

MHR SB PLANNING & FINANCE COMMITTEE MEETING
December 1, 2015
4:00 p.m.

Agenda

Item	Information Enclosed	Action Required	Allocation Required	Page
1. Call to Order				
2. Recognition of Visitors				
3. Meeting Minutes – Combined P&F/Governance Committee – November 10, 2015	✓	✓		1-5
4. FY 2015 Agencies Audits	✓			6-12
5. 2016 Calendar Year MHR SB Budget	✓	✓		13-15
6. Agencies' September FYTD Agencies Financial Results	✓			16-21
7. Individual Placement and Support (IPS) – Harbor	✓	✓	✓	22
8. Comprehensive Addictions and Psychiatric Urgent Care Center Allocation	✓	✓	✓	23-25
9. Be the 95% Problem Gambling Awareness Campaign – Zepf Center	✓	✓	✓	26
10. TASC Jail GAIN Short Screener Program Allocation	✓	✓	✓	27-29
11. Open Session				
12. Adjournment				

COMBINED PLANNING & FINANCE/GOVERNANCE

COMMITTEE MINUTES

November 10, 2015

Governance Committee Members Present:

Audrey Weis-Maag Neema Bell Andre Tiggs
Linda Howe Tony Pfeiffer Lynn Olman

Governance Committee Members Not Present:

Pastor Perryman Dr. Tim Valko

Planning & Finance Committee Members Present:

Linda Alvarado-Arce

Planning & Finance Committee Members Not Present:

William Sanford

Other Trustee Members Attending:

Scott D. Johnson

Staff: Scott Sylak, Tom Bartlett, Tim Goyer, Donna Robinson, Karen Olnhausen.

Guests: Birdena Martin, County HR; Jim Walter, County Prosecutor

Visitors: Richard Arnold; John DeBruyne, Rescue; Jason Vigh, Rescue; Paul Lewis, Recovery Council; Jane Moore, United Way; George Johnson, Rescue; Larry Leland, TASC; Geof Allan, UMADAOP; Ashley Kopaniasz, Unison; Adam Nutt, Zepf Center; Walter Wehenkel, Unison; Carole Hood, Rescue; Merisa Parker, Rescue, Jake Fuller, Rescue.

Ms. Bell opened the meeting at 4:01 p.m.

Executive Session – Legal Matter

Ms. Bell reviewed the motion presented to the Governance Committee for their consideration:

Move that the Governance Committee adjourn into Executive Session for the purpose of discussing a legal matter.

Mr. Olman made a motion and it was seconded by Ms. Weis-Maag to approve the motion for the Committee to enter into an Executive Session for the purpose of discussing a Legal Matter. Voting on the motion was: Ms. Alvarado-Arce-yes; Mr. Pfeiffer-yes; Mr. Olman-yes; Ms. Weis-Maag-yes; Ms. Howe-yes. *Mr. Sanford and Mr. Tiggs arrived after the Roll Call vote.*

It was moved by Mr. Olman and was seconded by Ms. Weis-Maag that the Executive Session for the purpose of discussion of the personnel related matter be adjourned at 5:01 p.m.

**COMBINED PLANNING & FINANCE/GOVERNANCE
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Ms. Bell welcomed everyone, followed by an introduction of visitors.

Meeting Minutes:

- **Planning & Finance Committee: October 6, 2015**

There was consensus to approve the meeting minutes as presented.

- **Governance Committee: October 13, 2015**

There was consensus to approve the meeting minutes as presented.

FY 2016 Targeted Allocations

A. Stabilize FY 2016 SAPT Funding Allocations

Mr. Bartlett referred to pages 9-11 of the meeting packet to review a recommendation by Board staff to the combined P&F/Governance Committees to stabilize continued funding for the Adelante and UMADAOP programs that were impacted by short-term OMHAS SAPT funding reductions that began on July 1, 2014 which will end on December 31, 2015. Mr. Bartlett noted that in FY 2015, the MHR SB allocated \$92,426 in Board funding to agencies with programs funded directly by OMHAS that were disadvantaged by the reduction in SAPT funding. In FY 2016, OMHAS announced an increase in SAPT funding, coupled with a complete elimination of State funding for FY 2016.

Mr. Bartlett reviewed the spreadsheet on page 10 of the meeting packet which outlined a summary by each of the five affected programs for Adelante and UMADAOP which would impact the number of people who would be served under each program from the loss of total OMHAS funding in FY 2016. Therefore, in order to maintain the programs at their intended level, Board staff recommended that the MHR SB allocate \$85,889 to supplement the five programs impacted for one-year only, as full restoration of OMHAS' SAPT funding will eliminate the need for the Board to provide supplemental funding in FY 2017.

The following motions are recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County allocates \$11,430 for the period July 1, 2015 through June 30, 2016 to Adelante to supplement OMHAS funding for the Nosotras Program, and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

The Mental Health & Recovery Services Board of Lucas County allocates \$16,949 for the period July 1, 2015 through June 30, 2016 to Adelante to supplement OMHAS funding for the Los Ninos Program, and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

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The Mental Health & Recovery Services Board of Lucas County allocates \$29,411 for the period July 1, 2015 through June 30, 2016 to UMADAOP to supplement OMHAS funding for the UMADAOP Program, and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

The Mental Health & Recovery Services Board of Lucas County allocates \$13,440 for the period July 1, 2015 through June 30, 2016 to UMADAOP to supplement OMHAS funding for the First Haven Program and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

The Mental Health & Recovery Services Board of Lucas County allocates \$14,659 for the period July 1, 2015 through June 30, 2016 to UMADAOP to supplement OMHAS funding for the Healthy Lifestyles Program and authorizes the Board's Executive Director to amend the Agency's FY 2016 Provider Agreement accordingly.

There was consensus to move all of the motions forward to the Board of Trustees.

B. Comprehensive Addictions and Psychiatric Urgent Care Center Abstract

Ms. Olnhausen announced that Board staff developed an Abstract of a Comprehensive Addictions and Psychiatric Urgent Care Center which spurred from development of the Recovery Helpline and implementation of a "no wrong door" policy to get people into treatment within 48 hours and linkage to routine treatment. Ms. Olnhausen reviewed the Abstract Goal, Problem Statement, Project Description, and Target Population, and asked the P&F/Governance Committee to provide their input for further development of the Abstract and a recommendation to be presented at a future committee meeting and then to the full Board. The collaborators would be the MHR SB, Rescue Incorporated, and community mental health centers with a targeted implementation date of January 1, 2016.

The follow questions and feedback was provided by the combined committee members:

- Mr. Olman asked if there is a rough estimate of cost. Mr. Sylak said there is a \$1.23 million budget including \$200,000 for the Recovery Helpline, \$530,000 of the existing Central Access allocation and adding another \$500,000 in targeted allocations for the Urgent Care. Rescue will bill Medicaid, third party insurances, and use the Board's allocation to operate the Urgent Care Center 365-days a year/16-hours per day.
- Mr. Olman asked if there is a template that we mimicked from another county to develop the urgent care model. Ms. Olnhausen said urgent care is primarily used for physical health; addiction/psychiatric urgent care are a newer concept. However, there is an urgent care center in Summit County as well as several throughout the nation of which the Board is evaluating.

- Ms. Howe asked if the urgent care model includes detox. Ms. Olnhausen said an ambulatory detox RFI has been initiated, but the Urgent Care Center will not provide detox services, but can be designed as a conduit to a detox center and include a rapid induction Suboxone program to avoid detox. There are only 16 detox beds at Zepf Center.

C. Recovery Helpline

Mr. Sylak referred to page 15 of the meeting packet which outlines the many discussions with providers, referral sources, and the Access to Treatment Workgroup input that have all gone into the development of a regional recovery helpline. In addition, staff has provided updates to Trustees at the August, September, and October 2015 MHRS Board meetings. Mr. Sylak said the recovery helpline model aligns with the MHR SB's Mission, strategic planning and System-Wide Goals, and the most significant support comes from the 57% of people who participated in the Heroin and Opiate Survey indicated they didn't know where to go to obtain treatment services, of which the Recovery Helpline should address.

Mr. Sylak reviewed the Recovery Helpline Abstract which included an implementation timeline with three phases. He then addressed the following questions/feedback from the Committee:

- Ms. Weis-Maag asked if the Recovery Helpline is part of part of Summit County Urgent Care. Mr. Sylak said he does not believe Summit County has a helpline.
- Ms. Alvarado-Arce asked how the culturally and linguistically challenged clients will be served by a physician or the person answering phones during triage. Mr. Sylak said it should be resolved through Vocalink as part of the County system contract. Vocalink translates into 120 languages real time, with many different mechanisms. With regard to cultural linkages, there will be a training process developed through the Manager of Inclusion and Health Equity.

The Board staff presented the following series of motions for consideration:

The Mental Health and Recovery Services Board of Lucas County allocates \$21,080 for Fiscal Year 2016 to the United Way of Greater Toledo (211) for the purpose of providing screening and referral services related to the Recovery Helpline, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

The Mental Health and Recovery Services Board of Lucas County allocates \$34,000 for Fiscal Year 2016 for the purpose of providing advertising services related to the Recovery Helpline, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

The Mental Health and Recovery Services Board of Lucas County reduces its Fiscal Year 2016 allocation of \$530,000 for Central Access services to \$397,500 and re-allocates the difference of \$132,500 plus allocates an additional \$135,083 for Fiscal Year 2016 to Rescue Incorporated for the purpose of performing triage, referral and scheduling services related to the Recovery Helpline, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

There was a consensus to move the motions forward to the Board of Trustees.

D. Assertive Community Treatment (ACT) Abstract

Ms. Olnhausen reviewed the Lucas County Assertive Community Treatment (ACT) teams Abstract developed by Board staff in conjunction with the Access to Treatment Work Group recommendations. ACT was first presented at the October 27, 2015 Programs & Services Committee for their input. Upon receiving the P&S Committee's support of the ACT team model, Ms. Olnhausen requested further input from the P&F and Governance Committee in anticipation of the Staff bringing forth a formal recommendation in the future.

- Ms. Alvarado-Arce asked what the team would look like. Mr. Sylak said it will include doctors, nurses, clinicians, peer supporters, and CPST workers to promote consumer independence. Mr. Sylak indicated that the agencies have expressed interest in more peer supporter development and announced that 19 people just completed peer supporter training last Friday and are ready to test for certification.

Open Session

- No comments were made.

Adjournment

The meeting was adjourned at 5:34 p.m.

FY 2015 Agencies' Audits

The Fiscal Year 2015 Agencies audited financial results have been prepared using the audited financial statements of the Board's providers. The Board has received all of the agencies' FY 2015 audited financial statements with the exception of UMADAOP.

Attached is a five-page document which details the agencies' financial results from FY 2011 through FY 2015 for comparison purposes.

Of the fourteen agencies reviewed, ten experienced an increase in Net Assets (surplus). In reviewing this material, it should be noted that Harbor's FY 2015 audited financial results are not comparable with their FY 2011 – FY 2014 results. During FY 2015, Harbor acquired Behavioral Connections of Wood County, and Harbor entered into a joint operating company with ProMedica Physicians and Continuum Services (PPCS). Harbor and PPCS created a joint operating company named Lifestream, LLC with Harbor and PPCS having 50% ownership of this Ohio non-profit limited liability company. Lifestream, LLC will continue to utilize the Harbor trademark in the conduct of its operations. These three organizations' financial results are included in Harbor's FY 2015 audited financial results.

Of the ten agencies which experienced an increase in Net Assets (surplus), four agencies (A Renewed Mind, Philio New Concepts, The Wernert Center and Adelante) had a decrease in Net Assets (deficit) in FY 2014. Of particular note, Adelante had a FY 2015 \$33,334 Surplus after four consecutive years of Net Deficits. A Renewed Mind experienced rapid growth in FY 2015 where their revenue increased by 67%, and they generated a very modest surplus of \$14,358.

Four agencies had a decrease in Net Assets (Deficit) in FY 2015. Two of these agencies, ABLE and St. Paul's Community Center, had Deficits in FY 2015, but these two organizations have fairly large reserves.

Big Brothers Big Sisters continued their multiple fiscal years of deficit streak with a \$34,722 deficit in FY 2015. In the Big Brothers Big Sisters FY 2015 audited report, their auditors stated in a financial footnote that the organization needs to secure additional funding to continue operations into the future. Big Brothers Big Sisters did not receive a "going concern" citation in the Independent Auditors' Report where their auditors expressed their opinion, but there is no question that their audit firm is concerned about the continuing years of deficits performance.

The other agency which experienced a net deficit in FY 2015 was NAMI. NAMI's FY 2015 deficit of \$31,278 was their third consecutive year of deficits. Their audit firm did not make a financial footnote regarding the need for NAMI to secure additional funding in their FY 2015 audited financial statements. NAMI's June 30, 2015 cash and investment balance was \$220,175 which is considerably higher than Big Brothers Big Sisters, but it is not a good sign to have three consecutive years of deficits.

With respect to material weaknesses of the Board's funded agencies, the agencies did not have any material weaknesses in FY 2015 for a second straight fiscal year, except for TASC. TASC had one material weakness in their FY 2015 audited financial statements. This material weakness relates to funding that TASC received directly from HUD and does not include any Board funding.

In conclusion, the Board's funded agencies are generally in good financial shape except for limited exceptions. The Board staff will continue the quarterly financial results monitoring of all agencies, in particular the four agencies that had FY 2015 net deficits. Any issues of concern will be brought to the Planning and Finance Committee's attention.

MHRS Board Agency FY 2011 Through FY 2015 Audited Financial Results
Statement of Revenues and Expenditures and Financial Ratios

	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Harbor						
- Total Revenues	\$42,899,912	\$30,227,190	\$29,188,381	\$21,039,008	\$22,055,785	
- Total Expenses	\$40,287,673	\$28,473,692	\$23,839,080	\$21,162,786	\$21,064,075	
- Net Surplus/(Deficit)	\$2,612,239	\$1,753,498	\$5,349,301	(\$123,778)	\$991,710	
- Total Revenue/Total Expenses	1.06	1.06	1.22	0.99	1.05	1.00
- Fund Balance Reserve	6.75	5.17	5.29	2.93	3.01	1 or higher
- Working Capital Days	114.58	89.08	74.70	28.57	35.43	30 or higher
- Quick Ratio	4.38	3.36	3.30	1.64	2.69	1.00
- Debt as % of Fund Balance	0.00	0.10	0.13	0.36	0.30	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Zepf Center						
- Total Revenues	\$36,974,701	\$32,986,270	\$24,538,668	\$15,955,503	\$16,241,135	
- Total Expenses	\$34,496,740	\$28,436,871	\$20,587,040	\$15,424,731	\$15,562,815	
- Net Surplus/(Deficit)	\$2,477,961	\$4,549,399	\$3,951,628	\$530,772	\$678,320	
- Total Revenue/Total Expenses	1.07	1.16	1.19	1.03	1.04	1.00
- Fund Balance Reserve	4.56	4.49	3.55	1.66	1.24	1 or higher
- Working Capital Days	83.95	76.59	65.63	32.87	27.36	30 or higher
- Quick Ratio	3.81	3.29	3.18	1.81	1.63	1.00
- Debt as % of Fund Balance	0.00	0.05	0.10	0.39	0.66	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Unison						
- Total Revenues	\$19,560,518	\$17,417,446	\$16,504,004	\$11,298,493	\$10,858,737	
- Total Expenses	\$18,682,555	\$16,472,917	\$12,637,982	\$11,346,927	\$10,923,962	
- Net Surplus/(Deficit)	\$877,963	\$944,529	\$3,866,022	(\$48,434)	(\$65,225)	
- Total Revenue/Total Expenses	1.05	1.06	1.31	1.00	0.99	1.00
- Fund Balance Reserve	4.19	4.12	4.47	0.89	0.98	1 or higher
- Working Capital Days	67.15	66.03	62.48	(11.73)	(11.04)	30 or higher
- Quick Ratio	2.74	2.89	2.49	0.78	0.82	1.00
- Debt as % of Fund Balance	0.00	0.00	0.11	0.65	0.67	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

MHRS Board Agency FY 2011 Through FY 2015 Audited Financial Results
Statement of Revenues and Expenditures and Financial Ratios

	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Rescue						
- Total Revenues	\$7,898,794	\$8,105,108	\$7,548,785	\$8,665,268	\$8,594,968	
- Total Expenses	\$7,819,315	\$8,045,716	\$7,681,325	\$8,562,529	\$8,096,976	
- Net Surplus/(Deficit)	\$79,479	\$59,392	(\$132,540)	\$102,739	\$497,992	
- Total Revenue/Total Expenses	1.01	1.01	0.98	1.01	1.06	1.00
- Fund Balance Reserve	4.02	3.79	4.08	3.67	3.72	1 or higher
- Working Capital Days	90.26	78.85	81.11	74.47	66.75	30 or higher
- Quick Ratio	3.66	3.06	3.58	3.46	2.75	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
A Renewed Mind						
- Total Revenues	\$7,866,043	\$4,708,112	\$3,999,194	\$3,351,441	\$3,057,154	
- Total Expenses	\$7,851,685	\$5,050,049	\$3,647,866	\$3,322,936	\$3,009,965	
- Net Surplus/(Deficit)	\$14,358	(\$341,937)	\$351,328	\$28,505	\$47,189	
- Total Revenue/Total Expenses	1.00	0.93	1.10	1.01	1.02	1.00
- Fund Balance Reserve	0.10	0.12	1.29	0.10	0.05	1 or higher
- Working Capital Days	0.40	(5.28)	11.18	3.99	1.23	30 or higher
- Quick Ratio	1.01	0.97	1.53	1.05	1.03	1.00
- Debt as % of Fund Balance	2.32	1.57	0.00	1.23	0.00	Less than .75
- Line of Credit Balance	\$130,000	\$0	\$0	\$0	\$0	
NPI						
- Total Revenues	\$7,455,686	\$7,268,962	\$7,133,857	\$6,789,195	\$7,147,809	
- Total Expenses	\$7,233,501	\$6,998,773	\$6,762,221	\$6,618,739	\$6,750,857	
- Net Surplus/(Deficit)	\$222,185	\$270,189	\$371,636	\$170,456	\$396,952	
- Total Revenue/Total Expenses	1.03	1.04	1.05	1.03	1.06	1.00
- Fund Balance Reserve	7.26	7.12	6.89	6.05	5.94	1 or higher
- Working Capital Days	6.38	21.19	24.10	26.03	28.89	30 or higher
- Quick Ratio	1.36	1.56	1.71	1.89	1.64	1.00
- Debt as % of Fund Balance	0.92	1.12	1.36	1.66	1.90	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

MHRS Board Agency FY 2011 Through FY 2015 Audited Financial Results
Statement of Revenues and Expenditures and Financial Ratios

	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
ABLE						
- Total Revenues	\$6,369,136	\$6,261,461	\$7,712,390	\$7,799,593	\$8,572,461	
- Total Expenses	\$6,532,099	\$7,401,322	\$7,802,148	\$8,051,631	\$9,312,203	
- Net Surplus/(Deficit)	(\$162,963)	(\$1,139,861)	(\$89,758)	(\$252,038)	\$ (739,742)	
- Total Revenue/Total Expenses	0.98	0.85	0.99	0.97	0.92	1.00
- Fund Balance Reserve	11.50	10.41	11.63	11.40	10.18	1 or higher
- Working Capital Days	47.05	35.20	79.04	106.73	85.32	30 or higher
- Quick Ratio	2.35	1.61	1.72	4.32	4.39	1.00
- Debt as % of Fund Balance	0.20	0.02	0.19	0.30	0.31	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
St. Paul's						
- Total Revenues	\$2,640,170	\$2,642,036	\$2,726,273	\$2,370,717	\$2,720,945	
- Total Expenses	\$2,779,127	\$2,629,362	\$2,705,083	\$2,618,858	\$2,583,580	
- Net Surplus/(Deficit)	(\$138,957)	\$12,674	\$21,190	(\$248,141)	\$137,365	
- Total Revenue/Total Expenses	0.95	1.00	1.01	0.91	1.05	1.00
- Fund Balance Reserve	3.52	4.36	4.18	4.22	5.43	1 or higher
- Working Capital Days	66.32	83.31	79.03	88.28	104.20	30 or higher
- Quick Ratio	4.18	8.45	6.65	7.27	12.18	1.00
- Debt as % of Fund Balance	0.03	0.04	0.05	0.06	0.05	Less than .75
- Line of Credit Balance	\$90,000	\$0	\$0	\$0	\$0	
TASC						
- Total Revenues	\$1,781,430	\$1,626,238	\$1,534,280	\$1,913,071	\$2,128,414	
- Total Expenses	\$1,645,940	\$1,608,646	\$1,576,642	\$1,897,326	\$2,061,819	
- Net Surplus/(Deficit)	\$135,490	\$17,592	(\$42,362)	\$15,745	\$66,595	
- Total Revenue/Total Expenses	1.08	1.01	0.97	1.01	1.03	1.00
- Fund Balance Reserve	5.28	4.40	4.35	3.88	3.48	1 or higher
- Working Capital Days	100.06	125.13	127.29	105.80	91.89	30 or higher
- Quick Ratio	4.37	6.02	8.64	6.33	5.60	1.00
- Debt as % of Fund Balance	0.06	0.09	0.11	0.13	0.14	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

MHRS Board Agency FY 2011 Through FY 2015 Audited Financial Results
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	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Philio New Concepts						
- Total Revenues	\$1,251,736	\$948,576	\$906,469	\$813,205	\$609,769	
- Total Expenses	\$1,165,118	\$967,013	\$878,134	\$798,736	\$622,351	
- Net Surplus/(Deficit)	\$86,618	(\$18,437)	\$28,335	\$14,469	(\$12,582)	
- Total Revenue/Total Expenses	1.07	0.98	1.03	1.02	0.98	1.00
- Fund Balance Reserve	1.25	0.74	0.93	0.59	0.48	1 or higher
- Working Capital Days	21.09	15.63	22.97	12.78	12.07	30 or higher
- Quick Ratio	2.57	1.38	2.13	1.36	3.21	1.00
- Debt as % of Fund Balance	0.00	0.10	0.15	0.34	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
UMADAOP						
- Total Revenues	Not Available	\$722,803	\$685,832	\$652,968	\$628,012	
- Total Expenses		\$691,175	\$620,844	\$638,302	\$620,049	
- Net Surplus/(Deficit)		\$31,628	\$64,988	\$14,666	\$ 7,963	
- Total Revenue/Total Expenses		1.05	1.10	1.02	1.01	1.00
- Fund Balance Reserve		1.24	0.77	N/M	N/M	1 or higher
- Working Capital Days		-11.34	-13.02	N/M	N/M	30 or higher
- Quick Ratio		0.73	0.53	0.90	0.69	1.00
- Debt as % of Fund Balance		0.94	2.48	N/M	N/M	Less than .75
- Line of Credit Balance		\$0	\$0	\$0	\$0	
Wernert Center						
- Total Revenues	\$680,060	\$608,218	\$560,524	\$558,022	\$577,358	
- Total Expenses	\$647,992	\$640,298	\$571,715	\$554,333	\$557,884	
- Net Surplus/(Deficit)	\$32,068	(\$32,080)	(\$11,191)	\$3,689	\$19,474	
- Total Revenue/Total Expenses	1.05	0.95	0.99	1.02	1.03	1.00
- Fund Balance Reserve	6.15	5.56	6.97	7.43	7.30	1 or higher
- Working Capital Days	52.58	83.99	73.52	91.82	80.47	30 or higher
- Quick Ratio	3.36	3.92	3.72	3.92	4.56	1.00
- Debt as % of Fund Balance	0.57	0.71	0.72	0.76	0.84	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

MHRS Board Agency FY 2011 Through FY 2015 Audited Financial Results
Statement of Revenues and Expenditures and Financial Ratios

	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	Target
Adelante						
- Total Revenues	\$478,454	\$419,181	\$420,064	\$470,611	\$571,401	
- Total Expenses	\$445,120	\$425,809	\$491,421	\$588,028	\$583,593	
- Net Surplus/(Deficit)	\$33,334	(\$6,628)	(\$71,357)	(\$117,417)	\$ (12,192)	
- Total Revenue/Total Expenses	1.07	0.98	0.85	0.80	0.98	1.00
- Fund Balance Reserve	6.32	5.66	5.07	5.69	8.15	1 or higher
- Working Capital Days	133.48	124.56	133.32	154.93	211.84	30 or higher
- Quick Ratio	11.70	10.21	35.26	29.68	12.35	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Big Brothers Big Sisters						
- Total Revenues	\$462,644	\$499,005	\$472,333	\$564,902	\$641,984	
- Total Expenses	\$497,366	\$526,352	\$534,616	\$624,252	\$729,320	
- Net Surplus/(Deficit)	(\$34,722)	(\$27,347)	(\$62,283)	(\$59,350)	(\$87,336)	
- Total Revenue/Total Expenses	0.93	0.95	0.88	0.90	0.88	1.00
- Fund Balance Reserve	3.65	4.24	4.79	5.30	5.51	1 or higher
- Working Capital Days	87.44	103.48	114.66	135.54	104.55	30 or higher
- Quick Ratio	5.65	3.86	2.41	1.74	2.39	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
NAMI						
- Total Revenues	\$397,309	\$323,181	\$189,839	\$713,648	\$745,739	
- Total Expenses	\$428,587	\$358,618	\$271,369	\$689,108	\$630,961	
- Net Surplus/(Deficit)	(\$31,278)	(\$35,437)	(\$81,530)	\$24,540	\$114,778	
- Total Revenue/Total Expenses	0.93	0.90	0.70	1.04	1.18	1.00
- Fund Balance Reserve	5.59	7.73	11.78	6.06	6.46	1 or higher
- Working Capital Days	178.96	259.98	509.56	176.81	156.73	30 or higher
- Quick Ratio	8.17	16.85	39.53	14.18	20.80	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

2016 Calendar Year MHR SB Budget

For the first time, the MHR SB Board members approved the 2015 Calendar Year MHR SB budget at the December 16, 2014 Board meeting; the calendar year budget is required by the Lucas County Commissioners. As opposed to the MHR SB approved state fiscal year budget, the calendar year MHR SB budget is a combination which spans two separate fiscal years. The Board staff brought this 2015 calendar year budget to the Board of Trustees attention last year due to the Culture of Quality Peer Certification process.

Attached is the 2016 Calendar Year MHR SB Budget. This format has been developed by Lucas County and is used by all County entities which submit their calendar year budgets. As you review this document, the following comments should be noted:

- The top of the form provides the Board's Cash Balance on a calendar year basis. The County will not approve a department's budget which would result in a negative cash balance.
- The next portion of this budget form is the sources of revenues. The taxes revenue line item estimates the local levies' revenue generation.
- The Inter-governmental Revenues is the money that the MHR SB receives from OMHAS. It also includes the State's contribution to the local levies' revenue which is commonly referred as "Rollback" revenue.
- The Expenditures category is dominated by the Charges and Services expense item which represents all of the Board's allocations to our agencies.
- The Other Expenditures accounts included in the expenditures category are the Administrative Budget items on a calendar year basis.
- The Revenues Over/ (Under) is a combination of the Board's beginning cash balance plus revenues minus expenditures.
- The last item on this summary is the number of full-time and part-time positions employed by the Board.

This 2016 Calendar Year MHR SB Budget is a combination of six months of FY 2016 (January – June 2016) and six months of FY 2017 (July – December 2016) which has not been developed. Board staff used the Financial Forecast's FY 2017 Budget divided by two to develop the July – December 2016 budget portion of the 2016 Calendar Year Board Budget.

Adoption of the 2016 Calendar Year Budget will permit the MHR SB to draw down funding to provide agencies payments, as well as Board administrative expenses. It will not change the monthly Board financial reporting which provides actual revenue and expenditures against the Board's fiscal year budget.

PLANNING & FINANCE COMMITTEE MEETING

December 1, 2015

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County approves the 2016 Calendar Year MHRSB Budget submitted to the Lucas County Commissioners.

MENTAL HEALTH AND RECOVERY SERVICES BOARD
Health
Special Revenue
2020-5010

Cultivate a high quality, efficient, and accountable network of community assets dedicated to reducing the impact of mental illness and addiction.

	2014 ACTUAL	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2017 PROJECTED	2018 PROJECTED	2019 PROJECTED	2020 PROJECTED
ENDING BALANCE	\$11,272,938	\$14,735,484	\$14,735,484	\$14,735,484	\$11,043,639	\$9,708,579	\$8,494,081	\$7,587,018
BEGINNING BALANCE	\$11,272,938	\$14,735,484		\$14,735,484	\$11,043,639	\$9,708,579	\$8,494,081	\$7,587,018
REVENUES:								
TAXES	15,037,719	15,728,383	-	15,506,500	15,506,500	15,506,500	15,506,500	15,506,500
CHARGES FOR SERVICES	-	-	-	-	-	-	-	-
FINES AND FORFEITS	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUES	11,408,078	8,867,209	-	9,242,579	9,435,694	9,435,694	9,435,694	9,435,694
MISCELLANEOUS REVENUE	132,019	19,579	-	25,944	26,463	26,992	27,532	28,082
NON OPERATING	7,913	-	-	-	-	-	-	-
TOTAL REVENUES	26,585,729	24,615,171	-	24,775,023	24,968,657	24,969,186	24,969,726	24,970,276
TOTAL AVAILABLE	\$37,858,666	\$39,350,655	\$14,735,484	\$39,510,507	\$36,012,296	\$34,677,765	\$33,463,807	\$32,557,294
EXPENDITURES:								
PERSONAL SERVICES	1,155,783	1,256,984	-	1,482,863	1,527,349	1,573,169	1,616,275	1,660,675
CHARGES AND SERVICES	21,728,280	25,609,614	-	26,716,715	24,509,078	24,343,224	23,993,224	23,793,224
MATERIALS AND SUPPLIES	17,185	13,706	-	13,706	13,706	13,706	13,706	13,706
OPERATING EXPENSES	201,525	180,338	-	194,328	194,328	194,328	194,328	194,328
MISCELLANEOUS	2,538	35,031	-	35,031	35,031	35,031	35,031	35,031
CAPITAL OUTLAY AND EQUIPMENT	17,871	24,225	-	24,225	24,225	24,225	24,225	24,225
TOTAL EXPENSES	23,123,182	27,119,898	-	28,466,868	26,303,717	26,183,683	25,876,789	25,721,189
REVENUES OVER/(UNDER) EXPENSES	\$14,735,484	\$12,230,757	\$14,735,484	\$11,043,639	\$9,708,579	\$8,494,081	\$7,587,018	\$6,836,105
<i>FULL TIME POSITIONS:</i>	<i>15.00</i>	<i>15.00</i>	<i>16.00</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>	<i>19.00</i>
<i>PART TIME POSITIONS:</i>	<i>1.00</i>	<i>1.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>

Agencies' September FYTD Financial Results

Attached are the September FYTD agencies' financial results. This analysis covers the first three months of their fiscal years, and it provides an early indication of how the MHRS Board funded agencies are doing one quarter into FY 2016.

For the first three months of FY 2016, eight of the fourteen agencies had increases in Net Assets (surpluses). Zepf Center, Unison, A Renewed Mind, NPI, St. Paul's and New Concepts had excellent results through September FYTD. Of particular note, Adelante had a modest surplus which represents an improvement from their September FYTD FY 2015 financial performance.

Six agencies experienced a reduction of Net Assets (Deficits) for the first three months. Harbor and Rescue had a deficit, but these two organizations are in a very strong reserve position. ABLE and TASC had fairly modest deficits.

Big Brothers Big Sisters had a \$12,637 Deficit for the first three months of FY 2016 as opposed to having a Net Surplus of \$17,384 for the same time period last year. NAMI had a \$26,366 Deficit for the September FYTD period which was largely similar to their deficit last year. Both of these agencies in particular will be closely watched for any changes to their financial situation.

MHRS Board Agency Sept. FYTD FY 2012 Through FY 2016 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

September FYTD	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	Target
Harbor						
- Total Revenues	\$10,345,932	\$ 9,731,211	\$7,504,810	\$5,387,701	\$4,981,056	
- Total Expenditures	\$10,641,822	\$ 9,741,643	\$6,543,679	\$5,248,435	\$5,343,466	
- Net Surplus/(Deficit)	(\$295,890)	\$ (10,432)	\$ 961,131	\$ 139,266	\$ (362,410)	
- Total Revenue/Total Expenses	0.97	1.00	1.15	1.03	0.93	1.00
- Fund Balance Reserve	26.30	9.75	5.26	6.06	2.76	1 or higher
- Working Capital Days	141.82	99.21	139.79	62.61	63.59	30 or higher
- Quick Ratio	3.35	3.44	5.46	2.54	2.78	1.00
- Debt as % of Fund Balance	0.00	0.12	0.12	0.37	0.31	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Zepf						
- Total Revenues	\$9,014,098	\$ 8,822,187	\$6,740,951	\$4,157,985	N/A	
- Total Expenditures	\$8,730,599	\$ 8,210,455	\$5,782,195	\$4,209,585	N/A	
- Net Surplus/(Deficit)	\$283,499	\$ 611,732	\$ 958,756	\$ (51,600)	N/A	
- Total Revenue/Total Expenses	1.03	1.07	1.17	0.99	N/A	1.00
- Fund Balance Reserve	4.60	3.82	3.65	3.04	N/A	1 or higher
- Working Capital Days	91.14	91.98	74.98	35.59	N/A	30 or higher
- Quick Ratio	5.40	4.40	4.35	2.21	N/A	1.00
- Debt as % of Fund Balance	0.00	0.03	0.08	0.39	N/A	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	N/A	
Unison						
- Total Revenues	\$5,110,076	\$ 4,750,530	\$4,207,664	\$2,678,217	\$2,962,800	
- Total Expenditures	\$5,010,536	\$ 4,519,907	\$3,715,454	\$2,798,436	\$2,711,090	
- Net Surplus/(Deficit)	\$99,540	\$ 230,623	\$ 492,210	\$ (120,219)	\$ 251,710	
- Total Revenue/Total Expenses	1.02	1.05	1.13	0.96	1.09	1.00
- Fund Balance Reserve	3.97	3.71	4.20	1.54	1.26	1 or higher
- Working Capital Days	66.26	59.45	78.43	2.75	17.15	30 or higher
- Quick Ratio	3.11	2.82	3.53	1.07	1.47	1.00
- Debt as % of Fund Balance	0.00	0.00	0.20	2.21	1.80	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

11/19/2015

MHRS Board Agency Sept. FYTD FY 2012 Through FY 2016 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

September FYTD	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	Target
Rescue						
- Total Revenues	\$1,847,403	\$ 1,889,817	\$1,885,952	\$1,700,888	\$2,398,908	
- Total Expenditures	\$1,930,616	\$ 2,009,900	\$1,870,041	\$1,877,558	\$2,141,698	
- Net Surplus/(Deficit)	(\$83,213)	\$ (120,083)	\$ 15,911	\$ (176,670)	\$ 257,210	
- Total Revenue/Total Expenses	0.96	0.94	1.01	0.91	1.12	1.00
- Fund Balance Reserve	3.97	3.62	4.01	3.90	3.88	1 or higher
- Working Capital Days	92.75	79.64	81.76	85.30	79.25	30 or higher
- Quick Ratio	3.11	2.84	3.08	2.70	2.75	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
NPI						
- Total Revenues	\$1,928,812	\$ 1,816,252	\$1,752,239	\$1,702,952	\$1,625,779	
- Total Expenditures	\$1,796,089	\$ 1,728,894	\$1,658,445	\$1,676,333	\$1,638,798	
- Net Surplus/(Deficit)	\$132,723	\$ 87,358	\$ 93,794	\$ 26,619	\$ (13,019)	
- Total Revenue/Total Expenses	1.07	1.05	1.06	1.02	0.99	1.00
- Fund Balance Reserve	7.53	7.35	9.59	12.66	6.09	1 or higher
- Working Capital Days	32.80	36.41	22.20	15.15	16.93	30 or higher
- Quick Ratio	3.08	2.85	2.13	1.54	1.54	1.00
- Debt as % of Fund Balance	1.17	1.42	1.68	2.10	2.38	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
A Renewed Mind						
- Total Revenues	\$2,958,754	\$ 1,329,005	N/A	N/A	N/A	
- Total Expenditures	\$2,774,269	\$ 1,130,938	N/A	N/A	N/A	
- Net Surplus/(Deficit)	\$184,485	\$ 198,067	N/A	N/A	N/A	
- Total Revenue/Total Expenses	1.07	1.18	N/A	N/A	N/A	1.00
- Fund Balance Reserve	0.14	2.99	N/A	N/A	N/A	1 or higher
- Working Capital Days	4.79	20.91	N/A	N/A	N/A	30 or higher
- Quick Ratio	1.22	4.88	N/A	N/A	N/A	1.00
- Debt as % of Fund Balance	1.79	0.00	N/A	N/A	N/A	Less than .75
- Line of Credit Balance	\$130,000	\$0	N/A	N/A	N/A	

11/19/2015

MHRS Board Agency Sept. FYTD FY 2012 Through FY 2016 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

September FYTD	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	Target
ABLE						
- Total Revenues	\$1,078,058	\$ 1,121,728	\$ 770,905	\$ 902,681	\$ 944,289	
- Total Expenditures	\$1,094,899	\$ 1,042,734	\$ 989,322	\$ 933,576	\$ 881,101	
- Net Surplus/(Deficit)	(\$16,841)	\$ 78,994	\$ (218,417)	\$ (30,895)	\$ 63,188	
- Total Revenue/Total Expenses	0.98	1.08	0.78	0.97	1.07	1.00
- Fund Balance Reserve	8.58	9.60	12.86	14.81	26.08	1 or higher
- Working Capital Days	(50.82)	(53.97)	(38.10)	33.42	294.17	30 or higher
- Quick Ratio	0.62	0.58	0.60	1.13	6.26	1.00
- Debt as % of Fund Balance	0.38	0.42	0.36	0.51	0.33	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
St. Paul's						
- Total Revenues	\$404,827	\$ 346,385	\$ 377,988	\$ 363,494	\$ 351,459	
- Total Expenditures	\$378,982	\$ 385,084	\$ 374,484	\$ 361,320	\$ 365,777	
- Net Surplus/(Deficit)	\$25,845	\$ (38,699)	\$ 3,504	\$ 2,174	\$ (14,318)	
- Total Revenue/Total Expenses	1.07	0.90	1.01	1.01	0.96	1.00
- Fund Balance Reserve	7.68	6.31	6.95	7.46	9.10	1 or higher
- Working Capital Days	127.61	158.87	166.87	142.44	212.27	30 or higher
- Quick Ratio	9.10	8.45	6.17	7.19	9.28	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
TASC						
- Total Revenues	\$336,045	\$ 388,446	\$ 364,159	\$ 367,729	\$ 422,410	
- Total Expenditures	\$352,087	\$ 410,041	\$ 369,709	\$ 361,855	\$ 414,037	
- Net Surplus/(Deficit)	(\$16,042)	\$ (21,595)	\$ (5,550)	\$ 5,874	\$ 8,373	
- Total Revenue/Total Expenses	0.95	0.95	0.98	1.02	1.02	1.00
- Fund Balance Reserve	6.33	4.47	4.59	5.13	4.37	1 or higher
- Working Capital Days	165.76	162.56	135.19	141.37	118.63	30 or higher
- Quick Ratio	2.42	3.18	5.93	5.39	12.11	1.00
- Debt as % of Fund Balance	0.06	0.09	0.11	0.11	0.13	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

11/19/2015

MHRS Board Agency Sept. FYTD FY 2012 Through FY 2016 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

September FYTD	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	Target
Philio New Concepts						
- Total Revenues	\$499,670	\$ 330,726	\$ 187,561	\$ 232,930	\$ 162,254	
- Total Expenditures	\$369,260	\$ 245,981	\$ 209,328	\$ 210,600	\$ 148,464	
- Net Surplus/(Deficit)	\$130,410	\$ 84,745	\$ (21,767)	\$ 22,330	\$ 13,790	
- Total Revenue/Total Expenses	1.35	1.34	0.90	1.11	1.09	1.00
- Fund Balance Reserve	2.30	1.55	0.72	0.77	0.89	1 or higher
- Working Capital Days	46.80	44.85	53.20	20.68	24.71	30 or higher
- Quick Ratio	9.18	14.59	1.49	1.92	2.20	1.00
- Debt as % of Fund Balance	0.00	0.05	0.30	0.32	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
UMADAOP						
- Total Revenues	Not Available	\$ 237,611	\$ 243,611	\$ 188,227	\$ 507,682	
- Total Expenditures		\$ 212,692	\$ 147,982	\$ 166,709	\$ 495,166	
- Net Surplus/(Deficit)		\$ 24,919	\$ 95,629	\$ 21,518	\$ 12,516	
- Total Revenue/Total Expenses		1.12	1.65	1.13	1.03	1.00
- Fund Balance Reserve		1.34	2.24	(0.38)	0.73	1 or higher
- Working Capital Days		0.70	37.76	(3.25)	37.66	30 or higher
- Quick Ratio		1.05	7.60	0.73	3.74	1.00
- Debt as % of Fund Balance		0.61	1.06	(2.26)	1.42	Less than .75
- Line of Credit Balance		\$0	\$0	\$0	\$0	
Wernert Center						
- Total Revenues	\$171,201	\$ 148,772	\$ 157,145	\$ 134,293	\$ 134,183	
- Total Expenditures	\$170,679	\$ 158,846	\$ 154,867	\$ 132,318	\$ 127,601	
- Net Surplus/(Deficit)	\$522	(10,074)	\$ 2,278	\$ 1,975	\$ 6,582	
- Total Revenue/Total Expenses	1.00	0.94	1.01	1.01	1.05	1.00
- Fund Balance Reserve	5.84	5.47	6.47	7.82	8.14	1 or higher
- Working Capital Days	48.00	34.58	60.30	87.57	103.75	30 or higher
- Quick Ratio	2.13	1.45	2.23	2.15	3.20	1.00
- Debt as % of Fund Balance	0.55	0.72	0.70	0.74	0.81	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

11/20/2015

MHRS Board Agency Sept. FYTD FY 2012 Through FY 2016 Financial Results
Statement of Revenues and Expenditures and Financial Ratios

September FYTD	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	Target
Adelante						
- Total Revenues	\$118,221	\$ 102,479	\$ 102,621	\$ 107,716	\$ 117,358	
- Total Expenditures	\$114,240	\$ 105,959	\$ 111,324	\$ 148,633	\$ 134,939	
- Net Surplus/(Deficit)	\$3,981	\$ (3,480)	\$ (8,703)	\$ (40,917)	\$ (17,581)	
- Total Revenue/Total Expenses	1.03	0.97	0.92	0.72	0.87	1.00
- Fund Balance Reserve	6.29	6.21	5.43	4.80	9.02	1 or higher
- Working Capital Days	122.90	118.30	112.13	92.57	242.78	30 or higher
- Quick Ratio	5.59	3.16	2.67	2.41	3.76	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.01	0.07	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
NAMI						
- Total Revenues	\$94,500	\$ 81,487	\$ 35,662	\$ 23,223	\$ 235,295	
- Total Expenditures	\$120,866	\$ 99,920	\$ 82,495	\$ 62,738	\$ 214,260	
- Net Surplus/(Deficit)	(\$26,366)	\$ (18,433)	\$ (46,833)	\$ (39,515)	\$ 21,035	
- Total Revenue/Total Expenses	0.78	0.82	0.43	0.37	1.10	1.00
- Fund Balance Reserve	4.14	6.31	8.02	15.14	3.17	1 or higher
- Working Capital Days	156.27	231.67	508.80	1231.65	92.07	30 or higher
- Quick Ratio	2.89	3.65	7.30	14.77	12.01	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	
Big Brothers Big Sisters						
- Total Revenues	\$53,241	\$ 89,816	\$ 109,933	\$ 113,927	\$ 124,978	
- Total Expenditures	\$65,878	\$ 72,432	\$ 93,432	\$ 118,523	\$ 162,980	
- Net Surplus/(Deficit)	(\$12,637)	\$ 17,384	\$ 16,501	\$ (4,596)	\$ (38,002)	
- Total Revenue/Total Expenses	0.81	1.24	1.18	0.96	0.77	1.00
- Fund Balance Reserve	6.31	8.28	6.99	6.51	5.59	1 or higher
- Working Capital Days	144.13	206.55	174.24	189.96	179.95	30 or higher
- Quick Ratio	5.72	14.92	7.21	6.29	4.10	1.00
- Debt as % of Fund Balance	0.00	0.00	0.00	0.00	0.00	Less than .75
- Line of Credit Balance	\$0	\$0	\$0	\$0	\$0	

11/20/2015

Individual Placement and Support (IPS) - Harbor

Staff received a proposal from Harbor to implement the Individual Placement and Support program which is based on the Evidence Based Practice (EBP) Dartmouth Supported Employment Model. The IPS model differs from traditional vocational rehabilitation services like Opportunities for Ohioans with Disabilities (OOD) in its eligibility criteria, rapid job search services, and integration of employment services into the mental health treatment plan. According to the Continuing Center of Excellence at Case Western Reserve who will be monitoring the program for fidelity, 58% of persons receiving services in this model are employed in competitive jobs, compared to only 21% of persons receiving traditional vocational rehabilitation services.

The project fits neatly into several of the Board's guiding documents, including its Mission Statement (cultivating a network of community assets), the System-Wide Goal of Cultivating Realization of Purpose (15% of adults who report a desire to work will be employed), and the Strategic Plan (Support system innovation and improvement based on evidence based practices and promising approaches). Harbor has a documented history of providing employment services (including Wood County's OOD project) and they have a highly qualified staff with much experience in the area. Additionally, Harbor proposes that they will accept referrals from any agency in the community who has clients that wish to work.

While MHRSB already has an investment in employment through its relationship with OOD and Zepf, this project will operate on a different model, with a focus on less administrative effort to qualify and prepare clients and more emphasis on rapid job search and placement with support. [Note: clients who may need the extra preparatory services offered by the OOD Recovery to Work project will still be referred there.] To compare outcome data between the two models, Harbor will measure job retention at 90 days, 6 months and 12 months. [Recovery to work measures 90 days.]

Board staff believes that this project enhances the concept of a Recovery Oriented System of Care (ROSC) by providing additional employment opportunities for consumers. Furthermore, it will provide an opportunity to compare the outcomes of this model with those of the traditional vocational rehabilitation model. Since it is mid-year, and in order to give the project a chance to get up and running, an 18-month commitment is recommended (\$44,385 in FY 2016 and \$88,270 in FY 2017).

The Programs & Services Committee reviewed the proposal at the November 24, 2015 meeting, and the Committee supports the following motion:

The Mental Health and Recovery Services Board of Lucas County allocates \$44,385 to Harbor for the period of January 1, 2016 through June 30, 2016 to provide the Individual Employment and Support (IPS) project, and authorizes its Executive Director to amend Harbor's FY 2016 Prevention and Supportive Services Provider Agreement to reflect the increased allocation and service requirements.

Comprehensive Addictions and Psychiatric Urgent Care Center Allocation

In 2014, the MHRSB updated its 2013 “gaps analysis” which was based upon SAMHSA’s Good and Modern System of Care. Within that analysis, Urgent Care Services including increased access to after- hours care, urgent assessment/screening and quicker access to medications were identified as a need. In a partial response, the MHRSB Trustees funded the “Preventing Psychiatric Emergencies” and “Hospital Engagement” programs at Harbor, Unison and Zepf. The purpose of these programs were to ensure timely access (within 7 days) to treatment and medication for 50% of the individuals discharged from the hospital; and to prevent psychiatric emergency and hospitalization for 50% of the “high utilizers” of mental health services. These programs are now the subject of much discussion among the Trustees, and the MHRSB is currently soliciting proposals to evaluate the effectiveness of the funded strategies.

Additionally, in May of 2015, the Access to Treatment Workgroup identified that routine and urgent access to treatment and medication needs improvement, and after-hours and weekend services need enhancement. Anecdotal information from the Stakeholder’s Forum in 2015 and consistent input from various community members, Trustees, Board staff and peer-systems (including the criminal justice system) confirms that immediate intervention models to address accessibility to stabilizing treatment and medication needs to be available to all populations, not just “high utilizers” and people discharged from the hospital.

To address this issue, Board staff is recommending the development of a Comprehensive Addictions and Psychiatric Urgent Care Center (Abstract included) at Rescue Incorporated. The model was first presented to the Programs & Services Committee on October 27, 2015 and subsequently to the Combined Planning & Finance and Governance Committees on November 10, 2015. The responses from both committees were favorable. Since those presentations, additional discussions have been held with Rescue, Incorporated to clarify committee member concerns.

The program was presented to the Programs & Services Committee for the second time at the November 24, 2015 meeting, and the Committee supported staff’s recommendation to implement the project. The following motions are recommended for consideration:

The Mental Health and Recovery Services Board of Lucas County reduces its adjusted Fiscal Year 2016 allocation of \$397,500 for Central Access services to \$265,000 and re-allocates the difference of \$132,500, plus allocates an additional \$214,917 for Fiscal Year 2016 to Rescue Incorporated for the purpose of performing Urgent Care services, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

The Mental Health and Recovery Services Board of Lucas County allocates \$95,990 for Fiscal Year 2016 for the purpose of providing one-time start-up expenses to Rescue Incorporated related to the implementation of Urgent Care, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

Comprehensive Addictions and Psychiatric Urgent Care Center Abstract

November 20, 2015

Goal: To respond to the needs of individuals and families who would benefit from immediate assessment and intervention upon experiencing moderate-to-severe symptoms, dysfunction, or risk.

Problem Statement: According to the 2014 Lucas County Health Assessment, 26% of responding adults rated their mental health as not good on 4 or more days in the previous month. Additionally, 18% of 9-12 graders have seriously contemplated suicide, and 32% of responding 7-9 graders indicated they had no one to talk to when dealing with personal problems, feeling depressed or suicidal. Fifty-six percent of individuals responding to the MHR SB/Toledo Lucas County Heroin and Opiate Survey indicated that they didn't know where to get help. Finally, on average 60 people each day are released from the Lucas County Corrections Center. Fifty seven percent of those individuals will have behavioral health needs including assessment, medication evaluation, access to a prescriber, brief solution focused therapy and linkage services.

The implementation of the "No Wrong Door" policy, and soon to be implemented Recovery Helpline, has the potential to improve access to routine treatment services within 48 hours. Currently, Lucas County already has a robust emergency services and crisis system that routinely responds within hours. However, a service gap remains between routine and emergency services that contribute to the ineffective and inefficient use of both services. The immediate or urgent access to care will help reduce any exacerbation of symptoms for the individual and avoid a more intense level of care such as inpatient psychiatric hospitalization. The opportunity to fill this critical gap exists, building upon the resources previously allocated to Rescue Inc. for the administration and operation of Central Access.

Project Description: By re-designing services currently provided by Central Access staff, and with additional resources, an Urgent Care Model can be developed and implemented at Rescue Incorporated to complement the MHR SB's investment in our emergency crisis and treatment system. It is envisioned that access to urgent care services will be available from 8:00 a.m. to 12:00 a.m., 7-days a week. Urgent Care will be available for all Lucas County residents experiencing moderate-to-severe addiction and/or psychiatric symptoms, dysfunction, or risk. Urgent care is not for individuals who are currently in crisis, but it is anticipated that urgent care would need to have a close connection and access to crisis and emergency services.

The Urgent Care Center will provide ready access to psychiatric assessment, treatment and medication for new and existing patients when other community provider services are unavailable. Referral, linkage and data sharing services will be performed to ensure continuity of community care is obtained and/or maintained. It is anticipated that services will include:

- access to psychiatrists, advanced practice nurses, social workers, and counselors
- a safe, respectful environment for people in distress
- medication evaluation and brief monitoring services

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- appropriate referrals and linkage to behavioral health services and other community resources, as needed
- follow up visits for brief solution-focused therapy or contacts, when appropriate

As previously indicated, individuals who appear to be in psychiatric distress will be immediately connected with emergency services to determine a need for crisis stabilization services including psychiatric hospitalization.

The development of an Urgent Care model will support the Service Delivery section within the MHR SB Strategic Plan, as well as the established MHR SB "System-Wide Goals." The model supports the Strategic Plan by enhancing the existing integrated continuum of care. The MHR SB's "System-Wide Goal" of restore functionality and purpose will be advanced by ensuring timely access to treatment and medication and decrease symptomatology of mental illness and addiction will be targeted.

Target Population: Residents of Lucas who may be in need of urgent mental health and/or addiction treatment services.

Collaborators: Mental Health and Recovery Services Board of Lucas County, Rescue Incorporated, community behavioral health providers.

Implementation Timeline: January 1, 2016.

Be the 95% Problem Gambling Awareness Campaign – Zepf Center

In August 2015, Partners of Ohio for Responsible Gambling, the Ohio Casino Control Commission, Ohio Lottery Commission, Ohio Mental Health and Addiction Services (OMHAS), and Ohio Racing Commission launched a new campaign designed to prevent problem gambling and to build awareness of resources aimed at helping at-risk individuals. The campaign is designed to reach the “influencers” of problem gamblers such as parents, spouses, etc. to provide tips for low risk gambling, and to direct Ohioans to a web-site that offers a “take the quiz” problem gambling screening feature: <http://www.the95percent.org>.

In early October 2015, OMHAS contacted Board staff to inquire if we would consider participating in this initiative through a media campaign utilizing billboards. Board staff contacted Zepf Center, the administrator of Gambling Prevention in Lucas County, to solicit interest in this campaign. Staff worked collaboratively with the Zepf Center regarding the campaign, who then submitted a proposal in accordance to the State’s initiative of preventative advertising for gambling, “Be the 95 Percent”. Zepf Center has requested an additional allocation of \$4,600 from the MHRSB to cover 50% of the cost of purchasing billboards for a total cost of \$9,200. Zepf Center plans to utilize their current FY 2016 Problem Gambling Prevention allocation to equally contribute to the cost of the campaign.

Zepf Center plans to purchase 16 billboards in four-week increments from the Lamar Advertising Company during the months of December 2015 through March 2016. The billboard locations have been strategically chosen throughout the Lucas County area. It is our understanding the billboards will remain for viewing until another entity purchases the right to advertise. With purchasing the billboards at different times and locations, there is an opportunity to create awareness with further longevity of the campaign.

Board staff presented the concept to the Programs & Services Committee at the November 24, 2015 meeting, and the Committee was supportive. The following motion is recommend for consideration:

The Mental Health and Recovery Services Board of Lucas County allocates \$4,600 of previously undesignated Casino Gambling Prevention funds to Zepf Center for Fiscal Year 2016 for the “Be the 95 Percent” gambling prevention advertising campaign, and authorizes its Executive Director to amend the Zepf FY 2016 Provider Agreement to reflect the increased allocation and service requirements.

TASC Jail GAIN Short Screener Program Allocation

Beginning in 2013, Lucas County and Toledo officials have been working collaboratively on criminal justice reform. Central to the reform movement is the fundamental goal of reducing the penetration of the mentally ill and addicted populations into the criminal justice system. This collaborative relationship and goal is consistent with the MHR SB's Strategic Plan and its System-Wide Goals.

In March 2014, the MHR SB initiated the Sequential Intercept Model Mapping process and established local priorities for improving the manner in which the mentally ill and addicted populations are engaged in the criminal justice system. While many milestones have been met, several major priorities have been elusive, including the establishment of a singular release and MH/AOD screening at booking.

In September, 2015, the Access to Treatment Workgroup identified that treatment agencies are not regularly notified when a consumer has been arrested. Coincidentally, also in September 2015, OMHAS released a competitive grant regarding the interface between criminal justice and behavioral health services providing an opportunity to address this issue along with the creation of a consistent method of screening inmates at booking. The MHR SB, in collaboration with the Lucas County Sheriff's Office, Board of Lucas County Commissioners, Toledo Municipal Court, Lucas County Court of Common Pleas and TASC of Northwest Ohio applied for, and received, the OMHAS Criminal Justice and Behavioral Health Linkages grant in late October 2015.

Since that time, negotiations among the community partners has occurred related to how the annual grant funds of \$122,355 for FY 2016 and FY 2017 would be allocated. While it was always agreed that these funds will be used to implement mental health and addiction screening services using the GAIN Short Screener for individuals booked into the Lucas County Corrections Center, but not yet arraigned.

Original plans to have the Sheriff's Department conduct the screening services could not progress due to cost constraints. The grant funds only cover half of the expenses necessary to effectively reach 100% of the target population. Understanding that it is more cost-effective to contract with a community based entity to provide screening services, the MHR SB was requested by the community partners to consider providing additional funding to support full implementation of the project using TASC of Northwest Ohio.

Given the goal of the project is directly connected to the MHR SB's Strategic Plan and System-Wide Goals, and its effective implementation will have positive impact on other MHR SB's investments, Board staff agreed to present a recommendation to the Trustees regarding the provision of match funding equal to the amount received via the OMHAS grant.

Specifically, if approved by the MHR SB Trustees, TASC would receive \$163,140 for the remainder of FY 2016 and \$326,280 for FY 2017 to perform the following services:

- Request inmate to sign a release of information authorizing TASC to query the MHR SB MACSIS system for protected health information, as well as authorizing TASC to share a limited data set of protected health information and any subsequent GAIN Short Screener results with the Lucas County Pretrial Department, Toledo Municipal Court and the Lucas County Correction's Center – Inmate Services, as appropriate. Data set to be shared will answer the following questions:
 - Has the inmate received previous mental health and/or addiction treatment services?
 - Is the inmate currently participating in mental health and/or addiction treatment services?
 - If participating in mental health and/or addiction treatment services, what agency or agencies are providing those services?
 - What was the last date the inmate received a mental health and/or addiction treatment service?
- After receiving authorization from the inmate, TASC staff will query the MHR SB MACSIS system as well as conduct a GAIN Short Screener.
- Upon completion of the query and GAIN Short Screener, TASC staff will merge results and forward the single page report to Pretrial Services staff for inclusion with their release recommendation to the arraignment court judge prior to 9:00 am the next day. Information may also be forwarded to LCCC Inmate Services for continuity of care purposes as needed.
- Names of the inmates who refuse to sign a release allowing a query of the MHR SB MACSIS system, and/or refusing to participate in the GAIN Short Screener will be documented and communicated to Pretrial Services in the same manner as query and GAIN Short Screener results.
- Upon return to LCCC after arraignment, TASC staff will be available to provide referral and linkage for assessment and treatment services, and brief case management to offenders being released that day.
- TASC will also notify all current treatment providers that a consumer under their care has been arrested, and the date of arrest, as well as facilitate information sharing as needed.

For offenders who were identified as needing additional behavioral health services and who are being released that day, TASC staff will:

- Facilitate enrollment in MACSIS as appropriate.
- Obtain additional release of information and provide HIPAA privacy notices as needed.

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- Connect individual with Lucas County Job and Family Services liaison to facilitate Medicaid enrollment, as needed.
- If receiving MH/AOD services currently, re-link the person with current service provider within 48 hours of release and report linkage information to appropriate court personnel.
- If not currently receiving MH/AOD services, schedule an assessment at TASC or a community provider ensuring completion of assessment within 48 hours of release, link with treatment as appropriate, and report action to appropriate court personnel.
- Provide brief case management services to support high-need consumers to bridge the period from release to treatment engagement.

It is anticipated that nearly 15,000 screens can be conducted each year; outcomes for the project include:

- ✓ Number of individuals receiving a GAIN SS prior to release.*
- ✓ Number of individuals screened as needing additional assessment services.
- ✓ Number of individuals who receive pre-release linkage and referral services by TASC.
- ✓ Number of individuals who engage in post-release TASC/treatment services.
- ✓ Number of individuals who remain arrest free from released through case adjudication.*
- ✓ Number of staff receiving additional training.*

(* Required OMHAS outcome)

To operationalize the Jail GAIN Short Screener Program within the Lucas County Correction Center, Board staff is recommending the following two motions to the Planning & Finance Committee for their consideration:

The Mental Health & Recovery Services Board (MHR SB) of Lucas County accepts the \$122,355 allocation from Ohio Mental Health and Addiction Services for FY 2016 to fund the Jail GAIN Short Screener Program to be operated by TASC. If the FY 2016 projected outcomes are achieved, Ohio Mental Health and Addiction Services will provide \$122,355 for FY 2017 to the MHR SB to fund the Jail GAIN Short Screener program to be operated by TASC.

The Mental Health & Recovery Services Board (MHR SB) of Lucas County amends the FY 2016 TASC Provider Agreement for Prevention and Supportive Services to provide \$163,140 in OhioMHAS funding (\$122,355) and MHR SB funding (\$40,785) for the Jail GAIN Short Screener Program for the January-to-June 2016 time period. The Agency's Attachment 3 (Agency Specific Duties and Projected Outcomes) will be amended accordingly. It is the intention of the MHR SB of Lucas County to continue funding for the Jail GAIN Short Screener Program in Fiscal Year 2017 in the amount of \$326,280 funded by OhioMHAS funding (\$122,355) and MHR SB funding (\$203,925) if this program achieves the program's outcomes in FY 2016.