

**MENTAL HEALTH & RECOVERY  
SERVICES BOARD OF LUCAS COUNTY**

**Board Committee and Sub-Committee  
Membership and Leadership**

**COQ: VI-A.1  
Effective: 4-1-16  
Supersedes: 3-1-14**

**POLICY**

The Mental Health and Recovery Services Board (MHRSB) of Lucas County will utilize the following criteria for determining committee membership and leadership:

1. The Governance Committee membership will consist of the MHRSB Chair, Vice Chair, Secretary, Treasurer, Immediate past Chair, and the Chair and Vice Chair of all MHRSB approved committees. The MHRSB Chair will serve as the Chair of the Governance Committee and the MHRSB Vice Chair will serve as the Vice Chair of the Governance Committee.
2. Excluding the Governance Committee, all MHRSB Committee Chair and Vice Chair appointments and terms of office will be made at a meeting of the MHRSB, by a simple majority vote of its members, a quorum duly constituted. Committee leadership terms will not exceed forty-eight (48) consecutive months.
3. Upon consultation with the appropriate MHRSB Committee Chair, the MHRSB Chair will appoint all Committee members annually or upon establishment of a new committee.
4. MHRSB Committee and sub-committee membership is open to MHRSB and non-MHRSB members as defined in the MHRSB approved Committee Charter.
5. Non-MHRSB members appointed to committees serve in a non-voting advisory capacity and are excluded from serving as a committee's Chair or Vice Chair.
6. The MHRSB Chair will assure committee leadership and membership is inclusive and diverse.
7. Upon consultation with the appropriate MHRSB Committee Chair, the MHRSB Chair may relieve a committee member of their committee appointment at any time during their appointment period.
8. Upon consultation with the Governance Committee, the MHRSB Chair may relieve a MHRSB Committee Chair or Vice Chair of their leadership appointment at any time during their leadership term.
9. Sub-committee leadership and membership appointments, and terms will be made by the convening committee chair.

**MENTAL HEALTH & RECOVERY  
SERVICES BOARD OF LUCAS COUNTY**

**Board Committee and Sub-Committee  
Membership and Leadership**

**COQ: VI-A.1  
Effective: 4-1-16  
Supersedes: 3-1-14**

10. Non-MHR SB members serving as a member of a sub-committee may vote and serve as a Chair or Vice Chair if defined in the sub-committee approved charter.
11. The Executive Director and/or the Executive Director's designee (s) will serve in a non-voting capacity as an Ex-Officio member on all committees and sub-committees.

**ACCOUNTABILITY**

MHR SB Chair

**PROCEDURE**

The Executive Director or the Executive Director's Designee will monitor committee and sub-committee attendance and report attendance to the full board or appropriate convening committee at least annually.

**Approved:**

  
\_\_\_\_\_  
Scott A. Sylak, Executive Director

3-25-16  
\_\_\_\_\_  
Date