

MHR SB PLANNING & FINANCE COMMITTEE MEETING

April 7, 2015

4:00 p.m.

Agenda

Item	Information Enclosed	Action Required	Allocation Required	Page
1. Call to Order				
2. Recognition of Visitors				
3. Meeting Minutes – March 3, 2015	✓	✓		1-4
4. Agencies' December FYTD Financial Results Update	✓			5-11
5. 120-Day Notices of Material Change to Contracts:				12
• Family Services of NW Ohio – Breaking the Cycle	✓	✓	✓	12
• SCAT – Community Drug Drop Off	✓	✓	✓	12-13
6. FY 2016 Subsidy Schedules	✓	✓		13-16
7. Planning & Finance Committee Charter	✓	✓		17
8. Open Session				
9. Adjournment				

PLANNING & FINANCE COMMITTEE MINUTES

March 3, 2015

Committee Members Present:

Pastor Waverly Earley

William Sanford

Dr. Tim Valko

Lynn Olman

Neema Bell, P&F Chair

Linda Howe

Other Trustees Present:

Audrey Weis-Maag

Kyle Schalow

Committee Members Not Present:

Tawny Cowen-Zanders

Eileen Mitchell-Lake

Visitors: Richard Arnold; Jim Aulenbacher, Harbor; Paul Lewis, Recovery Council; John Irwin, SPCC; Jessi Broz, Rescue; Kathy Bihn, NPI; Joe Habib, SPCC; Jason Vigh, Rescue; Joan Lozon, New Concepts; Kathi Cesen, Zepf; Jennifer Emahiser, Unison; Megan Woodruff, Unison.

Staff: Scott Sylak, Tom Bartlett, Donna Robinson, Karen Olnhausen, Amy Priest, Tim Goyer, Robert Kasprzak.

Ms. Bell, Planning & Finance Committee Chair, opened the meeting at 4:00 p.m. with introduction of visitors.

Meeting Minutes: February 3, 2015

There were no revisions or corrections to the minutes and they were approved by consensus.

Agencies' December FYTD Financial Results

Mr. Bartlett referred to pages 6-9 of the meeting packet for a review of the MHRSB Agency FY 2015 Second Quarter Financial Results. Out of the 15 agencies that reported, 10 agencies reported increases in Net Assets (surpluses) which included Harbor, NPI, Unison, Zepf, Wernert Center, Big Brothers Big Sisters, ABLE, A Renewed Mind, New Concepts, and Adelante. Five agencies experienced a reduction of Net Assets (Deficits); NAMI and TASC had the most significant reductions, while Rescue, St. Paul's Community Center and UMADAOP experienced fairly minor deficits in the first six months of reporting.

A request was made by the Committee for the Staff to provide a financial report of the Board funded agencies to gauge the positive and negative financial trends over a five-year time period.

December FYTD Grant Spending

Mr. Bartlett referred to page 10 of the meeting packet for a review of the financial information that agencies provide to the Board, reporting on their December FYTD grant spending. He followed with a review of the December FYTD Actual Grant Spending vs. Allocation by Agency by Program Report contained on pages 10-13 of the meeting packet. This analysis projected FY 2015 underspending on the assumption that we are halfway through the fiscal year and that agencies should have spent 50% of their allocation amount as noted in the third column of the report. Using this approach, the estimated half-year grant underspending will be \$948,765. It was noted that future quarterly reporting would most likely reflect a lesser amount in grant underspending, so the Board's Financial Forecast assumed that FY 2015 overall grant underspending would be \$520,000. This amount is very similar to the FY 2014 total grant underspending.

Updated Board Financial Forecast

Mr. Bartlett referred to page 16 of the meeting packet to provide a review of the Updated Financial Forecast with regard to FY 2015 financial performance and projections through FY 2018. This update reflects an assumption that Medicaid expansion will continue based on the SFY 2016/2017 Biennium Budget and comments received from the legislative leadership regarding Governor Kasich's proposed budget.

Mr. Bartlett reviewed the eight key assumptions outlined on pages 14 & 15 of the meeting packet, highlighting the FY 2015 allocation projection of \$2.2 million for the Wernert Center capital project and the unidentified FY 2016 Non-Medicaid targeted allocations estimated to be \$2,550,000. As outlined in the FY 2015 Projection, the Board Financial Forecast is projected to have a Net Deficit of \$547,429, and during the FY 2016-2018 time period, the Board is projected to have a \$4,368,780 cumulative Net Deficit which will reduce the Board Operating Fund Balance from \$12.4 million to \$8.1 million.

FY 2016 Targeted Allocations Process

In correlation with the updated Board Financial Forecast, Mr. Bartlett reported that the MHR SB anticipates that it will have \$2,550,000 available for FY 2016 targeted allocations which includes the Peer Respite House operating expenses and the new programming associated with the Wernert Center Campus capital project. Throughout the year, agencies have submitted possibilities of various new programs and expansion of existing programs of which the Board staff has not acted upon. Board staff is making a recommendation to table all unsolicited new and/or expanded programming funding requests so that staff emphasis can be devoted to the FY 2016 Purchasing Plan which includes evaluation of actual outcomes and FY 2015 program spending. In May or June 2015, Board staff will make allocation recommendations to the Board to fund the FY 2016 Purchasing Plan. It is anticipated that in July 2015, the MHR SB will release an RFI for the \$2.6 million targeted allocations. Input from consumers regarding their needs, recommendations made from the Access and Diversity Workgroups will be incorporated, and a review of all programs will occur at the same time to identify priorities for the RFI.

St. Paul's Community Center – Winter Crisis Program Increase

Mr. Sylak indicated that the MHR SB provided an allocation of \$28,000 for the St. Paul's Winter Crisis program. The program began on January 1, 2015 and ran through March 1, 2015 at which time the program would shut down due to lack of funding. Due to the frigid cold temperatures over this winter, the Board reached out to St. Paul's to provide additional funding for their program in order for it to remain open an additional two weeks until March 14, 2015.

Mr. Sylak indicated that St. Paul's does continuous fund raising for the Winter Crisis Program and the community has shown support for it. However, next year the Staff would like to re-evaluate how the Board will support funding for the program and determine a reasonable time period to have it open to the public, and identify what St. Paul's financial responsibility will be to maintain the program throughout the winter from their donations.

The following motion was recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County amends its FY 2015 allocation to the St. Paul's Community Center Winter Crisis Program from \$28,000 to \$38,500, an increase of \$10,500 for the period of March 1 through March 14, 2015.

There was consensus to move the motion forward to the Board of Trustees.

120-Day Notices of Material Change to Contracts

Mr. Goyer referred to page 18 of the meeting packet for discussion of a 120-Day Notice recommended by Board staff for the Adelante Nosotras Program that targets women of childbearing age and pregnant women in the Latino community that was originally funded by an OMHAS block grant. In 2015, the MHR SB added \$28,200 to the OMHAS funding to expand the program. However, through the first half of 2015, the project has not experienced any expansion. Therefore, Board staff made a recommendation to the Committee to eliminate the Board funding and restore the Nosotras Program back to its 2014 status of being funded directly by OMHAS.

A draft 120-Day Notice letter was presented to the Committee, and the following motion was recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County, in compliance with the Ohio Revised Code, Section 340.03, issues a 120-Day Notice of the MHR SB's intent not to renew all or portions of its FY 2015 contracts with Adelante for the Nosotras project for FY 2016 as worded in the letter provided at the March 17, 2015 Board meeting.

There was a consensus to move the motion forward to the Board of Trustees.

Appeals Process Guidelines

Mr. Goyer indicated that in lieu of the seven 120-Day Notices sent to agencies, staff felt it was pertinent to provide guidance to agencies who received notices by providing an outline of the Process and Timeline for Responding to Provider Appeals of 120-Day Notices and Completion of FY 2016 Purchasing Plan stated on pages 20-22 of the meeting packet. Mr. Goyer also noted that should a Board-to-Board meeting need to occur with a provider and the MHRSB in conjunction with an appeal, the March 2015 P&S Committee and April 2015 P&F Committee meeting times will be utilized for discussion and to make recommendations to the full Board.

Open Session

- Mr. Schalow indicated there are three support groups developing in Springfield Township where he resides: Solace of Lucas County is developing with support from SCAT and Awake; a family support group was developed on behalf of the man who committed suicide on the highway upon leaving Flower Hospital approximately one year ago, and a women's recovering support group is now forming.
- Mr. Sylak stated that the MHRSB received a Proclamation in collaboration with the Zepf Center from the Lucas County Commissioners recognizing March as Problem Gambling Awareness month. A number of prevention activities, problem gambling screening, and assessment activities will be conducted throughout the month. Appreciation was expressed to the Zepf and Board staff for their efforts with regard to gambling prevention.

Adjournment

The meeting was adjourned at 5:01 p.m.

Agencies' December FYTD Financial Results Update

At the March 3, 2015 Planning & Finance Committee meeting, the Board staff discussed the agencies' December FYTD financial performance. In the discussion of this topic, one of the Committee members requested that the Board staff provide some additional information by including prior years' actuals for the same time periods.

Included in this packet is the expanded, revised presentation of the agencies' December FYTD actual financial results for the FY 2011 through FY 2015 time periods. In future reporting of the agencies' financial results, this revised format will be used to provide the Committee members some historical context for viewing agencies' financial performance.

MHRS Board Agency Dec. FYTD FY 2011 Through FY 2015 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

December FYTD	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Harbor						
- Total Revenues	\$19,603,968	\$15,108,572	\$13,957,707	\$10,076,664	\$11,078,488	
- Total Expenditures	\$19,319,659	\$13,415,882	\$10,957,625	\$10,647,260	\$10,568,881	
- Net Surplus/(Deficit)	\$ 284,309	\$ 1,692,690	\$ 3,000,082	\$ (570,596)	\$ 509,607	
- Total Revenue/Total Expenses	1.01	1.13	1.27	0.95	1.05	1.00
- Fund Balance Reserve	4.16	5.46	2.83	2.66	2.73	1 or higher
- Working Capital Days	121.77	120.95	81.52	61.84	41.57	30 or higher
- Quick Ratio	5.34	5.34	3.33	2.20	1.60	1.00
- Debt as % of Fund Balance	0.12	0.11	0.22	0.32	0.35	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Zepf						
- Total Revenues	\$17,751,425	\$13,321,604	\$11,118,073	\$ 7,666,802	\$ 8,059,398	
- Total Expenditures	\$16,656,773	\$11,769,293	\$ 8,927,927	\$ 7,231,135	\$ 7,795,932	
- Net Surplus/(Deficit)	\$ 1,094,652	\$ 1,552,311	\$ 2,190,146	\$ 435,667	\$ 263,466	
- Total Revenue/Total Expenses	1.07	1.13	1.25	1.06	1.03	1.00
- Fund Balance Reserve	4.22	3.89	2.91	1.69	0.91	1 or higher
- Working Capital Days	115.12	84.82	60.68	40.97	22.79	30 or higher
- Quick Ratio	3.85	4.05	3.06	2.10	1.66	1.00
- Debt as % of Fund Balance	0.03	0.07	0.17	0.48	0.89	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Unison						
- Total Revenues	\$ 9,617,483	\$ 8,695,782	\$ 7,468,167	\$ 5,701,144	\$ 5,262,883	
- Total Expenditures	\$ 9,162,116	\$ 7,622,014	\$ 5,682,775	\$ 5,539,237	\$ 5,541,636	
- Net Surplus/(Deficit)	\$ 455,367	\$ 1,073,768	\$ 1,785,392	\$ 161,907	\$ (278,753)	
- Total Revenue/Total Expenses	1.05	1.14	1.31	1.03	0.95	1.00
- Fund Balance Reserve	3.81	4.55	2.77	1.14	0.73	1 or higher
- Working Capital Days	67.94	73.97	41.27	7.53	6.98	30 or higher
- Quick Ratio	2.71	3.19	2.30	1.19	1.17	1.00
- Debt as % of Fund Balance	0.07	0.10	0.57	1.03	2.62	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

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MHRS Board Agency Dec. FYTD FY 2011 Through FY 2015 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

December FYTD	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Rescue						
- Total Revenues	\$ 4,008,082	\$ 3,839,099	\$ 3,493,358	\$ 4,740,733	\$ 4,381,025	
- Total Expenditures	\$ 4,014,125	\$ 3,778,504	\$ 3,779,809	\$ 4,295,344	\$ 4,025,256	
- Net Surplus/(Deficit)	\$ (6,043)	\$ 60,595	\$ (286,451)	\$ 445,389	\$ 355,769	
- Total Revenue/Total Expenses	1.00	1.02	0.92	1.10	1.09	1.00
- Fund Balance Reserve	3.79	3.00	3.70	4.13	3.53	1 or higher
- Working Capital Days	81.71	51.14	78.88	80.20	73.38	30 or higher
- Quick Ratio	3.60	2.90	3.08	3.84	3.45	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
NPI						
- Total Revenues	\$ 3,725,195	\$ 3,648,090	\$ 3,448,041	\$ 3,328,388	\$ 3,632,986	
- Total Expenditures	\$ 3,519,853	\$ 3,375,724	\$ 3,380,709	\$ 3,253,810	\$ 3,410,513	
- Net Surplus/(Deficit)	\$ 205,342	\$ 272,366	\$ 67,332	\$ 74,578	\$ 222,473	
- Total Revenue/Total Expenses	1.06	1.08	1.02	1.02	1.07	1.00
- Fund Balance Reserve	7.43	7.38	6.35	6.29	11.38	1 or higher
- Working Capital Days	23.02	12.44	8.99	9.15	13.17	30 or higher
- Quick Ratio	1.08	1.65	1.67	1.29	1.15	1.00
- Debt as % of Fund Balance	1.41	1.58	2.05	2.32	4.65	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
A Renewed Mind						
- Total Revenues	\$ 3,250,397	N/A	N/A	N/A	N/A	
- Total Expenditures	\$ 2,845,443	N/A	N/A	N/A	N/A	
- Net Surplus/(Deficit)	\$ 404,954	N/A	N/A	N/A	N/A	
- Total Revenue/Total Expenses	1.14	N/A	N/A	N/A	N/A	1.00
- Fund Balance Reserve	1.24	N/A	N/A	N/A	N/A	1 or higher
- Working Capital Days	23.51	N/A	N/A	N/A	N/A	30 or higher
- Quick Ratio	3.15	N/A	N/A	N/A	N/A	1.00
- Debt as % of Fund Balance	0.00	N/A	N/A	N/A	N/A	Less than .75
- Line of Credit Balance	\$0	N/A	N/A	N/A	N/A	

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MHRS Board Agency Dec. FYTD FY 2011 Through FY 2015 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

December FYTD	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
ABLE						
- Total Revenues	\$ 2,362,324	\$ 1,665,838	\$ 1,687,717	\$ 944,289	\$ 1,838,827	
- Total Expenditures	\$ 2,134,862	\$ 1,652,956	\$ 1,664,624	\$ 881,101	\$ 1,634,606	
- Net Surplus/(Deficit)	\$ 227,462	\$ 12,882	\$ 23,093	\$ 63,188	\$ 204,221	
- Total Revenue/Total Expenses	1.11	1.01	1.01	1.07	1.12	1.00
- Fund Balance Reserve	9.38	16.00	16.79	26.08	30.03	1 or higher
- Working Capital Days	(49.13)	10.11	260.94	294.17	496.79	30 or higher
- Quick Ratio	0.60	1.03	2.07	6.26	8.04	1.00
- Debt as % of Fund Balance	0.38	0.31	0.50	0.33	0.32	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
St. Paul's						
- Total Revenues	\$ 837,833	\$ 855,585	\$ 821,104	\$ 807,707	\$ 702,305	
- Total Expenditures	\$ 843,237	\$ 783,753	\$ 815,626	\$ 784,542	\$ 673,538	
- Net Surplus/(Deficit)	\$ (5,404)	\$ 71,832	\$ 5,478	\$ 23,165	\$ 28,767	
- Total Revenue/Total Expenses	0.99	1.09	1.01	1.03	1.04	1.00
- Fund Balance Reserve	6.28	7.34	6.39	8.63	9.47	1 or higher
- Working Capital Days	110.14	136.25	135.23	194.55	187.83	30 or higher
- Quick Ratio	6.45	8.59	7.56	9.35	4.83	1.00
- Debt as % of Fund Balance	0.00	0.00	0.05	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
TASC						
- Total Revenues	\$ 813,619	\$ 758,968	\$ 754,195	\$ 987,977	\$ 1,035,295	
- Total Expenditures	\$ 843,533	\$ 775,847	\$ 767,563	\$ 910,502	\$ 940,598	
- Net Surplus/(Deficit)	\$ (29,914)	\$ (16,879)	\$ (13,368)	\$ 77,475	\$ 94,697	
- Total Revenue/Total Expenses	0.96	0.98	0.98	1.09	1.10	1.00
- Fund Balance Reserve	3.98	4.29	4.69	4.45	3.98	1 or higher
- Working Capital Days	121.61	127.66	116.42	113.50	101.81	30 or higher
- Quick Ratio	4.65	21.54	16.44	23.45	15.57	1.00
- Debt as % of Fund Balance	0.09	0.11	0.11	0.11	0.14	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

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MHRS Board Agency Dec. FYTD FY 2011 Through FY 2015 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

December FYTD	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Philio New Concepts						
- Total Revenues	\$ 663,551	\$ 431,060	\$ 449,611	\$ 372,783	\$ 343,524	1.00
- Total Expenditures	\$ 547,445	\$ 457,059	\$ 448,201	\$ 365,023	\$ 339,804	1 or higher 30 or higher
- Net Surplus/(Deficit)	\$ 116,106	\$ (25,999)	\$ 1,410	\$ 7,760	\$ 3,720	1.00
- Total Revenue/Total Expenses	1.21	0.94	1.00	1.02	1.01	Less than .75
- Fund Balance Reserve	1.83	0.60	0.57	0.63	0.91	
- Working Capital Days	52.63	15.56	12.56	14.68	24.49	
- Quick Ratio	9.45	1.44	1.52	1.51	2.56	
- Debt as % of Fund Balance	0.03	0.27	0.41	0.60	0.00	
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
UMADAOP						
- Total Revenues	\$ 409,324	\$ 367,197	\$ 321,921	\$ 367,326	\$ 308,727	1.00
- Total Expenditures	\$ 414,612	\$ 329,183	\$ 316,193	\$ 325,520	\$ 311,444	1 or higher 30 or higher
- Net Surplus/(Deficit)	\$ (5,288)	\$ 38,014	\$ 5,728	\$ 41,806	\$ (2,717)	1.00
- Total Revenue/Total Expenses	0.99	1.12	1.02	1.13	0.99	Less than .75
- Fund Balance Reserve	1.10	0.96	(0.70)	0.16	(1.01)	
- Working Capital Days	(15.58)	10.14	(17.69)	11.38	(19.42)	
- Quick Ratio	0.78	2.54	0.22	3.64	0.16	
- Debt as % of Fund Balance	0.81	2.05	(3.87)	6.32	(0.76)	
- Line of Credit Balance	\$0	\$0	\$14,475	\$0	\$0	
Wernert Center						
- Total Revenues	\$ 311,937	\$ 299,481	\$ 285,393	\$ 279,612	\$ 283,936	1.00
- Total Expenditures	\$ 306,896	\$ 297,527	\$ 266,702	\$ 276,322	\$ 286,465	1 or higher 30 or higher
- Net Surplus/(Deficit)	\$ 5,041	\$ 1,954	\$ 18,691	\$ 3,290	\$ (2,529)	1.00
- Total Revenue/Total Expenses	1.02	1.01	1.07	1.01	0.99	Less than .75
- Fund Balance Reserve	5.88	6.72	8.14	7.44	6.65	
- Working Capital Days	46.99	70.51	97.28	103.88	81.99	
- Quick Ratio	1.89	3.31	2.97	6.16	4.34	
- Debt as % of Fund Balance	0.67	0.68	0.69	0.80	0.95	
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

MHRS Board Agency Dec. FYTD FY 2011 Through FY 2015 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

December FYTD	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Adelante						
- Total Revenues	\$ 225,664	\$ 209,707	\$ 217,093	\$ 230,726	\$ 311,365	
- Total Expenditures	\$ 221,274	\$ 221,312	\$ 267,114	\$ 273,673	\$ 302,223	
- Net Surplus/(Deficit)	\$ 4,390	\$ (11,605)	\$ (50,021)	\$ (42,947)	\$ 9,142	
- Total Revenue/Total Expenses	1.02	0.95	0.81	0.84	1.03	1.00
- Fund Balance Reserve	5.51	5.39	5.18	8.89	8.58	1 or higher
- Working Capital Days	68.11	68.12	131.98	190.60	233.73	30 or higher
- Quick Ratio	2.18	8.46	4.63	9.36	7.19	1.00
- Debt as % of Fund Balance	0.00	0.00	0.01	0.02	0.45	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Big Brothers Big Sisters						
- Total Revenues	\$ 184,481	\$ 195,121	\$ 225,005	\$ 302,733	\$ 342,460	
- Total Expenditures	\$ 170,086	\$ 221,308	\$ 248,499	\$ 328,983	\$ 386,724	
- Net Surplus/(Deficit)	\$ 14,395	\$ (26,187)	\$ (23,494)	\$ (26,250)	\$ (44,264)	
- Total Revenue/Total Expenses	1.08	0.88	0.91	0.92	0.89	1.00
- Fund Balance Reserve	6.94	5.17	5.75	5.75	6.34	1 or higher
- Working Capital Days	184.69	164.05	165.20	171.45	181.35	30 or higher
- Quick Ratio	14.65	6.58	7.86	4.01	4.96	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
NAMI						
- Total Revenues	\$ 169,945	\$ 91,937	\$ 65,941	\$ 443,615	\$ 381,914	
- Total Expenditures	\$ 210,192	\$ 156,421	\$ 134,016	\$ 370,016	\$ 265,773	
- Net Surplus/(Deficit)	\$ (40,247)	\$ (64,484)	\$ (68,075)	\$ 73,599	\$ 116,141	
- Total Revenue/Total Expenses	0.81	0.59	0.49	1.20	1.44	1.00
- Fund Balance Reserve	5.20	7.78	12.90	6.35	7.16	1 or higher
- Working Capital Days	189.37	396.36	788.47	163.44	214.72	30 or higher
- Quick Ratio	3.90	7.20	13.01	43.43	16.70	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

3/11/2015

MHRS Board Agency Financial Results
Agency Financial Ratios Definitions

Description of Ratios

Fund Balance Reserve - Total Fund Balance(Net Assets) divided by Average Monthly Expense.

Total Revenue/Total Expense - Total Revenue as a % of Total Expense.

Working Capital Days - Current Assets less Current Liabilities divided by annual revenue
(actual for a full year or the annual budget) times 365 days.

Quick Ratio - Cash plus cash equivalents plus receivables divided by current liabilities.

Debt as % of Fund Balance - Total interest bearing debt (excluding the line of credit)
divided by total fund balance(Net Assets).

4/2/2015

120-Day Notices of Material Change to Contracts

Earlier this year, MHRSB issued notices to seven programs that it did not intend to fund those programs in FY 2016, or that funding levels would be reduced from FY 2015. Two agencies elected not to appeal those decisions. As a result, supplemental funding for Adelante's Nosotras Program will not be renewed and Unison's Liaison Program at St. Paul's will not be funded in FY 2016.

Two other agencies, TASC and Swanton Area Community Coalition appealed their notices, and MHRSB staff has been active in negotiation with both of these providers to restructure elements in the programs in question, both of which were actually newly originated during the 2014 supplemental allocation process. Staff expects to recommend funding at some level for these two agencies once the details are worked out.

Mercy St. Vincent has appealed their notice related to the Mother and Child Dependency Program. They contend that numbers of people served in the original proposal was over estimated, but that they are now beginning to get referrals. Mercy St. Vincent proposed reduced funding (unspecified amount) to do the program at a level that they feel can be achieved. Depending on the amount that is requested, staff is inclined to support the project for another year.

Family Services of Northwest Ohio received a 120-Day notice on their "Breaking the Cycle" Program. They request to continue the program, but reduce their funding from \$162,703 per year to \$36,278. The dramatic reduction in funding is accompanied by a corresponding decrease in the numbers served; staff is supportive of continuing the project for another year at the reduced levels.

At the March 31, 2015 Programs & Services Committee meeting, the following motion was reviewed, and the Committee supported to move it forward for recommendation to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$36,278 to Family Services of Northwest Ohio – Toledo to provide the Breaking the Cycle Program for the period of July 1, 2015 through June 30, 2016. MHRSB's Executive Director is authorized to negotiate acceptable outcomes and to execute an FY 2016 Provider Agreement.

The seventh agency to appeal and request funding was Sylvania Community Action Team (SCAT). They had been funded under the last cycle (3-year) of requests for proposal, and although collaboration with the DEA has been lost, they are proposing to do the same programming; however, they requested additional funding. Staff does not support the increase in funding, but does support continuing the funding because the project originated under the RFP.

At the March 31, 2015 Programs & Services Committee meeting, the following motion was reviewed, and the Committee supported to move it forward for recommendation to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$18,000 to Sylvania Community Action Team to provide the Community Drug Drop Off Program for the period of July 1, 2015 through June 30, 2016. MHRSB's Executive Director is authorized to negotiate acceptable outcomes and to execute an FY 2016 Provider Agreement.

FY 2016 Subsidy Schedules

The U. S. Department of Health and Human Services has released the 2015 Poverty Guidelines. Each fiscal year, the MHRSB uses the new Poverty Guidelines to update the Board's Schedule of Eligibility by income and family size which becomes effective in the following fiscal year. A total of three documents are included with this packet. The first document identifies the three MHRSB levels of subsidy support consistent with the HHS's 2015 Poverty Guidelines' income and family size. The other two documents are the proposed FY 2016 MH and AOD Services Schedules of Subsidies.

Except for updating the Board's Subsidy support with the HHS's 2015 Poverty Guidelines' income and family size, there are no changes from the FY 2015 Subsidy Schedules. The Board Subsidy Schedules does not require any client co-payment if an individual has less than 190% of the federal poverty guidelines income, which is considerably higher than the Medicaid expansion which enrolls individuals into Medicaid up to 138% of the federal poverty guidelines. A client who receives treatment services and has 190% up to 210% of the 2015 poverty guidelines makes a \$10 co-payment for most treatment services. Between 210% up to 230% of the poverty guidelines require a \$15 co-payment, and a \$20 co-payment is required for individuals between 230% up to 250% of federal poverty guidelines.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County approves the revised FY 2016 MH and AOD Services Schedules of Subsidies included in the April 21, 2015 MHRB Board packet to be effective July 1, 2015.

**MHRS Board Schedule of Eligibility by Income and Family Size
FY 2016**

FAMILY SIZE	Base Subsidy		Level A		Level B		Level C	
	MONTHLY FROM	INCOME TO						
1	\$0	\$1,864	\$1,865	\$2,060	\$2,061	\$2,256	\$2,257	\$2,452
2	\$0	\$2,522	\$2,523	\$2,788	\$2,789	\$3,053	\$3,054	\$3,319
3	\$0	\$3,181	\$3,182	\$3,516	\$3,517	\$3,851	\$3,852	\$4,185
4	\$0	\$3,840	\$3,841	\$4,244	\$4,245	\$4,648	\$4,649	\$5,052
5	\$0	\$4,498	\$4,499	\$4,972	\$4,973	\$5,445	\$5,446	\$5,919
6	\$0	\$5,157	\$5,158	\$5,700	\$5,701	\$6,243	\$6,244	\$6,785
7	\$0	\$5,816	\$5,817	\$6,428	\$6,429	\$7,040	\$7,041	\$7,652
8 or more	\$0	\$6,474	\$6,475	\$7,156	\$7,157	\$7,837	\$7,838	\$8,519

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Rider A \$10

Rider B \$15

Rider C \$20

Level A: 190 - 210% of 2013 HHS Poverty Guidelines

Level B: 210 - 230% of 2013 HHS Poverty Guidelines

Level C: 230 - 250% of 2013 HHS Poverty Guidelines

3/23/2015

Mental Health and Recovery Services Board of Lucas County
Mental Health Services

Schedule of Subsidies

FY 2016

	Base	Level A	Level B	Level C
100% Subsidized Services				
Partial Hospitalization	\$116.81	\$116.81	\$116.81	\$116.81
Community Psych Support Treatment (Individual)*	\$85.32	\$85.32	\$85.32	\$85.32
Community Psych Support Treatment (Group)*	\$39.24	\$39.24	\$39.24	\$39.24
Partially Subsidized Services				
Pharmacological Management	\$210.87	\$200.87	\$195.87	\$190.87
Mental Health Assessment (non-physician)	\$129.99	\$119.99	\$114.99	\$109.99
Mental Health Assessment (physician)	\$210.87	\$200.87	\$195.87	\$190.87
BH Counseling and Therapy (Individual)*	\$90.00	\$80.00	\$75.00	\$70.00
BH Counseling and Therapy (Group)*	\$39.48	\$29.48	\$24.48	\$19.48
Crisis Intervention BH Service	\$154.35	\$144.35	\$139.35	\$134.35
Client co-payment	\$0.00	\$10.00	\$15.00	\$20.00

* These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

3/20/2015

Mental Health and Recovery Services Board of Lucas County
Alcohol and Other Drug Services

Schedule of Subsidies

FY 2016

	Base	Level A	Level B	Level C
100% Subsidized Services				
Sub Acute Detoxification (Non-Medicaid)*	TBD	TBD	TBD	TBD
Residential Treatment (Non-Medicaid)*	TBD	TBD	TBD	TBD
Partially Subsidized Services				
Assessment	\$96.24	\$86.24	\$81.24	\$76.24
Case Management	\$78.17	\$68.17	\$63.17	\$58.17
Crisis Intervention	\$129.59	\$119.59	\$114.59	\$109.59
Group Counseling**	\$38.08	\$28.08	\$23.08	\$18.08
Individual Counseling**	\$87.28	\$77.28	\$72.28	\$67.28
Intensive Outpatient	\$136.90	\$126.90	\$121.90	\$116.90
Laboratory Urinalysis	\$60.00	\$50.00	\$45.00	\$40.00
Medical/Somatic	\$176.28	\$166.28	\$161.28	\$156.28
Client Co-payment	\$0.00	\$10.00	\$15.00	\$20.00

* These day rates have not been determined for FY 2016. Once these rates are established, the AOD Subsidy Schedule for FY 2016 will be re-issued.

** These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

3/20/2015

Planning & Finance Committee Charter Review

At the March 4, 2014 P&F Committee meeting, the Planning & Finance Committee Charter was discussed and approved. Charters are to be reviewed and approved annually. An updated Charter has been included below. The P&F Committee should make changes, if necessary, to the Charter and approve the revised Charter for another year.

Planning & Finance Committee Charter **April 7, 2015**

Leadership Structure: The Chair and Vice Chair of the P&F Committee will be appointed by the MHR SB Chair. In the absence of the Committee Chair, the Vice Chair will assume leadership of the committee.

Authority: Ohio Revised Code Chapter 340 assigns the Mental Health and Recovery Services Board of Lucas County statutory responsibility for the planning, funding, implementation, monitoring and evaluation of prevention, treatment and recovery support services within the county. In performing its duties, the Board may establish such rules, operating procedures, standards and bylaws, and perform such other duties as may be necessary or proper to carry out the purposes of ORC Chapter 340. The P&F Committee was established under this authority by the Mental Health and Recovery Services Board of Lucas County.

Purpose and Scope: The P&F Committee will maintain oversight responsibilities for identifying and prioritizing community needs, maintaining an efficient organizational structure, and generating and allocating resources.

Decision Making Process: The P&F Committee will make decisions by consensus of those committee members in attendance. Recommendations from the P&F Committee will be presented for final approval to the MHR SB at a regular or special meeting of the Board.

Membership: P&F Committee membership will include MHR SB Trustees, as well as any individual appointed by the MHR SB Chair.

Duration: The Charter will be reviewed annually.

Schedule: The P&F Committee will meet: 1) At the discretion of the Chair, but at least every other month, with proper public notice required; 2) At the request of any two P&F Committee members, with proper public notice required.