

MHR SB PLANNING & FINANCE COMMITTEE MEETING

September 13, 2016

4:00 p.m.

Agenda

Item	Information Enclosed	Action Required	Allocation Required	Page
1. Call to Order				
2. Recognition of Visitors				
3. Meeting Minutes: August 9, 2016	✓	✓		1-5
4. Treasurer's Report				6-18
• June 2016 Financial Statements	✓	✓		
• July/August 2016 Financial Statements	✓	✓		
5. Detoxification Service Expansion	✓			19-21
6. OMHAS Supplemental Funding:				21
• Re-Entry Coalition of Northwest Ohio	✓	✓	✓	
• Respite Care Services – Lucas County Family Council	✓	✓	✓	
7. FY 2017 BHJJ Allocation and Proposed Expansion:				22-23
• Zepf Center MST – BHJJ Grant	✓	✓	✓	
• Lucas County Juvenile Court – BHJJ Grant	✓	✓	✓	
• Zepf Center General Youth – MST Grant	✓	✓	✓	
8. Stakeholder Assistance Review (SAR)	✓			23-25
9. Lucas County 2015 Calendar Year Audit	✓			26
10. Open Session				
11. Adjournment				

PLANNING & FINANCE COMMITTEE MINUTES**August 9, 2016**

Committee Members Present:Linda Alvarado-Arce, Chair
William Sanford

Lynn Olman, Vice Chair

Chief George Kral

Committee Members Not Present:

Dr. Tim Valko

Pastor Waverly Earley

Other Board Members Present:

Dr. Mary Gombash

Visitors: Richard Arnold; Larry Leyland, TASC; Jim Aulenbacher, Harbor; George Johnson, Rescue; Adam Nutt, Zepf; Amy Kobold, Unison; Phil Snyder, Arrowhead; Annette Clark, FSNO; Chris Warner, Arrowhead.

Staff: Scott Sylak, Karen Olnhausen, Donna Robinson, Tim Goyer, Carolyn Gallatin, Cynthia Brown-Chery, Robert Kasprzak.

Ms. Alvarado-Arce, Planning & Finance Committee Chair opened the meeting at 4:00 p.m., followed by an introduction of visitors.

Meeting Minutes: May 3, 2016

Dr. Valko made a motion to approve the minutes as presented in the packet and it was seconded by Dr. Gombash. There was no discussion and the minutes were approved by a voice vote.

Meeting Minutes: Combined P&S/P&F Committee – June 14, 2016

Chief Kral made a motion to approve the minutes as presented in the packet and it was seconded by Mr. Sanford. There was no discussion and the minutes were approved by a voice vote.

Treasurer's Report

- **Preliminary June 2016 Financial Statements**

Ms. Gallatin reviewed the Preliminary June 2016 Financial Statements and highlighted the financial results outlined on page 11 of the meeting packet. The preliminary June FYTD financials depicted a Net Increase of \$982,604. The Board staff recommended delaying final approval of the June financial statements (FY 2016 Year End) until September 2016 in order to accommodate adjustments for the FY 2016 POS MH and AOD allocations which was discussed later in the agenda.

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Ms. Gallatin reviewed the June 2016 claims and voucher information including payments of POS claims, contract and miscellaneous vouchers, and the preliminary MHR SB Consolidated Balance Sheet as of June 30, 2016 that totaled \$18,328,049 in Assets. The following feedback/questions were received from the Committee members:

- Dr. Valko asked if there is a reason why there appears to be a delay in agency billings for the second half of the fiscal year. Ms. Gallatin said agency billings increased the second half of the fiscal year and the typical billing cycle takes a little more than a month to complete; estimated remaining claims are accrued at the end of June.
- Dr. Valko reflected that the different agencies seem to vary between the frequencies of their claim file submissions based on the vouchers included in the meeting packet. Ms. Gallatin said that each agency has a different rhythm for submitting claim files. The primary focus of the providers is to submit their Medicaid billings through MITS, as the MHR SB is a small piece of their treatment revenue.
- Ms. Alvarado-Arce asked Board staff to explain what “bad debt” means. Ms. Gallatin said as part of the Board Subsidy schedule consumers may be required to pay out-of-pocket for a particular service. If the client doesn’t pay the copay to the agency within 90 days, the agency according to Board policy can declare that to be a “bad debt” and can ask for reimbursement from the Board.

The following motion was recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the June 2016 voucher schedules of bills as presented in the August 16, 2016 Board meeting packet.

Dr. Valko made a motion and it was seconded by Chief Kral. Following discussion, the motion was approved by a voice vote.

FY 2016 Purchase of Service (POS) AOD/MH Adjustment

The Committee was reminded of discussion that occurred at the June 14, 2016 Planning & Finance Committee meeting regarding the probability that mental health treatment claims for Harbor, Unison and Zepf would exceed their FY 2016 allocations. Staff recommended that allocations for MH and AOD be aggregated so that agencies could offset over spent MH allocations against unused AOD allocations. In addition, staff recommended that Zepf apply \$17,501 from their FY 2016 AOD treatment allocation towards gambling treatment claims. This adjustment would allow the Board flexibility as it closes out fiscal year 2016. Ms. Gallatin reviewed the three motions presented for the Committee’s consideration on page 18 of the meeting packet, and received the following feedback from the Committee:

- Dr. Gombash referenced the proposed AOD/MH FY 2016 POS Actual Claims/Medication on the report and requested to see a break-down of the medication cost. Board staff will provide a break-down in the August 16, 2016 Board meeting packet.

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- Dr. Gombash said historically since 2010 there has been agency AOD underspending, indicating that she would like to see an increased use of AOD allocations especially for specific services not currently offered in the community.

The following motions were recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County authorizes the aggregation of FY2016 AOD and FY2016 MH treatment allocations for Harbor, allowing Harbor to utilize their unspent FY2016 AOD treatment allocation for mental health services, so long as the total allocation of \$1,100,000 is not exceeded.

The Mental Health and Recovery Services Board of Lucas County authorizes the aggregation of FY2016 AOD and FY2016 MH treatment allocations for Unison, allowing Unison to utilize their unspent FY2016 AOD treatment allocation for mental health services, so long as the total allocation of \$1,559,766 is not exceeded.

The Mental Health and Recovery Services Board of Lucas County authorizes the aggregation of FY2016 AOD and FY2016 MH treatment allocations for Zepf, allowing Zepf to utilize their unspent FY2016 AOD treatment allocation for mental health services, and an additional \$17,501 of gambling treatment so long as the total allocation of \$2,312,976 is not exceeded.

Dr. Gombash made a motion and it was seconded by Dr. Valko. Following discussion, the motion was approved by a voice vote.

FY 2017 Family Service of Northwest Ohio – Boys & Girls Clubs of Toledo

Mr. Goyer stated that in March 2016, Family Service of Northwest Ohio (FSNO) indicated to the Board staff that they were discussing a project with the Boys and Girls Clubs of Toledo to provide mental health services on-site at their Clubs, and at that time, FSNO requested a six-month allocation of \$20,255 for “start-up” costs. At the April 26, 2016 P&F Committee meeting, this project was identified as an unsolicited proposal on the FY 2017 Purchasing Plan, and Board staff recommended that an allocation be considered later in FY 2016 after the purchasing guidelines were complete.

Since April 2016, FSNO developed a Memorandum of Understanding (MOU) with the Boys and Girls Club of Toledo to serve 400-500 youth who participate at the Clubs daily, many of whom are believed will benefit from mental health services. FSNO requested the funds to cover the on-site program development and engagement of parents to increase their involvement. Mr. Goyer indicated that FSNO also intends to provide assessment and referral services, as well as some on-site counseling and/or support services. Once the project is established, FSNO intends to fund the project through Medicaid, or its non-Medicaid Board POS allocation.

PLANNING & FINANCE COMMITTEE MINUTES**August 9, 2016**

Mr. Sanford referenced the FY 2017 purchase planning process and said the language in the meeting packet write-up suggests that the Board isn't going to consider unsolicited programs if an agency missed the deadline for submitting their FY 2017 proposals. He requested that the MHRSB consider any program with adequate time to research its validity and the availability of funds in order to provide an allocation. Mr. Sylak said in February 2016, the MHRSB discussed unsolicited proposals, and at that time, Trustees requested that Staff create a policy to cover such proposals which is currently under development.

Dr. Valko expressed support for this solid youth program concept, but he expressed concern with the high start-up costs and that there wasn't a guarantee that the program would start up. Mr. Sylak said the start-up funding is for their three sites, and noted that the Board is being asked to provide more funding for MH/AOD youth programs. Board staff will outline in more detail as to how the FSNO start-up funds will be invested, along with outcomes built into the reporting process, to be presented at the August 16, 2016 Board meeting.

The following motion was recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$20,255 to Family Service of Northwest Ohio, to be paid in one installment in September 2016 for the establishment of an on-site mental health support program at the Boys & Girls Clubs of Toledo. The Executive Director is authorized to amend the Agency's FY 2017 Provider Agreement accordingly.

Mr. Sanford made a motion and it was seconded by Chief Kral. Following discussion, the motion was approved by a voice vote.

Lucas County Health Assessment

Ms. Olmhausen explained that once every three years, the "Healthy Lucas County" collaborates with the Hospital Council of Northwest Ohio to facilitate the development and implementation of the Lucas County Health Needs Assessment that is divided into adult, youth, and children. The MHRSB has been involved in this health assessment since 2010, and the report has provided valuable data to the Board.

Ms. Olmhausen said the total cost of the health assessment is estimated at \$162,500, of which \$110,000 in contributions have been confirmed (referenced in the letter provided to the Committee). Board staff recommended a grant allocation of \$15,000 in support of the "Healthy Lucas County" health needs assessment, which is the same amount that was allocated in 2014 by the MHRSB.

Dr. Valko asked if Lucas County Children Services is a contributing funder of the "Healthy Lucas County" collaboration as they are most likely using the data. Mr. Sylak advised that the Board utilizes the data, but he wasn't sure about Children Services and said he would follow up with them to inquire.

PLANNING & FINANCE COMMITTEE MINUTES

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The following motion was recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves \$15,000 in FY 2017 grant funding for the 2017 Lucas County Health Needs Assessment, and authorizes its Executive Director to enter into a personal services contract with the Hospital Council of Northwest Ohio to that effect.

Dr. Valko made a motion and it was seconded by Chief Kral. Following discussion, the motion was approved by a voice vote.

Open Session

- Mr. Sylak reminded everyone of the “Strike- out Addiction” Mud Hens event on August 10, 2016 sponsored by UMADAOP. He said there will be approximately 500 people from our system in attendance to provide support in reducing stigma.
- Mr. Sylak said the Staff is evaluating a proposal from Arrowhead related to detoxification services; a meeting with Board staff and Arrowhead is scheduled for August 12 to discuss their proposal.
- Mr. Sylak announced Ms. Carolyn Gallatin as the Board’s permanent Director of Finance.

Adjournment

The meeting was adjourned at 4:40 p.m.

The following motion is recommended to the Planning & Finance Committee:

The Planning & Finance Committee approves the August 9, 2016 meeting minutes.

Treasurer's Report

- **June 2016 Financial Statements**

Enclosed are the June 2016 financial statements. In August, preliminary June financial statements were presented. Finalizing of the statement was delayed until this month due to an approved adjustment for FY 2016 Purchase of Service MH and AOD allocations. Aggregating the MH and AOD allowed additional claims to be accrued as part of the end of the fiscal year process and paid in July and August.

Total FY 2016 financial results highlights:

- Total revenue was 97.7% of budgeted revenue; notable variances were reduced state portion of levy proceeds (HB 66) phase out and reduced federal CABHI grant.
- Total expenses were 91.3% of budgeted expenses; notable variances were grant funded program underspending, less than budgeted new targeted allocations, and AOD POS underspending.
- Increase in net assets totaled \$731,839; a decrease in net assets was budgeted.

July and August 2016 Financial Statements

Enclosed are the July and August 2016 financial statements. Also enclosed are the schedules of POS claims, contract vouchers and miscellaneous vouchers already delivered to the Auditor's Disbursements office. Each fiscal year, July through August is a transition period as accrued expenses are paid and the new fiscal year's expenses are beginning. Highlights include:

Revenue and Expenditures Statement:

- Local levy proceeds were budgeted to be received in August as in past years. The levy proceeds are projected to be received 9/9/16 or later; therefore, there is a large variance for July-August revenue.
- Other revenue has lagged compared to budget. OMHAS has disbursed most federal and state allocations for the first quarter, but has not made any pass-thru payments as the new grants management system is operationalized. Other funding sources' revenue has also lagged.
- Expenditures are under budget in all categories. This favorable variance is 16% of the FYTD budget.
- For July-August, there was a decrease in net assets of \$2.012 million due to the delayed receipt of expected revenues.

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Balance Sheet:

- Cash decreased \$2.89 million as FY 2016 accrued expenses and new fiscal year expenses were paid.
- Liabilities were reduced as accrued FY 2016 expenses were paid and accrued employee benefits were paid for separated employees.
- Net Fund balance was also reduced; both cash and net fund balance will increase substantially when the levy proceeds are received in September.

Claims and voucher information for July and August is as follows:

- Payments of POS claims for July and August are included for ratification. The total of these payments by agency were:

AGENCY	AOD	MH	TOTAL
ARM	25,488.31		25,488.31
FAMILY SERVICES		1,544.61	1,544.61
HARBOR	20,871.65	81,119.25	101,990.90
NEW CONCEPTS	78,345.69	1,931.49	80,277.18
UMADAOP	6,052.59		6,052.59
UNISON	68,065.36	303,412.48	371,477.84
ZEPF	123,661.95	254,534.31	378,196.26
OUT OF COUNTY		586.53	586.53
GRAND TOTAL	322,485.55	643,128.67	965,614.22

- July and August Contract vouchers total \$2,739,824.93. Included in this amount are the first grant payments for FY 2017.
- July and August Miscellaneous vouchers total \$52,412.80. Included in this amount is \$18,275 for the annual OACBHA dues.

The following motions are recommended to the Board of Trustees:

The Mental Health & Recovery Services Board of Lucas County approves the June 2016 financial statements as presented in the September 20, 2016 Board meeting packet.

The Mental Health & Recovery Services Board of Lucas County approves the July through August 2016 financial statements and the July through August 2016 Voucher Schedules of Bills as presented in the September 20, 2016 Board meeting packet.

**Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures
June 2016**

	<u>June Actual</u>	<u>June FYTD Actual</u>	<u>June FYTD Budget</u>	<u>June FYTD Budget Variance</u>	<u>June FYTD % of Budget</u>
Revenue					
Local Levy Revenue	\$ 1,213	\$ 17,436,648	\$ 17,720,231	\$ (283,583)	98.4%
Federal Grants Revenue	\$ 90,166	\$ 3,515,522	\$ 3,768,568	\$ (253,046)	93.3%
State Revenue	\$ 469,360	\$ 2,494,507	\$ 2,561,160	\$ (66,653)	97.4%
HUD Revenue	\$ 63,911	\$ 665,212	\$ 659,112	\$ 6,100	100.9%
BHJJ/OOD Revenue	\$ 77,699	\$ 603,910	\$ 582,280	\$ 21,630	103.7%
Total Revenue	<u>\$ 702,349</u>	<u>\$ 24,715,799</u>	<u>\$ 25,291,351</u>	<u>\$ (575,552)</u>	<u>97.7%</u>
Expenditures					
Grant Funded Program Expenses	\$ 47,779	\$ 13,504,551	\$ 14,699,579	\$ 1,195,028	91.9%
MH Non-Medicaid POS Expenses	\$ 828,087	\$ 3,745,434	\$ 3,590,600	\$ (154,834)	104.3%
AOD Non-Medicaid POS Expenses	\$ 415,423	\$ 1,656,204	\$ 2,487,376	\$ 831,172	66.6%
Pass Through Program Expenses	\$ 289,318	\$ 3,470,530	\$ 3,767,510	\$ 296,980	92.1%
Board Administration Expenses	\$ 281,007	\$ 1,607,241	\$ 1,735,704	\$ 128,463	92.6%
Total Expenditures	<u>\$ 1,861,614</u>	<u>\$ 23,983,960</u>	<u>\$ 26,280,769</u>	<u>\$ 2,296,808</u>	<u>91.3%</u>
Increase/(Decrease) in Net Assets	<u>\$ (1,159,266)</u>	<u>\$ 731,839</u>	<u>\$ (989,418)</u>	<u>\$ 1,721,257</u>	<u>-74.0%</u>

Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of June 30, 2016

	May 31, 2016 Balance Sheet	June Changes	June 30, 2016 Balance Sheet
ASSETS			
Current Assets			
Total Cash	\$ 18,782,932	\$ (1,298,934)	\$ 17,483,998
Accounts Receivable	\$ -	\$ 838,464	\$ 838,464
Prepaid Expenses	\$ 1,560	\$ -	\$ 1,560
TOTAL ASSETS	\$ 18,784,492	\$ (1,298,934)	\$ 18,324,022
LIABILITIES & FUND BALANCES			
Liabilities			
Total Accounts Payable	\$ 321,539	\$ 944,779	\$ 1,266,318
Accrued Salaries	\$ -	\$ 61,150	\$ 61,150
Total Accrued Employee Benefits	\$ 197,481	\$ 29,125	\$ 226,606
Deferred Revenue	\$ 380,000	\$ (336,257)	\$ 43,743
Total Liabilities	\$ 899,020	\$ 637,647	\$ 1,597,817
Fund Balances			
Disaster Response Board Designated	\$ 50,000	\$ -	\$ 50,000
Wernert Center Board Designated	\$ 2,050,000	\$ -	\$ 2,050,000
Total Board Designated Funds	\$ 2,100,000	\$ -	\$ 2,100,000
Total Other Board Fund Balances	\$ 15,785,472	\$ (1,159,266)	\$ 14,626,206
TOTAL LIABILITIES & FUND BALANCES	\$ 18,784,492	\$ (460,469)	\$ 18,324,022

Mental Health and Recovery Services Board of Lucas County
Consolidated Statement of Revenues and Expenditures
July-Aug 2016

	<u>July-Aug Actual</u>	<u>July-Aug FYTD Actual</u>	<u>July-Aug FYTD Budget</u>	<u>July-Aug FYTD Budget Variance</u>	<u>FY17 Annual Budget</u>
Revenue					
Local Levy Revenue	\$ -	\$ -	\$ 7,437,375	\$ (7,437,375)	\$ 17,220,231
Federal Grants Revenue	\$ 492,702	\$ 492,702	\$ 948,480	\$ (455,778)	\$ 4,269,614
State Revenue	\$ 332,192	\$ 332,192	\$ 503,916	\$ (171,724)	\$ 1,876,415
BHJJ/OOD/Misc. Revenue	\$ 179	\$ 179	\$ 105,734	\$ (105,556)	\$ 601,626
Total Revenue	<u>\$ 825,072</u>	<u>\$ 825,072</u>	<u>\$ 8,995,505</u>	<u>\$ (8,170,432)</u>	<u>\$ 23,967,886</u>
Expenditures					
Grant Funded Program Expenses	\$ 2,040,611	\$ 2,040,611	\$ 2,289,783	\$ 249,172	\$ 17,376,837
MH Non-Medicaid POS Expenses	\$ 159,854	\$ 159,854	\$ 301,223	\$ 141,369	\$ 3,620,404
AOD Non-Medicaid POS Expenses	\$ 108,110	\$ 108,110	\$ 183,050	\$ 74,940	\$ 2,205,413
Pass Through Program Expenses	\$ 343,148	\$ 343,148	\$ 414,228	\$ 71,079	\$ 3,166,678
Board Administration Expenses	\$ 185,727	\$ 185,727	\$ 196,202	\$ 10,475	\$ 1,805,385
Total Expenditures	<u>\$ 2,837,451</u>	<u>\$ 2,837,451</u>	<u>\$ 3,384,486</u>	<u>\$ 547,034</u>	<u>\$ 28,174,717</u>
Increase/(Decrease) in Net Assets	<u>\$ (2,012,379)</u>	<u>\$ (2,012,379)</u>	<u>\$ 5,611,019</u>	<u>\$ (7,623,398)</u>	<u>\$ (4,206,831)</u>

Mental Health and Recovery Services Board of Lucas County
Consolidated Balance Sheet
As of August 31, 2016

	<u>June 30, 2016</u> Balance Sheet	<u>July & Aug</u> Changes	<u>Aug 31, 2016</u> Balance Sheet
ASSETS			
Current Assets			
Total Cash	\$ 17,483,998	\$ (2,989,374)	\$ 14,494,624
Accounts Receivable	\$ 838,464	\$ (265,625)	\$ 572,839
Prepaid Expenses	\$ 1,560	\$ (1,560)	\$ -
TOTAL ASSETS	<u>\$ 18,324,022</u>	<u>\$ (2,990,934)</u>	<u>\$ 15,067,463</u>
LIABILITIES & FUND BALANCES			
Liabilities			
Total Accounts Payable	\$ 1,266,318	\$ (1,086,422)	\$ 179,896
Accrued Salaries	\$ 61,150	\$ (61,150)	\$ -
Total Accrued Employee Benefits	\$ 226,606	\$ (52,866)	\$ 173,740
Deferred Revenue	\$ 43,743	\$ (43,743)	\$ -
Total Liabilities	\$ 1,597,817	\$ (1,183,031)	\$ 353,636
Fund Balances			
Disaster Response Board Designated	\$ 50,000	\$ -	\$ 50,000
Wernert Center Board Designated	\$ 2,050,000	\$ -	\$ 2,050,000
Total Board Designated Funds	<u>\$ 2,100,000</u>	<u>\$ -</u>	<u>\$ 2,100,000</u>
Total Other Board Fund Balances	\$ 14,626,206	\$ (2,012,378)	\$ 12,613,828
TOTAL LIABILITIES & FUND BALANCES	<u>\$ 18,324,022</u>	<u>\$ (3,256,559)</u>	<u>\$ 15,067,463</u>

MHR SB OF LUCAS CO.
 JULY-AUGUST 2016 EXPENDITURES

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
8/11/2016	ABLE	474650	35,775.16	FY17 GRANT JUL/AUG
7/19/2016	Adelante	471225	43,413.66	FY17 GRANT JUL/AUG
7/21/2016	Big Brothers Big Sisters	471509	7,500.00	FY17 GRANT JUL/AUG
7/21/2016	Christina L. Shaynak	471515	87.50	CONTRACT REVIEW JUNE
8/18/2016	Christina L. Shaynak	476077	175.00	CONTRACT REVIEW JULY
7/28/2016	City of Compassion (ARM)	472631	2,700.00	FY17 GRANT JUL/AUG
8/24/2016	Court Diagnostic And Treat.	477059	56,745.00	FY17 GRANT JUL/AUG
7/19/2016	Erie County Family Council	471230	30,087.32	SFSC PROJECT FY16 Q4
8/25/2016	Family Services	477057	3,627.67	FY17 GRANT JUL/AUG
7/28/2016	Lucas County - HR Dept.	472588	5,000.00	HR SERVICES FY16
8/18/2016	Lucas County Family Council	476078	21,887.05	SFSC PROJECT FY16 Q4
7/19/2016	Lucas County Juv. Ct.	471227	24,297.61	FY16 Q4 DRUG COURT
7/21/2016	Lucas County Juv. Ct.	471510	13,096.43	FY16 Q4 BHJJ ASSESSMENT CTR
8/12/2016	Lucas County Juv. Ct.	474649	6,489.62	BHJJ TRAVEL EXPENSE FY16
7/12/2016	Mercy Health Foundation	469799	12,211.00	FY17 GRANT JUL/AUG
7/5/2016	Motto Forth LLC	468659	4,000.00	NALOXONE DISTR. ADVERTISING
7/19/2016	Motto Forth LLC	471233	6,000.00	NALOXONE DISTR. ADVERTISING
7/28/2016	Motto Forth LLC	472578	425.00	NALOXONE DISTR. ADV - DESIGN
8/2/2016	Motto Forth LLC	473592	60.00	NALOXONE DISTR. ADV - DESIGN
7/28/2016	Nami of Greater Toledo	472598	55,609.67	FY17 GRANT JUL/AUG
7/12/2016	Neighborhood Properties	470318	18,994.49	FY16 GRANT MAY CABHI
7/19/2016	Neighborhood Properties	471224	483,047.82	FY17 GRANT JUL/AUG
7/21/2016	Neighborhood Properties	471505	59,691.07	HUD MAY
8/11/2016	Neighborhood Properties	474652	4,219.40	HUD JUNE
8/11/2016	Neighborhood Properties	474653	18,513.47	FY16 GRANT JUNE CABHI
8/25/2016	Neighborhood Properties	477056	2,394.00	ACCESS TO SUCCESS JUL/AUG
7/21/2016	NORTH CENTRAL OHIO ED	471528	21,087.90	SFSC PROJECT FY16 Q4 - Seneca Co.
7/12/2016	Rescue Mental Health	470319	697,888.66	FY17 GRANT JUL/AUG
7/21/2016	Sandusky Co. Family Council	471506	4,469.25	SFSC PROJECT FY16 Q4
7/12/2016	SCAT	470308	21,786.50	FY17 GRANT JUL/AUG
7/12/2016	Siva R. Yechoor	470325	4,800.00	CONTRACT SRV MARCH-JUNE
7/12/2016	Siva R. Yechoor	470326	750.00	CONTRACT SRV JUNE
7/28/2016	St Paul's Community Ctr.	472597	92,457.16	FY17 GRANT JUL/AUG


 Executive Director

MHR SB OF LUCAS CO.
 JULY-AUGUST 2016 EXPENDITURES

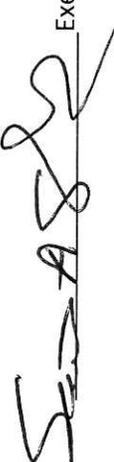
PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
7/28/2016	Swanton Area Comm Coal.	472632	4,440.50	FY17 GRANT JUL/AUG
7/12/2016	TASC of Northwest Ohio	469800	239,710.33	FY17 GRANT JUL/AUG
7/15/2016	The Learning Club	469117	18,658.17	FY17 GRANT JUL/AUG
7/12/2016	Thomas M Wernert Center	470309	102,093.17	FY17 GRANT JUL/AUG
7/8/2016	Thread Information	469279	1,299.90	RECOV HELPLINE MKTG
7/28/2016	Thread Information	472570	4,700.90	RECOV HELPLINE RADIO ADS
7/28/2016	Thread Information	472571	2,600.00	RECOV HELPLINE FLYERS
7/28/2016	Thread Information	472572	3,000.00	RECOV HELPLINE POSTERS
7/28/2016	Thread Information	472573	1,202.50	RECOV HELPLINE STEERING CMTE
7/28/2016	Thread Information	472574	3,062.00	RECOV HELPLINE NEWS SPONSORSHI
7/28/2016	Thread Information	472576	130.00	RECOV HELPLINE ADS PREP
7/12/2016	Toledo Lucas County	470322	2,290.62	NALOXONE KITS JUNE
7/21/2016	Treasurer,State of Ohio	471511	9,669.36	CEN PHARM OVERAGE - MAY
7/21/2016	Treasurer,State of Ohio	471512	3,182.92	CEN PHARM OVERAGE - MAY
7/21/2016	Treasurer,State of Ohio	471513	75.02	CEN PHARM OVERAGE - MAY
7/21/2016	Treasurer,State of Ohio	471514	108.36	CEN PHARM OVERAGE - MAY
7/28/2016	Treasurer,State of Ohio	472580	60.15	CEN PHARM OVERAGE - JUNE
7/28/2016	Treasurer,State of Ohio	472581	5,712.90	CEN PHARM OVERAGE - JUNE
7/28/2016	Treasurer,State of Ohio	472583	1,907.94	CEN PHARM OVERAGE - JUNE
7/28/2016	Treasurer,State of Ohio	472585	2,130.14	CEN PHARM OVERAGE - JUNE
7/28/2016	Treasurer,State of Ohio	472586	526.84	CEN PHARM OVERAGE - JUNE
7/12/2016	UMADAOP	469802	100,919.99	FY17 GRANT JUL/AUG
8/24/2016	Unison	477061	144,501.67	GRANT JUL/AUG
8/24/2016	United Way	477054	6,855.67	RECOV HOTLINE SUPPORT JUL/AUG
7/12/2016	Zepf	470320	29,112.00	RECOV HOUSING JUNE
7/28/2016	Zepf	472587	20,269.95	RECOVERY TO WORK MAY
7/28/2016	Zepf	472749	219,231.83	FY17 GRANT JUL/AUG
8/18/2016	Zepf	476080	29,760.00	RECOVERY HOUSING JULY
8/24/2016	Zepf	477062	23,324.69	RECOVERY TO WORK JUNE
			2,739,824.93	TOTAL CONTRACTUAL

7/21/2016	Behavioral Connections	471517	463.05	CLAIMS WK 7/11/16 OOC CRISIS
8/2/2016	Behavioral Connections	473700	123.48	CLAIMS WK 7/25/16 OOC CRISIS


 Executive Director

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 JULY-AUGUST 2016 EXPENDITURES

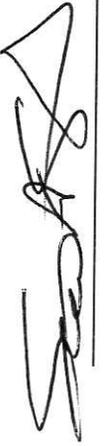
PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
8/11/2016	City of Compassion (ARM)	474663	10,765.37	VIVITROL MEDIC. JAIL - MAY/JUNE
8/11/2016	City of Compassion (ARM)	474665	14,722.94	VIVITROL SERVICES JAIL - FEB-JUNE
8/11/2016	Family Services	474659	103.99	CLAIMS WK 8/1/16
8/18/2016	Family Services	476394	739.95	CLAIMS WK 8/8/16
8/25/2016	Family Services	477080	700.67	CLAIMS WK 8/15/16
7/7/2016	Harbor	469116	110.00	BAD DEBT JUNE
7/7/2016	Harbor	469284	16,417.15	CLAIMS WK 6/27/16
7/12/2016	Harbor	470312	21,412.98	CLAIMS WK 7/5/16
7/18/2016	Harbor	471235	2,038.52	SUBOXONE MAY
7/21/2016	Harbor	471518	18,110.13	CLAIMS WK 7/11/16
7/28/2016	Harbor	472596	3,782.86	SUBOXONE APRIL
7/28/2016	Harbor	472839	9,065.03	CLAIMS WK 7/18/16
8/2/2016	Harbor	473701	2,569.61	CLAIMS WK 7/25/16
8/3/2016	Harbor	473593	2,638.83	SUBOXONE JUNE
8/11/2016	Harbor	474657	7,116.45	CLAIMS WK 8/1/16
8/18/2016	Harbor	476392	12,538.39	CLAIMS WK 8/8/16
8/25/2016	Harbor	477084	6,190.95	CLAIMS WK 8/15/16
7/7/2016	New Concepts	469115	16,128.56	SUBOXONE JAN-MARCH
7/7/2016	New Concepts	469288	6,238.39	CLAIMS WK 6/27/16
7/12/2016	New Concepts	470317	7,199.33	CLAIMS WK 7/5/16
7/21/2016	New Concepts	471519	4,310.93	CLAIMS WK 7/11/16
7/28/2016	New Concepts	472750	2,600.68	CLAIMS WK 7/18/16
8/2/2016	New Concepts	473702	3,647.17	CLAIMS WK 7/25/16
8/11/2016	New Concepts	474656	3,072.90	CLAIMS WK 8/1/16
8/11/2016	New Concepts	474661	13,059.40	SUBOXONE APR-JUNE
8/18/2016	New Concepts	476391	7,519.19	CLAIMS WK 8/8/16
8/24/2016	New Concepts	477083	16,500.63	CLAIMS WK 8/15/16
7/8/2016	UMADAOP	469277	3,978.90	CLAIMS WK 6/27/16
8/25/2016	UMADAOP	477082	2,073.69	CLAIMS WK 8/15/16
7/7/2016	Unison	469285	82,194.57	CLAIMS WK 6/27/16
7/12/2016	Unison	470328	417.58	CLAIMS WK 7/5/16
7/21/2016	Unison	471516	75,807.02	CLAIMS WK 7/11/16
7/28/2016	Unison	472603	3,685.60	SUBOXONE/VIVITROL JUNE


 Executive Director

MHR SB OF LUCAS CO.
 JULY-AUGUST 2016 EXPENDITURES

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
7/28/2016	Unison	472753	9,559.00	CLAIMS WK 7/18/16
8/3/2016	Unison	473703	17,620.29	CLAIMS WK 7/25/16
8/18/2016	Unison	476090	3,145.80	SUBOXONE/VIVITROL JULY
8/18/2016	Unison	476437	92,093.77	CLAIMS WKS 7/11-25/16
8/25/2016	Unison	477085	86,954.21	CLAIMS WK 8/15/16
7/7/2016	Zepf	469287	25,763.34	CLAIMS WK 6/27/16
7/12/2016	Zepf	470311	44,563.94	CLAIMS WK 7/5/16
7/21/2016	Zepf	471520	34,181.05	CLAIMS WK 7/11/16
7/28/2016	Zepf	472599	4,058.68	SUBOXONE JUNE
7/28/2016	Zepf	472755	10,386.87	CLAIMS WK 7/18/16
7/28/2016	Zepf	472757	969.52	GAMBLING TREATMENT JUNE
8/3/2016	Zepf	473704	16,905.98	CLAIMS WK 7/25/16
8/11/2016	Zepf	474654	31,747.57	CLAIMS WK 8/1/16
8/18/2016	Zepf	476083	479.62	GAMBLING TREATMENT JULY
8/18/2016	Zepf	476396	63,482.07	CLAIMS WK 8/8/16
8/18/2016	Zepf	476397	95,210.64	CLAIMS WKS 7/11-8/1/16
8/25/2016	Zepf	477078	415.33	BAD DEBT REIMB
8/25/2016	Zepf	477086	45,303.36	CLAIMS WK 8/15/16
8/29/2016	Zepf	477079	4,728.29	SUBOXONE JULY
			965,614.22	TOTAL PURCHASE OF SERVICE

7/8/2016	Amy J Priest	469095	55.00	CELL PHONE JULY
7/11/2016	Amy J Priest	469093	288.90	TRAVEL REIMB JUNE
8/2/2016	Amy J Priest	473615	55.00	CELL PHONE AUG
8/12/2016	ASW Global, LLC	474687	1,839.54	TEAMWEAR JULY
8/2/2016	Bartz - Viviano	473697	124.95	SYMPATHY FLOWER ARRANGEMENT
8/3/2016	Carolyn Gallatin	473602	178.03	TRAVEL REIMB JULY
8/2/2016	Carolyns Person. Catering	473604	163.00	MHFA TRAINING JULY
8/18/2016	Carolyns Person. Catering	476387	336.25	CIT TRAINING AUG
8/18/2016	Carolyns Person. Catering	476390	336.25	CIT TRAINING AUG
7/13/2016	Concord III, LLC	469811	18.85	INTERNET FAX JUNE
8/11/2016	Concord III, LLC	474681	200.00	INTERNET FAX JULY
8/2/2016	Cynthia P. Brown-Chery	473600	76.68	TRAVEL REIMB JUNE



Executive Director

MHR SB OF LUCAS CO.
 JULY-AUGUST 2016 EXPENDITURES

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
8/2/2016	Deborah A. Angel	473591	250.00	MHFA TRAINING JULY
7/7/2016	Delores C Williams	469114	55.00	CELL PHONE JULY
7/8/2016	Delores C Williams	469113	284.79	TRAVEL REIMB MAY/JUNE
7/21/2016	Delores C Williams	471523	45.42	TRAVEL REIMB JUNE
8/2/2016	Delores C Williams	473607	55.00	CELL PHONE AUG
7/8/2016	Donna M Robinson	469097	60.24	TRAVEL REIMB JUNE
8/25/2016	Donna M Robinson	477089	93.94	TRAVEL REIMB AUG
7/8/2016	Enterprise Rent-A-Car	469091	147.84	RENTAL CAR JUNE
7/8/2016	Enterprise Rent-A-Car	469092	49.28	RENTAL CAR JUNE
7/12/2016	Enterprise Rent-A-Car	470348	90.56	RENTAL CAR JUNE
7/12/2016	Enterprise Rent-A-Car	470349	49.28	RENTAL CAR JUNE
7/28/2016	Enterprise Rent-A-Car	472594	20.00	RENTAL CAR JULY
8/2/2016	Enterprise Rent-A-Car	473599	73.93	RENTAL CAR JULY
8/11/2016	Enterprise Rent-A-Car	474686	49.28	RENTAL CAR JULY
8/18/2016	Enterprise Rent-A-Car	476102	49.28	RENTAL CAR AUG
8/18/2016	Enterprise Rent-A-Car	476104	49.28	RENTAL CAR JULY
8/18/2016	Enterprise Rent-A-Car	476106	74.07	RENTAL CAR JULY
8/18/2016	Enterprise Rent-A-Car	476108	147.84	RENTAL CAR JULY
7/28/2016	Francotyp-Postalia	472759	74.85	POSTAGE JUNE
8/25/2016	Honeybaked Foods	477093	382.56	CIT TRAINING AUG
8/11/2016	Iron Mountain Inc	474690	24.00	DOC DESTRUCTION JULY
7/12/2016	Joe Saad	469111	55.00	CELL PHONE JULY
8/2/2016	Joe Saad	473614	55.00	CELL PHONE AUG
7/12/2016	Karen Olnhausen	469110	55.00	CELL PHONE JULY
7/12/2016	Karen Olnhausen	469820	44.31	TRAVEL REIMB MAY/JUNE
8/2/2016	Karen Olnhausen	473618	55.00	CELL PHONE AUG
7/12/2016	Kristal Barham	469108	55.00	CELL PHONE JULY
7/27/2016	Kristal Barham	472671	1,149.66	COMM ENGAGEMENT JUNE/JULY
8/2/2016	Kristal Barham	473620	55.00	CELL PHONE AUG
8/29/2016	Kristal Barham	477069	805.44	MHFA/COMM ENGAGEMENT JULY
7/8/2016	Kwik Parking	469090	3,600.00	STAFF PARKING JUL-SEPT
7/12/2016	Kwik Parking	470347	1,012.50	PARKING JUNE
8/11/2016	Kwik Parking	474820	270.50	VISITOR PARKING JULY


 Executive Director

**MHRSB OF LUCAS CO.
JULY-AUGUST 2016 EXPENDITURES**

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
7/12/2016	Lamar Outdoor Advertising	470331	527.50	RECOV HELPLINE SIGNAGE
7/28/2016	Lamar Outdoor Advertising	472745	527.50	RECOV HELPLINE SIGNAGE
8/11/2016	Lamar Outdoor Advertising	474677	527.50	RECOV HELPLINE SIGNAGE AUG
8/18/2016	Lamar Outdoor Advertising	476100	300.00	RECOV HELPLINE SIGNAGE AUG
7/12/2016	Laprensa De Toledo	470335	58.00	CLASSIFIED AD JULY
7/21/2016	Laprensa De Toledo	471522	85.00	RFP NOTICE JULY
7/21/2016	LEAF Commercial Capital	471521	437.00	COPIER LEASE JULY
8/18/2016	LEAF Commercial Capital	476092	437.00	COPIER SYSTEM AUG
7/12/2016	Lucas County	469804	5,065.70	RENT JULY
8/24/2016	Lucas County	477066	5,065.70	RENT AUG
8/25/2016	Michael's Gourmet	477091	55.00	CIT TRAINING AUG
7/13/2016	OACBHA	469797	18,275.00	ANNUAL DUES 2016
8/25/2016	OACBHA	477068	656.00	COMM ENG WRISTBANDS
7/8/2016	Office Max Contract	469100	171.08	OFC SUPPLIES JUNE
7/8/2016	Office Max Contract	469102	3.00	OFC SUPPLIES JUNE
7/8/2016	Office Max Contract	469283	545.94	EQUIP-WIRELESS ROUTERS
7/12/2016	Office Max Contract	469806	24.93	OFFICE SUPPLIES JUNE
7/12/2016	Office Max Contract	469809	13.00	OFFICE SUPPLIES JUNE
7/18/2016	Office Max Contract	471244	188.05	OFFICE SUPPLIES JUNE
8/2/2016	Office Max Contract	473594	44.25	OFFICE SUPPLIES JULY
8/2/2016	Office Max Contract	473595	7.41	OFFICE SUPPLIES JULY
8/11/2016	Office Max Contract	474673	20.97	OFFICE SUPPLIES JULY
8/18/2016	Office Max Contract	476097	8.08	OFFICE SUPPLIES AUG
8/18/2016	Office Max Contract	476098	947.43	OFFICE SUPPLIES AUG
7/8/2016	Ohio Business Machines	469107	125.36	COPIER USAGE JUNE
7/8/2016	Ohio Business Machines	469282	154.17	COPIER LEASE OVERAGE MAY
7/18/2016	Ohio Business Machines	471238	14.50	TONER SHIP MAY
7/28/2016	Ohio Business Machines	472758	159.62	COPIER LEASE OVERAGE JUNE
8/3/2016	Ohio Business Machines	473698	143.31	COPIER LEASE OVERAGE JULY
8/11/2016	Ohio Business Machines	474666	14.50	TONER SHIPPING AUG
8/11/2016	Ohio Business Machines	474668	14.50	TONER SHIPPING AUG
8/11/2016	One Day Sign	474675	19.00	MEETING SUPPLIES-TABLE TENT
8/18/2016	One Day Sign	476094	19.00	MEETING SUPPLIES-TABLE TENT



 Executive Director

MHR SB OF LUCAS CO.
 JULY-AUGUST 2016 EXPENDITURES

PAYMENT DATE	VENDOR	VOUCHER	AMOUNT	DESCRIPTION
7/12/2016	Robert Kasprzak	469812	110.93	TRAVEL REIMB MAY/JUNE
7/12/2016	Robert Kasprzak	469814	120.33	TRAVEL REIMB FEB/MAR
7/12/2016	Robert Kasprzak	469816	53.44	TAVEL REIMB DEC/JAN
7/12/2016	Robert Kasprzak	469819	104.30	TRAVEL REIMB APR/MAY
8/25/2016	SCAT	477064	126.00	SHARED HOLIDAY AD
7/7/2016	Scott A. Sylak	469075	55.00	CELL PHONE JULY
7/8/2016	Scott A. Sylak	469076	249.16	EXPENSE REIMB MAY/JUNE
7/8/2016	Scott A. Sylak	469086	676.75	EXPENSE REIMB MAY/JUNE cont.
7/8/2016	Scott A. Sylak	469088	59.00	EXPENSE REIMB MAY/JUNE cont.
8/2/2016	Scott A. Sylak	473609	55.00	CELL PHONE AUG
8/2/2016	Sprint	473596	42.99	WIRELESS SRV JULY
7/12/2016	Steve Spinelli	469112	55.00	CELL PHONE JULY
8/2/2016	Steve Spinelli	473613	55.00	CELL PHONE AUG
7/12/2016	Telesystem	470337	187.69	WEB HOSTING JUNE
8/11/2016	Telesystem	474684	187.69	WEB HOSTING JULY
8/11/2016	The Blade	474679	146.64	CLASSIFIED AD JUNE
7/7/2016	The Promise House	469089	1,200.00	WORKFORCE DEVELOPMENT - JUNE
7/12/2016	The Sojourner's Truth	470334	85.00	CLASSIFIED AD JUNE
7/28/2016	The Sojourner's Truth	472592	85.00	CLASSIFIED AD JULY
7/12/2016	Timothy Goyer	469109	55.00	CELL PHONE JULY
8/2/2016	Timothy Goyer	473619	55.00	CELL PHONE AUG
7/12/2016	Toledo Journal	470332	79.88	CLASSIFIED AD JUNE
7/12/2016	Toledo Journal	470333	199.90	CLASSIFIED PSA JUNE
7/28/2016	Toledo Journal	472593	115.38	RFP NOTICE JULY
8/2/2016	Toledo Journal	473590	88.75	CLASSIFIED AD JULY
8/25/2016	Touchstone Merchandise	477076	497.67	COMM ENG ITEMS
			52,412.80	TOTAL MISCELLANEOUS
			3,757,851.95	GRAND TOTAL


 Executive Director

Detoxification Service Expansion

The MHR SB's Strategic Plan includes a strategy to "reduce the impact of substance abuse and mental illness in Lucas County" focusing on making priority investments that are identified in our Community Plan. Within the MHR SB's FY 2017 Community Plan, the lack of detoxification capacity has been identified as a system gap. Additionally, the Access to Treatment Workgroup Report identified "a desire to have detoxification, residential, IOP, and MAT services available for youth and adults upon identification of need."

At the July 26, 2016 Programs & Services Committee meeting, Board staff provided an update to the Committee regarding current efforts to expand AOD inpatient services outlined below:

1. Collaborating with the Northwest Ohio Hospital Council to convene a regional task force to develop a long-term strategy for how Northwest Ohio might better respond to the Heroin and Opiate Epidemic with a focus on expansion of community based detoxification services;
2. Supporting Lima UMADAOP's planning efforts to develop inpatient treatment services within Lucas County; and
3. Consideration of a proposal submitted by Arrowhead Behavioral Health to rapidly expand access to sub-acute detoxification services.

Understanding that items 1 and 2 above do not resolve the immediate need for accessibility to residential detoxification services, Board staff presented the Arrowhead proposal for discussion at the August 30, 2016 Programs & Services Committee meeting. The Committee members were generally supportive of integrating Arrowhead's detoxification services into the MHR SB system of care and supported continued discussion related to the matter at the Planning & Finance Committee meeting on September 13, 2016. Board staff indicated that with guidance from the Programs & Services Committee, a more concrete recommendation would be developed and presented to the Planning & Finance Committee.

As background, Arrowhead is a private 48-bed acute inpatient substance abuse and psychiatric treatment facility located in Maumee, Ohio. Arrowhead is accredited by the Joint Commission, Center for Medicare and Medicaid Systems, and OMHAS. Arrowhead has 34 AOD rehabilitation beds and reports an available capacity of approximately 15 beds. Arrowhead has current contracts with many private insurance companies, and several surrounding ADAMH Boards including Wood County, Four County, and Mercer/Van Wert/Paulding County.

Arrowhead proposed an all-inclusive rate of \$600 per day and estimated the average length of stay to be five (5) days for a total average cost of \$3,000 per person. Arrowhead has proposed serving approximately 35 patients per month for an annualized cost of \$1.25 million. Arrowhead also indicated that they will bill third party payer sources when available, but cannot bill Medicaid because of the federal IMD exclusion rules.

Concerns related to the proposal, if funded, as presented include;

- The proposal requests MHR SB funding to serve Medicaid eligible patients. Previously, the MHR SB Trustees have declined requests to supplant Medicaid funded services with Board funds, with the exception being crisis care services.
- Although nothing prohibits the MHR SB from doing so, the MHR SB does not currently have a treatment services contract with either a privately owned entity or a hospital.
- The MHR SB has traditionally declined paying for treatment services at private not-for-profit hospitals. Funding a privately owned hospital would likely set a new paradigm.
- The requested daily rate of \$600 is equal to, or lower than other regional ADAMH Board contracted rates, but is still \$207.14 higher than the most recently proposed Medicaid rate of \$392.86 per day (ASAM 3.7 Withdrawal Management program rate) scheduled to be available in July 2017. (Note – the current Community Medicaid Plan does not include a daily rate for similar services.)
- The total cost of the requested contract is \$1,250,000 to serve 416 people. The long-term affordability of maintaining such a contract would likely require an equitable reduction of funding in other areas.
- If funded, un-regulated direct access to Arrowhead services would likely result in poor coordination of payer sources.

To overcome the above obstacles, Board staff worked in cooperation with Zepf Center and Arrowhead Behavioral Health to develop a process to expand access to residential detoxification services for Medicaid and Board funded consumers seeking that level of care. The process entails Zepf Center and Arrowhead entering into a referral agreement where patients seeking detoxification services at Zepf Center who have payer sources that Arrowhead accepts will be diverted to Arrowhead when Zepf Center reaches maximum capacity. Zepf Center will assure the maximization of payer sources so that local funds are not utilized to supplement Medicaid eligible patients.

To facilitate the process, it will be necessary for Zepf Center to enter into a sub-contractual relationship with Arrowhead for the provision of detoxification services for Board funded patients. Sub-contracting of services is permissible under section 5.6 of the MHR SB/Zepf Center FY 2107 contract.

Zepf Center, Arrowhead and the MHR SB have agreed that they would monitor the referral arrangement closely with the intent of providing access to detoxification services within a 48 hour period. The MHR SB and Zepf Center will also monitor Zepf Center's AOD POS utilization on an ongoing basis, with the understanding that should it be necessary, an additional request for AOD POS funds may be forthcoming.

Given the involved parties have agreed to the arrangement, the arrangement is allowable under Zepf Center's existing contract, and additional funds are not being requested, action by the MHR SB Trustees is not required for this process to move forward.

OMHAS Supplemental Funding

OMHAS has announced one-time distributions of funding for Re-Entry Coalitions and Respite Care. These funds will be distributed to boards state-wide and these funds must be expended by June 30, 2017. The MHR SB is eligible to receive funding for both FY 2017 OMHAS funded initiatives.

Re-Entry Coalition Funds - The purpose of this funding is to provide support to Re-Entry Coalitions for assisting offenders with behavioral health disorders. The funding will pass through the Boards to be distributed to Re-Entry Coalitions. The MHR SB has been notified that it will receive \$50,000 for this one-time funding. The funding is to be used for recovery support services that eliminate barriers to behavioral health treatment and that are specific to the individual's needs. Tracking and reporting requirements were provided with the funding notification. As required by OMHAS, Board staff recommends allocating these funds to the Re-Entry Coalition of Northwest Ohio. There is no expectation of receiving OMHAS funds for this initiative beyond FY 2017.

Respite Care Funds - The purpose of this funding is to address the challenges communities face in providing respite care for caregivers of children and youth under the age of 21 with a mental health diagnosis. The purpose of these services is to support and preserve the primary caregiving relationship. Respite care services will include supervision, meal preparation and hands-on assistance with personal care. The MHR SB has received \$63,083, as well as tracking and reporting requirements for this one-time funding. Boards have been instructed to work with local care coordination entities such as Family and Children First Councils, providers, and other system partners such as child welfare and juvenile justice staff. Board staff recommends allocating these funds to Lucas County Family Council as they have extensive experience with family care coordination. There is no expectation of receiving OMHAS funds for this initiative beyond FY 2017.

The following motions are recommended to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$50,000 to the Re-Entry Coalition of Northwest Ohio for recovery support using OMHAS FY2017 Re-Entry Coalition funds, and authorizes its Executive Director to execute a FY 2017 Memorandum of Agreement to reflect this allocation.

The Mental Health and Recovery Services Board of Lucas County allocates \$63,083 to the Lucas County Family Council for recovery support using OMHAS FY2017 Respite Care funds, and authorizes its Executive Director to execute a FY 2017 Memorandum of Agreement to reflect this allocation.

FY 2017 BHJJ Allocation and Proposed Expansion

The MHR SB, in collaboration with the Lucas County Juvenile Court, has been a recipient of the BHJJ grant allocation since FY 2010. The project is funded by Ohio Department of Youth Services (ODYS) with the purpose of providing community based services for youth with behavioral health disorders involved with the Juvenile Justice System who are at-risk for admission to ODYS. For FY 2017, Lucas County has been awarded \$343,337 which will be allocated between two contracts. Zepf Center will continue to provide Multi-Systemic Therapy (MST) services for the project. Additionally, the BHJJ allocation will fund one (1) FTE for the Juvenile Court's Assessment Center to identify potential candidates for MST services.

Over the past couple of years, the MST program, in particular, has struggled to reach its target number of youth to be served. The primary factors that have contributed to the decrease in referrals are the addition of other programmatic options within the court, as well as the implementation of an additional intensive home-based treatment program. The decrease in referrals impacts staffing needs for the project which then results in underspending. In some instances, the MHR SB has made some revisions to the grant in an effort to spend the full allocation. At other times, the Board returned the underspending back to the ODYS.

For the last several months, Board staff has worked with the Zepf Center and the Juvenile Court to problem solve the lack of referrals from the court into the MST program. ODYS has allowed the Board to expand the target population to include not only youth on probation, but also youth that have any involvement with the court. The Zepf Center has also done several presentations within the court regarding the MST program and has cleared up some misconceptions that led to a lack of referrals.

After discussions internally, and with the Juvenile Court, Zepf Center was asked to propose a different funding method and referral options for the MST program. Zepf Center proposed to decrease the anticipated number of BHJJ referrals, and expand referral opportunities to the general population of youth who meet criteria for MST. These youth might include LCCS, the youth shelter, and other non-court affiliated youth. Zepf Center proposes utilizing the BHJJ grant and Medicaid for the BHJJ youth, and utilizing Medicaid and a proposed \$25,000 MHR SB grant allocation for the general population youth.

Please note that there is \$160,055.00 of unused BHJJ funds in which Board staff, in collaboration with the Juvenile Court, need to propose a different use of the funds to ODYS or reduce the total BHJJ budget.

Board staff is in support of the request and the expansion of the referral base, and is recommending the following motions to the Board of Trustees:

The Mental Health and Recovery Services Board of Lucas County allocates \$127,000 of BHJJ funds to Zepf Center for the provision of Multi-Systemic Therapy, and authorizes its Executive Director to amend Zepf Center's FY 2017 Provider Agreement to reflect this new allocation.

The Mental Health and Recovery Services Board of Lucas County allocates \$56,280 of BHJJ funds to the Lucas County Juvenile Court for a 1.0 FTE Assessment Center staff for the BHJJ grant between July 1, 2016 and June 30, 2017, and authorizes its Executive Director to execute a Memorandum of Agreement with Lucas County Juvenile Court.

The Mental Health and Recovery Services Board of Lucas County approves the \$25,000 grant proposal to Zepf Center for the provision of Multi-Systemic Therapy to the general youth population, and authorizes its Executive Director to amend Zepf Center's FY 2017 Provider Agreement to reflect this new allocation.

OMHAS Stakeholder Assistance Review (SAR)

During April 2016, OMHAS conducted a multi-year review of the MHR SB financial recording, reporting and provider agency monitoring as part of OMHAS's required sub-recipient monitoring. During their pre-visit desk review and three day on-site review, ten objectives were reviewed and analyzed. All ten objectives were satisfied and there were no questioned costs. Included is the summary SAR report received 8/24/16. The last previous OMHAS Stakeholder Assistance Review was conducted in April 2012.

During the review, OMHAS staff reviewed our cash reserve balance. Prior to the 2012 levy, MHR SB's reserve was often below two months' expenses. A commonly used reserve goal is 3-6 months' expenses. As Lucas County is one of the larger boards (in terms of income/expense, number of employees, and number of providers), OMHAS staff suggested a six month cash reserve. Board staff will recommend a revised appropriate amount of cash reserve in the future based on this OMHAS recommendation.



Mental Health and Recovery Services Board of Lucas County
701 Adams Street, Suite #800
Toledo, OH 43604

Review Period: State Fiscal Year 2015 (07/01/14 – 06/30/15)
BLR – State Fiscal Year 2014 (07/01/13 – 06/30/14)
SEFA – Calendar Year 2014 (01/01/14 – 12/31/14)

To the Members of the Board:

As a pass-through entity of federal awards, the Ohio Department of Mental Health and Addiction Services (Ohio MHAS) is required to perform subrecipient monitoring as described in 2 CFR, Part 200, Subpart D, which supersedes the provisions of OMB Circular A-133 §.400(d). As a State Department allocating state resources, Ohio MHAS is required by Ohio Revised Code Chapter 5119 to monitor activities conducted by a Board involved in local Alcohol, Drug Addiction, and Mental Health services/programs. Ohio MHAS must ensure that federal awards and/or state funding are used for authorized purposes and in compliance with laws, regulations, and the provisions of contracts or agreements.

The management of the Board is responsible for establishing and maintaining effective internal controls to ensure compliance with laws, regulations, contracts and agreements applicable to federal, state, and local programs. In planning and performing our review, we considered the Board's internal controls over compliance with requirements that could have a direct and material effect on federal and state funding. Our review consisted of examining, on a selected basis; evidence supporting the activities during our review periods. Based on the foregoing, our objectives for the visit were as follows:

1. Determine the relationship between the number of accounts held by their fiscal agent and those funds are reconciled to their internal accounting records.
2. Verify the Subrecipient has received the amount of funds provided by Ohio MHAS.
3. Determine if Subrecipient maintains fund accounting to account for pass-through dollars provided from Ohio MHAS.
4. Validate the amount of unexpended funds and the proper handling of those funds.
5. Determine if funds provided by Ohio MHAS were used in accordance with laws, rules, contract agreements, and regulations. Determine funds provided by Ohio MHAS only contain allowable charges.

6. Verify and determine data reported on the Schedule of Expenditures of Federal Awards (SEFA) are within 5% per Catalog of Federal Domestic Assistance (CFDA) funding source from the Subrecipient's internal accounting records.
7. Verify and determine data reported on the Board Level Report are within 5% (or \$5,000) per funding source (error rate) from the Subrecipient's internal accounting records.
8. Verify the Board has satisfied their requirement mandated under the Ohio Revised Code in preparing and submitting their Annual Report.
9. Verify if our Subrecipient (i.e. – Board) has fulfill their obligations required in OMB Circular A-133 §.400(d) in monitoring their Subrecipients (i.e. – Provider Agency).
10. Determine if the Subrecipient has satisfied the requirements mandated in the Mental Health and Substance Abuse Prevention and Treatment (SAPT) Block Grant Assurances.

Based on our review and procedures executed, we have determined the following at your organization:

Objectives Satisfied	10	100%
Objectives Not Satisfied	0	0%
Objectives Reviewed	10	100%

Questioned Costs

\$0.00

The details of the objectives reviewed and questioned costs discovered, if any, are detailed in our supplemental report that was provided to your management team. Within that report, it will also identify if a Corrective Action Plan is required along with other information the Department utilizes to monitor funds passed down to your organization.

Chiwayi Lin

Chiwayi Lin, Manager of
Community Monitoring Program
Ohio Department of Mental Health
& Addiction Services

June 2, 2016

Lucas County 2015 Calendar Year Audit

The MHR SB participates and is part of the Lucas County calendar year audit. Lucas County's audit firm, Clark Schaefer Hackett, has issued the Lucas County Comprehensive Annual Financial Report (CAFR) for fiscal year ended December 31, 2015. Lucas County received an unqualified (clean) report for calendar year 2015, meaning the financial statements were fairly represented in all material aspects and observed compliance with generally accepted accounting principles and statutory requirements. Additionally, the Ohio Auditor of State issued an Award with Distinction to Lucas County for excellence in CAFR financial reporting. The 298 page audit report is available for viewing on the County's website at: <http://co.lucas.oh.us/DocumentCenter/View/59054>.