

MHR SB PLANNING & FINANCE COMMITTEE MEETING

November 8, 2016

4:00 p.m.

Agenda

Item	Information Enclosed	Action Required	Allocation Required	Page
1. Call to Order				
2. Recognition of Visitors				
3. Meeting Minutes: Combined Governance/Planning & Finance Committee: October 11, 2016	✓	✓		1-17
4. Treasurer's Report <ul style="list-style-type: none">September 2016 Financial Statements	✓	✓		8-14
5. Strong Families Safe Communities OMHAS Allocation	✓	✓	✓	15
6. FY 2017 MHR SB Schedules of Subsidies	✓	✓		15-18
7. MHR SB Update: Addressing the Heroin/Opiate Epidemic FY 2014 – FY 2016 <i>(See Report – Separate Attachment)</i>	✓			19 (1-17)
8. Addiction Treatment Program (ATP)	✓	✓	✓	19-20
9. MHR SB Strategic Plan Consultant	✓	✓		20-21
10. Health Officer Appointments	✓	✓		21
11. Open Session				
12. Adjournment				

**COMBINED PLANNING & FINANCE/GOVERNANCE
COMMITTEE MEETING MINUTES
October 11, 2016**

Governance Committee Members Present:

Dr. Tim Valko	Neema Bell, Chair	Linda Alvarado-Arce
Tony Pfeiffer	Lynn Olman	

Governance Committee Members Not Present:

Linda Howe	Pastor Perryman	Andre Tiggs
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Planning & Finance Committee Members Present:

Linda Alvarado-Arce, Chair	Dr. Tim Valko	Dr. Mary Gombash
Lynn Olman	William Sanford	

Planning & Finance Committee Members Not Present:

Pastor Waverly Earley	Chief George Kral	James Stengle
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Staff: Scott Sylak, Carolyn Gallatin, Tim Goyer, Donna Robinson, Karen Olnhausen, Amy Priest, Cami Roth Szirotnyak, Cynthia Brown-Chery, Delores Williams.

Visitors: Richard Arnold; George Johnson, Rescue; Paul Lewis, Recovery Council; Larry Leyland, TASC; Janet Liuten, New Concepts; Adam Nutt, Zepf; Megan Mosiniak, City of Toledo BCR; Jeff DeLay, Unison; Annette Clark, FSNO; Chris Warner, Arrowhead; Michele Bryant, NAOMI, Inc.

Ms. Alvarado-Arce opened the meeting at 4:03 p.m., followed by an introduction of visitors.

Meeting Minutes:

- **P&F Committee – September 13, 2016**

Dr. Gombash made a motion to approve the minutes as presented and it was seconded by Mr. Olman. Following discussion, the minutes were approved by a voice vote.

- **Governance Committee – August 2, 2016**

Dr. Valko made a motion to approve the minutes as presented and it was seconded by Mr. Pfeiffer. Following discussion, the minutes were approved by a voice vote.

Treasurer's Report

- **September 2016 Financial Statements**

The MHR SB received the anticipated local levy revenue of \$7,653,486, and Ms. Gallatin reported through September 2016, the Board is under budget by approximately 20%.

However, Ms. Gallatin indicated this under budget percentage will reduce significantly as the Board progresses through the fiscal year. The Consolidated Balance Sheet balance is reflective of the levy funds received as well as the reduction in accounts receivables and payables as the fiscal year financials finalized.

Ms. Gallatin reviewed the September 2016 expenditure transactions contained on pages 14-16 of the meeting packet, and asked the Committee if there were any questions or concerns before presenting the following motion for recommendation to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the September 2016 financial statements and the September 2016 voucher schedules of bills as presented in the October 18, 2016 Board meeting packet.

Dr. Valko made a motion and it was seconded by Mr. Sanford. Following discussion, the motion was approved by a voice vote.

Toledo Lucas County Health Department Syringe Access Program

Mr. Goyer referred to page 17 of the meeting packet to review the request made by the Toledo Lucas County Health Department (TLCHD) to allocate FY 2017 funds in the amount of \$19,987.26 to support implementation of a Syringe Access Program due to health concerns and prevention of Hepatitis C and HIV among the heroin intravenous drug use populations.

The TLCHD requested a partnership with the MHR SB and UTMC who is funding the staff to operate the program. Mr. Goyer said that some additional benefits in distributing kits that contain items that prevent the spread of the identified infectious diseases include the opportunity to provide education, linkage to treatment, and distribution of Naloxone to individuals who are injecting heroin. In addition, the Syringe Access Program aligns with the Board's Strategic and Community Plans as it increases collaboration, reduces the potential loss of life, and improves opportunities to deliver substance abuse treatment services to a vulnerable population. Mr. Sylak indicated that he anticipates this being a long-term relationship if it is effectively implemented. He reported that the Lucas County Prosecutor has indicated that there is liability protection to the MHR SB in ORC for these types of programs.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$19,987.26 for FY 2017 to the Toledo Lucas County Health Department for necessary items requested by the Health Department for the implementation of a Syringe Access Program; MHR SB's Executive Director is authorized to execute the appropriate agreements between MHR SB and TLCHD.

Dr. Valko made a motion and it was seconded by Mr. Olman. Following discussion, the motion was approved by a voice vote.

OMHAS Re-Entry Coalition of Northwest Ohio Allocation

Mr. Goyer reported that OMHAS directed the MHR SB to pass-thru one-time FY 2017 funding for the Re-Entry Coalition of Northwest Ohio in the amount of \$50,000 to be used for recovery support services that eliminate barriers to behavioral health treatment and that are specific to an individual's needs. This agenda item was discussed previously at the September 2016 P&F Committee and Board meetings; however, Mr. Sylak identified at the September Board meeting that his spouse was on the Re-Entry Coalition Board of Trustees, so no action was taken until an opinion could be obtained from the Lucas County Prosecutor's office who then confirmed there was no conflict since the grant was made by the State and not the County Board.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$50,000 to the Re-Entry Coalition of Northwest Ohio for recovery support using OMHAS FY2017 Re-Entry Coalition funds, and authorizes its Executive Director to execute a FY 2017 Memorandum of Agreement to reflect this allocation.

Mr. Olman made a motion and it was seconded by Ms. Bell. Following discussion, the motion was approved by a voice vote.

Unison Request for Additional Funds – FY2016 POS Overspending

Ms. Gallatin referenced a previous discussion at the August 9, 2016 Planning & Finance Committee meeting regarding the possibility that one or more agencies may exceed their FY 2016 POS allocations after aggregating the POS MH and AOD treatment allocations for Harbor, Unison, and Zepf. Subsequently, the MHR SB received a written request from Unison for an allocation of \$60,000, for payment of approximately \$57,000 of FY 2016 uncompensated claims and approximately \$3,000 in outstanding claims, due to exceeding their allocation. Upon Board staff's review of Unison's FY 2016 claims, and the determination that they served 350 more individuals than in FY 2015 and incurred \$25,000 in additional claims related to their CET program, Staff recommended payment to Unison for these outstanding claims under a FY 2017 allocation as a new line item since FY 2016 claims were already closed out.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$60,000 to Unison for the period of July 1, 2016 through June 30, 2017 for MH and AOD treatment services provided during FY2016 that exceeded Unison's purchase of service allocation for FY2016, and authorizes its Executive Director to amend Unison's FY 2017 Provider Agreement to reflect the increased allocation.

Mr. Sanford made a motion and it was seconded by Mr. Olman. Following discussion, the motion was approved by a voice vote.

DYS Re-Entry Services – TASC Allocation

Ms. Olnhausen explained the history behind the MHR SB being a recipient of funds from OMHAS that have been allocated to TASC over the past 15 years (ranging from \$100,000 – \$200,000 per year) to provide services for a large number of young people returning to the community from Ohio's Department of Youth Services (DYS) facilities who have behavioral health needs in varying degrees of severity. However, the population served over time has reduced to a small number of youth with serious felony charges due to a collaborative effort to provide diversionary alternatives and intensive services to preclude sentencing youth with less serious charges to DHS institutions.

Over the past year, the Board has met with DHS and TASC in an attempt to revise the program in an effort to improve program performance. In March 2016, the Board issued a 120-Day Notice to TASC not to renew their FY 2017 contract with the goal of creating alternate programming. In June 2016, the Board approved extending TASC's contract until November 1, 2016 and then issued a RFP for DHS Re-Entry Services. Three agencies responded with one of them being TASC; staff scored all three proposals and none of them indicated any new or innovative approaches in engaging this population which resulted in staff not recommending new funding for any of the three proposals.

To ensure services continued to the DHS population, staff requested a FY 2017 contract of \$194,486 be provided to TASC for the period of November 1, 2016 through June 30, 2017 to provide case management and reentry related services. Dr. Valko asked why the MHR SB continues to fund an agency for a program that isn't meeting the needs of the population it is serving. Mr. Sylak stated that staff also struggled with the same issue, but felt it's in the youth's best interest to allow TASC to continue providing some services, while the MHR SB takes a leadership role in developing a new program. He noted that every system is struggling with how to best serve the needs of these youth and young adults, and he envisions a partnership with DHS, Juvenile Court and others as the MHR SB works to develop a project that will have a positive impact on this difficult to engage group of youth and young adults.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$122,265 in grant funding to TASC for the continuation of existing re-entry services for DYS clients for the period November 1, 2016 through June 30, 2016, and for the same period allocates \$72,221 to TASC which can be drawn down for reimbursement of intensive services for offenders which TASC provides or purchases; MHR SB's Executive Director is authorized to execute the appropriate FY 2017 contract amendments.

Mr. Olman made a motion and it was seconded by Dr. Valko. Following discussion, the motion was approved by a voice vote with a change in the motion that the FY 2017 contract to TASC is for the period of November 1, 2016 through June 30, 2017.

Inclusion Council Update and New Policy

Ms. Williams provided an update from the last Inclusion Council meeting, indicating that a subgroup of the Council met on September 29, 2016 to continue work on the organizational self-assessment tool and its administration at provider agencies, with a timeframe of the first quarter of CY 2017. The Council also made a recommendation that Agency and MHR SB Board members and staff complete the self-assessment through on-line survey monkey.

Ms. Williams reviewed the draft Diversity and Inclusion Policy included in the meeting packet and received several recommended revisions from the Committee of which will be incorporated into the final draft for the Trustees approval at the October 18, 2016 Board meeting.

The following motion was recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the Diversity and Inclusion Policy contained in the Board packet effective November 1, 2016.

Mr. Pfeiffer made a motion and it was seconded by Dr. Valko. Following discussion, the following revised motion was approved by a voice vote with a notation that this agenda item will be pulled off of the Consent agenda for further discussion by the Board of Trustees, as well as the recommendation that Diversity and Inclusion language be referenced consistently throughout the Diversity and Inclusion Policy:

The Mental Health & Recovery Services Board of Lucas County approves the Diversity and Inclusion Policy contained in the Board packet effective November 1, 2016.

Open Session

- Mr. Arnold stated that tomorrow, the Volunteers of America will go before the Zoning & Planning Commission requesting a special use permit to add beds to its current facility so that it may increase services to female offenders. He also stated that the Ohio Link halfway house has had two large trailers on their property on Madison Avenue and are in violation of not having a special use permit; the Wernert Center will be requesting at the Planning & Zoning Commission meeting on Thursday, a special use permit and zoning change; at the November Planning & Zoning Commission; the 1826 Adams Street ARM location will be asking for special use permit; and 113 Main Street will be asking for a special use permit. He referenced that group living facilities zoning requirements are under review by the City Legal Department, with an upcoming public hearing in December.
- Mr. Olman informed the P&F/Governance Committee members that a committee of MHR SB Trustees was formed, comprised of Mr. Sanford, Mr. Tiggs, Mr. Olman and Ms. Howe (Chair), to discuss the renewal contract of the MHR SB Executive Director. The committee hired Aly Sterling Philanthropy to conduct an internal/external 360 evaluation of the Board's Executive Director with results due back to the committee in November 2016. The committee will present a recommendation to the Governance Committee for their consideration in re-setting Mr. Sylak's employment contract as his current contract expires on December 31, 2016. It was noted that this topic will not be discussed in today's Executive Session.

Mr. Sylak recommended that the combined P&F/Governance Committees enter into Executive Session for the purpose of discussing personnel related matters in follow-up to the September 20, 2016 Board meeting of which he expressed the need for the MHR SB to comply with the newly revised Fair Labor Standards Act (FLSA) requirements by December 1, 2016 that will have an impact on a number of MHR SB employees. Staff compiled a compliance plan after seeking legal guidance from Christina Shynak Diaz, Esq. that will be presented for discussion in Executive Session.

The following motion was recommended for the Committee's consideration:

Move that the Planning & Finance/Governance Committees adjourn into Executive Session for the purpose of discussing personnel matters related to compliance with the Fair Labor Standards Act and revisions to the existing MHR SB Table of Organization, including changes to existing positions and compensation levels where appropriate.

Ms. Bell made a motion and it was seconded by Mr. Olman to enter into Executive Session to discuss personnel related matters. Following discussion, the motion was approved by a roll-call vote. Voting to approve the motion was: Ms. Bell-yes; Mr. Pfeiffer-yes; Dr. Gombash-yes; Mr. Olman-yes; Mr. Sanford-yes; Dr. Valko-yes.

COMBINED PLANNING & FINANCE/GOVERNANCE
COMMITTEE MEETING MINUTES
October 11, 2016

Mr. Olman made a motion and it was seconded by Dr. Valko for the combined P&F/Governance Committees to return from Executive Session. The motion was approved by a voice vote.

Adjournment

The meeting was adjourned at 5:25 p.m.

The following motion was recommended to the combined Planning & Finance/Governance Committees:

The combined Planning & Finance/Governance Committees approve minutes from the October 11, 2016 meeting.

Treasurer's Report

➤ **October 2016 Financial Statements**

Included are the October 2016 financial statements. Also included are the schedules of POS claims, contract vouchers and miscellaneous vouchers already delivered to the Auditor's Disbursements office. Highlights include:

Revenue and Expenditures Statement:

- For the month of October, there was an increase in net assets of \$94,278. State of Ohio rollback and homestead levy funds were received in the amount of \$1,041,608.
- On a year-to-date basis, total actual revenue is under budget 3% and total actual expenditures are under budget 13%.
- On a year-to-date basis, there was an increase in net assets of \$2.986 million.

Balance Sheet:

- Total Assets increased \$115,846 as cash increased \$217,067, and was partially offset with a decrease in accounts receivable.
- Net Fund balance increased to \$17.613 million.

Claims and voucher information for October is as follows:

- Payments of POS claims for October are included for ratification. The total of these payments by agency were:

AGENCY	AOD	MH	TOTAL
FAM SERV NWO	-	523.04	523.04
HARBOR	23,412.93	183,862.80	207,275.73
NEW CONCEPTS	19,407.62	421.75	19,829.37
RENEWED MIND	22,091.19	9,365.35	31,456.54
UNISON BHG	33,489.72	87,667.55	121,157.27
ZEPF	50,769.01	83,974.49	134,743.50
OUT OF COUNTY	-	370.44	370.44
TOTAL	149,170.47	366,185.42	515,355.89

- October Contract vouchers total \$433,930.96.
- October Miscellaneous vouchers total \$14,127.99.

The following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the October 2016 financial statements and the October 2016 voucher schedules of bills as presented in the November 15, 2016 Board meeting packet.

Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures
October 2016

	<u>October Actual</u>	<u>July-Oct FYTD Actual</u>	<u>July-Oct FYTD Budget</u>	<u>July-Oct FYTD Budget Variance</u>	<u>FY2017 Annual Budget</u>
Revenue					
Local Levy Revenue	\$ 1,041,608	\$ 8,695,093	\$ 8,483,077	\$ 212,017	\$ 17,220,231
Federal Grants Revenue	\$ -	\$ 681,766	\$ 1,061,563	\$ (379,797)	\$ 4,269,614
State Revenue	\$ 210,105	\$ 479,214	\$ 552,227	\$ (73,013)	\$ 1,876,415
BHJJ/OOD/Misc. Revenue	\$ 24,126	\$ 51,670	\$ 155,628	\$ (103,959)	\$ 601,626
Total Revenue	<u>\$ 1,275,838</u>	<u>\$ 9,907,743</u>	<u>\$ 10,252,495</u>	<u>\$ (344,752)</u>	<u>\$ 23,967,886</u>
Expenditures					
Grant Funded Program Expenses	\$ 502,639	\$ 4,570,473	\$ 5,060,758	\$ 490,285	\$ 17,376,837
MH Non-Medicaid POS Expenses	\$ 363,507	\$ 768,505	\$ 904,789	\$ 136,284	\$ 3,620,404
AOD Non-Medicaid POS Expenses	\$ 163,475	\$ 457,257	\$ 550,150	\$ 92,893	\$ 2,205,413
Pass Through Program Expenses	\$ 40,536	\$ 725,636	\$ 947,132	\$ 221,497	\$ 3,166,678
Board Administration Expenses	\$ 111,403	\$ 399,357	\$ 524,797	\$ 125,440	\$ 1,805,385
Total Expenditures	<u>\$ 1,181,560</u>	<u>\$ 6,921,227</u>	<u>\$ 7,987,626</u>	<u>\$ 1,066,399</u>	<u>\$ 28,174,717</u>
Increase/(Decrease) in Net Assets	<u>\$ 94,278</u>	<u>\$ 2,986,515</u>	<u>\$ 2,264,869</u>	<u>\$ 721,647</u>	<u>\$ (4,206,831)</u>

Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of October 31, 2016

	Sept 30, 2016 Balance Sheet	October Changes	Oct 31, 2016 Balance Sheet
ASSETS			
Current Assets			
Total Cash	\$ 19,728,671	\$ 217,067	\$ 19,945,739
Accounts Receivable	\$ 141,169	\$ (101,221)	\$ 39,948
TOTAL ASSETS	\$ 19,869,840	\$ 115,846	\$ 19,985,686
LIABILITIES & FUND BALANCES			
Liabilities			
Total Accounts Payable	\$ 109,460	\$ (10,235)	\$ 99,225
Total Accrued Employee Benefits	\$ 173,740	-	\$ 173,740
Total Liabilities	\$ 283,200	\$ (10,235)	\$ 272,965
Fund Balances			
Disaster Response Board Designated	\$ 50,000	-	\$ 50,000
Wernert Center Board Designated	\$ 2,050,000	-	\$ 2,050,000
Total Board Designated Funds	\$ 2,100,000	-	\$ 2,100,000
Non-Designated Board Fund Balances	\$ 17,486,640	\$ 126,081	\$ 17,612,721
TOTAL LIABILITIES & FUND BALANCES	\$ 19,869,840	\$ 115,846	\$ 19,985,686

MHRBSB OF LUCAS CO.
OCTOBER 2016 EXPENDITURES

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
Contractual Payments:				
10/27/2016	City of Compassion (ARM)	487564	8,952.00	RECOV HOUSING JUL-SEPT
10/13/2016	Family Service Of NW Ohio	485148	20,255.00	FY17 GRANT START-UP COSTS
10/5/2016	Harbor	483739	85,534.50	FY17 GRANT SEPT/OCT
10/5/2016	Harbor	483740	213,344.50	FY17 GRANT JUL/AUG
10/5/2016	Jennifer Tucker	483735	250.00	MHFA TRAINING SEPT
10/26/2016	Jennifer Tucker	487608	100.00	CIT TRAINING SEPT
10/13/2016	Motto Forth LLC	485029	250.00	NALOXONE RFP SEPT
10/26/2016	Motto Forth LLC	487607	2,100.00	RECOV HELPLINE -RADIO ADV
10/5/2016	Neighborhood Properties	483737	1,197.00	ACCESS TO SUCCESS OCT
10/13/2016	RAMA Consulting Group	485032	9,930.00	FAMILY ENGAGEMENT - SEPT
10/26/2016	Siva R. Yechoor	487611	4,500.00	CONTRACT SRV JUL-SEPT
10/13/2016	Thread Information	485146	617.50	RECOV HELPLINE - OUTDOOR ADV
10/26/2016	Thread Information	487605	1,007.99	RECOV HELPLINE - BROADCAST
10/27/2016	Thread Information	487554	13,928.70	RECOV HELPLINE -PRINT ADS
10/27/2016	Thread Information	487557	11,156.90	RECOV HELPLINE -RADIO ADV
10/6/2016	Zepf Center	483738	16,989.70	RECOVERY TO WORK JULY
10/19/2016	Zepf Center	486204	21,468.00	RECOV HOUSING SEPT
10/27/2016	Zepf Center	487566	22,349.17	RECOVERY TO WORK AUG
			433,930.96	
Purchase of Service Payments:				
10/6/2016	Century Health Inc	483743	370.44	CLAIMS WK 9/26/16
10/13/2016	City of Compassion (ARM)	485157	2,262.15	CLAIMS WK 10/3/16
10/19/2016	City of Compassion (ARM)	486206	2,587.00	MAT JULY-SEPT
10/19/2016	City of Compassion (ARM)	486223	6,293.35	VIVITROL JAIL SERVICES JUL-SEPT
10/21/2016	City of Compassion (ARM)	487121	7,005.19	CLAIMS WK 10/11/16
10/26/2016	City of Compassion (ARM)	487602	13,308.85	CLAIMS WK 10/17/16
10/5/2016	Family Service Of NW Ohio	483744	135.00	CLAIMS WK 9/26/16
10/13/2016	Family Service Of NW Ohio	485149	135.00	CLAIMS WK 10/3/16
10/27/2016	Family Service Of NW Ohio	487613	253.04	CLAIMS WK 10/17/16
10/5/2016	Harbor	483761	121,406.75	CLAIMS WKS 7/18-9/12/16
10/5/2016	Harbor	483773	28,560.36	CLAIMS WK 9/16-9/26/16
10/13/2016	Harbor	485150	1,947.98	MAT JULY


Executive Director

MHRBSB OF LUCAS CO.
OCTOBER 2016 EXPENDITURES

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
10/13/2016	Harbor	485181	21,728.36	CLAIMS WK 10/3/16
10/19/2016	Harbor	486220	14,366.06	CLAIMS WK 10/11/16
10/27/2016	Harbor	487570	19,266.22	CLAIMS WK 10/17/16
10/13/2016	New Concepts	485152	9,718.27	CLAIMS WK 10/3/16
10/19/2016	New Concepts	486218	10,111.10	CLAIMS WK 10/11/16
10/5/2016	Unison Behavioral	483775	1,167.34	CLAIMS WK 9/26/16
10/13/2016	Unison Behavioral	485159	47,506.19	CLAIMS WK 10/3/16
10/26/2016	Unison Behavioral	487604	67,793.14	CLAIMS WK 10/17/16
10/27/2016	Unison Behavioral	487615	4,690.60	MAT SEPT
10/5/2016	Zepf Center	483776	18,074.22	CLAIMS WK 9/26/16
10/6/2016	Zepf Center	483778	6,910.98	MAT AUG
10/13/2016	Zepf Center	485019	956.17	GAMBLING SERV SEPT
10/13/2016	Zepf Center	485155	28,698.88	CLAIMS WK 10/3/16
10/14/2016	Zepf Center	485021	1,110.00	BAD DEBT SEPT
10/19/2016	Zepf Center	486224	13,692.06	CLAIMS WK 10/11/16
10/27/2016	Zepf Center	487575	65,301.19	CLAIMS WK 10/17/16
			515,355.89	
Miscellaneous Payments:				
10/13/2016	1Matters.org	484980	1,000.00	TENT CITY SPONSORSHIP
10/5/2016	Amy J Priest	483720	55.00	CELL PHONE SEPT
10/27/2016	Amy J Priest	487622	55.00	CELL PHONE OCT
10/5/2016	Camilla Roth-Szirotniak	483726	292.82	TRAVEL REIMB SEPT
10/19/2016	Carolyn Gallatin	486211	55.00	CELL PHONE OCT
10/5/2016	Carolyns Pers. Catering	483733	291.50	MHFA TRAINING SEPT
10/13/2016	Concord III, LLC	484997	200.00	INTERNET FAX SEPT
10/13/2016	Cynthia P. Brown-Chery	485168	71.82	TRAVEL REIMB AUG
10/13/2016	Cynthia P. Brown-Chery	485171	2.16	TRAVEL REIMB JUL
10/13/2016	Cynthia P. Brown-Chery	485173	12.91	TRAVEL REIMB SEPT
10/5/2016	Delores C Williams	483725	809.56	TRAVEL REIMB SEPT
10/13/2016	Delores C Williams	485004	55.00	CELL PHONE OCT
10/6/2016	Enterprise Rent-A-Car	483730	45.28	RENTAL CAR SEPT
10/19/2016	Enterprise Rent-A-Car	486213	92.40	RENTAL CAR SEPT
10/13/2016	Joe Saad	485002	55.00	CELL PHONE SEPT

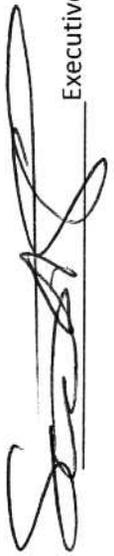
 Executive Director

MHRBS OF LUCAS CO.

OCTOBER 2016 EXPENDITURES

PAYMENT DATE	VENDOR	VOUCHER	NET AMOUNT	DESCRIPTION
10/27/2016	Joe Saad	487626	55.00	CELL PHONE OCT
10/13/2016	Karen Olinhausen	485012	55.00	CELL PHONE OCT
10/19/2016	Keystone Printing	486210	425.00	BROCHURES PRINTING SEPT
10/5/2016	Kristal Barham	483718	55.00	CELL PHONE OCT
10/5/2016	Kristal Barham	483719	55.00	CELL PHONE SEPT
10/13/2016	Kristal Barham	484985	1,437.38	MHFA MANUALS, COMM ENG REIMB
10/6/2016	Kwik Parking	483731	3,600.00	STAFF PARKING OCT-DEC
10/13/2016	Kwik Parking	484981	554.00	GUEST PARKING SEPT
10/13/2016	Laprensa De Toledo	484991	58.00	CLASSIFIED AD OCT
10/19/2016	LEAF Commercial Capital	486215	437.00	COPIER LEASE OCT
10/19/2016	OACBHA	486212	160.00	BH REDESIGN TRAINING NOV
10/6/2016	Office Max Contract	483709	141.73	OFFICE SUPPLIES SEPT
10/13/2016	Office Max Contract	484987	234.60	OFFICE SUPPLIES SEPT
10/13/2016	Office Max Contract	484990	10.78	OFFICE SUPPLIES SEPT
10/6/2016	Ohio Business Machines	483704	107.60	COPIER SUPPLIES SEPT
10/6/2016	Ohio Business Machines	483706	154.50	COPIER COVERAGE SEPT
10/27/2016	Ohio Business Machines	487619	14.50	COPIER SUPPLIES SEPT
10/19/2016	Premier Catering	486214	233.00	TRAINING OCT
10/5/2016	Scott A. Sylak	483721	55.00	CELL PHONE SEPT
10/5/2016	Scott A. Sylak	483722	55.00	CELL PHONE OCT
10/5/2016	Scott A. Sylak	483723	195.04	TRAVEL REIMB JUL-SEPT
10/5/2016	Scott A. Sylak	483724	1,249.14	TRAVEL MHFA TRAINING REIMB
10/5/2016	Skillpath Seminars	483728	199.00	SEMINAR - OCT
10/6/2016	Sprint	483710	42.99	WIRELESS SRV SEPT
10/19/2016	Steve Spinelli	486216	55.00	CELL PHONE OCT
10/13/2016	Telesystem	485000	190.84	WEB HOSTING SEPT
10/13/2016	The Sojourner's Truth	485162	65.00	CLASSIFIED AD OCT
10/13/2016	The Travelers	485017	1,009.00	INSURANCE ANNUAL PREMIUM
10/19/2016	Timothy Goyer	486217	55.00	CELL PHONE OCT
10/13/2016	Toledo Journal	485165	75.44	CLASSIFIED AD OCT
			14,127.99	

963,414.84 GRAND TOTAL OCTOBER


Executive Director

Strong Families Safe Communities OMHAS Allocation

In FY 2016, OMHAS allocated \$300,000 to a four county consortium (Lucas, Erie, Seneca and Sandusky Family and Children First Councils) for Strong Families, Safe Communities – Helping Ohio’s Children and Youth in Crisis. The MHR SB was the fiscal agent for this program. For FY 2017, the original intention was for Lucas County Family Council to be the fiscal agent through the Lucas County Commissions’ office for the Strong Families, Safe Communities grant. However, OMHAS was unable to facilitate the change of fiscal agent with the transition to the new grants management system.

OMHAS has awarded a FY 2017 \$300,000 allocation to the MHR SB for the continuation of this program into a second year. The MHR SB would be the fiscal agent for this award and would distribute the funding to Lucas, Erie, Seneca, and Sandusky Family and Children First Councils on a reimbursement basis. This award provides funding to reduce out-of-home placements and prevent children/youth and their families from moving into more costly levels of care by providing both wraparound as a coordination process and in-home services to help stabilize the child/youth and family.

There would be no net financial impact on the MHR SB since acting as a fiscal agent for these four counties is similar to other OMHAS’ pass-through awards. There is no indication that this funding will be available in future fiscal years.

The following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County agrees to act as the Fiscal Agent for the OMHAS \$300,000 Strong Families Safe Communities FY 2017 allocation, and authorizes the Executive Director to prepare a Memorandum of Understanding between the MHR SB Board and the Lucas, Erie, Seneca and Sandusky Counties’ Family and Children First Councils to define the roles and responsibilities of these organizations.

FY 2017 MHR SB Schedules of Subsidies

The FY 2017 MHR SB Mental Health and Alcohol and Other Drugs Schedules of Subsidies were approved at the May 17, 2016 Board meeting with effective dates of July 1, 2016 through December 31, 2016. At that time, it was the MHR SB’s intention to implement new rates effective January 1, 2017 based on new finalized Medicaid rates scheduled to be effective January 1, 2017. Since that time, the implementation date for new Medicaid rates is now July 1, 2017. Board staff recommends extending the effective dates of the FY 2017 Schedule of Subsidies for mental health and AOD purchase of services through June 30, 2017 as shown in the attached schedules. There has been no change to the schedules other than the effective date to reflect the entire fiscal year of July 1, 2016 through June 30, 2017.

The following motion is recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the revised FY 2017 Mental Health and Alcohol and Other Drug Services Schedules of Subsidies presented in the November 15, 2016 Board meeting packet.

**Mental Health and Recovery Services Board of Lucas County
Alcohol and Other Drug Services**

FY 2017 Schedule of Subsidies

FY 2017: Effective July 1, 2016 - June 30, 2017

	Base	Level A	Level B	Level C
100% Subsidized Services				
Methadone Administration	\$11.56	\$11.56	\$11.56	\$11.56
Partially Subsidized Services				
Ambulatory Detoxification	\$193.87	\$183.87	\$178.87	\$173.87
Assessment	\$96.24	\$86.24	\$81.24	\$76.24
Case Management	\$78.17	\$68.17	\$63.17	\$58.17
Crisis Intervention	\$129.59	\$119.59	\$114.59	\$109.59
Group Counseling*	\$38.08	\$28.08	\$23.08	\$18.08
Individual Counseling*	\$87.28	\$77.28	\$72.28	\$67.28
Intensive Outpatient	\$136.90	\$126.90	\$121.90	\$116.90
Laboratory Urinalysis	\$60.00	\$50.00	\$45.00	\$40.00
Medical/Somatic	\$176.28	\$166.28	\$161.28	\$156.28
Client Co-payment	\$0.00	\$10.00	\$15.00	\$20.00

* These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

Mental Health and Recovery Services Board of Lucas County

Mental Health Services

Schedule of Subsidies

FY 2017: Effective July 1, 2016 - June 30, 2017

	Base	Level A	Level B	Level C
100% Subsidized Services				
Partial Hospitalization	\$116.81	\$116.81	\$116.81	\$116.81
Community Psych Support Tx (Individual)*	\$85.32	\$85.32	\$85.32	\$85.32
Community Psych Support Tx (Group)*	\$39.24	\$39.24	\$39.24	\$39.24
Partially Subsidized Services				
Pharmacological Management	\$210.87	\$200.87	\$195.87	\$190.87
Mental Health Assessment (non-physician)	\$129.99	\$119.99	\$114.99	\$109.99
Mental Health Assessment (physician)	\$210.87	\$200.87	\$195.87	\$190.87
BH Counseling and Therapy (Individual)*	\$90.00	\$80.00	\$75.00	\$70.00
BH Counseling and Therapy (Group)*	\$39.48	\$29.48	\$24.48	\$19.48
Crisis Intervention BH Service	\$154.35	\$144.35	\$139.35	\$134.35
Client co-payment	\$0.00	\$10.00	\$15.00	\$20.00

* These services are billed in 1/4 hour units, but subsidy is reflected per one hour of service

Note: Subsidies are based on the assumption that agencies' rates are at or above the Medicaid ceiling. If an agency's rates are below the Medicaid ceiling rates appropriate adjustments will be made as necessary.

MHR SB Update: “Addressing the Heroin/Opiate Epidemic FY 2014 – FY 2016”
(Report - See Separate Attachment)

Over the past several months, Board staff have assembled the attached report outlining the multi-faceted approach that the MHR SB has taken from fiscal years 2014-2016 through collaborative efforts to address the heroin/opiate epidemic. The Mental Health & Recovery Services Board of Lucas County is committed to addressing the use of heroin and other opiates which has risen to a public health crisis. This report captures the strategies that are in place to assess the current state of affairs pertaining to heroin and opioid abuse, addiction, overdoses, deaths, and the impact on families. It also highlights resources and services designed to support the MHR SB’s mission to reduce the impact of addiction. These efforts address the heroin/opiate problem as a public health issue and support the MHR SB’s Vision to build “a comprehensive prevention, treatment, and recovery system.”

This update is aligned with some of the strategies outlined within the Ohio Governor’s Cabinet Opiate Action Team (GCOAT) Health Resource Toolkit for Addressing Opioid Abuse, (July 2015). The report captures the scope of the problem, the MHR SB’s response to legislative and policy changes, financial investments to date, efforts used to prevent overdose deaths, the promotion of responsible prescribing, targeted prevention programs, and the expansion of treatment and recovery supports services.

Board staff members are continuously interfacing with community stakeholders to evaluate and monitor emerging trends in order to address gaps and needs throughout Lucas County as they relate to Behavioral Health Services. Collaborative efforts with various community partners are highlighted throughout this report.

Addiction Treatment Program (ATP)

The OMHAS allocated \$408,240 to the MHR SB for a new program for FY 2017, the Addiction Treatment Program (ATP). The ATP Program will provide funding for addiction treatment services and recovery supports for clients who are enrolled in a certified drug court, and have an opioid and/or alcohol use disorder. The client must also be deemed eligible for Medication Assisted Treatment (MAT). Common recovery supports might include, but are not limited to, housing, transportation, childcare, and co-pays for private insurance. OMHAS certified provider agencies who work closely with the Common Pleas Drug Court and/or the Family Drug Court will facilitate accessing necessary treatment and recovery support services. Each ATP client may utilize up to \$2,000 per month for treatment and recovery support services with some flexibility between clients amount based on need, with the understanding the average client cost is no more than \$2,000 per month. Common Pleas Drug Court and Family Drug Court have chosen A Renewed Mind, TASC of Northwest Ohio, Unison Behavioral Health Group and Zepf Center as provider agencies for FY 2017.

The following motion is recommended for consideration by the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County authorizes a pool of funds to be established for FY 2017 in the amount of \$408,240 for the provision of the Addiction Treatment Program (ATP) for payment to A Renewed Mind, TASC of Northwest Ohio, Unison Behavioral Health Group, and Zepf Center, and authorizes the Executive Director to enter into Memorandums of Agreement for the FY2017 OMHAS Addiction Treatment Program.

MHR SB Strategic Plan Consultant

In May 2014, the MHR SB approved a two-year Strategic Plan. In April 2016, because of a number of changing environmental factors, the Board approved an extension of that plan until December 31, 2016. In late September 2016, Board staff issued a Request for Proposals (RFP) for a strategic planning consultant to facilitate the updating of the Board's Strategic Plan for the next three years. The request was advertised in The Blade as well as several local newspapers targeting minority communities, on the Board's website, to Ohio Certified MBE vendors who listed strategic planning as a service, and with trade associations in order to cast as wide a net as possible in search of quality proposals. Respondents were asked to submit a description of their project (three pages maximum), a budget, demonstration of their agency's experience/expertise, and samples of work similar to what was being requested.

There were seven responses; however, one was disqualified and not reviewed because the project narrative was well over the maximum of three pages. Of the six proposals that met the minimum qualifications: two from Toledo, two from Columbus, one from Akron, and one from North Carolina. Two of the six identified themselves as Ohio Certified MBE agencies. The average cost of the six proposals was \$29,229, with a range from \$6,880 to \$52,800. The proposals were reviewed independently by a team of four Board staff members who considered the respondents' understanding of the Board and its mission, their project approach, their experience/expertise, demonstrated past successes, and budget development. After scoring the proposals individually, the team met to discuss their comparative strengths and weaknesses, and arrived at a consolidated score for each proposal.

The review team reached consensus that Evident Analytics, a firm from Angier, North Carolina provided the proposal that offered the option that best fit the MHR SB's needs. The agency's cost proposal of \$26,690 (including travel) was 9% below the average cost of scored submissions. Their proposal was creative and insightful, they provided good examples of their work, and the caliber of the facilitators was high. Their proposal did include a two-day leadership retreat which the Board would need to decide if it could accommodate. As of this writing, all four of the references provided by Evident Analytics have been contacted, and their response is pending.

The following motion is recommended for consideration by the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves a contract for \$26,690 with Evident Analytics of Angiers, North Carolina for the purchase of consulting services to guide the Board's strategic planning process, resulting in the development of a three-year Strategic Plan. The Board authorizes its Executive Director to enter into an agreement with Evident Analytics; the purchase will be funded from the Board's Administrative Budget.

Health Officer Appointments

System Health Officer Candidates are reviewed and approved based on criteria established in the MHRSB Designation of Health Officers Policy, in accordance with ORC 5122.01(J) to facilitate emergency hospitalization as described in ORC 5122.10. Designation as a health officer by MHRSB authorizes agency staff to take into custody persons who are thought to be mentally ill for the purpose of emergency examination in a hospital or community mental health agency.

The Health Officer Credentialing Committee reviewed applications for two (2) new candidates. The Committee reviewed documentation to verify that the individuals being considered have the required licensure or certifications, experience in the field, and trainings as required by MHRSB policy. The individuals listed in the motion below have met the requirements for designation as a System Health Officer.

The following motion is recommended to the Board of Trustees:

That the Mental Health & Recovery Services Board of Lucas County designates the following individuals listed as System Health Officers to serve a term not to exceed two years:

For New Designation:

Victoria A. Daniel, LPCC – Harbor – not to exceed November 30, 2018

Margaret A. Dezanett, MSW, LSW – Zepf – not to exceed November 30, 2018