

MHR SB PLANNING & FINANCE COMMITTEE MEETING

April 5, 2016

4:00 p.m.

Agenda

Item	Information Enclosed	Action Required	Allocation Required	Page
1. Call to Order				
2. Recognition of Visitors				
3. Meeting Minutes – Combined PF/P&S Committee: March 1, 2016	✓	✓		1-6
4. Discussion of Review of Treasurer’s Report	✓	✓		7-9
5. Zepf AOD POS Underspending and MH POS Overspending	✓	✓	✓	9
6. Youth Emergency Shelter - Zepf Center	✓	✓	✓	9-10
7. OMHAS/DSA FY 2016 Match Allocation – Neighborhood Properties, Inc. (NPI)	✓	✓	✓	11
8. Family Service of Northwest Ohio (FSNO) MH POS Allocation	✓	✓	✓	11-12
9. Neighborhood Properties, Inc. (NPI) Private Market Rental Assistance Program Allocation	✓	✓	✓	12
10. FY 2016 Behavioral Health Juvenile Justice (BHJJ) Grant Program and Budget Revision	✓	✓	✓	12-13
11. UMADAOP Heroin Prevention Underspending Re-allocation	✓	✓	✓	14
12. FY 2016 AOD Schedule of Subsidies Revision	✓	✓		14-16
13. Status of 120-Day Notices of Material Changes to Contracts				17
• Family Services of Northwest Ohio – Breaking the Cycle	✓	✓		
• Big Brothers/Big Sisters – Mentoring Triad	✓	✓		
• UMADAOP – AOD Outpatient Treatment	✓			
14. Open Session				
15. Adjournment				

**COMBINED PROGRAMS & SERVICES/
PLANNING & FINANCE COMMITTEE MEETING
March 1, 2016**

Programs & Services Committee Members Attending:

Robin Reeves	Scott D. Johnson	Tony Pfeiffer
Andre Tiggs	Dr. Mary Gombash	Dr. Lois Ventura

Planning & Finance Committee Members Attending:

Audrey Weis-Maag	Pastor Waverly Earley	William Sanford
Dr. Tim Valko		

Programs & Services Committee Members Absent:

Pastor Donald Perryman	Andrea Mendoza Loch	Charlotte Cuno (Non-Trustee)
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Planning & Finance Committee Members Absent:

Linda Alvarado-Arce	Lynn Olman
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Visitors: Richard Arnold; Kathy Bihn, NPI; Geof Allan, UMADAOP; John DeBruyne, Rescue; Annette Clark, FSNO; Kathryn Slight, Unison; Amy Kobold; Unison; George Johnson, Rescue; Larry Leyland, TASC; Lucy Wayton, LSSNWO; Deb Angel, Recovery Council; Karen Wu, ABLE.

Staff: Scott Sylak, Tom Bartlett, Tim Goyer, Karen Olmhausen, Donna Robinson, Amy Priest, Carolyn Gallatin, Cynthia Brown-Chery, Kristal Barham, Robert Kasprzak.

Mr. Tiggs opened the meeting at 4:01 p.m., with introduction of visitors.

Meeting Minutes:

➤ **Programs & Services Committee – January 26, 2016**

The minutes were approved by consensus as presented.

➤ **Planning & Finance Committee – February 2, 2016**

The minutes were approved by consensus as presented.

OMHAS CABHI FY 2016 Award - NPI

Mr. Goyer reported that the MHR SB applied for a “Cooperative Agreement to Benefit Homeless Individuals (CABHI) Enhancement” federal grant in April 2015 that would allow Neighborhood Properties Inc. (NPI) to provide wrap-around services for homeless individuals whom they house during the grant period which runs from October 1, 2015 through September 30, 2016. On July 13, 2015, it was announced that Ohio had been awarded the grant, but not until December 31, 2015 did OMHAS release the Notice of Sub-award to MHR SB in the amount of \$316,064. Mr. Goyer indicated that the goal is to house 30 homeless individuals in existing NPI

apartment housing stock; 10 of the 30 housed will gain employment. While the primary target is for single individuals, a family could receive housing and support based on the availability.

The following motion was recommended for consideration:

The Mental Health and Recovery Services Board of Lucas County authorizes its Executive Director to accept the grant award of \$316,064 from OMHAS for the CABHI Enhancement program, and further authorizes the Executive Director to amend the Board's FY 2016 Provider Agreement with NPI by increasing the amount in Section 6.2.2 (Pass Through Grants) from \$160,551 to \$476,615, effective October 1, 2015.

There was consensus to move the motion forward to the Board of Trustees.

OMHAS Access Success II Award-NPI

Mr. Goyer explained the OMHAS Access Success II project targets individuals who are leaving state-operated psychiatric hospitals after long-term stays by providing housing and other supportive services. On February 10, 2016, the MHR SB received a Notice of Sub-award from OMHAS for \$23,000 for a group home placement and mental health and supportive services for up to 12 months for a Lucas County forensic client who is a not a legal resident of the United States and has a long history of homelessness. Neighborhood Properties Inc. (NPI) will coordinate the client's housing and receive the \$23,000 grant funds in conjunction with an amendment to their FY 2016 Provider Agreement.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County authorizes its Executive Director to accept the grant award of \$23,000 from OMHAS for the Access Success II program, and further authorizes the Executive Director to amend the Board's FY 2016 Provider Agreement with NPI by increasing the amount in Section 6.2.2 (Pass Through Grants) from \$476,615 to \$499,615, effective February 10, 2016.

There was consensus to move the motion forward to the Board of Trustees.

December FYTD FY 2016 Grant Spending

Mr. Bartlett referred to pages 14-16 for a review of the December 2016 FYTD Grant Spending in comparison to the FY 2016 Allocation by Agency and Program. Mr. Bartlett reported that the agencies are doing very well overall in terms of grant spending vs. the budget amount, with some exceptions outlined on page 13 of the meeting packet.

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The amount of grant underspending through the first six months of FY 2016 is estimated at \$400,823, or 3% of the total Board FY 2016 grant allocations. This is consistent with the Board's Updated Financial Forecast which assumes 2.5% in underspending.

Mr. Bartlett indicated that the United Way's Social/Emotional Learning Program was granted \$24,000 as part of the FY 2016 Purchasing Plan. Subsequent to the grant allocation, the United Way program was transferred to Toledo Public Schools; therefore, Board staff recommended that the \$24,000 allocation to United Way be rescinded.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County rescinds the United Way \$24,000 Social/Emotional Learning allocation that was part of the \$17,480,606 FY 2016 Purchasing Plan approved at the May 19, 2015 Board meeting which was reduced to \$17,434,393 at the August 18, 2015 Board meeting. The adjusted total FY 2016 Purchasing Plan allocation is \$17,410,393, a reduction of \$24,000.

There was consensus to move the motion forward to the Board of Trustees.

Agencies' December FYTD FY 2016 Financial Results

Mr. Bartlett reviewed the December 2016 FYTD Agencies' Financial Results on pages 17-24 of the meeting packet. Mr. Bartlett reported that for the first six months of FY 2016, fourteen of the twenty agencies had increases in net assets (surpluses) and only six agencies experienced a reduction of net assets (deficits). Board staff expressed concern about Big Brothers Big Sisters (BBBS) deficit in comparison with same time periods in FY 2012-FY 2015. Mr. Bartlett stated that if a continuation of deficit spending occurs, BBBS will exhaust their cash within 12 to 15 months.

120-Day Notices of Material Change to Contracts

- **TASC DYS Aftercare Program**

Mr. Goyer reminded the Committee that last month the Board approved four 120-Day Notices to materially change contracts or not to renew them. The TASC DYS Aftercare Program has been in place for several years during which time OMHAS awarded the MHR SB between \$100,000 and \$200,000 per year to contract for reentry programming for juvenile offenders up to 21 years who are returning to the community from DYS correctional facilities. Over the last several years, juvenile court has led a number of initiatives designed to divert youth from going to DYS. Currently there are only 18 youth from Lucas County in DYS facility and 9 are expected to be released back to Lucas County this year. This number is down significantly from previous

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years. Additionally, the program has struggled to meet its performance measures of the last two years. Therefore, staff recommends exploring other avenues to provide the needed assistance for this small group of challenged youth/young adults, most of whom have gun related criminal charges. Staff is talking with DYS and TASC for a better use of this under-utilized allocation.

The following motion was recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County, in compliance with the Ohio Revised Code, Section 340.03, issues a 120-Day Notice of the MHR SB's intent not to renew its FY 2016 contract with Treatment Alternatives for Safer Communities (TASC) for the DYS Aftercare Program. The MHR SB Executive Director is authorized to prepare and deliver the letter to that effect.

There was consensus to move the motion forward to the Board of Trustees.

Unison "Hope is Real" Prevention Campaign

Ms. Olnhausen referred to page 25 of the meeting packet for a review of the Unison "Hope is Real" Prevention Campaign. Recently staff identified that an emphasis on the adolescent population was missing from the system's current Heroin/Opiate prevention initiative. With that, due to their expertise staff asked Unison to propose a media campaign directed toward 12-18 year olds. Unison has proposed to use a strong social media presence to raise awareness with the intent to delay the age of onset of first use. With the Board's approval Unison intends to redesign their current media campaign by utilizing their FY 2016 allocation of \$79,560 combined with an additional request of \$120,440 for a total cost of \$200,000 beginning FY 2017. The proposed project will build on Unison's current efforts utilizing the Buckeye Cable Sports Network (BCSN) where social media will be the focus of the campaign. The BCSN Student of the Month program will be another important aspect of the campaign. Sponsorship of the BCSN scholarship program includes 2,700 promos and 800 total commercials. In addition, Unison will work with a local video production agency to create a commercial to broadcast at both Franklin Park 16 and Fallen Timbers 14 theatre locations. For the remainder of FY 2016, Unison is requesting \$50,000 in start-up costs for preliminary planning for the "Hope is Real" campaign.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$50,000 in start-up cost to Unison Behavioral Health Group's "Hope is Real" campaign and authorizes its Executive Director to amend Unison's FY 2016 Mental Health and Addiction Services Provider Agreement to reflect this allocation.

There was consensus to move the motion forward to the Board of Trustees.

Access to Treatment Workgroup Report

Mr. Sanford stated that the Access to Treatment Workgroup has met monthly since January 2015 which resulted in the draft report presented for the Committee's consideration. He expressed appreciation to the Board members, agencies and other individuals that openly participated in the discussions.

Mr. Sylak reviewed the Access to Treatment Workgroup Report indicating that the design of the workgroup was to identify various systemic issues and recommend improvements that would result in improved access to treatment. By design, the group took a practical approach to formulating their recommendations to ensure maximum impact. He noted that the Board doesn't have to implement 100% of the recommendations contained in the Report, but this is what the workgroup identified for the Board's consideration.

Dr. Ventura said she was very impressed with the Report and realizes that some of the recommendations will be hard to implement as it will require action by other entities besides the Board. Overall, she said the recommendations are "spot on."

Pastor Earley asked what the follow-up will be; Mr. Sylak said upon acceptance of the Workgroup Report by the Trustees, the Board staff will do an internal evaluation of the report recommendations and develop individualized work plans for each recommendation. Mr. Sylak envisions that the Access to Treatment Workgroup will transition from a Board level workgroup to a staff led committee designed to help implement and monitor the progress of the recommendations. Board staff will report progress back to the Trustees at regular intervals.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County accepts the Access to Treatment Workgroup report as presented.

There was consensus to move the motion forward to the Board of Trustees.

Recovery Council Update

Ms. Barham reported that the Recovery Council met for the first time on February 16 since the unfortunate passing of Mr. Bob Arquette. The Council did not have a quorum and they are currently without leadership. At their next meeting, the Council will continue to discuss attendance according to their current Charter. Ms. Barham reported that the Recovery Council is planning a Problem Gambling community awareness forum at the Zepf Center on March 21, 2016. Mr. Sylak said with the anticipated acceptance of the revised Governance and Public Affairs Policies; he believes it's time to consider restructuring the Recovery Council.

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Ms. Weis-Maag said that during her six year tenure on the Board, the Recovery Council has had high membership turnover and struggled with meeting attendance and meeting the demands of its Charter. Therefore, she is looking forward to a change in the structure. Mr. Sylak said there is a solid core of Recovery Council members who participate from which to build upon and he will work with those members to provide recommendations for a revised structure.

Open Session

- Mr. Arnold provided an update with regard to recent City Council activities on several group home public hearings and explained the various zoning stipulations and challenges associated with them. He said that the Planning Commission will hold meetings later in March and April that will consider zoning changes from several group home operators.
- Mr. Arnold said that last Thursday the Access to Treatment Workgroup met and finalized their report. He said it is an “eerie” coincidence that it was the same day that The Blade ran its obituary on Lawrence Fitzgerald James who in 2008 stabbed a gas station attendant over cigarettes. Mr. James spent two years in prison and five weeks upon his discharge, he stabbed a UT student over a cigarette and was sent to prison for life. He hung himself in his jail cell on February 12, 2016 and passed away on February 17. Mr. James’ obituary showed an adorable picture in his childhood, stating that he started hearing voices at age 9 which is when he committed his first crime. Mr. Arnold said Mr. James had a family that was there for him, and the end result was one family lost a son due to murder and the other family lost a son due to suicide. He feels it is a case study that the Board should learn from.

Adjournment

The meeting was adjourned at 5:19 p.m.

Discussion of Review of Treasurer's Report

At the March 15, 2016 MHRS Board meeting, one of the Trustees took the Treasurer's Report off the Consent Agenda. In the ensuing discussion, the Trustee wondered if the Planning & Finance Committee should be reviewing the monthly and fiscal year-to-date Board Statement of Revenues and Expenditures, and the monthly Board Balance Sheet before these financial statements are reviewed at the Board meeting. After discussion, the Trustees directed that this subject be placed on the April 5, 2016 Planning & Finance Committee meeting agenda so that this topic could be vetted in that meeting. The Planning & Finance Committee would be making a recommendation on this matter at the April 19, 2016 MHRS Board meeting.

Before considering this subject, it is important to understand the current financial practices and reporting which occurs at this time. Based on the Board Financial Forecast which includes the current financial position of the MHRSB, expected future revenues and anticipated future expenditures for the next three years, the Trustees approve the Purchasing Plan and the Board Administrative Budget for the next fiscal year which begins on July 1. The Purchasing Plan is normally approved in May and the Board Administrative Board is approved in June. Once we receive the OMHAS allocations for the next fiscal year, which usually occurs in the June/July time period, the Board Staff prepares the total Board Fiscal Year Budget.

This Fiscal Year Budget includes all expected revenues, the Board approved Purchasing Plan and the Board Administrative Budget. Once the budget has been established, a comparison of the actual revenues and expenditures versus the budgeted amounts, both on a monthly and fiscal year-to-date basis, is reported to the Trustees at the monthly Board meetings.

On an operational basis, the Board staff can only approve expenses consistent with the Board approved Purchasing Plan and the Board Administrative Budget. These expenditures are reviewed by the Executive Director and the monies are disbursed on a weekly basis. A complete detailed listing of all disbursements is included in the Schedule of Bills which is part of the monthly Treasurer's Report. The Trustees are asked to approve these expenditures after the disbursement of these funds due to the cash needs of our funded agencies.

In the Treasurer's Report, the monthly and fiscal year comparison of actual revenues and actual expenses are compared to the Board's Fiscal Year Budget amounts. Significant positive and negative variances are included in this Report.

With this information as a reference point for discussion, the Board staff has prepared some advantages and disadvantages of having the Planning & Finance Committee review the monthly results prior to their inclusion in the Board meeting packet.

Advantages of having the Planning & Finance Committee review the monthly results:

- Since the Planning & Financial Committee does not have a Consent Agenda, the Board staff would have to discuss the monthly and fiscal year to date actual results as compared to the Board's Fiscal Year Budget at every Planning & Financial Committee meeting.
- With this discussion of monthly financial reporting, it would not be an unreasonable assumption that the Trustees would ask more questions regarding the fiscal condition of the MHR SB.

Disadvantages of having the Planning & Finance Committee review the monthly results:

- Unless the normal cycle of Board Committees and Board meetings would be changed, the reporting of the previous month's actual results would be delayed by one month. It is not possible to have the previous month's financial results prepared by the first Tuesday of each month. The Committee would be reviewing the fiscal results of the Board from the month before the previous month. As an example, at the May Planning & Finance Committee meeting, the March financial results would be reviewed. Under the current practice, at the May Board Meeting the financial results of the previous month (April) would be reviewed. If we adopt this revised protocol going forward, the financial results reviewed at the Board meetings would be delayed by one month.
- Since the Trustees approve the Purchasing Plan and the Board Administrative Budget prior to any actual expenses are paid, the monthly actual vs. budgeted revenue and expenditures reporting made on a monthly and fiscal year-to-date basis only is a comparison of actual vs. budgeted timing differences. The total Board Budget fixes the Deficit or Surplus performance of the Board for the fiscal year. Since over-spending is not permitted (we cannot exceed Purchasing Plan or Board Administrative expenses except by subsequent Board approvals), the only actual Board financial results can be underspending (either an increase in Budgeted Surplus or a reduction in Budgeted Deficit). The value of adding another review process could be questioned.
- The previous month's Schedules of Bills which are included in the monthly Board meeting packets would need to be continued given the need of the Trustees to approve these Schedules of Bills payments as soon as possible. Including the previous month's Schedule of Bills without having the same month's Statement of Revenues and Expenditures may be confusing to the Trustees.

The question that the Trustees need to answer is given their fiduciary responsibility of reviewing Board financial results, what is the best way to accomplish this duty? The Board staff is not making a recommendation regarding the best approach since there has not been a discussion of this subject by the Board of Trustees. There are multiple ways of discharging the Trustees responsibility and there is no best or preferred method of reviewing the Board's monthly financial information.

Zepf Center AOD POS Underspending and MH POS Overspending

Zepf Center has made a request to the MHR SB that the Board reallocates \$100,000 of their FY 2016 AOD POS underspending for the provision of FY 2016 MH POS treatment services. The Board staff has reviewed this request, and it is projected that Zepf Center will have approximately \$400,000 in AOD POS underspending, and Zepf Center will probably exceed their FY 2016 MH POS allocation of \$1,300,000. Given this FY 2016 actual spending situation, the Board staff is supportive of this request. The total amount of Board allocations to Zepf Center will not change with this recommendation.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County reduces the Zepf Center FY 2016 AOD POS allocation from \$1,140,336 to \$1,040,336, a reduction of \$100,000 and increases the Zepf Center FY 2016 MH POS allocation from \$1,300,000 to \$1,400,000, an increase of \$100,000, and authorizes its Executive Director to amend Zepf Center's FY 2016 Provider Agreement to reflect these changes.

Youth Emergency Shelter - Zepf Center

MHR SB staff has been in active conversation with a number of community partners (Children's Services Board, United Way, Toledo Community Foundation, Toledo Lucas County Homelessness Board, City of Toledo, MHR SB, Toledo Public Schools, Lucas County Job and Family Services, Lucas County Commissioners and the Zepf Center) regarding the establishment of a Youth Emergency Shelter project designed to serve runaway and homeless youth in Toledo and Lucas County, Ohio. The project will provide temporary shelter services to youth who have left home without permission of their parents or guardians, or to other homeless youth who might otherwise end up in the child welfare or juvenile justice systems in Lucas County. The project intends to increase young people's safety, social and emotional well-being, self-sufficiency, and will help them build permanent connections with families, communities, schools and other positive social networks.

Lucas County has attempted to address the problem of youth homelessness in the past. Connecting Point had a designated inpatient program to function as a Runaway Youth Shelter. This service was transferred to Rescue Incorporated after Connecting Point's closing in 2009, but federal funds failed to follow the transfer and services withered. A few years later, Toledo

Area Ministries (TAM) revived shelter operations for runaway and homeless youth, but the program struggled with sustainability, ceasing operations in 2014. Previous to the closing of TAM's shelter, and since that time, a core group of community leaders led by Juvenile Court Judge Denise Cubbon has continued to meet and discuss opportunities and potential funding structures.

In early 2015, that group endorsed a Zepf Center application for federal funding for basic operation services. The application was unsuccessful in large part due to the fact that the shelter was not currently operational. Since that time, Zepf Center has worked with their community partners to identify a pathway that has led to operationalizing a 6 to 8 bed youth emergency shelter as of April 1, 2016. The project's total budget for basic operations is approximately \$200,000 and does not include outreach efforts. Financial support for start-up expenses from the Toledo Community Foundation (\$12,070), City of Toledo (\$10,000), United Way (\$7,910), Anderson's Grant (\$15,000), Stranahan Supporting Organization (\$30,000) and others has already been received. Juvenile Court has confirmed a commitment of \$60,000 and Zepf Center has requested \$200,000 from the Lucas County Commissioners which is under consideration. Zepf has requested MHR SB to partner at \$20,000 for start-up costs and staff is supportive.

As to sustainability, the federal grant process for youth shelter operations will open at the end of April 2016 and Zepf Center is expected to apply for up to an additional \$200,000. If funded through the federal grant process, funding would be available in late fall of 2016. As a part of that plan, Zepf will seek funding from the community partners, and is requesting \$50,000 from MHR SB in FY 2017 funding.

Despite the uncertainties regarding future funding sources, it cannot be denied that the need for a Youth Emergency Shelter exists. In 2014, the Toledo Lucas County Homeless Management Information System identified that the Continuum of Care served 235 youth between the ages of 13 -17 and 573 young adults between the ages of 18 -24. Given that significant need has been established, increasing cooperation and coordination with other community planning entities and stakeholders is consistent with the MHR SB's Strategic Plan (Collaboration). Furthermore, the project is consistent with the MHR SB's system-wide goal of reducing the penetration of MHR SB-priority populations into the justice system. Board staff recommends using \$20,000 of Zepf's AOD underspending to fund start-up costs in FY 2016 and will consider future funding as part of the FY 2017 Purchasing Plan.

The following motion is recommended for consideration:

The Mental Health and Recovery Services Board of Lucas County reduces the Zepf Center FY 2016 AOD POS allocation by \$20,000 and re-allocates the \$20,000 in grant funding for start-up costs for the Youth Emergency Shelter project for the period of April 1, 2016 through June 30, 2016, and authorizes its Executive Director to amend Zepf Center's FY 2016 Provider Agreement to reflect these changes.

OMHAS/DSA FY 2016 Match Allocation – Neighborhood Properties, Inc. (NPI)

Ohio Mental Health and Addiction Services (OMHAS) has informed the MHR SB of a new \$50,000 award it has made to the Board in collaboration with Ohio Development Services Agency (DSA) to support the Supportive Housing Program at NPI. This allocation was made to provide the required match funds necessary to initiate/maintain housing programs for homeless persons with mental illness and addictions. The majority of the projects funding will flow directly to NPI from Ohio Development Services; however, the OMHAS match must pass through MHR SB.

The MHR SB has no obligation to provide matching funds related to this award. The action contemplated in the recommended motion simply agrees to accept this allocation from OMHAS and authorize Board staff to pass it on to NPI.

The following motion is recommended for consideration:

The Mental Health and Recovery Services Board of Lucas County authorizes its Executive Director to accept the grant award of \$50,000 from OMHAS as match for the DSA supportive housing grant, and further authorizes the Executive Director to amend the Board's FY 2016 Provider Agreement with NPI by increasing the amount in Section 6.2.2 (Pass Through Grants) from \$499,615 to \$549,615, effective April 20, 2016.

Family Service of Northwest Ohio (FSNO) MH POS Allocation

Over the last two years, the MHR SB has attempted to expand the treatment services opportunities of Lucas County residents who qualify for the Board's services. FSNO approached the MHR SB to request a mental health Non-Medicaid POS allocation. In their request, they indicated that they encounter approximately four individuals per month who do not qualify for Medicaid, but would qualify for the Board's services (Federal Poverty Guideline income from 139% to 250%). In their request, FSNO indicated they had some unused psychiatrist capacity that may help individuals who need mental health treatment services receive their medications more quickly.

The Board staff recommends to the Committee that FSNO receive a Mental Health Non-Medicaid POS allocation of \$50,000 for May 1, 2016 through June 30, 2017. This fourteen month allocation would span the balance of FY 2016 and include all of FY 2017 which would enable FSNO to have appropriate time to determine the demand for their MH treatment services. FSNO is involved in the Recovery Helpline project and they will be receiving Medicaid client referrals for MH services. The Staff believes this new allocation would be a logical extension for Non-Medicaid clients who need services.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$50,000 for Mental Health POS services to Family Service of Northwest Ohio for the May 1, 2016 through June 30, 2017 period, and authorizes its Executive Director to amend the Family Service of Northwest Ohio FY 2016 Provider Agreement to reflect this allocation.

Neighborhood Properties, Inc. (NPI) Private Market Rental Assistance Program Allocation

At present, there are 54 individuals who need permanent supportive housing (PSH) who are on NPI's waiting list. The MHRSB approached NPI to assess their willingness to develop a program which would reduce the number of persons on their waiting list by using private market landlords (non- NPI properties) to house these individuals.

NPI developed a program to address this issue whereby employing a 0.5 FTE Leasing Assistant to establish and maintain working relationships with private market landlords to increase the capacity of placing waiting list persons into PSH subject to the available Board and HUD funding. An innovative aspect of this program would be to use presently unused HUD dollars to house some of the individuals on the waiting list. After further discussion with the Board staff, the total fiscal year cost of this program would be \$140,000, and this allocation would reduce the number of persons on NPI's waiting list by 25.

The Board staff will include this new program as part of the Board's FY 2017 Purchasing Plan, but NPI is willing to begin this program in FY 2016. Given the number of individuals who need PSH and who are on NPI's waiting list, the Board staff is recommending a FY 2016 allocation of \$24,000 for this program with a start date of May 1, 2016.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$24,000 for the Private Market Rental Assistance Program to NPI for FY 2016, and authorizes its Executive Director to amend NPI's FY 2016 Provider Agreement to reflect this allocation.

FY 2016 Behavioral Health Juvenile Justice (BHJJ) Grant Program and Budget Revision

The Lucas County BHJJ initiative is a collaborative effort between the Mental Health & Recovery Services Board of Lucas County, the Lucas County Juvenile Court and the Zepf Center. Funding for the project comes from the Ohio Department of Youth Services (ODYS). In January 2016, the Board staff realized the project was going to be underspent due to a lack of referrals to the Multi-Systemic Therapy (MST) Program. The underspending is due to several variables, including a lack of referrals from the juvenile court which appeared to coincide with the

implementation of an additional intensive home-based program targeting a similar population. Consequently, due to a lack of referrals, Zepf held off on filling an open position which contributed to the underspending. Additionally, due to a lack of clients, Zepf Center was not able to generate the projected Medicaid revenue anticipated for FY 2016.

As a result of this finding, Board staff met with the Juvenile Court administrative team to ascertain if the MST Program was still needed in the community, and if so, what referral process adjustments needed to occur to demonstrate that MST continued to be a viable option for youth in the continuum of care. The court continues to see value in the MST Program, and as a result, had some ideas to increase referrals. After this meeting, the BHJJ partners met with ODYS to propose additional referral options for the program, as well as some training recommendations that fit within the scope of the overall initiative. ODYS requested a revision to the current BHJJ Grant Proposal and FY 2016 Budget. The program revision reflects some alternate referral options targeting youth sooner rather than when they are deeper into the juvenile justice system. Funds were also requested targeting workforce development for this fiscal year. The program revisions are still under review; however, ODYS has approved the FY 2016 budget revision reflecting the following:

- \$8,000 for specialized staff training to strengthen the skills of those working with juvenile sex offenders
- \$4,000 for the regional one-day training

With these changes, the BHJJ grant for FY 2016 will be underspent by \$32,000. The budget revision was only reflected in year one (FY 2016) of the grant period. Staff are confident that ODYS will be making an allocation in FY 2017 without consideration of the FY 2016 underspending.

The following motions are recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$242,217, a reduction of \$45,090 from the original \$287,307 allocation to Zepf Center to administer the Multi-Systemic Therapy Program, and authorizes its Executive Director to execute a contract amendment to their FY 2016 Provider Agreement to reflect this change.

The Mental Health and Recovery Services Board of Lucas County allocates \$65,120, an increase of \$9,090 to the original \$56,030 allocation, to the Lucas County Juvenile Court for one staff member (1.0 FTE) housed at the Juvenile Court's Assessment Center and for joint conference expenses, and authorizes its Executive Director to execute a FY 2016 Memorandum of Understanding amendment to reflect this change.

UMADAOP Heroin Prevention Underspending Re-allocation

For the July through December 2015 time period, UMADAOP had actual Heroin Prevention Program expenses of \$41,153 against a FY 2016 \$150,000 allocation. Given the first six months of spending, UMADAOP is probably going to have significant FY 2016 underspending.

In discussions with UMADAOP, UMADAOP expressed to their audit firm that the allocation of UMADAOP's expenses between their various programs may not have been accurate for FY 2013 and FY 2014. UMADAOP's FY 2013 and FY 2014 audited financial statements would not change at the total agency level, but these financials statements results by program may need to be modified. Their audit firm provided a \$10,000 quotation to review the by-program allocations for FY 2013 and FY 2014 so that UMADAOP would have greater confidence that the agency expenses were properly allocated between their programs.

Given their actual FY 2016 spending in the Heroin Prevention Education Program, UMADAOP inquired if their FY 2016 allocation could be reduced by \$10,000 and a new allocation of \$10,000 could be given to UMADAOP to fund their auditors' work as described above. The Board staff is supportive of this request since the total amount of allocations to UMADAOP for FY 2016 would not change. Having UMADAOP's outside audit firm evaluate how total agency expenses were distributed to the various UMADAOP programs and make any adjustments as needed would be beneficial both to the MHR SB and the UMADAOP Board.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County reduces the UMADAOP's FY 2016 Heroin Prevention Education allocation from \$150,000 to \$140,000, a reduction of \$10,000 and makes a new \$10,000 allocation to UMADAOP for audit work, and authorizes its Executive Director to amend UMADAOP's FY 2016 Provider Agreement to reflect these changes.

FY 2016 AOD Schedule of Subsidies Revision

Every fiscal year, the MHR SB issues the MH and AOD Schedule of Subsidies which sets the amount of subsidies that the Board will provide to the agencies given the clients' income. These FY 2016 MH and AOD Schedule of Subsidies were approved by the MHR SB at the April 21, 2015 Board meeting and a subsequent modification to the FY 2016 AOD Schedule of Subsidies was approved at the August 18, 2015 Board meeting which added methadone administration as one of the AOD treatment services.

At this time, the Board staff would like to add ambulatory detox as an AOD treatment service to the current FY 2016 AOD Schedule of Subsidies. The MHR SB has been working with the Board funded providers to add ambulatory detox to their available treatment services. In order to pay the Board's providers for ambulatory detox, it is necessary to add this service to our FY 2016 AOD Schedule of Subsidies.

PLANNING & FINANCE COMMITTEE MEETING

April 5, 2016

Attached is the proposed Revised FY 2016 AOD Schedule of Subsidies which includes ambulatory detox. The rate for ambulatory detox has been set at \$193.87 which is the Medicaid ceiling rate that is consistent with the other AOD treatment services rates listed on this AOD Schedule of Subsidies.

The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County approves the revised FY 2016 AOD Schedule of Subsidies included in the April 19, 2016 MHRS Board meeting packet to be effective retroactively beginning on July 1, 2015.

Mental Health and Recovery Services Board of Lucas County
Alcohol and Other Drug Services

Revised FY 2016 Schedule of Subsidies

100% Subsidized Services	Base	Level A	Level B	Level C
Methadone Administration*	\$11.56	\$11.56	\$11.56	\$11.56
Partially Subsidized Services				
Ambulatory Detoxification	\$193.87	\$183.87	\$178.87	\$173.87
Assessment	\$96.24	\$86.24	\$81.24	\$76.24
Case Management	\$78.17	\$68.17	\$63.17	\$58.17
Crisis Intervention	\$129.59	\$119.59	\$114.59	\$109.59
Group Counseling**	\$38.08	\$28.08	\$23.08	\$18.08
Individual Counseling**	\$87.28	\$77.28	\$72.28	\$67.28
Intensive Outpatient	\$136.90	\$126.90	\$121.90	\$116.90
Laboratory Urinalysis	\$60.00	\$50.00	\$45.00	\$40.00
Medical/Somatic	\$176.28	\$166.28	\$161.28	\$156.28
Client Co-payment	\$0.00	\$10.00	\$15.00	\$20.00

* Methadone Admin has been added to the Schedule of Subsidies since the MHRS Board approved this service to be eligible for Non-Medicaid POS effective July 1, 2015. This is a 100% subsidized service since this service is delivered seven days per week.

** These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

Status of 120-Day Notices of Material Changes to Contracts

Earlier this year, MHR SB issued notices to five programs that it did not intend to fund in FY 2017 or that funding levels would be reduced from FY 2016. To date, Rescue has given indication that it will not appeal a reduction in funds for the inpatient physicians program. TASC, whose letter was not issued until March 15, 2016, has not responded as of this writing. The remaining three agencies, Family Service of Northwest Ohio (FSNO), Big Brothers/Big Sisters (BBBS), and UMADAOP have appealed their notices; MHR SB staff has met with both FSNO and BBBS, and is making recommendations to continue funding. A meeting is being scheduled with UMADAOP to discuss their appeal.

- **Family Service of Northwest Ohio (FSNO)** appealed their 120-Day Notice on their “Breaking the Cycle” Program. They requested to continue the program, but reduce their funding from \$36,278 per year to \$21,766. This, for the second year in a row, is a reduction in funding accompanied by a corresponding decrease in the numbers served. The program still appears to have value, but the number of people served has been difficult to attain. FSNO has a new Executive Director who requests the opportunity to “make it work;” staff recommends that the project be funded for another year, that the agency submit monthly progress reports, and that this would be the final year of the program if goals are not achieved in FY 2017.

The following motion is presented for consideration by the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County withdraws its notice of intent issued February 16, 2016 to not renew or make material changes to its contract with Family Service of Northwest Ohio “Breaking the Cycle” Program so that this project may be considered as part of the FY 2017 purchasing plan.

- **Big Brothers Big Sisters (BBBS)** appealed the 120-Day Notice they received on their M-3 Mentoring Triad Prevention Program. This program also struggled to engage the number of 3rd – 8th grade students as was contracted. The agency has had staff turnover in this project, and contends that they have resolved the issues that will allow them to meet the performance and outcome measures to which they agreed if the project is allowed to continue into FY 2017. Staff recommends that the project be funded for another year and that the agency submit monthly progress reports to ensure that the program is on track to meet its objectives.

The following motion is presented for consideration by the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County withdraws its notice of intent issued February 16, 2016 to not renew or make material changes to its contract with Big Brothers Big Sisters (M-3 Mentoring Triad) so that this project may be considered as part of the FY 2017 purchasing plan.

- **UMADAOP** formally appealed the 120-Day Notice they received on March 31, 2016, but Board staff has not yet met with them. There is no recommendation at this time.