

MHRS BOARD MEETING
February 16, 2016; 3:30 – 5:45 p.m.
Toledo Main Library, McMaster Center

Consent Agenda	Item	Information Enclosed	Action Required	Allocation Required	Page
	1. Call to Order				
	2. Roll Call				
	3. Recognition of Visitors				
	4. Determination of Items to be Removed from Consent Agenda				
<input type="checkbox"/>	5. Board Minutes – December 15, 2015	✓	✓		1-6
<input type="checkbox"/>	6. Treasurer's Report <ul style="list-style-type: none"> • January 2016 Financial Statements 	✓	✓		7-14
	7. Programs & Services Committee Report				15
<input type="checkbox"/>	A. Health Officer Credentialing	✓	✓		15
	8. Planning & Finance Committee Report				16
	A. 120-Day Notices of Material Changes to Contracts:				16-17
<input type="checkbox"/>	• Big Brothers/Big Sisters – Mentoring Triad	✓	✓		
<input type="checkbox"/>	• UMADAOP – AOD Outpatient Treatment	✓	✓		
<input type="checkbox"/>	• Family Services of Northwest Ohio – Breaking the Cycle	✓	✓		
<input type="checkbox"/>	• Rescue Incorporated – Inpatient Doctor Services	✓	✓		
<input type="checkbox"/>	B. FY 2016 Community Mini-Grant Allocations	✓	✓	✓	17-22
<input type="checkbox"/>	C. Engagement and Preventing Psychiatric Emergencies (PPE) Evaluator Proposal	✓	✓	✓	23-24
<input type="checkbox"/>	D. Unison - Program of Assertive Community Treatment (PACT) Team Expansion	✓	✓	✓	24-25
<input type="checkbox"/>	E. A Renewed Mind Non-Medicaid FY 2016 POS Allocations	✓	✓	✓	25-26
<input type="checkbox"/>	F. FY 2017 – FY 2018 Purchasing Plan & Application Letter	✓	✓		26-33
	9. Governance Committee Report				34
<input type="checkbox"/>	A. FY 2015 Annual Report	✓	✓		34-36
<input type="checkbox"/>	B. Executive Director Evaluation	✓	✓		37
	10. Open Session				
	11. Adjournment				

MINUTES – Board Meeting
Mental Health & Recovery Services Board of Lucas County
December 15, 2016

Roll Call - Members Present:

Audrey Weis-Maag	Dr. Tim Valko	William Sanford
Neema Bell	Andre Tiggs	Linda Howe
Anthony (Tony) Pfeiffer	Scott D. Johnson	Pastor Earley
Lynn Olman		

After Roll Call:

Dr. Mary Gombash	Linda Alvarado-Arce	Andrea Mendoza Loch
Dr. Lois Ventura		

Members Absent:

Robin Reeves	Pastor Perryman
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Staff: Scott Sylak, Tim Goyer, Donna Robinson, Latisha Williams, Karen Olnhausen, Amy Priest, Carolyn Gallatin, Cynthia Brown-Chery; Delores Williams; Kristal Barham.

Visitors: Richard Arnold; Geof Allan, UMADAOP; Annette Clark, FSNO; Amy Kobold, Unison; Adam Nutt, Zepf; Carole Hood, Rescue; Merisa Parker, Rescue; Jason Vigh, Rescue; John DeBruyne, Rescue; Deb Angel, Recovery Council; Paula Lewis, Rescue; Sandy Boyd, Rescue; Dave Timmerman, Harbor; Ashley Leonard, Rescue; John Betts, Harbor; Steve Benjamin, Harbor; Karen Wu, ABLE; Johnetta McCollough, TASC; Jake Fuller, Rescue.

The meeting was called to order at 4:05 p.m., with Ms. Neema Bell, Board Chair, presiding.

Consent Agenda Items: The Trustees reviewed the Consent Agenda items, and the following items were approved by consent. Voting to approve the Consent Agenda was: Mr. Johnson-yes; Pastor Earley-yes; Mr. Pfeiffer-yes; Dr. Ventura-yes; Mr. Olman-yes; Mr. Sanford-yes; Ms. Weis-Maag-yes; Dr. Valko-yes; Ms. Howe-yes.

1. **Board Minutes – November 17, 2015**
2. **Treasurer’s Report**
 - **November 2015 Financial Statements**

The Mental Health & Recovery Services Board of Lucas County approves the November 2015 financial statements and the November 2015 voucher schedules of bills as presented in the December 15, 2015 Board packet.

3. **Programs & Services Committee Report**

4. Planning & Finance Committee Meeting Report

A. 2016 Calendar Year MHRSB Budget

The Mental Health and Recovery Services Board of Lucas County approves the 2016 Calendar Year MHRSB Budget submitted to the Lucas County Commissioners.

B. Individual Placement and Support (IPS) - Harbor

The Mental Health and Recovery Services Board of Lucas County allocates \$44,385 to Harbor for the period of January 1, 2016 through June 30, 2016 to provide the Individual Employment and Support (IPS) project, and authorizes its Executive Director to amend Harbor's FY 2016 Prevention and Supportive Services Provider Agreement to reflect the increased allocation and service requirements.

C. Comprehensive Addictions and Psychiatric Urgent Care Center Allocation

The Mental Health and Recovery Services Board of Lucas County reduces its adjusted Fiscal Year 2016 allocation of \$397,500 for Central Access services to \$265,000 and re-allocates the difference of \$132,500, plus allocates an additional \$214,917 for Fiscal Year 2016 to Rescue Incorporated for the purpose of performing Urgent Care services, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

The Mental Health and Recovery Services Board of Lucas County allocates \$95,990 for Fiscal Year 2016 for the purpose of providing one-time start-up expenses to Rescue Incorporated related to the implementation of Urgent Care, and authorizes its Executive Director to enter into the appropriate agreements to implement the project.

D. Be the 95% Problem Gambling Awareness Campaign – Zepf Center

The Mental Health and Recovery Services Board of Lucas County allocates \$4,600 of previously undesignated Casino Gambling Prevention funds to Zepf Center for Fiscal Year 2016 for the "Be the 95 Percent" gambling prevention advertising campaign, and authorizes its Executive Director to amend the Zepf FY 2016 Provider Agreement to reflect the increased allocation and service requirements.

E. TASC Jail GAIN Short Screener Program Allocation

The Mental Health & Recovery Services Board (MHRSB) of Lucas County accepts the \$122,355 allocation from Ohio Mental Health and Addiction Services for FY 2016 to fund the Jail GAIN Short Screener Program to be operated by TASC. If the FY 2016 projected outcomes are achieved, Ohio Mental Health and Addiction Services will

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provide \$122,355 for FY 2017 to the MHRSB to fund the Jail GAIN Short Screener program to be operated by TASC.

The Mental Health & Recovery Services Board (MHRSB) of Lucas County amends the FY 2016 TASC Provider Agreement for Prevention and Supportive Services to provide \$163,140 in OhioMHAS funding (\$122,355) and MHRSB funding (\$40,785) for the Jail GAIN Short Screener Program for the January-to-June 2016 time period. The Agency's Attachment 3 (Agency Specific Duties and Projected Outcomes) will be amended accordingly. It is the intention of the MHRSB of Lucas County to continue funding for the Jail GAIN Short Screener Program in Fiscal Year 2017 in the amount of \$326,280 funded by OhioMHAS funding (\$122,355) and MHRSB funding (\$203,925) if this program achieves the program's outcomes in FY 2016.

Board Attendance

Ms. Bell referred to pages 25-27 of the meeting packet for a review of the quarterly Board and Committee meeting attendance.

Proposed Board/Committee

Ms. Bell presented the CY 2016 Board/Committee meeting schedule; there were no questions or revisions made to it.

Director's Report

- Mr. Sylak said that there are number of state-wide committees looking at how to structure the behavioral health system for operations in a managed care environment. Medicaid benefits limitations and reimbursement rates are under much scrutiny. The State is identifying how to implement the continuum of care wait list requirements as identified in the July 15, 2015 budget bill as well. Requirements to switch to ICD 10 billing codes is moving forward and will likely be a requirement in July 2017. In January 2018 all behavioral health services will be covered within one of five managed care plans across the State. All organizations providing behavioral health services will be affected. Smaller entities in particular need to keep informed as it may impact their ability to obtain a managed care contract.
- The state's requirement that each community have a continuum of care established for heroin/opiate and dually diagnosed individuals is proceeding as defined in the FY 2015 budget bill. All boards will be required to meet these demands by September 29, 2016 or risk losing state and federal funds. Board staff is identifying gaps and developing strategies to ensure compliance.

MINUTES – Board Meeting**Mental Health & Recovery Services Board of Lucas County****December 15, 2016**

- Recently, a ROSC survey was provided to every county Board across the State. The results will be used to develop a state-wide system review of where services are most needed. Locally we had 240 responses. When added to the 500 replies from the consumer/family survey completed this summer, as well as other surveys completed over the last two years, the information will provide the backbone for our community planning process in FY 2017. In January 2015, the Board authorized the Executive Director to obtain proposals to develop and implement a framework designed to improve consumer and family feedback. Before engaging a consultant, the Board staff worked with the Lucas County Children and Family First Council to help distribute a paper survey through their parent café process. While it was effective, additional time was required by Board staff to input the responses into survey monkey. Staff is now reviewing the data for key highlights which will help determine if a consumer/family engagement consultant is still needed.
- With regard to Peer Supporter Services, the rules regarding certification are changing and OMHAS has submitted them to JCAR for public review and comment. The MHRSB has conducted one training and another one is forthcoming which will meet the new guidelines.
- The MHRSB passed an allocation last month for the Recovery Helpline and a “soft” rollout will occur on January 1, 2016. Additionally, the 211 contract is moving forward and an RFP has been issued to select a marketing vendor.
- The Access to Treatment Workgroup is meeting on Thursday to review draft recommendations accumulated over the past eight meetings. There are currently 33 draft recommendations; some of which have been acted upon, and some are condensed for the group’s review before a formal recommendation is made to the Planning & Finance Committee.
- The Diversity Workgroup is finalizing its report and they are taking on a much more robust report writing process where some members have been assigned sections to develop; the Chair is collecting recommendations from the Workgroup and a final report will be presented to the Governance Committee.
- Mr. Sylak introduced Cynthia Brown-Chery, Manager of Prevention and MH Promotions, as well as Delores Williams, Manager of Inclusion and Health Equity, two new Board staff employees.
- Mr. Sylak introduced Geof Allan from UMADAOP, stating that he has been on TV recently for his interviews regarding heroin/opiate awareness; Mr. Sylak expressed appreciation for all of the efforts made by the staff at UMADAOP at community meetings.

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Mental Health & Recovery Services Board of Lucas County

December 15, 2016

- The Health Department presented at Toledo City Council with a request for the City's support to establish a needle exchange program. The MHRSB hasn't taken a stance on it. However, there was a jointly released survey with the MHRSB and the Toledo-Health Department February - April, 2015, with 4,000 respondents; 54% showed a willingness to support a needle exchange program.
- Mr. Sylak asked the Board for their thoughts on renewing the 2014 Strategic Plan that ends in May 2016, with a recommendation that the Board/Staff convene another strategic planning session in May 2016 to develop a new plan using another facilitator due to the many new initiatives currently underway. There were no objections by the Trustees to Mr. Sylak's recommendation.
- Criminal justice reform continues to move forward; the MHRSB has increased its engagement more than in previous months and is becoming a key element to the criminal justice reform process. The MacArthur grant includes many of the initiatives that the Board is funding which include CIT, GAIN Short Screener, and the Regional Psychiatric and Addiction Urgent Care Center.
- Discussions have occurred to use the Urgent Care Center as a law enforcement "drop off" from 8:00 p.m. – 4:00 a.m., Monday-Sunday for addicted or mentally ill individuals that law enforcement doesn't want to arrest. One issue that will need to be resolved is how security will be established and maintained.
- Mr. Sylak continues to work with the Commissioners and OMHAS to fill the two remaining open Board appointments.

Open Session

- Ms. Weis-Maag indicated that while it was admirable that the MHRSB partnered with Family and Children First Council (FCFC) to survey families of minor children and their challenges with MH/AOD services, the intent of the Board motion was to replicate the surveys and focus groups that were conducted at least 10 years ago with family members of adults and children. Parents of adult children are challenged by the lack of information, but still feel responsible and want to help. Ms. Weis-Maag feels this is an area that the Board doesn't have enough information on and believes a focus group with adult clients and their families is needed in a comfortable environment where they can talk about the services received and discuss what is needed, and the FCFC doesn't meet all of those criteria. Mr. Sylak said he hasn't seen the data and wouldn't be willing to say that the people in the room only had minor children; however, he understands Ms. Weis-Maag's concern. Board staff will move forward to release the Community Engagement RFP previously approved by the Board.

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- Mr. Arnold said that Dr. Grossman was speaking at City Council, and Council Member Sandy Spang asked for the telephone number to call with regard to the heroin/opiate epidemic; Mr. Arnold said he stayed after the meeting and told Ms. Spang that he would relay the message to the MHRSB for follow up.
- Mr. Arnold said that last week at the County Commissioners' meeting, December 11 was designated as Heroin/Opiate Awareness Day; he said there wasn't anyone there from the Board to receive the proclamation which Mr. Arnold believes sends a bad message.
- Mr. Arnold stated that two weeks ago before the Planning Commission, a group was trying to establish a 12-bed half-way house at 2740 Monroe Street for people coming out of NOPH. It was approved following questions about NGRI (not guilty by reason of insanity) individuals living at the half-way house and will go before City Council in January, expecting the same questions. Mr. Arnold asked that the MHRSB monitor more of what is going on with City Council and the County Commissioners with regard to behavioral health services and indicated that the Board should have representation at the One Government Center meetings.
- Mr. Arnold asked that the minutes reflect that Mel Mull passed away; he was on the MHRSB in 1980's during difficult and pivotal times when the state hospital was downsized and millions of dollars were transferred out of state hospitals to CMHC's.

Adjournment

The meeting was adjourned at 5:04 p.m.

Anthony (Tony) Pfeiffer, Secretary

Scott A. Sylak, Executive Director

Treasurer's Report

- **January 2016 Financial Statements**

Enclosed is the Consolidated Statement of Revenues and Expenditures for the month ending January 2016. Also enclosed are the schedules of POS claims, contract vouchers and miscellaneous vouchers already delivered to the Auditor's office.

For the month of January, expenditures exceeded revenues by \$2,079,622 which is \$286,494 favorable to the budget. Total Board revenues were \$44,361 better than budget due to HUD payments of previous months. Expenses were \$242,103 better than budget primarily due to lower grant and AOD POS spending.

On a January FYTD 2016 basis, expenditures exceeded revenues by \$851,705 which is \$1,187,364 favorable to the budget. Total Board revenues were \$356,283, slightly below budget primarily due to lower than anticipated OMHAS federal revenues. Total Board expenditures were \$1,543,647 less than budget due to underspending in all expense categories. January FYTD 2016 AOD POS underspending was \$695,977 which is 52% below the January FYTD budget. January FYTD MH POS expenses were only \$38,657 below budget and are only 2.2% behind budget on a FYTD basis. January FYTD Grant Funded programs are \$625,987 under budget and Board Administrative spending is \$87,443 below budget.

Claims and Voucher information for January is as follows:

- Payments of POS claims for December and January are included for ratification. The total of these payments paid by agency were as follows:

AGENCY	AOD	MH	TOTAL
A RENEWED MIND	\$ 18,273.44	\$ -	\$ 18,273.44
HARBOR	\$ 11,670.84	\$ 160,923.06	\$ 172,593.90
NEW CONCEPTS	\$ 68,328.98	\$ -	\$ 68,328.98
UNISON	\$ 38,436.51	\$ 207,529.69	\$ 245,966.20
ZEPF CENTER	\$ 106,159.39	\$ 242,167.95	\$ 348,327.34
GRAND TOTAL	\$ 242,869.16	\$ 610,620.70	\$ 853,489.86

- December and January Contract vouchers total \$2,856,222.11. Included in this amount are the fourth scheduled grant payments for this fiscal year.
- December and January Miscellaneous vouchers total \$ 29,450.80. There were no unusual payments included in this total.

The following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the January 2016 financial statements and the December 2015 and January 2016 voucher schedules of bills as presented in the February 16, 2016 Board packet.

**Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures
January 2016**

	<u>January Actual</u>	<u>January FYTD Actual</u>	<u>January FYTD Budget</u>	<u>January FYTD Budget Variance</u>	<u>FY 2016 Annual Budget</u>
Revenues					
Local Levy Revenue	\$ -	\$ 8,661,761	\$ 8,823,940	\$ (162,179)	\$ 17,720,231
Federal Grants Revenue	\$ 555,216	\$ 1,919,601	\$ 2,163,640	\$ (244,039)	\$ 3,718,568
State Revenue	\$ 468,998	\$ 1,374,621	\$ 1,280,730	\$ 93,891	\$ 2,063,332
HUD Revenue	\$ 151,996	\$ 308,229	\$ 329,556	\$ (21,327)	\$ 659,112
BHJJ/OOD Revenue	\$ -	\$ 248,599	\$ 271,229	\$ (22,630)	\$ 582,280
Total Revenue	<u>\$ 1,176,210</u>	<u>\$ 12,512,811</u>	<u>\$ 12,869,094</u>	<u>\$ (356,283)</u>	<u>\$ 24,743,523</u>
Expenditures					
Grant Funded Program Expenses	\$ 2,223,734	\$ 8,356,942	\$ 8,982,929	\$ 625,987	\$ 14,915,193
MH Non-Medicaid POS Expenses	\$ 376,458	\$ 1,676,898	\$ 1,715,555	\$ 38,657	\$ 3,440,600
AOD Non-Medicaid POS Expenses	\$ 145,904	\$ 631,591	\$ 1,327,568	\$ 695,977	\$ 2,654,736
Pass Through Program Expenses	\$ 387,365	\$ 1,862,835	\$ 1,958,418	\$ 95,583	\$ 3,483,536
Board Administration Expenses	\$ 122,371	\$ 836,251	\$ 923,694	\$ 87,443	\$ 1,735,704
Total Expenditures	<u>\$ 3,255,832</u>	<u>\$ 13,364,516</u>	<u>\$ 14,908,163</u>	<u>\$ 1,543,647</u>	<u>\$ 26,229,769</u>
Increase/(Decrease) in Net Assets	<u>\$ (2,079,622)</u>	<u>\$ (851,705)</u>	<u>\$ (2,039,069)</u>	<u>\$ 1,187,364</u>	<u>\$ (1,486,246)</u>

2/9/2016

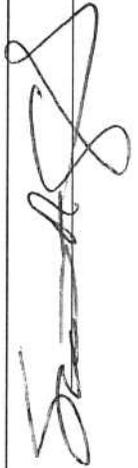
**Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of January 31, 2016**

	<u>December 31, 2015</u> Balance Sheet	<u>January</u> Changes	<u>January 31, 2016</u> Balance Sheet
ASSETS			
Current Assets			
Total Cash	\$ 18,178,527	\$ (2,086,497)	\$ 16,092,030
Prepaid Expenses	\$ 1,560	\$ -	\$ 1,560
TOTAL ASSETS	<u>\$ 18,180,087</u>	<u>\$ (2,086,497)</u>	<u>\$ 16,093,590</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Total Accounts Payables	\$ 380,323	\$ (6,875)	\$ 373,448
Accrued Employee Benefits	\$ 197,481	\$ -	\$ 197,481
Deferred Revenue	\$ 380,000	\$ -	\$ 380,000
Total Liabilities	\$ 957,804	\$ (6,875)	\$ 950,929
Fund Balances			
Disaster Response Board Designated	\$ 50,000	\$ -	\$ 50,000
Wernert Center Board Designated	\$ 2,200,000	\$ -	\$ 2,200,000
Total Board Designated Funds	<u>\$ 2,250,000</u>	<u>\$ -</u>	<u>\$ 2,250,000</u>
Total Fund Balances	\$ 17,222,283	\$ (2,079,622)	\$ 15,142,661
TOTAL LIABILITIES & FUND BALANCES	<u>\$ 18,180,086</u>	<u>\$ (2,086,497)</u>	<u>\$ 16,093,590</u>

2/9/2016

MHRB of Lucas Co.
 Dec 2015-JAN 2016 - Purchase of Service Disbursements

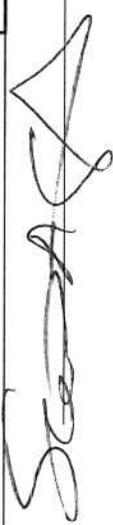
PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
12/2/2015	A Renewed Mind	435331	15,105.30	CLAIMS WK 11/23/15
1/8/2016	A Renewed Mind	440344	3,168.14	CLAIMS WK 11/30-12/28/15
12/1/2015	Harbor	435203	714.87	BAD DEBT NOV 2015
12/2/2015	Harbor	435337	19,637.35	CLAIMS WK 11/23/15
12/8/2015	Harbor	436671	2,854.62	CLAIMS WK 11/30/15
12/17/2015	Harbor	438530	1,248.78	SUBOXONE SEP/OCT
12/17/2015	Harbor	438535	25,336.28	CLAIMS WK 12/7/15
1/8/2016	Harbor	440308	42,593.11	CLAIMS WK 12/14-28/15
1/13/2016	Harbor	440739	2,068.45	NOV 2015 SUBOXONE
1/21/2016	Harbor	442423	49,043.91	CLAIMS WK 1/11/16
1/21/2016	Harbor	442424	13,675.43	CLAIMS WK 1/11/16
1/27/2016	Harbor	443622	15,421.10	CLAIMS WK 1/19/16
12/9/2015	New Concepts	436673	18,016.97	CLAIMS WK 11/30/15
1/8/2016	New Concepts	440488	36,276.65	CLAIMS WK 12/14-28/15
1/21/2016	New Concepts	442421	5,286.68	CLAIMS WK 1/4/16
1/27/2016	New Concepts	443623	8,748.68	CLAIMS WK 1/19/16
12/2/2015	Unison	435340	62,926.06	CLAIMS WK 11/23/15
12/17/2015	Unison	438521	243.00	SUBOXONE OCT/NOV
12/17/2015	Unison	438523	162.00	SUBOXONE OCT/NOV
12/17/2015	Unison	438526	54.00	SUBOXONE OCT
12/17/2015	Unison	438542	53,351.95	CLAIMS WK 12/7/15
12/18/2015	Unison	439530	530.00	BAD DEBT NOV 2015
1/8/2016	Unison	440330	108,623.21	CLAIMS WK 12/14-28/15
1/21/2016	Unison	442426	20,075.98	CLAIMS WK 1/11/16
12/1/2015	Zepf	435201	4,742.40	SUBOXONE OCT
12/1/2015	Zepf	435330	1,304.33	BAD DEBT NOV 2015
12/2/2015	Zepf	435327	66,701.03	CLAIMS WK 11/23/15
12/9/2015	Zepf	436674	19,015.44	CLAIMS WK 11/30/15
12/17/2015	Zepf	438540	31,589.46	CLAIMS WK 12/7/15
12/18/2015	Zepf	439533	4,594.28	SUBOXONE NOV
1/8/2016	Zepf	440336	135,566.16	CLAIMS WK 12/14-28/15
1/21/2016	Zepf	442425	42,526.80	CLAIMS WK 1/11/16
1/27/2016	Zepf	443625	42,287.44	CLAIMS WK 1/19/16
			853,489.86	TOTAL



Executive Director

MHRFB of Lucas Co.
Dec 2015-JAN 2016 - Contract Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION	CAT
1/8/2016	Able	440299	35,089.99	FY16 GRANT -JAN/FEB	C
1/8/2016	Adelante	440301	55,948.99	FY16 GRANT -JAN/FEB	C
1/8/2016	Big/Brothers/Big Sisters	440303	7,520.33	FY16 GRANT -JAN/FEB	C
1/8/2016	City of Compassion	440348	4,500.00	FY16 GRANT -JAN/FEB	C
1/8/2016	Court Diagnostic	440304	56,745.00	FY16 GRANT -JAN/FEB	C
1/13/2016	CJCC	440736	2,400.00	2016 NORIS SERVICES	C
1/8/2016	Family Service Of N.W.O.	440305	6,046.33	FY16 GRANT -JAN/FEB	C
1/8/2016	Harbor	440307	199,505.51	FY16 GRANT -JAN/FEB	C
1/13/2016	Jennifer Tucker	440731	150.00	CIT REFRESHER TRAINING - DEC	C
1/21/2016	Jennifer Tucker	442416	250.00	MHFA TRAINING JAN	C
12/9/2015	Lucas County Juv. Ct.	436460	14,038.41	BHJJ ASSESSMT CENTER Q1	C
12/9/2015	Lucas County Juv. Ct.	436461	20,888.51	FAMILY DRUG COURT Q1	C
1/21/2016	Lucas County Juv. Ct.	442420	14,521.97	BHJJ ASSESSMT CENTER Q2	C
1/27/2016	Lucas County Juv. Ct.	443621	9,171.66	FAMILY DRUG COURT Q2	C
1/8/2016	Nami of Greater Toledo	440310	52,885.33	FY16 GRANT -JAN/FEB	C
12/2/2015	Neighborhood Properties	435195	60,977.96	HUD - OCT	C
1/8/2016	Neighborhood Properties	440312	446,128.34	FY16 GRANT -JAN/FEB	C
1/21/2016	Neighborhood Properties	442415	54,523.70	NOV 2015 HUD	C
12/9/2015	OHIO EMPOWERMENT	436465	5,000.00	PEER SUPPORTER TRAINING	C
1/8/2016	Rescue Mental Health	440313	802,024.66	FY16 GRANT -JAN/FEB	C
1/21/2016	Sierra A. Ortiz	442417	250.00	MHFA TRAINING - JAN	C
1/21/2016	Spengler Nathanson	442418	2,600.00	LEGAL SERVICES	C
1/8/2016	St Paul's Comm. Center	440319	90,644.17	FY16 GRANT -JAN/FEB	C
1/8/2016	St. Vincent Medical	440321	19,718.17	FY16 GRANT -JAN/FEB	C
1/8/2016	Swanton Area Comm.	440324	4,440.33	FY16 GRANT -JAN/FEB	C
1/8/2016	SCAT	440323	21,418.17	FY16 GRANT -JAN/FEB	C
1/8/2016	TASC of Northwest Ohio	440327	245,032.25	FY16 GRANT -JAN/FEB	C
1/8/2016	The Learning Club	440309	18,292.33	FY16 GRANT -JAN/FEB	C
1/8/2016	Thomas M Wernert Center	440332	96,985.00	FY16 GRANT -JAN/FEB	C
12/18/2015	UMADAOP	439523	96,938.50	FY16 GRANT -JAN/FEB	C
1/8/2016	Unison	440329	107,586.34	FY16 GRANT -JAN/FEB	C
1/8/2016	United Way	440339	7,196.00	FY16 GRANT -JAN/FEB	C
1/13/2016	Victoria C Kelly MD	440733	400.00	CIT REFRESHER TRAINING - DEC	C
12/2/2015	Zeptf	435199	20,123.31	RTW CONTRACT AUGUST	C
12/17/2015	Zeptf	438516	18,521.36	RTW CONTRACT SEPTEMBER	C
1/8/2016	Zeptf	440334	257,759.49	FY16 GRANT -JAN/FEB	C
				2,856,222.11	TOTAL



Executive Director

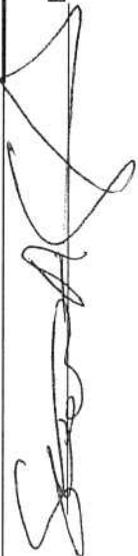
Dec 2015-JAN 2016 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION	CAT
12/9/2015	ActFax Communication	436613	217.50	ACTFAX LICENSE UPGRADE/3 YR	M
12/2/2015	Amy J Priest	435282	55.00	CELL PHONE - DEC	M
12/9/2015	Amy J Priest	436612	148.38	TRAVEL/TRAIN REIMB	M
12/18/2015	Amy J Priest	439540	110.04	REIMB. ASAM BOOK	M
1/21/2016	Amy J Priest	442437	55.00	CELL PHONE - JAN	M
12/17/2015	Buckeye Cablesystem	438546	439.40	TELESYSTEM DEC/JAN	M
1/13/2016	Camilla Roth-Szirotnak	440747	129.95	TRAVEL REIMB - NOV/DEC	M
12/18/2015	Carolyn Gallatin	439680	21.74	TRAVEL REIMB NOV/DEC	M
12/17/2015	Carolyns Pers. Catering	438549	223.75	CIT REFRESHER TRAINING - DEC	M
12/18/2015	Carolyns Pers. Catering	439640	184.00	YOUTH MHFA TRAINING - DEC	M
12/18/2015	Carolyns Pers. Catering	439664	223.75	MHFA TRAINING -DEC	M
1/21/2016	Carolyns Pers. Catering	442432	239.65	MHFA TRAINING - JAN	M
12/18/2015	Cdw Government	439648	794.32	EQUIPMENT - 2 LAPTOPS	M
12/18/2015	Celeste Smith	439500	250.00	MHFA TRAINING -DEC	M
12/9/2015	City of Toledo	436602	250.00	SPONSOR AD-MLK EVENT	M
12/17/2015	CJCC	438509	64.00	BACKGROUND CHECKS -NEW HIRES	M
12/18/2015	Cynthia P. Brown-Chery	439679	26.56	TRAVEL REIMB DEC	M
12/18/2015	Donna M Robinson	439537	16.52	SUPPLIES BOARD MEETING REIMB	M
1/13/2016	Donna M Robinson	440753	20.96	OFC SUPPLIES REIMB	M
12/2/2015	Enterprise Rent-A-Car	435217	59.45	RENTAL CAR - NOV	M
12/2/2015	Enterprise Rent-A-Car	435219	49.37	RENTAL CAR - NOV	M
12/9/2015	Enterprise Rent-A-Car	436606	98.54	RENTAL CAR - NOV	M
12/9/2015	Enterprise Rent-A-Car	436607	49.27	RENTAL CAR - NOV	M
12/18/2015	Enterprise Rent-A-Car	439654	49.28	RENTAL CAR - DEC	M
1/13/2016	Enterprise Rent-A-Ca	440748	49.28	RENTAL CAR - DEC	M
1/13/2016	Enterprise Rent-A-Ca	440749	59.45	RENTAL CAR - DEC	M
1/13/2016	Enterprise Rent-A-Ca	440750	49.28	RENTAL CAR - DEC	M
1/13/2016	Iron Mountain Inc	440752	24.00	DOCUMENT DESTRUCTION - DEC	M
12/18/2015	Jennifer Tucker	439710	250.00	MHFA TRAINING - DEC	M
12/1/2015	Joe Saad	435278	55.00	CELL PHONE - DEC	M
12/1/2015	Joe Saad	435214	26.26	TRAVEL REIMB - NOV	M
1/21/2016	Joe Saad	442436	55.00	CELL PHONE - JAN	M
12/2/2015	Karen Olnhausen	435286	55.00	CELL PHONE - DEC	M
12/18/2015	Karen Olnhausen	439709	64.30	TRAVEL REIMB - NOV/DEC	M
1/21/2016	Karen Olnhausen	442438	55.00	CELL PHONE - JAN	M
12/2/2015	Kristal Barham	435289	55.00	CELL PHONE - DEC	M

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION	CAT
12/9/2015	Kristal Barham	436610	173.94	COMM ENGMT/TRAVEL REIMB.	M
12/18/2015	Kristal Barham	439672	1,128.05	MHFA SUPPLIES REIMB.	M
12/18/2015	Kristal Barham	439543	120.00	REC COUNCIL OCT-DEC STIPENDS	M
1/21/2016	Kristal Barham	442441	55.00	CELL PHONE - JAN	M
1/27/2016	Kristal Barham	443627	91.67	COMM ENG/OUTREACH REIMB.	M
1/27/2016	Kristal Barham	443629	60.00	JAN REC COUNCIL STIPENDS	M
12/17/2015	Kwik Parking	438551	493.75	PARKING GUEST NOV	M
1/13/2016	Kwik Parking	440761	3,862.50	STAFF PARKING JAN-MAR	M
1/21/2016	Kwik Parking	442430	469.00	PARKING GUEST DEC	M
12/2/2015	Laprensa De Toledo	435205	65.00	EMPLOYMENT WANTED AD - NOV	M
12/8/2015	Laprensa De Toledo	436598	92.00	RFP AD - NOV	M
12/8/2015	Laprensa De Toledo	436687	77.00	RFP AD - NOV	M
12/8/2015	Laprensa De Toledo	436688	79.00	RFP AD - NOV	M
1/21/2016	Laprensa De Toledo	442428	60.00	EMPLOYMENT AD - JAN	M
12/2/2015	Leaf	435204	874.00	COPIER LEASE NOV/DEC	M
1/21/2016	Leaf	442427	437.00	COPIER LEASE JAN	M
12/9/2015	Lucas County	436462	5,065.70	RENT - DEC	M
1/13/2016	Lucas County	440746	5,065.70	RENT - JAN	M
12/18/2015	Michael's Gourmet Cater.	439635	125.00	BOARD MEET. REFRESHMENTS-DEC	M
12/17/2015	Michelle S Glanville	438547	89.00	TRAINING -COURSE FEE REIMB.	M
12/18/2015	Michelle S Glanville	439683	33.56	TRAVEL REIMB - DEC	M
1/13/2016	OACHBA	440744	175.00	OUTREACH-RECOVERY BANDS	M
12/8/2015	Office Max	436485	9.20	OFC SUPPLIES -DEC	M
12/8/2015	Office Max	436505	12.48	OFC SUPPLIES -JUL	M
12/8/2015	Office Max	436512	13.99	OFC SUPPLIES -APR	M
12/8/2015	Office Max	436514	27.87	OFC SUPPLIES -MAR	M
12/8/2015	Office Max	436678	506.60	OFC SUPPLIES -NOV	M
12/8/2015	Office Max	436679	15.86	OFC SUPPLIES -NOV	M
1/13/2016	Office Max	440754	50.78	OFC SUPPLIES -DEC	M
1/13/2016	Office Max	440755	43.18	OFC SUPPLIES -DEC	M
1/13/2016	Office Max	440756	29.40	OFC SUPPLIES -DEC	M
1/13/2016	Office Max	440757	58.80	OFC SUPPLIES -DEC	M
1/13/2016	Office Max	440759	210.58	OFC SUPPLIES -DEC	M
12/18/2015	Ohio Business Machines	439526	14.50	COPIER TONER	M
12/18/2015	Robert Kasprzak	439688	31.63	TRAVEL REIMB - JULY	M
12/18/2015	Robert Kasprzak	439695	75.90	TRAVEL REIMB - AUG/SEPT	M

MHRB of Lucas Co.
 Dec 2015-JAN 2016 - Miscellaneous Disbursements

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION	CAT
12/18/2015	Robert Kasprzak	439698	104.88	TRAVEL/CIT REIMB - SEPT	M
12/18/2015	Robert Kasprzak	439700	59.20	TRAVEL REIMB - SEPT/OCT	M
12/18/2015	Robert Kasprzak	439703	88.18	TRAVEL REIMB - NOV/DEC	M
12/18/2015	Robert Kasprzak	439704	41.98	TRAVEL REIMB - OCT/NOV	M
12/18/2015	Robert Kasprzak	439705	36.80	TRAVEL REIMB	M
12/1/2015	Scott A. Sylak	435270	55.00	CELL PHONE - DEC	M
12/18/2015	Scott A. Sylak	439706	280.70	TRAVEL REIMB - NOV/DEC	M
12/18/2015	Scott A. Sylak	439707	259.41	TRAVEL REIMB - DEC	M
1/21/2016	Scott A. Sylak	442435	55.00	CELL PHONE - JAN	M
12/8/2015	Seagate Office Prod.	436482	72.22	OFFICE SUPPLIES - DEC	M
12/18/2015	Sierra A. Ortiz	439713	250.00	MHFA TRAINING - DEC	M
12/1/2015	Sprint	435208	214.26	WIRELESS SRV NOV/DEC	M
12/18/2015	St. Vincent Medical	438511	70.00	DRUG SCREEN - NEW HIRES	M
12/2/2015	Steve Spinelli	435272	55.00	CELL PHONE - DEC	M
1/21/2016	Steve Spinelli	442434	55.00	CELL PHONE - JAN	M
1/21/2016	Steve Spinelli	442433	642.43	SOFTWARE LOGMEIN RENEWAL	M
1/21/2016	SCAT	442429	84.00	COLLABORATIVE ADV. - SAFE NYE	M
12/9/2015	The Blade	436690	831.68	MULTIPLE RFP ADS/EMPL. AD	M
12/2/2015	The Sojourner's Truth	435207	85.00	EMPLOYMENT AD NOV	M
12/9/2015	The Sojourner's Truth	436589	80.00	RFP CLASSIFIED AD NOV	M
12/9/2015	The Sojourner's Truth	436593	125.00	RFP CLASSIFIED AD NOV	M
12/17/2015	The Sojourner's Truth	438544	110.00	RFP CLASSIFIED AD NOV	M
12/2/2015	Timothy Goyer	435288	55.00	CELL PHONE - DEC	M
12/18/2015	Timothy Goyer	439674	45.00	TRAVEL REIMB - DEC	M
1/21/2016	Timothy Goyer	442440	55.00	CELL PHONE - JAN	M
12/8/2015	Toledo Journal	436599	79.88	RFP CLASSIFIED AD NOV	M
12/8/2015	Toledo Journal	436682	301.75	RFP CLASSIFIED AD NOV	M
12/8/2015	Toledo Journal	436686	199.99	THANKSGIVING AD/FLYER	M
1/13/2016	Toledo Journal	440742	199.99	ADVERTISING - SAFE NYE	M
1/27/2016	Toledo Journal	443626	84.31	EMPLOYMENT AD - JAN	M
12/2/2015	Toledo-LC Library	435291	267.50	STAKEHOLDER/BOARD MTG DEP.	M
12/18/2015	ZORO TOOLS	439547	140.00	EQUIP - ADJUST. MONITOR STAND	M
			29,450.80	TOTAL	


 Executive Director

Programs & Services Committee Report

The Committee held its regularly scheduled meeting on January 26, 2016. The following items were introduced at the meeting, and they appear in this meeting packet as recommendations for consideration by the Board: FY 2016 Community Mini-Grant Allocations, FY 2017-2018 Purchasing Plan and Draft Application Letter, and recommendations from the Health Officer Credentialing Committee.

The Committee was briefed on revised FY 2015 Outcomes from CET Cleveland which were more positive than had been previously reported. The Committee, saddened by the news of the sudden passing of Mr. Robert Arquette, Chairman of the Recovery Council, received the written report of the Recovery Council.

Health Officer Credentialing

System Health Officer Candidates are reviewed and approved based on criteria established in Board Policy – Designation of Health Officers, in accordance with ORC 5122.01(J) to facilitate emergency hospitalization as described in ORC 5122.10. Designation as a health officer by MHR SB authorizes agency staff to take into custody persons who are thought to be mentally ill for the purpose of emergency examination in a hospital or community mental health agency.

The Health Officer Credentialing Committee reviewed applications for one (1) renewal candidate and three (3) new candidates. The Committee reviewed documentation to verify that the individuals being considered have the required licensure or certifications, experience in the field, and trainings as required by MHR SB policy. The individuals listed in the motion below have met the requirements for designation as a System Health Officer.

The Programs & Services Committee reviewed the recommendation at its January 26, 2016 meeting, and the following motion is recommended to the Board of Trustees:

That the Mental Health & Recovery Services Board of Lucas County designates the following individuals listed as System Health Officers to serve a term not to exceed two years:

For New Designation:

Debra S. Lagger, LSW– Unison – not to exceed February 28, 2018

Laura P. McLaughlin, PhD, LPCC – Unison – not to exceed February 28, 2018

Dashia M. Stantz, MSW, LSW – Unison – not to exceed February 28, 2018

For Renewal Designation:

Rhonda S. Smatlak, PCC-S – Unison – not to exceed February 28, 2018

Planning & Finance Committee Report

The Committee met on February 2, 2016, and seven items were discussed. The first item discussed was the Board Financial Forecast; the eight key assumptions that were used to develop the Financial Forecast were discussed in detail. Based on these key assumptions, the Board's projected FY 2016 operating results will be a \$351,085 surplus primarily due to reduced AOD POS spending and not using the entire FY 2016 Targeted Allocations budget. Deficit spending will begin in FY 2017 and will continue through FY 2019. The MHR SB will have an assumed budget of \$850,000 in targeted allocations in FY 2017. With all of these assumptions, the Board's projected FY 2019 Operating Fund Balance as of June 30, 2019 will be \$6,635,269.

The other six topics discussed at the Planning & Finance Committee require Board action or an allocation, and are outlined in the following narratives which include motions for the Board's consideration.

A. 120-Day Notices of Material Change to Contracts

If it is determined the MHR SB intends to materially change a contract, or does not intend to renew a contract, Ohio Revised Code requires that the MHR SB notify the agency at least 120-days in advance of that event. This year, staff recommends that the following four contracted programs be modified significantly or not be renewed:

- Big Brothers/Big Sisters – Mentoring Triad
- UMADAOP – AOD Outpatient Treatment
- Family Service of Northwest Ohio – Breaking the Cycle
- Rescue Incorporated – Inpatient Doctor Services

The Mentoring Triad was funded through a supplemental funding initiative in 2014. The FY 2015 report of program outcomes indicated that this program had not served the anticipated number of people and was therefore identified as "not on target." Through the first half of FY 2016, even fewer youth have been served. In BBBS's six-month report, program staff reported uncertainty regarding the appropriateness of the curriculum and lack of interest from the youth that the program is trying to engage. Staff recommends that, at a minimum, the project funding be rightsized or the contract be terminated in FY 2017 if significant improvement cannot be demonstrated before the end of this fiscal year.

UMADAOP was given a non-Medicaid allocation to provide AOD outpatient treatment services as part of the Rapid Response initiative in FY 2015. As part of the contractual requirements for delivering services under this allocation, the agency is required to bill for those services through the MACSIS system. To date, UMADAOP has not met this requirement for FY 2016. Staff recommends that this allocation not be renewed in FY 2017 if the agency has not become compliant before the end of the fiscal year.

The Breaking the Cycle Program was given notice last year as well, and the size of the program was dramatically reduced. This year, FSNO was not able to get a group started until December, and their self-report indicates that the families that are referred seem to have a lack of interest in this program that is clearly born out in the numbers of people that have engaged so far in FY 2016. Staff recommends the program not be funded in FY 2017.

The recommendation for the Inpatient Doctor contract is for a graduated reduction in funding for these services, driven by systemic changes that are impacting the need for this level of service/access. With the revised admission procedures created by the opening of Mercy St. Charles' Behavioral Health Institute and the work being completed by the Prescreening/Involuntary Commitment Workgroup, staff anticipates that the role of the inpatient doctors at Rescue will be diminished. The current allocation for the four doctors who serve in this program is \$450,000; staff recommends that the allocation for FY 2017 be reduced to \$350,000, \$225,000 to be paid in the first half, and \$125,000 in the second half with an anticipation that the FY 2018 allocation be reduced to \$250,000.

The following motion was reviewed at the February 2, 2016 Planning & Finance Committee meeting and is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County, in compliance with the Ohio Revised Code, Section 340.03, issues a 120-Day Notice of the MHR SB's intent not to renew all or portions of its FY 2016 contracts with Big Brothers/Big Sisters, UMADAOP, Family Service of Northwest Ohio and Rescue Incorporated. The MHR SB Executive Director is authorized to prepare and deliver letters to that effect.

B. FY 2016 Community Mini-Grant Allocations

In an effort to foster activities that promote positive mental health and prevent substance use, the Board of Trustees approved implementation of a community mini-grant process in October 2015. A total of up to \$50,000 was approved for allocation of funds for innovative projects by grass roots organizations that are working hard to make a difference in the communities they serve by providing programming that offer skills, strengths, resources and supports that promote the Mission of the MHR SB.

A total of 39 proposals were submitted for funding, of those submissions, five were eliminated because they do not meet the eligibility requirements. The remaining 34 proposals were submitted to a Proposal Review Committee comprised of seven individuals including community members, Board staff, and Board members. Each member of the Proposal Review Committee evaluated the proposal submissions independently. Following a prescribed/uniform format, the candidates were ranked and evaluated on purpose and need, prior experience, creativity, clearly defined priorities, alignment with MHR SB Mission, cost aligned with activities provided, reasonableness of proposed costs per client, and anticipated project outcomes.

The seventeen (17) top ranking proposals are attached for your review and approval for funding. As indicated in the proposal, all unused funds must be returned to the Mental Health and Recovery Services Board of Lucas County.

For full disclosure, two of these projects recommended for funding are related to Board staff. For project #1, the University of Toledo will provide services at VOA, the employer of Scott Sylak's wife. In Project #3, Tim Goyer's wife is an employee of Toledo Urban Impact After-School Klub. Note that Mr. Sylak and Mr. Goyer were not part of the review committee.

Three projects were submitted that have fundable scores, but Board staff determined that the sponsoring organizations are not consistent with the mini-grant's intent to reach grassroots organizations. The projects were: Toledo Lucas County Health Department Syringe Access Program (SAP), United Way of Greater Toledo – My Free Taxes Project, and Ottawa Hills Local Schools Life of an Athlete Program.

Board staff is seeking an additional \$27,764 to go with the previously approved \$50,000 to fund the 17 projects discussed on the attached worksheet. The Board staff recommends the additional allocation since the original intent was to administer this process twice annually and allocate up to \$100,000. This allocation will allow the MHRSB to cultivate new relationships with local organizations doing quality work that helps MHRSB accomplish its mission.

The P&S Committee reviewed the proposals at the January 26, 2016 meeting and requested information related to minority run and women owned businesses. The Committee decided not to make a recommendation without specific data related to their inquiry. After collecting the requested data, Board staff determined that 8 of the 17 (47%) of the proposed entities appear to be led by African-Americans. Of the requested funds, 49.5% will be allocated to African-American led organizations. Additionally, 10 of the 17 (59%) of the recommended entities appear to be women led organizations. Of the requested funds, 56.3% will be allocated to women led organizations. Board staff believes the data supports the MHRSB's efforts for inclusion and diversity.

The Planning & Finance Committee discussed the proposed Mini-Grant allocations and was in agreement to fund these programs. The following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County approves the seventeen (17) Mini-Grant allocations totaling \$77,764, an increase of \$27,764 from the previously approved \$50,000 for Mini-Grants, and authorizes the Executive Director to execute FY 2016 Agreements with the agencies/individuals for the amounts listed on the Mini-Grants Worksheet included in the February 16, 2016 Board meeting packet.

MHRSB Community Mini-Grant Proposals

	Project	Amount Requested	Rolling Balance	Summary of Programs
1	Building Capacity by Building Bridges: The Mindfulness Meditation Project	\$ 4,998.00	\$ 4,998.00	To promote psychological wellbeing and positive mental health to a significantly underserved community population, The University of Toledo, community members, and employees at the Volunteers of America will provide a new evidenced-based clinical practice for individuals in the VOA Community Prison Reentry Program in Toledo. Grant funds will cover workbooks, art supplies, incentives for participants, and certificates.
2	Harbor House	\$ 3,500.00	\$ 8,498.00	Harbor House is a residential recovery program that provides supportive housing and life skills enrichment to single, unaccompanied homeless adult women. Grant funds will be used to train and empower its residents in peer support practices as Harbor House continues to adopt evidence based practices for sustainable recovery and healthy life styles.
3	Toledo Urban Impact After School Klub (A.S.K.)	\$ 5,000.00	\$ 13,498.00	Proposal seeks to impact 25 young people for 9 months per year with regular homework assistance, access to computers and educational resources, and a caring, supportive environment. Funds will be used to remodel an existing storage room into a permanent computer lab to allow students to use the internet safely for homework help or research.
4	Double ARC - Training for MH professionals	\$ 2,500.00	\$ 15,998.00	Double ARC proposes a training for mental health professionals which will provide them an opportunity to learn how effective treatment can be hindered for those whose brain structure and function has been permanently damaged. Funds will cover the costs of two presenters, preparation, training materials, creation and production of marketing materials, registration fees, administrative costs, and free attendance and materials for 20 mental health professionals.
5	God's Success Re-Entry Recovery Services	\$ 5,000.00	\$ 20,998.00	God's Success Re-Entry Recovery Services mission is to restore, rebuild and renew whole, healthy safe lives for Women, Men, and Children. Their main goal is to assist consumers in learning to become happy and joyful family members and law-abiding citizens. The Recovery Alive and Well (R.A.A.W.) is (10) two-hour workshops for those struggling with substance abuse and mental illness. Grant funds will be used for snacks, giveaways, marketing materials, and a portion of LISW & LICDC/MSW time.
6	The Open Door Ministry	\$ 5,000.00	\$ 25,998.00	The Open Door Ministry provides supportive recovery housing for homeless men in recovery from a combination of alcoholism, addiction, and homelessness. Grant funds will be used to support overall operations and programming in the sober living recovery homes.

MHRSB Community Mini-Grant Proposals

	Project	Amount Requested	Rolling Balance	Summary of Programs
7	Toledo Streets Newspaper	\$ 5,000.00	\$ 30,998.00	Toledo Streets Newspaper provides the opportunity for persons experiencing extreme poverty and lack of stable full-time employment. ISN also provides resources, financial literacy training and strategic community opportunities as well as mental health programming referrals for participants to achieve their goals on their path to stability. Grant funds will be used to provide additional incentives (i.e. 20 free newspapers) to participants who actively engage in the Vendor Assembly trainings.
8	Mentoring, Education, & Leadership Inc	\$ 5,000.00	\$ 35,998.00	The Mentoring, Education, & Leadership Inc. (M.E.L.) is hosting the 14th Annual Dr. Carnel Smith Free Youth Football Camp June 20th 2016 - June 24th 2016. The camp is designed to focus on boys in the central city in grades 3rd - 8th and teaches positive mental health, abstaining from drugs, proper dress, respect, and character building. Grants will be used to purchase camp equipment, camp t-shirts, water bottles, book bags, trophies, and advertisement.
9	Behavioral Threat Assessment	\$ 3,016.00	\$ 39,014.00	Deliver holistic training for K - 12 educators, staff, school resource officers, nurses, mental health personnel or any individual who is in contact with youth and has the capability to identify students at risk of perpetrating acts of intrapersonal violence. Grant funds will be used for training materials for each BTA team as well as conference room reservation and meal/beverage costs for attendees.
10	JLJ Vision Outreach	\$ 5,000.00	\$ 44,014.00	JLJ Vision Outreach mission is to redirect disadvantaged and at-risk youth through life skills education and mentoring programs enabling these individuals to become self-sufficient citizens of our community. JLJ offers a 6 week Summer Extravaganza Program designed to teach children the significance of good character, sound education, financial stability and healthy lifestyles. Grant funds will be used to assist JLJ in carrying on its mission of their Summer Extravaganza Program.
11	Heroin Abuse Project - Walker Funeral Homes	\$ 5,000.00	\$ 49,014.00	Walker Funeral Home is putting together a project to educate addicts and families about the perils of addiction. Persuasive messages will be developed and directed at users and potential users, as well as families and friends of those affected by heroin, to obtain treatment. The project plans to introduce a year-long project with television, radio, billboards and print. The grant funds will be used to purchase advertising beyond the in-kind donations and to develop and maintain the project website.

MHRSB Community Mini-Grant Proposals

	Project	Amount Requested	Rolling Balance	Summary of Programs
12	Frederick Douglass Community Association	\$ 5,000.00	\$ 54,014.00	The Junction Community and the Frederick Douglass Community Association will work with students from BGSU's Arts Village and UT's Arts Diplomacy class to create two interactive "paint--by--number" murals honoring the neighborhood's history and future. Community members and community schools will have a scheduled day to come to the Fredrick Douglass Center and enjoy the paint by number project. Grant funds will be used for primer, acrylic paint, varnish, and paint brushes to use in 20 rooms on the first floor of the Frederick Douglass Center.
13	Mindfulness in twelve step recovery	\$ 4,000.00	\$ 58,014.00	To develop and execute a Pilot Eight week experiential course on "Mindfulness in 12 Step Recovery," for up to twenty-five active 12 Step program participants. This eight week educational course is designed for those persons interested in improving their recovery skills and overall wellbeing. Individuals will participate in developing an individual mindfulness practice, an additional tool to achieve long term emotional and spiritual growth. Grant funds will be used for materials, space, refreshments, marketing, evaluation, and staff planning and development.
14	Pretty Brown Girl Club	\$ 5,000.00	\$ 63,014.00	Pretty Brown Girls (PBG) is an international organization geared to instill positive self-esteem in African American girls aged 5-13. Funds will be used to start a PBG Community Club in Lucas County, to purchase memberships for 20-25 individuals, host a community ball for the girls, purchase positive self-esteem books and games, and community service events.
15	Aurora Project, Inc. - Homeless Women	\$ 5,000.00	\$ 68,014.00	Aurora Project, a transitional housing program providing services to homeless women and their children. The goals of Aurora Project are to: increase a woman's employability potential, stabilize her family and, provide her with the skills necessary to obtain and maintain permanent housing. Grant funds will be used to support overall operations and programs provided to our families.
16	JRM Mentoring	\$ 5,000.00	\$ 73,014.00	Success Coaches & Student Athletes (S.C.S.A.) Project is a program under JRM Mentoring's umbrella. JRM's mission is to motivate, encourage, enhance and empower the lives of at-risk youth through vehicles such as mentoring, sports, and activities. JRM will identify 21 students between grades 3rd - 8th from both Arlington and Spring Elementary Schools that have been identified via teacher referrals as at-risk academically or behaviorally, displaying interest in playing/participating in a sport. Students will be paired with a "Success Coach" that will engage with them 10hrs/week for the entire last quarter of the school year, in attempts to create significant decreases in poor behaviors and grade point averages that arise during late spring. Grant funds will be used for printing, certificates, program tees, and activity transportation.
17	Lucas County Trauma Informed Care Coalition	\$ 4,750.00	\$ 77,764.00	The Lucas County Trauma Informed Care Coalition was formed early 2015 as a grass roots effort that sprung out of a state wide movement related to reducing the impact of trauma. Funds received would support literature, training and website development.

MHRSB Community Mini-Grant Proposals

Project	Amount Requested	Rolling Balance	Summary of Programs
Toledo-Lucas County Health Department - Syringe Access Program (SAP)	\$ 5,000.00	\$ 5,000.00	The Toledo-Lucas County Health Department would like to supply transportable sharps containers to injection drug users and members of their social network to reduce the presence of discarded syringes in Lucas County. The sharps containers that will be made available through the health department's existing naloxone distribution program, and through the syringe access program. Grant funds will be used to purchase 1150 transportable sharps containers, and 40 larger sharps containers.
United Way of Greater Toledo - MyFreeTaxes	\$ 5,000.00	\$ 10,000.00	Free Tax Preparation at United Way of Greater Toledo provides free tax assistance to individuals and families earning \$53,000 or less annually. The majority of grant funds will be used to leverage volunteer support via a small site coordinator stipend. The remaining dollars will be used indirectly and directly for marketing materials targeting low-moderate income families within Lucas County.
Ottawa Hills Local Schools	\$ 5,000.00	\$ 15,000.00	Life of an Athlete is a systemic community approach to reducing risk and increasing protective factors in student athletes while setting clear consistent boundaries for behavior, teaching appropriate athletic lifestyle, and establishing a process to identify and help those involved in drug use or who are demonstrating behaviors of concern. Funds will send one coach and nine students to the training.

C. Engagement and Preventing Psychiatric Emergencies (PPE) Evaluator Proposal

At the October 20, 2015 Board meeting, the Trustees directed staff to issue a Request for Information regarding professional services to evaluate two of the Board's funded programs. In November 2015, a special notice for evaluation services was posted in the Toledo Blade, LaPrensa, Sojourner's Truth, and The Toledo Journal, as well as the web sites of MHR SB, Toledo African-American Chamber of Commerce, and American Evaluators Association's (AEA) web site.

Fifteen applicants nationwide expressed interest and submitted their CV's. Project details and the Board's goals for evaluation were emailed to respondents who were also invited to attend an informational conference call in December 2015. The deadline for submitting a formal proposal for evaluation services was January 22, 2016; four applicants responded. All proposals offered a mixed-mode approach of quantitative and qualitative analyses designed to answer the following research questions: are the Engagement and PPE programs having a direct effect on no-show rates, hospital recidivism, and utilization of inpatient crisis services. Two of the vendors were local, and two were from out-of-state. The costs ranged from \$21,000 to \$44,000. None of the four respondents are certified as MBE.

Board staff independently reviewed and ranked the proposals, and then met together to discuss their comparative strengths and weaknesses. There was consensus that Great Lakes Marketing Research (GLM), a Toledo firm, offered the most cost-effective and comprehensive option for conducting the evaluation project. GLM anticipates performing the evaluation in the following nine phases:

1. Initiate a start-work meeting with MHR SB staff.
2. Conduct a database analysis.
3. Conduct individual conversations with MHR SB staff and/or Trustees in order to gain insight into the program offerings (fact-find, seek opinions, and profile the programs).
4. Conduct individual interviews with key staff members at each of the three providers.
5. Conduct individual interviews with medical professionals who provide health care or support services, but are not employed by the providers (such as hospital staff that come in contact with consumers and engagement liaisons).
6. Conduct individual interviews of family members of consumers to gain their opinions of the programs, as well as insight into the difficulties facing utilization.
7. Conduct interviews with consumers. GLM intends to conduct an equal number of consumers per provider, and will work with provider staff, medical professionals, and family members to arrange interviews. GLM stressed that they will get a sample of consumers in a way that does not introduce bias.

8. Prepare a comprehensive final report, responding to the research questions.
9. Present findings to the MHR SB Trustees, staff, providers, and public at a Board meeting.

GLM presented a menu of research options for Phases 3-7; based on their expertise, they recommended the number of interviews to be conducted per phase. If it is determined that more or fewer interviews need to be conducted, GLM provided a per-interview rate so MHR SB staff can anticipate the final cost. GLM estimates that the project will take up to six months. Because evaluators will be conducting human subject research, it is incumbent upon the Evaluator to seek Institutional Review Board ("IRB") approval. GLM can use its own IRB for approval, and will maintain strict HIPAA compliancy and data integrity.

GLM is certified as a Woman-Owned Small Business (WOSB) located in Toledo. They tout 50 years of program evaluation experience, including research projects for the MHR SB in years past.

If approved, the cost for the project will be \$29,150. This will include project management and reporting; database analysis; 3-5 individual conversations with key MHR SB Board staff/Trustees; 9-15 interviews with provider staff; 4 interviews with medical professionals; 15 interviews with family members; and 60 consumer interviews.

The following motion was reviewed at the February 2, 2016 Planning & Finance Committee meeting and is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates up to \$29,150 for the purpose of a formal evaluation of its Engagement and Preventing Psychiatric Emergency Programs, and authorizes its Executive Director to enter into a contractual agreement with Great Lakes Marketing Research to perform the evaluation.

D. Unison - Program of Assertive Community Treatment (PACT) Team Expansion

As Board staff became aware of underspending in the POS allocation throughout the system, Board staff asked agencies to consider re-purposing these funds to meet identified needs and gaps within the community. Agencies were asked to respond to the development of the following priorities: Peer Support, Assertive Community Treatment (ACT), and Ambulatory Detox.

New Concepts, Unison and Zepf responded and submitted proposals for Board staff's consideration. Staff received three proposals for Peer Support, one proposal to expand the PACT Team and one proposal to expand the AOD benefit limits for Intensive Outpatient Services and Urinalysis.

Staff was appreciative of the response and is recommending that we delay the implementation of Peer Support programs pending the finalization of the proposed Peer Recovery Services (OAC 5122-29-15) and Certified Peer Recovery Services Provider (OAC 5122-29-15.1) rules, as well as Peer Support billing rates to be in effect July 1, 2016. Similarly, staff believes that expansion of the AOD benefit limits should be systemic and is waiting for a recommendation from the Access to Treatment Workgroup.

Staff does recommend the expansion of the existing Unison PACT Team. With the addition of two FTE's, Unison will be able to expand their capacity to serve 25-30 additional individuals. The additional funds will support non-billable services such as outreach and engagement for new clients and current clients requiring an increased level of intensity to address an increase in symptoms and various issues such as medication non-compliance. The expansion of the PACT Team will also have special consideration targeting those individuals with SPMI involved in the criminal justice system.

The following motion was reviewed at the February 2, 2016 Planning & Finance Committee meeting and is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County repurposes part of Unison Behavioral Health Group's FY 2016 projected underspending and reallocates \$40,234 for the expansion of the Program of Assertive Community Treatment (PACT), and authorizes its Executive Director to amend Unison's FY 2016 Mental Health and Addiction Services Provider Agreement to reflect this repurposing of funds.

E. A Renewed Mind Non-Medicaid FY 2016 POS Allocation

In a November 25, 2015 letter to Scott Sylak, A Renewed Mind (ARM) requested the MHR SB consider providing additional funding for the following: AOD POS, new MH POS, and Youth Residential Service for five youth who are uninsured or underinsured, and room and board cost associated with the Synergy Residential Program. Staff met with ARM in December 2015 to discuss their requests for additional Board funding. At that time, in order to gain a better understanding of the funding request, Board staff requested additional information regarding the Synergy Residential Program.

On January 25, 2016, staff was provided with additional information regarding the Synergy Residential Program. Board staff discussed the various funding requests and recommends the following allocations for consideration by the Planning & Finance Committee. In lieu of providing a day rate for Synergy's Residential Program, or the cost of room and board, the Staff recommends increasing ARM's AOD POS allocation of \$50,000 (new amount would be \$100,000), as well as a new MH POS allocation of \$50,000.

With these increases in POS allocations (total of \$100,000), ARM would be able to provide income eligible clients who are in the Synergy Residential Program, as well as clients (both youth and adults) who are seen on an outpatient basis receive their necessary AOD and/or MH treatment services.

The following motion was reviewed at the February 2, 2016 Planning & Finance Committee meeting and is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$100,000 to A Renewed Mind for FY 2016 to provide \$50,000 in MH POS treatment services and an additional \$50,000 to provide AOD POS treatment services (Total FY 2016 AOD POS allocation of \$100,000), and authorizes its Executive Director to amend A Renewed Mind's FY 2016 Mental Health and Addiction Services Provider Agreement to reflect these increased allocations and service requirements.

F. FY 2017-2018 Purchasing Plan

Attached is a draft of the FY 2017- FY 2018 Purchasing Plan and associated Timeline. The guiding documents for this plan continue to be: The Strategic Plan approved in May 2014 and the MHR SB System-Wide Goals. Further, new legislation (O.R.C. 340.033) that goes into effect on 9/15/2016 describes the necessary array of treatment and support services for all levels of opioid and co-occurring drug addiction. Purchasing decisions for FY 2017 and FY 2018 will need to consider the extent to which that array of services exists in Lucas County.

The following recommendations are highlighted for the Committee's consideration:

- Multi-year contracting – Board staff recommends the use of a two-year contract that would stabilize planning efforts and reduce administrative effort.
- Procuring prevention services without an RFP process - of the 15 currently funded programs, 10 were funded through supplemental purchasing and 5 through the RFP. Programs and Services Board staff is developing a Prevention Plan which will serve as the basis for purchasing prevention services.
- Continuation funding - any program that has not been identified as a poor performer will be funded in FY 2017- FY 2018; staff will work to right size the amount of funding for any programs that did/are not using their entire allocation.
- Recovery Oriented Systems of Care (ROSC) Model - while not yet adopted formally into the MHR SB Strategic Plan, OACBHA is encouraging boards to consider services that support a ROSC.
- Targeted allocations from FY 2016 - a number of projects were initiated mid-year through these funds. Several others are in process of funding and implementation. These projects will be given priority consideration for FY 2017 funding.

Included in the Purchasing Plan is a "timeline" that outlines steps to accomplish the goal of approving FY 2017 – FY 2018 funding allocations at the May 17, 2016 Board meeting, including the dates of regularly scheduled Board and Committee meetings, and the activities that need to

BOARD MEETING
February 16, 2016

be completed at those meetings. Also attached for the Committee's information, is a draft of the Application Letter that will be sent to current providers.

Both the Programs & Services Committee and the Planning & Finance Committee have reviewed the FY 2017-2018 Purchasing Plan, and the following motion is recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County approves the FY 2017-FY2018 Purchasing Plan and the associated Timeline for completion as presented in the February 16, 2016 Board meeting packet.

**DRAFT FY 2017 – FY 2018 Purchasing Work Plan for
Treatment, Support and Prevention Services**

The following Goal and Strategies are from the Board's Strategic Plan approved May 2014:

Strategic Goal: Reduce the Impact of Substance Abuse and Mental Illness in Lucas County

Strategy #1 – Maintain a comprehensive, integrated continuum of care for target populations.

Strategy #2 – Promote emotional health and reduce the likelihood for mental illness, substance abuse, and suicide.

Strategy #3 – Encourage the development of high quality, cost effective, and comprehensive services that are culturally competent and responsive to priority needs in the community.

Strategy #4 – Support system innovation and improvement based on evidence-based practices and promising approaches.

FY 2017 – FY 2018 Planning Process:

The guiding documents for the preparation of the FY 2017 – FY 2018 Purchasing Plan continue to be: The Strategic Plan approved in May 2014 and the MHR SB System-Wide Goals. The core strategy for this year's funding cycle will be reinforcing the base allocations that have already been established or responding to needs identified through the community input process. Further, MHR SB will consider ways of ensuring that programs exist that are necessary to comply with ORC 340.033 or that enhance a Recovery Oriented System of Care.

To inform the process, the MHR SB will update its financial forecast to provide a budget for next year's purchasing activity; it will rely on a series of community surveys and forums that have been completed in the past year, as well as the Stakeholder Forum on February 16, 2016. Further, recommendations from the Access to Treatment and Diversity Work Groups will also be taken into account. Staff will review outcomes and performance measures collected as of December 31, 2016 through the outcomes monitoring process. Since we now have a good idea of the impact of Medicaid Expansion, consideration will be given to "right-sizing" POS allocations. Staff is committed to meet with providers to review performance in current programs and to affirm outcomes for which the MHR SB would like to contract in FY 2017 – FY 2018.

Emphasis will remain on continuity in MHR SB's base of investments, focusing heavily on programs that are demonstrating positive outcomes, and making appropriate increases/decreases as outcomes indicate. Staff is currently engaged with several projects involving housing, peer support, and medication assisted treatment (MAT) that may generate requests for new allocations in FY 2017; they will be considered with respect to their priority and potential for outcomes.

The FY 2017 – FY 2018 planning process will include the following elements:

- Review the Board’s Mission and Vision Statements per Board Policy - This was accomplished at the Strategic Planning Session in May 2014 and will be reviewed in any subsequent strategic planning sessions.
- Analyze and respond to community feedback from the following events:
 - Stakeholder forums (February 2015 and February 2016)
 - Family Council/Parent Café surveys (approx. 600 responses)
 - 2013/2014 Lucas County Health Assessment
 - Toledo Lucas County Health Department Heroin and Pain Medication Survey (approx. 4,000 responses)
 - Heroin and Opiate Summit (approx. 185 people in attendance)
 - OACBHA Recovery Oriented System of Care survey (approx. 245 responses)
 - 2014 and 2015 African-American Forums on mental health issues
 - NAMI’s Hispanic Breakfast Series
 - MHR SB Diversity Workgroup recommendations
 - MHR SB Access to Treatment Workgroup recommendations
- Analyze MHR SB role in Treatment since Medicaid Expansion seems to be entrenched.
- Consider the impact of the Recovery Help Line and Comprehensive Addictions and Psychiatric Urgent Care Center on access to care in conjunction with the philosophy of “no wrong door.”
- Update the Board’s Subsidy Schedule and/or Clinical Eligibility Policy.
- Gather information regarding current utilization of existing allocations (including over/under-spending, outcomes, budget changes, programmatic changes, capacity shortages, mid-course adjustments, etc.) and agency projections for services. This will be done through applications, face-to-face meetings, etc.
- Analyze outcome data to determine if existing funding is accomplishing the desired goals. Determine if 120-Day Notices are required.
- Establish FY 2017 – FY 2018 funding for current programs.
- Consider new allocations according to availability of funds and priorities for service (e.g. ORC changes, Recovery Oriented System of Care model, etc.)

FY 2017 – FY 2018 PURCHASING PLAN

Key Dates and Work Products

December 22, 2015 – Staff Meeting

- Preliminary Discussion regarding FY 2017 – FY 2018 Purchasing Plan
- Review Guiding Documents

January 26, 2016 Programs & Services Committee Meeting

- Present FY 2017 – FY 2018 Purchasing Plan Timeline & Draft Application

February 2, 2016 Planning & Finance Committee Meeting

- Review FY 2017 – FY 2018 Purchasing Plan Timeline & Draft Application
- Consider 120-Day Notice requirements (if any)

February 8 – 19, 2016 - Staff

- Preliminary Outcome Review, including 1st Half spending

February 16, 2016 Board Meeting

- Stakeholder Forum at McMaster Center
- Approve FY 2017 – FY 2018 Purchasing Plan Timeline
- Approve 120-Day Notices

February 17, 2016 – Staff

- Mail instructions to agencies to submit applications for FY 2017 – FY 2018 funding; include project narrative, budget narrative, (UCR, 052), request for specific funding amounts, changes to programming, outcomes, etc. Agency return requested by March 11, 2016.

February 23, 2016 Programs & Services Committee Meeting

March 1, 2016 Planning & Finance Committee Meeting

March 11, 2016 – Providers

- Submit applications for FY 2017 – FY 2018 funding

March 14 – 18, 2016 – Staff

- Program Staff: Review Outcomes for half-year report
- Finance Staff: Review First Half Spending
- Finance Staff: Request Budget Revisions for any changes made to allocations

March 15, 2016 Board Meeting

**Draft FY 2017 – FY 2018 Purchasing Work Plan for
Treatment, Support and Prevention Services
Page Four**

March 29, 2016 Programs & Services Committee Meeting

- Review current program/services summaries – description of each program
- Review Outcomes Report for 1st Half FY 2016 – people served, 1st half spending, progress on outcomes
- Review Stakeholder input

April 5, 2016 Planning & Finance Committee Meeting

- Review Outcomes Report for 1st Half FY 2016
- Review provider agreement format and propose changes

April 19, 2016 Board Meeting

April 26, 2016 Programs & Services Committee Meeting

- Consider and recommend FY 2017 – FY 2018 programs and services

May 3, 2016 Planning & Finance Committee Meeting

- Review FY 2017 – FY 2018 funding recommendations for existing programs and services
- Review Provider Agreement format and consider changes

May 10, 2016 Governance Committee Meeting

- Begin FY 2017 Board Administrative Budget discussion

May 17, 2016 Board Meeting

- Approve FY 2017 – FY 2018 funding recommendations for proposed programs and services

May 31, 2016 Programs & Services Committee Meeting

June 7, 2016 Planning & Finance Committee Meeting

- Present FY 2017 Board Administrative Budget
- Review FY 2017 – FY 2018 Provider Agreement for form

June 14, 2016 Board Meeting

- Approve FY 2017 Board Administrative Budget
- Approve FY 2017 – FY 2018 Provider Agreement

Date Revised 1/22/16

February 17, 2016

Ms. /Mr. (name), (title)
Agency
Street address
Toledo, OH 436??

Dear Ms. /Mr. (name):

As the FY 2017 funding cycle approaches, the Mental Health and Recovery Services Board of Lucas County plans to emphasize continuity in the base investments that were made in FY 2016. We will focus heavily on those programs that are demonstrating positive outcomes. With the experience that we now have with the impact of Medicaid expansion, the Board anticipates "right sizing" POS allocations. Please note, MHR SB intends to contract for a two-year period at the annual amounts that result from the application you submit in response.

This year, in addition to a column depicting your agency's current allocations, a column for proposed allocations is added. MHR SB may suggest a change in funding based on utilization observed at half-year reporting. The agency may also propose a change based on projections (supported by a budget) that you anticipate. Increases must be justified either by improved outcomes or increased numbers of people served. Grant funded agencies may request up to a 2% increase in funding if their budget substantiates full utilization of the FY 2016 allocation or if the increase would result in a greater number of people served or improved outcomes. If you wish to propose either an increase or a decrease in any project's funding, you may reflect that in your response back to MHR SB.

Total Fiscal Year 2016 allocations for your agency's current contracted programs and/or services are:

<u>Program</u>	<u>Current Allocation</u>	<u>Proposed Annual Allocation</u>
Outpatient MH Treatment	\$ x,xxx,xxx	\$ x,xxx,xxx
Inpatient Engagement Services	\$ xxx,xxx	\$ xxx,xxx
Alcohol/Other Drug Treatment	\$ xxx,xxx	\$ xxx,xxx
Prevention Programs	\$ xxx,xxx	\$ xxx,xxx
Grant Funded Programs	\$ xx,xxx	\$ xx,xxx
Pass Through Programs	\$ xxx,xxx	\$ xxx,xxx
Ambulatory Detox (e.g.)	\$ xxx,xxx	\$ xxx,xxx

With the information you provide in response, staff will develop FY 2017 – FY 2018 funding recommendations and contract language. So that staff can proceed within the time constraints, please submit the following **by March 11, 2016**:

- 1) Letter of Intent to provide any or all of the above program(s).

- 2) Completion of the MHR SB Funding Guidelines Workbook. With this letter you should receive a copy of the FY 2016 Attachment 3 for each program you provide. You will also receive an Excel workbook that has “tabs” for each program. The Workbook will be used to capture updates that you may propose to an Attachment 3. They can include changes to program description, service model, target population, numbers of people served or outcomes. There will also be questions asked related to quality indicators or quality improvements that you have made or intend to make in each of the programs, as well as how you infuse cultural competency into the services you provide.

It is MHR SB’s expectation that you will review the FY 2016 Attachment 3 and populate the Workbook with changes where applicable. If there are none, you will be instructed to indicate that as well. If you propose a change that you consider material, please call Karen Olnhausen, and she will facilitate a meeting so that we can negotiate those changes together. **Be specific about the total number of youth and adults who will be served in FY 2017 and FY 2018.**

Please review the Outcome and Performance Measure sections for each program. MHR SB considers performance measures to be “outputs” that the program intends to achieve, e.g. numbers of services, people served, length of stay, etc. Outcomes are measurable changes in clients with respect to behavior, attitude, condition, knowledge, skills, or status. Your response to this request should propose changes to Attachment 3 for your program outcomes, how those changes contribute to the system goals, and how that contribution will be measured.

3) FY 2017 Budget Information:

- FY 2017 Budgeted Uniform Cost Report (UCR) – required of all agencies that deliver POS services. **This report will be the basis for POS rates (if applicable) and/or proposed changes in funding levels.**
- FY 2017 Budgeted Revenue by Program/Service Category (052 Report) –required by each agency to disclose **all agency revenue sources** and the programs to which they are allocated. [Total budgeted agency expenditures and the 052 totals should agree.]
- For each MHR SB grant funded program, submit an FY 2017 detailed line item Revenue and Expenditure Budget and budget narrative.
- No FY 2018 budget information is required to be submitted.

In order to make this process as expeditious and useful as possible, Board staff welcomes your questions and comments, and will facilitate face-to-face dialogue if necessary. Please submit responses to: Latisha Williams (lwilliams@lcmhrsb.oh.gov).

Sincerely,
Scott A. Sylak, Executive Director

Governance Committee Report

The Governance Committee met on February 9, 2016 to review and approve the FY 2015 Annual Report, discuss the creation of a policy regarding unsolicited funding requests, review four governance related policies, and to consider the performance and compensation of the Executive Director. In addition to the below motions, the Governance Committee provided guidance to the MHR SB staff regarding their desire to ensure that at least annually, entities eligible to receive MHR SB funding for prevention, treatment and support services have the ability to submit funding requests to create or expand innovative and effective programs that align with the MHR SB goals and priorities. It was agreed that the MHR SB staff would create a draft policy for the Governance Committee's consideration. The Committee also reviewed and suggested changes to four Governance Policies including: Board Organization; Board Committees and Sub-committees; Board, Committee and Sub-committee Meetings; and Board Committee and Sub-committee Membership and Leadership. All reviewed policies will be approved by the Governance Committee at the next meeting and forwarded to the MHR SB for final consideration. The Governance Committee also agreed to forward two motions to the MHR SB as described below:

FY 2015 Annual Report

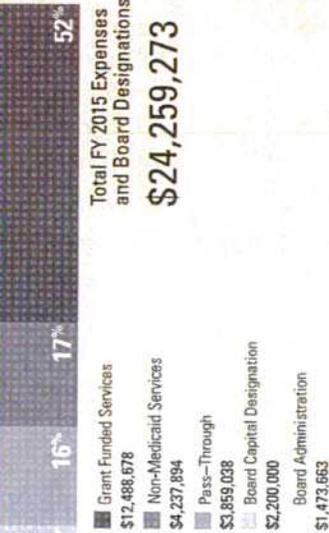
The MHR SB is required by Ohio Revised Code to approve and make available to the public an Annual Report of the services under the jurisdiction of the Board, including a fiscal accounting. The FY 2015 Annual Report is similar to the FY 2014 Annual Report as to information and format. Once approved by the MHR SB, the FY 2015 Annual Report will be printed professionally with copies dispersed to the Lucas County Commissioners, OMHAS, the MHR SB stakeholders, and requesting public. Additionally, an electronic copy will be available to the public via the MHR SB web site. Attached is a final draft of the Annual Report that was reviewed and approved by the Governance Committee with modest changes requested and incorporated into it.

The following motion is being recommended to the Board of Trustees:

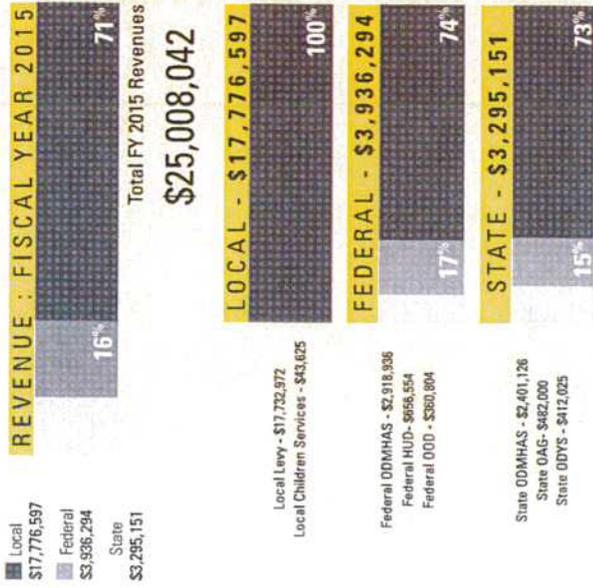
The Mental Health & Recovery Services Board of Lucas County approves the FY 2015 Annual Report as presented, and authorizes its Executive Director to take the appropriate action to disperse the report in accordance with Ohio Revised Code Section 340.03 (10).

July 1, 2014–June 30, 2015
FISCAL YEAR 2015

EXPENSES AND BOARD DESIGNATIONS



July 1, 2014–June 30, 2015
FISCAL YEAR 2015 | Revenue



Board of Trustees

The Mental Health and Recovery Services Board of Lucas County Trustees is comprised of diverse citizen volunteers who are consumers, family members, behavioral health specialists and community leaders. They ensure that Lucas County citizens with mental health and/or addiction disorders have access to programs, services, and supports that will maximize their ability to recover and function in the community without limitations.

- Neema M. Bell, *Chair*
- Linda Howe, *Vice-Chair*
- Anthony (Tony) Pfeiffer, *Secretary*
- Tim Valko, MD, *Treasurer*
- Linda Akarabio-Ace
- Pastor Waverly Earley
- Dr. Mary Gombash
- Scott D. Johnson, III
- Andrea Mendoza Loch
- Lynn Olinan
- Pastor Donald Perryman
- Robin Reeves
- William Starford
- Andre Tiggs
- Dr. Lois Ventura
- Audrey Weis-Maag
- Special Thank you to:
 Tawny Cowen-Zanders
 Eileen Mitchell-Lake
 Kyle Schalow



701 Adams Street • Suite 800
 Toledo, OH 43604
 Phone: 419.213.4600 • Fax: 419.244.4707
 www.lcmhrrsb.oh.gov



Like us on Facebook
 @MHRSBofLucasCo on Twitter

**FISCAL YEAR 2015
 Annual Report**

OUR SYSTEM OF CARE AGENCIES



Vision:

Visionary leaders targeting resources that achieve healthy communities by building a comprehensive prevention, treatment, and recovery system.

Mission:

Cultivate a high quality, efficient, and accountable network of community assets dedicated to reducing the impact of mental illness and addiction.

Board Staff

- Tim Goyer, *Associate Director*
- Robert Karprzak, *Manager of Training and Development*
- Karen Olinbausten, *Director of Programs & Services*
- Amy Priest, *Manager of Treatment Services*
- Donna Robinson, *Office Manager*
- Joe Sand, *Data Systems Analyst*
- Steve Spinelli, *Director of Operations & Information Technology*
- Kristal Bligham, *Community Engagement & Outreach Manager*
- Tom Bardlett, *Associate Executive Director*
- Suann Billmeyer, *Customer Service Representative*
- Cynthia Brown-Chery, *Manager of Prevention and Mental Health Promotion*
- Carolyn Gallatin, *Finance Manager*
- Michelle Giampolla, *Manager of Benefits and Claims*
- Camilla Roth Shrotryak, *Quality Improvement Manager*
- Darlean Tyson-Sheblton, *Employment Specialist | Client Rights Officer*
- Delores Williams, *Manager of Inclusion and Health Equity*
- Larisha Williams, *Contract Compliance Monitor*
- Dr. Shiv Yechoor, *Medical Director*
- Scott Syjak, *Executive Director*



Not Pictured: Cynthia Brown-Chery, Delores Williams, Larisha Williams, and Dr. Shiv Yechoor

Greetings from the Executive Director



Heroin and Opiates, Criminal Justice Reform, Levy Renewal and Medicaid Expansion – these four topics dominated Lucas County's behavioral health landscape in State Fiscal Year 2015.

More people are seeking and receiving treatment services than in previous years largely due to Medicaid Expansion. Congratulations to the treatment providers, both leadership and staff for rising to the occasion and responding when your community needed you. The benefits of Medicaid Expansion have also allowed the MHRHSB's Trustees to redirect funds to expand services not covered by Medicaid, including a planned expansion to enhance peer operated services.

Additional investments to improve treatment outcomes for people who are addicted and/or mentally ill and involved in the criminal justice system and those addicted to Heroin and Opiates were also made. Building upon collaborations established with the Sheriff's Department, court systems, and the Health Department, there is much cause for optimism that our community is making progress in the fight to reduce the number of individuals who die after overdosing.

Once again, our community showed their compassion to those in need by renewing the MHRHSB .5 mill levy in November 2014. Thank you to the residents of Lucas County, the Lucas County Commissioners, MHRHSB Trustees, staff, provider agencies, and all the volunteers that came together to make this levy campaign successful. I have said many times (but not nearly enough) that the MHRHSB can only be as successful as the provider agencies that make up our system of care. As we look to the future, it's imperative that we continue to work together for the greater good of Lucas County.

Sincerely,

Scott A. Swak
Executive Director

THANK YOU

The Mental Health and Recovery Services Board of Lucas County is thankful for the substantial support shown by county voters in passing Issue 8 in the November 2014 election. Issue 8 was a renewal of a .5 mill/10 year levy originally passed in 1985 and won voter endorsement by wide margins. Levy funds not only save lives, but also provide hope to families, friends, and neighbors in need. We thank county voters for their compassion and we remain committed to achieving financial oversight to ensure the more effective use of these vital resources.



- ### 2015
- Passed a three-year Culture of Quality Certification from the Ohio Association of County Behavioral Health Authorities validating that the MHRHSB is operating at a high level.
 - Created an Access to Treatment Workgroup to review and make recommendations for improving access to community based mental health and addiction assessment and treatment services. To specifically address issues related to access, including at a minimum timeliness of assessment and treatment access, issues related to capacity, systems integration and information sharing among other issues.
 - Created a Diversity Workgroup to review and make recommendations for improving the diversity related policies and practices of the MHRHSB and its funded system of care. To specifically address issues relative to diversity and cultural sensitivity, policy formulation and implementation, data collection and reporting among other issues.



MENTAL HEALTH AND RECOVERY SERVICES BOARD

The MHRHSB distributes 93% of its federal, state and local discretionary funds to 22 independent, certified not-for-profit community-based agencies to provide prevention, treatment, and support services to meet the needs of the uninsured, underinsured and indigent in Lucas County.

28,311

TOTAL UNIQUE CLIENTS



SYSTEM OF CARE AGENCIES

- | | | |
|---|---|---|
| A Renewed Mind T
(419) 720-3247 | New Concepts T
(419) 531-5544 | Unison Behavioral Health Group P S T
(419) 242-9577 |
| Adelante P
(419) 244-9440 | Rescue S T
(419) 255-9585 | Urban Minority Alcoholism and Drug Abuse Outreach Program (UMADAOP) P S T
(419) 255-4444 |
| Advocates for Basic Legal Equality, Inc. (ABLE) S
(419) 255-0814 | St. Paul's Community Center S
(419) 258-4605 | Zept Center P S T
(419) 841-7701 |
| Big Brothers Big Sisters of Northwestern Ohio P
(419) 243-4600 | Swanton Area Community Coalition P
(419) 826-1222 | |
| Court Diagnostic and Treatment Center T
(419) 244-9524 | Sylvania Community Action Team (SCAT) P
(419) 824-8588 | |
| Family Service of Northwest Ohio P T
(419) 244-5511 | The Learning Clubs P S
(419) 360-2842 | |
| Harbor P T
(419) 475-4448 | Thomas M. Wernert Center S
(419) 242-3000 | |
| Lutheran Social Services of Northwest Ohio T
(419) 243-9178 | Treatment Accountability for Safer Communities (TASC) S T
(419) 242-9955 | |
| Mercy P S
(419) 251-2303 | | |
| National Alliance on Mental Illness (NAMI) P S
(419) 243-1119 | | |
| Neighborhood Properties Inc. (NPI) S
(419) 473-2604 | | |

P Prevention **S** Support **T** Treatment

Executive Director Evaluation and Compensation

At the MHR SB Governance Committee on January 12, 2016, Ms. Bell established an Executive Director Performance Sub-committee consisting of Ms. Linda Howe, Ms. Audrey Weis-Maag, Mr. Lynn Olman and Mr. Andre Tiggs. The Sub-committee was to review the performance of the Executive Director including, evaluating progress on his 2015 goals, establishing draft goals for 2016, and recommending any salary increase (if warranted.) The Sub-committee was also tasked with reviewing Mr. Sylak's current contract and providing recommendations regarding a potential contract extension.

On Tuesday, February 9, 2016 the Sub-committee presented its recommendations to the Governance Committee in executive session. Upon emerging from executive session, the Governance Committee agreed that Mr. Sylak met his 2015 performance measures and agreed with established performance measures for 2016. The Governance Committee also agreed that the Sub-committee should continue to work on extending Mr. Sylak's contract for a period of three years and a 360 degree evaluation should be conducted in association with that contract extension.

The Governance Committee approved the following motion and is recommending it to the Board of Trustees for consideration:

The Mental Health and Recovery Services Board of Lucas County approves a 3% salary increase for the Executive Director retroactive to January 1, 2016. Additionally, a one-time lump sum payment equal to 3% of the Executive Director's salary as of January 1, 2016 will be provided with the encouragement of placing that amount in a deferred compensation plan.