order				
	2. Roll Call				
	3. Recognition of Visitors				
	4. Determination of Items to be Removed from Consent Agenda				
☐	5. Board Minutes – August 18, 2015	✓	✓		1-6
☐	6. Treasurer's Report ➢ August 2015 Financial Statements	✓	✓		7-16
☐	7. Programs & Services Committee Report	✓			17
☐	8. Planning & Finance Committee Report				18
	A. Naloxone Collaboration Allocation	✓	✓	✓	18-19
	B. Strong Families Safe Communities OMHAS Allocation	✓	✓	✓	19-20
	C. Ambulatory Detoxification	✓	✓		20
	9. Other Business ➢ Board and Committee Attendance	✓			21-23
	10. Director's Report				
	11. Open Session				
	12. Adjournment				

M I N U T E S – Board Meeting
Mental Health & Recovery Services Board of Lucas County
August 18, 2015

Roll Call - Members Present:

Dr. Mary Gombash	Neema Bell	Linda Alvarado-Arce
Anthony (Tony) Pfeiffer	Scott D. Johnson	Lynn Olman
Linda Howe	Pastor Perryman	William Sanford
Dr. Tim Valko		

After Roll Call:

Pastor Earley	Robin Reeves	Dr. Lois Ventura
Andre Tiggs		

Members Absent:

Kyle Schalow	Audrey Weis-Maag

Staff: Scott Sylak, Tom Bartlett, Tim Goyer, Donna Robinson, Latisha Williams, Kristal Barham, Robert Kasprzak.

Visitors: Janice Edwards, New Concepts; Richard Arnold; Geof Allan, UMADAOP; Annette Clark, FSNO; Deb Chany, SCAT; Jennifer Emahiser, Unison; John DeBruyne, Rescue; Wendy Shaheen, A Renewed Mind; Dan Rodgers, Recovery Council; Jessi Broz, Rescue; Tricia White, LCSO; George Johnson, Rescue; Nancy Yunker, LSSNWO; Johnetta McCollough, TASC; Craig Gebers, Zepf; Jim Aulenbacher, Harbor; Karen Wu, ABLE, Merisa Parker, Rescue.

The meeting was called to order at 4:02 p.m., with Ms. Neema Bell, Board Chair, presiding.

Consent Agenda Items: The Trustees reviewed the Consent Agenda items, and all of the following were approved by consent. Voting to approve the Consent Agenda was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Dr. Gombash-yes; Mr. Sanford-yes; Dr. Valko-yes; Ms. Howe-yes; Pastor Perryman-yes; Mr. Tiggs-yes.

Board Minutes – June 16, 2015

Treasurer's Report

- **June 2015 Financial Statements**

The Mental Health & Recovery Services Board of Lucas County approves the June 2015 financial statements and the June 2015 voucher schedules of bills as presented in the August 18, 2015 Board packet.

Programs & Services Committee Meeting Report

- **Health Officer Credentialing**

That the Mental Health & Recovery Services Board of Lucas County designates the following individuals listed as System Health Officers to serve a term not to exceed two years:

For Renewal of Designation:
Megan C. A. Bonds-Stokes (MSW, LSW) -Unison – not to exceed August 31, 2017
Carol R. Coder (MA, ATR-BC, PCC) -Unison – not to exceed August 31, 2017
Ludmil G. Georgiev (MA, LPC) - Unison – not to exceed August 31, 2017
Olga Soto (LSW, LICDC) - Unison – not to exceed August 31, 2017

For New Designation:
Brenda K. Behan (LSW) - Rescue – not to exceed August 31, 2017
Victoria B. Boraggina (LPC) - Rescue – not to exceed August 31, 2017
Jason E. Fuller (LSW) - Rescue – not to exceed August 31, 2017
Krystina M. Strimpel (MSW, LISW) - Rescue – not to exceed August 31, 2017
Beth A. Braducksieck (LSW) - Unison – not to exceed August 31, 2017
Donna S. Howard (LPC) - Unison – not to exceed August 31, 2017
Heather L. McCoy (LSW) - Unison – not to exceed August 31, 2017

Planning & Finance Committee Meeting Report

A. **FY 2016 Zepf Center Recovery Housing Allocation**

The Mental Health & Recovery Services Board of Lucas County allocates $150,000 in grant funding to support Zepf Center's recovery housing units in FY 2016 and authorizes its Executive Director to make an amendment to the Zepf Center's FY 2016 Mental Health and Addiction Services Provider Agreement to that effect.

B. **FY 2016 Cognitive Enhancement Therapy (CET) Allocations**

The Mental Health and Recovery Services Board of Lucas County allocates $27,000 to A Renewed Mind for the expansion of CET including the provision of one CET group, Mentor/Coach training for two staff, CET licensing fee, CET annual conference and the development of an alumni group. Additionally, the Board allocates $10,000 in Mental Health POS for individuals participating in CET who exceed their Medicaid benefit limits. The Board's Executive Director is authorized to execute an amendment for the FY 2016 Provider Agreement.

The Mental Health and Recovery Services Board of Lucas County allocates $37,000 to Harbor for the expansion of CET including the provision of three CET groups, Mentor/Coach training for two staff, CET licensing fee, CET annual conference and the development of an alumni group. The Board's Executive Director is authorized to execute an amendment for the FY 2016 Provider Agreement.

The Mental Health and Recovery Services Board of Lucas County allocates $37,000 to Unison Behavioral Health Group for the expansion of CET including the provision of three CET groups, Mentor/Coach training for two staff, CET licensing fee, CET annual conference and the development of an alumni group. The Board's Executive Director is authorized to execute an amendment for the FY 2016 Provider Agreement.

The Mental Health and Recovery Services Board of Lucas County allocates $32,000 to Zepf Center for the expansion of CET including the provision of two CET groups, Mentor/Coach training for two staff, CET licensing fee, CET annual conference and the development of an alumni group. The Board's Executive Director is authorized to execute an amendment for the FY 2016 Provider Agreement.

FY 2016 Peer Support Training Allocation

The Mental Health and Recovery Services Board of Lucas County allocates $10,000 in FY 2016 for two week-long Peer Support Trainings to be conducted by the Ohio Empowerment Coalition.

FY 2015 TASC Second Contract Extension and Allocation

The Mental Health & Recovery Services Board of Lucas County approves the extension of the TASC's FY 2015 Provider Agreement from August 31, 2015 to October 31, 2015 and authorizes a one-time payment of $243,483 for TASC to be made in September 2015.

FY 2016 CIT Allocation

The Mental Health & Recovery Services Board of Lucas County approves a $37,000 allocation for CIT to expand this training in FY 2016 which is separate from the FY 2016 Board Administrative Budget.

FY 2016 Purchasing Plan Modifications

The Mental Health & Recovery Services Board of Lucas County rescinds the TASC's $24,364 Operations, UMADAOP's $3,466 Circle of Recovery and Zepf Center's $18,383 Women's Set Aside allocations that were part of the $17,480,606 FY 2016 Purchasing Plan approved at the May 19, 2015 Board meeting. The revised FY 2016 Purchasing Plan allocation is $17,434,393; a reduction of $46,213.

FY 2016 AOD Subsidy Schedule

The Mental Health & Recovery Services Board of Lucas County approves the revised FY 2016 AOD Schedule of Subsidies included in the August 18, 2015 MHRS Board packet to be effective retroactively beginning on July 1, 2015.

Governance Committee Report

A. FY 2016 Behavioral Health Juvenile Justice Allocation

The Mental Health and Recovery Services Board of Lucas County allocates $287,307 to Zepf Center to administer the Multi-Systemic Therapy program, and authorizes its Executive Director to execute a contract amendment to the FY 2016 Provider Agreement to reflect this change.

The Mental Health and Recovery Services Board of Lucas County allocates $56,030 to the Lucas County Juvenile Court for one staff member (1.0 FTE) housed at the Juvenile Court's Assessment Center, and authorizes its Executive Director to execute a FY 2016 Memorandum of Understanding to reflect this allocation.

B. MHRSB Policy Update – Finance and Operations

The Mental Health & Recovery Services Board of Lucas County approves the Finance and Operations Policies contained in the Board packet effective September 1, 2015.

The Mental Health & Recovery Services Board of Lucas County approves the deletion of the Board Administrative Budget Preparation and Execution Policy, effective September 1, 2015.

Director's Report

- Mr. Sylak and Dr. Ventura participated in the Toledo Police Chief's community forum last night with over 100 attendees for a discussion on how to reduce crime in Lucas County. There were at least 10 comments made related to the need for improved access to behavioral health services and the need for increased training for law enforcement officers responding to individuals who are mentally ill. The Board's recent approval for increased CIT training for law enforcement supports the community's request.

- The Marijuana Ballot Initiative Educational Session is scheduled for Monday, August 24, 2015 at UT Scott Park Campus from 4-5:30 p.m., with four confirmed speakers. Invitations were disseminated electronically. Contact Ms. Barham for additional information.

- The MHRSB continues to work on implementation of the Recovery Helpline as a key strategy in providing information to individuals who are seeking information about treatment resources. The Board is working in partnership with Wood and Hancock Counties through a Steering Committee that meets monthly, and there has also been meetings held regarding the Recovery Helpline with providers and referral sources. A more in-depth discussion will occur related to implementation and philosophies around the Recovery Helpline at the August 25 Programs & Services Committee meeting.

- Due to the continued need for access to care, the newly developed "no wrong door" system is functioning, as clients now have the ability to go to the agency of their choice or to Central Access to receive access into the Board's treatment system. Positive discussions are occurring with regard to the next transitions for Central Access and Rescue in relation to the Urgent Care and their participation into the Recovery Helpline process.

Open Session

- No comments were made.

Executive Session

➢ **Personnel Related Matters**

Ms. Bell reviewed the motion presented to the Board of Trustees for their consideration:

> *Move that the MHRSB adjourn into Executive Session for the purpose of discussing changes to the existing MHRSB Table of Organization including the addition of positions, elimination of a position, changes to existing positions and compensation levels where appropriate.*

Dr. Ventura moved to approve the motion and it was seconded by Dr. Valko for the Board to enter into an Executive Session for the purpose of discussing Board staff Personnel Related Matters. Voting on the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Dr. Gombash-yes; Mr. Sanford-yes; Dr. Valko-yes; Ms. Howe-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

Upon return from Executive Session, Ms. Reeves moved and it was seconded by Dr. Ventura that the Mental Health and Recovery Services Board of Lucas County approves the following revisions to the Table of Organization, salary ranges and salary adjustments effective September 1, 2015:

- *Eliminates the full time position of Manager of Prevention and Training position.*
- *Adds the full time position of Manager of Prevention and Mental Health Promotion position and establishes a salary range of $42,000 to $60,000 for the new position.*
- *Adds the full time position of Manager of Training and Development position and establishes a salary range of $42,000 to $60,000 for the new position.*

- *Adds the full time position of Manager of Inclusion and Health Equity position and establishes a salary range of $42,000 to $60,000 for the new position.*
- *Adds the full time position of Manager of Treatment Services position and establishes a salary range of $54,000 to $74,000 for the new position.*
- *Increases the Manager of Support Services annual salary to $55,585.*
- *Increases the Director of Operations and Information Technology's annual salary to $83,227.*
- *Increases the Director of Programs and Services' annual salary to $86,503.*

Voting to approve the motion was: Mr. Johnson-yes; Ms. Alvarado-Arce-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Dr. Gombash-yes; Mr. Sanford-yes; Dr. Valko-yes; Ms. Howe-yes; Mr. Tiggs-yes; Pastor Perryman-yes; Ms. Reeves-yes.

Adjournment

The meeting was adjourned at 5:13 p.m.

Anthony Pfeiffer

Scott A. Sylak, Executive Director

Treasurer's Report

- **August 2015 Financial Statements**

Enclosed is the Consolidated Statement of Revenues and Expenditures for the month ending August 2015. Also enclosed are the schedules of POS claims, contract vouchers and miscellaneous vouchers already delivered to the Auditor's office.

For the month of August, revenues exceeded expenditures by $7,174,900 which is $139,837 favorable to the budget. Total Board revenues were $425,094 better than budget due to timing differences associated with receipt of OMHAS funding. Expenses were $285,257 worse than budget due to higher grant spending which was partially offset by AOD and MH POS underspending.

On an August FY 2016 basis, revenues exceeded expenses by $5,109,940 which is $395,296 unfavorable to the budget. Total Board revenues were $330,710 below budget due to modest changes between actual versus budgeted amounts across all revenue categories. Most of these reduced revenues will be received in the next two months but the August Local Levy revenues for the previous six months were $62,177 less than anticipated (0.8%) which will not be realized. Total Board expenditures were $64,586 higher than budget due to higher grant spending which will be back to budgeted amounts in September. Actual FY 2016 AOD and MH POS underspending was $180,894 for the two month time period which continues the previous two years of POS underspending. It is too early, however, to project FY 2016 POS underspending given the small sample size of actual expenses.

Claims and Voucher information for July and August is as follows:

- Payments of POS claims for July and August are included for ratification. The total of these payments paid by agency were as follows:

AGENCY	AOD	MH	TOTAL
A RENEWED MIND	9,786.70	-	9,786.70
HARBOR	11,268.32	130,283.10	141,551.42
NEW CONCEPTS	71,542.04	194.40	71,736.44
UMADAOP	11,869.09	-	11,869.09
UNISON	24,964.47	197,690.25	222,654.72
ZEPF	97,150.34	246,660.80	343,811.14
OUT OF COUNTY	-	893.18	893.18
GRAND TOTAL	**226,580.96**	**575,721.73**	**802,302.69**

- July and August Contract vouchers total $3,027,100.37. Included in this amount were the first scheduled grant payments for FY 2016.

- July and August Miscellaneous vouchers total $81,568.62. Included in this amount was $17,743 for annual OACBHA membership fees and $7,043.54 for computer equipment.

The following motion is recommended to the Board of Trustees:

> ***The Mental Health & Recovery Services Board of Lucas County approves the August 2015 financial statements and the July and August 2015 voucher schedules of bills as presented in the September 15, 2015 Board packet.***

Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures
August 2015

	August Actual	August FYTD Actual	August FYTD Budget	August FYTD Budget Variance	FY 2016 Annual Budget
Revenues					
Local Levy Revenue	$ 7,490,228	$ 7,490,228	$ 7,552,405	$ (62,177)	$ 17,720,231
Federal Grants Revenue	$ 358,919	$ 358,919	$ 462,390	$ (103,471)	$ 3,402,504
State Revenue	$ 269,112	$ 385,940	$ 410,242	$ (24,302)	$ 1,640,977
HUD Revenue	$ -	$ -	$ 54,926	$ (54,926)	$ 659,112
BHJJ/OOD Revenue	$ -	$ -	$ 85,834	$ (85,834)	$ 582,280
Total Revenues	$ 8,118,259	$ 8,235,087	$ 8,565,797	$ (330,710)	$ 24,005,104
Expenditures					
Grant Funded Program Expenses	$ 449,008	$ 2,283,325	$ 1,985,232	$ (298,093)	$ 14,476,774
MH Non-Medicaid POS Expenses	$ 207,597	$ 220,141	$ 285,926	$ 65,784	$ 3,440,600
AOD Non-Medicaid POS Expenses	$ 105,561	$ 106,061	$ 221,261	$ 115,200	$ 2,654,736
Pass Through Program Expenses	$ 63,447	$ 313,288	$ 343,603	$ 30,314	$ 3,183,536
Board Administration Expenses	$ 117,746	$ 202,330	$ 224,539	$ 22,209	$ 1,735,704
Total Expenditures	$ 943,358	$ 3,125,147	$ 3,060,561	$ (64,586)	$ 25,491,350
Net Increase/(Decrease) in Net Assets	**$ 7,174,900**	**$ 5,109,940**	**$ 5,505,237**	$ (395,296)	**$ (1,486,246)**

9/9/2015

Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of August 31, 2015

	June 30, 2015 Balance Sheet	July and August 2015 Changes	August 31, 2015 Balance Sheet
ASSETS			
Total Cash	$ 17,025,329	$ 4,614,791	$ 21,640,120
Total Accounts Receivable	$ 1,067,923	$ (633,179)	$ 434,744
Total Prepaid Expenses	$ -	$ 1,560	$ 1,560
TOTAL ASSETS	**$ 18,093,252**	**$ 3,983,172**	**$ 22,076,424**
LIABILITIES & EQUITY			
Liabilities			
Total Accounts Payable	$ 1,348,857	$ (954,220)	$ 394,637
Accrued Salaries	$ 44,671	$ (44,671)	$ -
Accrued Employee Benefits	$ 208,530	$ (11,049)	$ 197,481
Deferred Revenue	$ 496,828	$ (116,828)	$ 380,000
Total Liabilities	$ 2,098,885	$ (1,126,768)	$ 972,117
Fund Balances			
Board Designated Funds			
Disaster Response Board Designation	$ 50,000	$ -	$ 50,000
Wernert Center Board Designated	$ 2,200,000	$ -	$ 2,200,000
Total Board Designated Funds	$ 2,250,000	$ -	$ 2,250,000
Operating Fund Balance	$ 13,744,367	$ 5,109,940	$ 18,854,307
TOTAL LIABILITIES & FUND BALANCES	**$ 18,093,252**	$ 3,983,172	**$ 22,076,424**

MHRSB of Lucas Co.

July August 2015 - Contractual Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
8/5/2015	Able	417405	35,089.99	FY16 GRANT -JUL/AUG
7/6/2015	Adelante	413045	37,029.66	FY16 GRANT -JUL/AUG
7/16/2015	Big Brothers/Big Sisters	414829	7,520.33	FY16 GRANT JUL/AUG
7/9/2015	Buckeye Family Residential	413757	835.62	RES TX COMP 6/1-19/15
7/23/2015	Court Diagnostic	415718	56,745.00	FY16 GRANT JUL/AUG
7/8/2015	Ellen E Jones	413342	1,464.50	CONTACT SERVICES JUNE
7/16/2015	Ellen E Jones	414748	648.00	CONTRACT SERVICES JULY
7/30/2015	Ellen E Jones	416506	960.00	CONTRACT SERVICES JULY
8/20/2015	Ellen E Jones	419691	856.00	CONTRACT SERVICES AUGUST
7/23/2015	Family Service Of NW Ohio	415783	6,046.33	FY16 GRANT JUL/AUG
8/5/2015	Harbor	417408	193,338.84	FY16 GRANT -JUL/AUG
7/16/2015	Lucas County Juv. Court	414745	16,208.48	FY15 Q4 DRUG COURT GRANT
7/23/2015	Lucas County Juv. Court	415785	12,248.78	FY15 Q4 BHJJ ASSESS CTR
7/29/2015	Lucas County Adult Prob.	416508	12,062.07	FY15Q4 MENTAL HEALTH LIASON
8/20/2015	Lucas County Juv. Court	419700	2,767.00	FY15 BHJJ SBIRT
8/20/2015	Lucas County Juv. Court	419848	10,647.67	FY15 ADDITIONAL Q4 DRUG COURT
7/23/2015	Nami of Greater Toledo	415782	52,885.33	FY16 GRANT JUL/AUG
7/23/2015	Neighborhood Properties	415780	846,128.34	FY16 GRANT JUL/OCT
7/29/2015	Neighborhood Properties	416511	58,232.78	HUD JUNE 2015
7/9/2015	Rescue Mental Health	413736	589,367.99	FY16 GRANT JUL/AUG
7/31/2015	Siva R. Yechoor	416509	4,200.00	CONTRACT SERVICES MAY/JUNE
7/9/2015	St Paul's Community Center	413734	90,644.17	FY16 GRANT JUL/AUG
7/23/2015	St. Vincent Medical	415781	19,718.17	FY16 GRANT JUL/AUG
7/29/2015	SCAT	416512	21,418.17	FY16 GRANT JUL/AUG
7/9/2015	TASC of Northwest Ohio	413341	153,447.00	FY15 AGREEMENT EXTENSION
7/9/2015	The Learning Club	413732	18,292.33	FY16 GRANT JUL/AUG
7/16/2015	Thomas M Wernert Center	414737	96,985.00	FY16 GRANT JUL/AUG
8/5/2015	Unison	417411	101,419.67	FY16 GRANT -JUL/AUG
7/9/2015	UMADAOP	413733	87,931.17	FY16 GRANT JUL/AUG
7/1/2015	Zepf	412808	256,400.00	GRANT OAG - RECOVERY HOUSING
7/29/2015	Zepf	416510	20,209.69	RTW MAY
8/5/2015	Zepf	417406	182,605.99	FY16 GRANT JUL/AUG
8/20/2015	Zepf	419693	32,746.30	RTW JUNE

3,027,100.37 TOTAL

Executive Director

11

MHRSB of Lucas Co.

July August 2015 - Purchase of Service Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
8/20/2015	Behavioral Connection	419703	92.61	CLAIMS WK 8/10/15
7/30/2015	Century Health	416517	123.48	CLAIMS WK 7/20/15
7/1/2015	City of Compassion (ARM)	412783	9,786.70	FY15 VIVITROL
7/16/2015	Eastway Behavioral	414731	191.00	CLAIMS WK 7/6/15
7/23/2015	Eastway Behavioral	415770	106.65	CLAIMS WK 7/13/15
7/30/2015	Eastway Behavioral	416514	85.32	CLAIMS WK 7/20/15
8/25/2015	Eastway Behavioral	420290	170.64	CLAIMS WK 8/17/15
7/1/2015	Harbor	412789	23,352.46	CLAIMS WK 6/22/15
7/9/2015	Harbor	413740	12,050.34	CLAIMS WK 6/29/15
7/9/2015	Harbor	413753	116.04	FY15 BAD DEBT
7/23/2015	Harbor	415787	30,038.22	CLAIMS WK 7/13/15
7/29/2015	Harbor	416520	16,070.34	CLAIMS WK 7/20/15
8/6/2015	Harbor	417413	4,727.18	CLAIMS WK 7/27/15
8/12/2015	Harbor	418452	21,188.08	CLAIMS WK 8/3/15
8/20/2015	Harbor	419705	22,622.01	CLAIMS WK 8/10/15
8/26/2015	Harbor	420297	11,386.75	CLAIMS WK 8/17/15
7/1/2015	New Concepts	412790	9,275.34	CLAIMS WK 6/22/15
7/9/2015	New Concepts	413751	3,222.92	CLAIMS WK 6/29/15
7/29/2015	New Concepts	416521	24,317.69	CLAIMS WK 7/20/15
8/5/2015	New Concepts	417416	5,267.93	FY15 SUBOXONE
8/20/2015	New Concepts	419707	15,593.96	CLAIMS WK 8/10/15
8/26/2015	New Concepts	420301	14,058.60	CLAIMS WK 8/17/15
7/30/2015	Scioto Paint Valley	416516	123.48	CLAIMS WK 7/20/15
7/1/2015	Unison	412791	25,929.32	CLAIMS WK 6/22/15
7/9/2015	Unison	413744	6,704.52	CLAIMS WK 6/29/15
7/16/2015	Unison	414733	611.94	CLAIMS WK 7/6/15
7/16/2015	Unison	414750	1,449.94	FY15 VIVITROL
7/29/2015	Unison	416522	72,950.96	CLAIMS WK 7/20/15
8/12/2015	Unison	418454	55,042.76	CLAIMS WK 8/3/15
8/25/2015	Unison	420292	37.44	FY15 VIVITROL
8/26/2015	Unison	420303	59,927.84	CLAIMS WK 8/17/15
7/1/2015	UMADAOP	413146	6,777.71	CLAIMS WK 6/22/15
7/23/2015	UMADAOP	415771	3,976.82	CLAIMS WK 7/13/15

MHRSB of Lucas Co.

July August 2015 - Purchase of Service Disbursements

7/30/2015	UMADAOP	416519	1,114.56	CLAIMS WK 7/20/15
7/1/2015	Zepf	412792	30,495.75	CLAIMS WK 6/22/15
7/9/2015	Zepf	413738	7,747.33	FY15 SUBOXONE
7/9/2015	Zepf	413746	19,169.55	CLAIMS WK 6/29/15
7/16/2015	Zepf	414734	25,294.94	CLAIMS WK 7/6/15
7/23/2015	Zepf	415779	39,241.64	CLAIMS WK 7/13/15
7/29/2015	Zepf	416513	8,309.36	FY15 SUBOXONE
7/29/2015	Zepf	416524	38,933.65	CLAIMS WK 7/20/15
8/5/2015	Zepf	417414	16,758.24	CLAIMS WK 7/27/15
8/12/2015	Zepf	418459	57,028.98	CLAIMS WK 8/3/15
8/20/2015	Zepf	419708	166.23	FY15 BAD DEBT
8/20/2015	Zepf	419709	61,739.10	CLAIMS WK 8/10/15
8/26/2015	Zepf	420306	38,926.37	CLAIMS WK 8/17/15

802,302.69 TOTAL

Executive Director

MHRSB of Lucas Co.

July August 2015 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
7/7/2015	Amy J Priest	413056	55.00	CELL PHONE -JULY
8/5/2015	Amy J Priest	417447	55.00	CELL PHONE -AUG
7/23/2015	Annie M. Durrett	415710	250.00	MHFA TRAINING 6/17/15
8/20/2015	Area Office On Aging	419685	195.00	EXHIBIT FEE SR SAFARI
7/16/2015	Buckeye Cablesystem	414755	210.25	TELESYSTEMS JUNE
8/13/2015	Buckeye Cablesystem	418480	210.25	TELESYSTEMS JULY
7/29/2015	Carolyn Gallatin	416533	161.92	TRAVEL REIMBURS. JULY
7/29/2015	Carolyns Personalized	416534	882.50	FOOD - HEROIN/OPIATE SUMMIT
8/12/2015	Cdw Government	418488	7,043.54	COMPUTER EQUIPMENT
7/16/2015	CHARLOTTE I. CUNO	414725	5.00	REC COUNCIL -JUN
7/16/2015	Daniel James Rodgers	414730	5.00	REC COUNCIL -JUN
7/2/2015	Diann Revels	412812	250.00	MHFA TRAINING 6/24/15
7/23/2015	Donna M Robinson	415774	130.60	SUPPLIES/TRAVEL REIMB
7/9/2015	Enterprise Rent-A-Car	413760	290.78	CAR RENTAL JUNE
7/23/2015	Enterprise Rent-A-Car	415777	59.40	CAR RENTAL JULY
8/25/2015	Enterprise Rent-A-Car	420287	147.84	CAR RENTAL JULY
8/6/2015	Francotyp-Postalia	417472	74.85	POSTAGE SUPPLIES
8/6/2015	Fred Pryor Seminars	417468	199.00	WORKSHOP/SEMINAR
7/16/2015	Gregory Collier	414722	10.00	REC COUNCIL -JUN
8/12/2015	IDASHBOARDS	418489	4,000.00	FY15 SOFTWARE
8/20/2015	IDASHBOARDS	419678	5,995.00	SOFTWARE TRAINING
7/2/2015	Jennifer Tucker	412815	250.00	MHFS TRAINING JUNE
8/6/2015	Jennifer Tucker	417518	500.00	MHFA TRAINING MAY/JUNE
7/7/2015	Joe Saad	413054	55.00	CELL PHONE -JULY
8/5/2015	Joe Saad	417448	55.00	CELL PHONE -AUG
7/7/2015	Karen Olnhausen	413057	55.00	CELL PHONE -JULY
8/5/2015	Karen Olnhausen	417445	55.00	CELL PHONE -AUG
8/20/2015	Karen Olnhausen	419688	75.03	TRAVEL REIMB JUL/AUG
7/16/2015	Keystone Printing	414757	397.50	FY15 BROCHURES
7/23/2015	Keystone Printing	415810	397.50	FY15 BROCHURES
7/7/2015	Kristal Barham	413061	55.00	CELL PHONE -JULY
7/30/2015	Kristal Barham	416503	1,656.83	PRINT MAT. HEROIN /TRAVEL REIMB
8/6/2015	Kristal Barham	417440	55.00	CELL PHONE -AUG

MHRSB of Lucas Co.

July August 2015 - Miscellaneous Disbursements

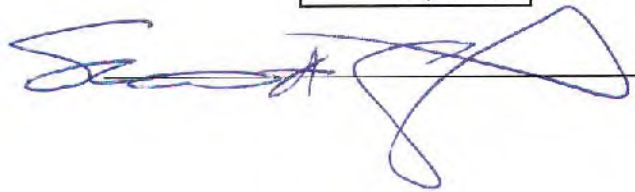
7/8/2015	Kwik Parking	413351	3,600.00	PARKING JUL-SEP
7/16/2015	Kwik Parking	414751	784.75	PARKING JUNE
8/13/2015	Kwik Parking	418466	473.50	JULY PARKING
7/2/2015	Kyle Schalow	412813	250.00	MHFA TRAINING JUNE
8/25/2015	Latisha Williams	420281	41.10	AUG TRAVEL REIMB
7/23/2015	Leaf	415772	437.00	COPIER LEASE JULY
8/25/2015	Leaf	420266	437.00	COPIER LEASE AUGUST
7/8/2015	Lucas County Family Council	413346	2,000.00	FAMILY INFO PACKETS REIMB
7/16/2015	Lucas County	414789	10,131.40	RENT MAY/JUNE
7/16/2015	Lucas County Family Council	414790	3,175.00	BHJJ TRAINING
8/12/2015	Lucas County	418476	5,065.70	RENT JULY
8/20/2015	Lucas County Family Council	419690	1,200.00	SURVEY EXPENSE REIMB
8/20/2015	Lucas County	419849	5,065.70	RENT AUG
7/23/2015	Metzgers	415776	1,065.68	COMMUNITY OUTREACH SUPPLIES
7/30/2015	Metzgers	416529	1,808.76	STAFF APPRECIATION
7/9/2015	NEW ENGLAND TRANSCRIPT	413754	247.50	TRANSCRIPTION SRV 6/11/15
7/8/2015	Nextel Communication	413348	107.10	WIRELESS SRV JUNE
8/6/2015	Nextel Communication	417455	107.20	WIRELESS SRV JULY
7/9/2015	OACBHA	413748	17,743.00	ANNUAL MEMBERSHIP DUES
7/8/2015	Office Max	413345	27.50	OFFICE SUPPLIES JUNE
7/16/2015	Office Max	414791	432.34	OFFICE SUPPLIES JUNE
8/13/2015	Office Max	418464	263.57	OFFICE SUPPLIES JULY
8/25/2015	Office Max	420280	415.10	OFFICE EQUIPMENT AUGUST
7/23/2015	Ohio Business Machines	415773	676.33	COPIER USAGE JUN/JUL
8/6/2015	Ohio Business Machines	417470	14.50	COPIER TONER
7/16/2015	Paul Lewis Jr	414728	10.00	REC COUNCIL -JUN
8/6/2015	Paul Lewis Jr	417403	10.00	REC COUNCIL -JUL
7/16/2015	Robert Arquette	414721	5.00	REC COUNCIL -JUN
8/6/2015	Robert Arquette	417401	5.00	REC COUNCIL -JUL
7/7/2015	Scott A. Sylak	413048	55.00	CELL PHONE -JULY
7/8/2015	Scott A. Sylak	413352	525.57	TRAVEL REIMB MAR-JUN
8/5/2015	Scott A. Sylak	417453	55.00	CELL PHONE -AUG
7/16/2015	Sheryl D Cooper	414724	10.00	REC COUNCIL -JUN
8/6/2015	Sheryl D Cooper	417402	5.00	REC COUNCIL -JUL

MHRSB of Lucas Co.

July August 2015 - Miscellaneous Disbursements

7/23/2015	Sierra A. Ortiz	415711	250.00	MHFA TRAINING 5/28/15
7/8/2015	Steve Spinelli	413343	13.96	OFFICE SUPPLIES REIMB JULY
7/8/2015	Steve Spinelli	413052	55.00	CELL PHONE -JULY
8/5/2015	Steve Spinelli	417450	55.00	CELL PHONE -AUG
8/13/2015	Steve Spinelli	418500	25.30	TRAVEL REIMB - AUGUST
8/20/2015	Steve Spinelli	419689	209.19	PRINTER REPLACEMENT REIMB.
7/16/2015	Susan Helppie	414726	5.00	REC COUNCIL -JUN
8/13/2015	The Blade	418482	189.00	ADVERTISING
7/7/2015	Timothy Goyer	413060	55.00	CELL PHONE -JULY
8/6/2015	Timothy Goyer	417444	55.00	CELL PHONE -AUG
7/30/2015	University of Toledo	416531	225.00	RENTAL - HEROIN/OPIATE SUMMIT
8/25/2015	University of Toledo	420284	100.00	RENTAL - MARIJUANA SYMPOSIUM
8/20/2015	VOCALINK, INC.	419699	243.08	TRANSLATION SERVICE

81,568.62 TOTAL



Executive Director

Programs and Services Committee Report

The Programs & Services Committee met for its regularly scheduled meeting on August 25, 2015. The Executive Director briefed the Committee on the vision for a Recovery Help Line, a project that would be done in conjunction with Hancock and Wood Counties. A written abstract of the project, including the "no wrong door" concept was included in the informational packet. The Associate Director presented the annual summary of "Complaints and Grievances," noting that MHRSB is in compliance with its statutory requirements, and that the Board received only 6 grievances to which it was required to respond. These two items were presented as informational only to the committee, and no action was required.

The Executive Director presented another item entitled the Naloxone Collaboration for consideration for Board action. The project is a partnership with the Lucas County Health Department, in which MHRSB would provide funds to purchase Naloxone, a drug that reverses an overdose from Heroin, and the Health Department would be responsible for its distribution to high risk clients. MHRSB would also provide funding for marketing to promote the distribution in Lucas County. Staff recommended a motion that would result in an allocation of $120,000 from MHRSB, and the committee supported moving it forward for consideration by the Board.

Mr. Bob Arquette, Chair of the Recovery Council, gave the Council's report. The Council recommended the appointment of 3 new members whose terms would expire June 30, 2016. They were:

- Leisa Leininger
- Carol Ann Allen
- Jennifer Conley

All three were unanimously appointed by the Programs and Services Committee.

Planning and Finance Committee Report

The Planning and Finance Committee met on September 1, 2015. Failing to obtain a quorum, the Committee discussed the Updated Financial Forecast and Lucas County 2014 Calendar Year Audit. Additionally, the Committee reviewed the Board Staff recommendations regarding the Naloxone Collaboration Allocation, Strong Families – Safe Communities OMHAS Allocation and Ambulatory Detoxification Request for Information release. Given the lack of quorum, it was agreed that these items would be forwarded to the full Board for their consideration without recommendations. It was also agreed that approval of the August Committee meeting minutes would be deferred to the October meeting.

The below items are presented to the Trustees for their consideration.

Naloxone Collaboration Allocation

While no one knows the true number of overdoses each year in Lucas County, the 2013/2014 Lucas County Community Health Assessment estimates that nearly 2,000 Lucas County residents enter a hospital emergency department annually as a result of an overdose. Additionally, the Lucas County Coroner's office is reporting 142 deaths related to heroin overdoses within our 23-county region.

Both the SAMHSA Overdose Prevention Toolkit and the OMHAS Health Resource Toolkit for Addressing Overdoses indicate that ensuring the availability of Naloxone to at-risk populations can and will save lives. While Naloxone has been utilized by emergency medical responders for decades, and most recently local law enforcement officers have begun to carry Naloxone as well, at-risk population and their families lack access to the drug. Therefore, as an additional component of the MHRSB's strategy to reduce the number of Lucas County residents who die as a result of a Heroin and/or Opiate overdose, Board staff began discussions with the Programs & Services Committee on August 25, 2015 to collaborate with the Toledo-Lucas County Health Department to make Naloxone available to at-risk populations and their families.

Board staff indicated that the collaboration would consist of the MHRSB agreeing to reimburse the Health Department for the actual cost of Naloxone and atomizers, as well as fund a modest advertising campaign while the Toledo-Lucas County Health Department will provide the following services at their expense:

1. Education to the recipient regarding how to recognize the signs and symptoms of an overdose, how to distinguish between different types of overdose, how to perform rescue breathing, requirements related to calling emergency medical services, how to administer intra-nasal Naloxone and when administration of a second dose of Naloxone is necessary.
2. Education regarding available treatment resources.
3. Distribution of Naloxone.
4. Reporting of outcomes (to be determined).

To implement the project as of October 1, 2015, Board staff requested an allocation of $90,000 for the purposes of reimbursing the Toledo-Lucas County Health Department for the distribution of up to 1,500 Naloxone kits in FY 2016. It was noted that each kit consisted of two doses of Naloxone, two atomizers and the current costs are estimated to be $60 per kit. Furthermore, the Health Department was agreeable to bill third party payer sources, and collect any available rebates and co-pays prior to billing the balance to the MHRSB.

Finally, Board staff recommended an additional allocation of $30,000 to ensure adequate advertisement of the availability of this life saving drug bringing the total annual cost of the project to $120,000.

The Programs & Services Committee supported the Board Staff recommendations and the following motion is now recommended to the Board of Trustees for consideration:

> ***The Mental Health and Recovery Services Board of Lucas County allocates $120,000 for Fiscal Year 2016 for the purpose of establishing a Naloxone Collaborative with the Toledo-Lucas County Health Department, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.***

Strong Families Safe Communities OMHAS Allocation

In Fiscal Year 2015, OMHAS made a $300,000 allocation to a four county consortium (Lucas, Erie, Seneca and Sandusky Family and Children First Councils) for Strong Families, Safe Communities – Helping Ohio's Children and Youth in Crisis. For Fiscal Year 2015, the Erie County Juvenile Court was designated as the Fiscal Agent for the project.

This four county consortium approached the MHRSB of Lucas County to inquire if the Board would act as the fiscal agent for FY 2016. The Board was receptive to this request since this award would provide $75,000 in funding for the Lucas County Family and Children First Council to work on reducing out-of-home placements and prevent children/youth and their families from moving into more costly levels of care by providing both Wraparound as a coordination process and in-home services to help stabilize the child/youth and family.

OMHAS has awarded a FY 2016 $300,000 allocation to the MHRSB for the continuation of this program. The MHRSB would be the fiscal agent for this award and would distribute the funding to Lucas, Erie, Seneca, and Sandusky Family and Children First Councils to implement this programming in accordance with the budgets submitted to OMHAS.

There would be no net financial impact on the MHRSB since acting as a fiscal agent for these four counties is somewhat similar to OMHAS' pass-through awards. There would be some administrative work associated with the Board being a fiscal agent, but the administrative expense is already contained in the FY 2016 Board Administrative Budget.

The following motion is recommended to the Board of Trustees:

> ***The Mental Health & Recovery Services Board of Lucas County agrees to act as the Fiscal Agent for the OMHAS $300,000 Strong Families Safe Communities FY 2016 allocation and authorizes the Executive Director to prepare a Memorandum of Understanding between the MHRS Board and the Lucas, Erie, Seneca and Sandusky Counties' Family and Children First Councils to define the roles and responsibilities of these organizations.***

Ambulatory Detoxification

With the increase in the use of heroin and prescription opiates, the demand for detoxification services has risen in Lucas County. This issue has been substantiated through the Access to Treatment Workgroup. One of the problems the system has encountered is the Medicaid restrictions that limit the number of beds that an agency can maintain in a facility for inpatient services. Zepf currently operates a 16-bed unit which is the maximum occupancy and frequently it is at full capacity. Staff is recommending that a service, which Medicaid currently covers, Ambulatory Detox, be opened up for non-Medicaid clients as well. This was provided for in the FY 2016 Purchasing Plan when the service was added to the Benefit Plan for FY 2016; however, to date no providers are delivering the service for this population.

Staff seeks to issue a Request for Information (RFI) to solicit ideas from certified providers as to program design and structure, numbers of people served, projected outcomes, program cost, and also the level of interest an agency has in providing those services. In addition to the "traditional" ambulatory detox that has been funded in the past, staff believes there are new opportunities to effectively detoxify clients in an outpatient setting by using medication assisted treatment, particularly with Suboxone.

Benefits of this new service include: increasing timely access to services, reducing demand on the limited inpatient services that we have in Lucas County, and facilitating an effective transition from detoxification directly into outpatient medication assisted treatment. If the Board is in agreement, a formal RFI will be issued to local certified providers. Staff is not projecting a specific amount of money for the project. However, if the RFI is approved, an allocation may be requested under the FY 2016 Targeted Allocations based on the responses to the RFI.

The following motion is recommended to the Board of Trustees:

> ***The Mental Health and Recovery Services Board of Lucas County authorizes its Executive Director to issue a Request for Information to qualified providers in order to solicit ideas, cost estimates, and interest for the provision of Ambulatory Detox Services to uninsured Lucas County residents.***

MHRSB Board Attendance
September 2014 - August 2015
Total Membership

Board Members	Sept 16	Oct 21	Nov 18	Dec 16	Jan 20	Feb 17	Mar 17	April 21	May 19	June 19	July 19	August 19	% mtgs Attended
STATE											No Mtg		
Eileen Mitchell-Lake	1	1	0	1	0	0	Resigned 3/15						50%
Scott D. Johnson	1	1	1	1	0	0	1	0	1	1		1	83%
Lynn Olman	1	1	1	1	1	0	0	0	1	1		0	73%
Robin Reeves	0	0	1	0	0	1	1	1	0	1		1	50%
Tony Pfeiffer	1	1	1	1	1	1	1	1	1	1		1	100%
Kyle Schalow	1	1	1	1	1	0	0	1	0	1		0	75%
Linda Howe	1	1	1	1	0	1	1	1	1	1		1	88%
Andre Tiggs	Sworn in 1/15				1	1	1	1	1	1		1	100%
Dr. Tim Valko	1	0	1	1	1	1	1	1	1	0		1	75%
COUNTY													
Linda Alvarado-Arce	1	1	1	1	1	1	1	1	0	1		1	83%
Neema Bell	1	1	1	1	1	1	1	1	1	1		1	100%
Pastor Earley	0	1	1	1	0	0	1	1	1	0		1	58%
Dr. Mary Gombash	1	1	1	1	1	1	1	1	1	1		1	100%
Tawny Cowen-Zanders	1	0	1	1	0	1	1	1	1	0	Resigned 7/1/15		67%
Dr. Lois Ventura	1	0	1	1	0	1	1	1	1	1		1	83%
Pastor Perryman	1	1	1	1	0	1	1	1	1	1		1	83%
William Sanford	1	1	1	1	1	0	1	1	0	1		1	83%
Audrey Weis-Maag	1	1	0	1	1	1	1	1	1	1		0	92%
Attendance for Month Includes Previous Members	15	13	15	16	10	12	15	15	13	14		13	
Total Membership	17	17	17	17	18	17	17	17	17	17	16	16	
Monthly Membership Attendance Percentage	88%	76%	88%	94%	56%	71%	88%	88%	76%	82%	0%	81%	
OVERALL AVERAGE ATTENDANCE													83%

Trustee/Term Expiration - June 30	Sep-14			Oct-14			Nov-14			Dec-14				Jan-15			Feb-15			
	P&S	Gov	B	Comb P&S/ P&F	Gov No Mtg	B	Comb P&S/ P&F	Gov No Mtg	B	P&S No Mtg	P&F No Mtg	Gov No Mtg	B	Comb P&F/ P&S	Gov	B	P&S No Mtg	P&F	Gov	B
ALVARADO-ARCE (2018)	1	1	1	1		1	1		1				1	1	1	1		0	1	1
BELL (2018)	1	1	1	1		1	1		1				1	1	1	1		1	0	1
COWEN-ZANDERS (2016)	0	0	1	0		0	0		1				1	1	0	0		1	0	1
EARLEY (2016)	0	1	0	1		1	0		1				1	1	1	0		0	1	0
GOMBASH (2017)	1	0	1	1		1	1		1				1	1	0	1		0	0	1
HOWE (2018)	0	0	1	0		1	0		1				1	1	0	0		0	0	1
JOHNSON (2016)	1	0	1	1		1	1		1				1	1	0	0		0	0	0
MITCHELL-LAKE (2016)	1	0	1	1		1	0		0				1	1	0	0		0	0	0
OLMAN (2017)	0	0	1	0		1	0		1				1	0	0	1		1	0	0
PERRYMAN (2018)	1	0	1	1		1	1		1				1	1	0	0		0	1	1
PFEIFFER (2017)	1	1	1	1		1	0		1				1	1	1	1		0	1	1
REEVES (2018)	1	0	0	0		0	0		1				0	1	0	0		0	0	1
SANFORD (2018)	0	0	1	1		1	0		1				1	1	1	1		1	1	0
SCHALOW (2017)	1	1	1	1		1	1		1				1	1	1	1		1	1	0
TIGGS (2018)	Appointed 1/15													1	0	1		0	0	1
VALKO (2018)	0	1	1	1		0	1		1				1	1	1	1		1	1	1
VENTURA (2017)	1	0	1	1		0	1		1				1	0	0	0		0	0	1
WEIS-MAAG (2016)	1	1	1	1		1	1		0				1	0	1	1		0	1	1
Total Attendees	11	7	15	14		13	9		15				16	15	8	10		6	8	12
Member Attendees	9	5	15	14		13	9		15				16	15	6	10		5	6	12
No. of Committee Members	9	7	17	17		17	17		17				17	18	7	18		8	7	18
% Attendance of Com. Members	100%	71%	88%	82%		76%	53%		88%				94%	83%	86%	56%		63%	86%	67%

1	Attended
0	Didn't attend, not required
0	Didn't attend, required

Trustee/Term Expiration - June 30	Mar-15				Apr-15				May-15				Jun-15			Jul-15					Aug-15			
	P&S	P&F	Gov	B	P&S	P&F	Gov	B	P&S No Mtg	P&F	Gov	B	Comb P&F/ P&S	Gov	B	P&S	P&F No Mtg	Gov No Mtg	B No Mtg	P&S	P&F	Gov	B
ALVARADO-ARCE (2018)	1	0	1	1	1	0	1	1		0	1	0	0	1	1	1					1	1	1
BELL (2018)	0	1	0	1	0	1	1	1		1	1	1	1	0	1	0					1	1	1
COWEN-ZANDERS (2016)	0	0	0	1	0	1	0	1		0	0	1	0	0	0	Resigned 7/1/15							
EARLEY (2016)	0	1	1	1	0	1	1	1		0	1	1	0	0	0	0					0	0	1
GOMBASH (2017)	1	0	0	1	1	0	0	1		0	0	1	1	0	1	1					0	0	1
HOWE (2018)	0	1	0	1	0	1	0	1		1	0	1	0	0	1	0					1	1	1
JOHNSON (2016)	1	0	0	1	1	0	0	0		0	0	1	1	0	1	1					0	0	1
MITCHELL-LAKE (2016)	Resigned 3/15																						
OLMAN (2017)	0	1	1	0	0	1	0	0		1	0	1	1	0	1	0					0	1	0
PERRYMAN (2018)	1	0	1	1	1	0	1	1		0	0	1	0	1	1	1					0	1	1
PFEIFFER (2017)	0	0	1	1	1	0	1	1		0	1	1	1	1	1	1					0	1	1
REEVES (2018)	1	0	0	1	0	0	0	1		0	0	0	1	0	1	1					0	0	1
SANFORD (2018)	0	1	1	1	0	1	1	1		1	0	0	1	1	1	0					1	0	1
SCHALOW (2017)	1	1	1	0	0	1	1	1		0	1	0	1	0	1	1					0	0	0
TIGGS (2018)	1	0	0	1	0	0	0	1		0	0	1	0	0	1	1					0	1	1
VALKO (2018)	0	1	1	1	1	1	1	1		1	1	1	1	1	0	0					1	0	1
VENTURA (2017)	1	0	0	1	1	0	0	1		0	0	1	0	0	1	1					0	0	1
WEIS-MAAG (2016)	1	1	1	1	1	1	1	1		1	1	1	1	1	1	1					0	1	0
Total Attendees	9	8	9	15	8	9	9	15		6	7	13	10	6	14	10					5	8	13
Member Attendees	9	6	6	15	7	7	7	15		5	5	13	10	6	14	8					5	8	13
No. of Committee Members	10	8	7	17	10	7	7	17		7	7	17	17	8	17	8					6	9	16
% Attendance of Com. Members	90%	75%	86%	88%	70%	100%	100%	88%		71%	71%	76%		75%	82%						83%	89%	81%

1	Attended
0	Didn't attend, not required
0	Didn't attend, required